

CITY COUNCIL MEETING AGENDA - VERSION 1

March 12, 2013

7:30 PM

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. LATE FILE ITEMS
5. PUBLIC COMMENT

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

February 25, 2013

(Approve)

7. TRANSFERS

1. Mayor/Assessor Overlay Surplus \$40,000 to Assessor Revaluation \$40,000 (Approve)
2. Auditor Insurance Claims RSV APP \$1,170 to Nbpt Tree Commission Fd \$1,170 (Approve)
3. Mayor Gen Fd Free Cash \$7,725.45 to Emma Andrews Lib. Comm. Ctn \$7,725.45 (Approve)
4. Mayor Gen Fd Free Cash \$94,000 to School Dept. \$94,000 (B&F)

8. COMMUNICATIONS

1. Nbpt Youth Hockey Tag Day March 16, 2013 (Approve)
2. Nat'l Multiple Sclerosis Society 2013 Walk April 6, 2013 (Public Safety)
3. Greater Nbpt Chamber of Commerce 2013 festivals/events (Public Safety)
4. American Diabetes Tour de Cure May 19, 2013 (Public Safety)
5. Merrimack Valley Planning Commission City financial requirement FY2014 (Receive & File)

9. APPOINTMENTS - First Reading

Appointment

- | | | | |
|-------------------------|----------------------------|---------------------------------|---------------|
| 1. William Squillace | 23 Forest St, Rockport, MA | Finance Director | March 1, 2016 |
| 2. Jennifer Lamarre | 185 High Street | Human Resources Director | March 1, 2016 |
| 3. Cynthia M. Zabriskie | 87 Lime Street | Community Preservation Act Com. | April 1, 2015 |

END OF CONSENT AGENDA

REGULAR AGENDA

10. APPOINTMENTS - Second Reading

Re-Appointment

- | | | | |
|----------------------|-------------------|-----------------|------------------|
| 4. Patricia Lawrence | 16 Washington St. | Board of Health | February 1, 2016 |
|----------------------|-------------------|-----------------|------------------|

11. ORDERS

1. Resolution Earth Hour

12. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Mid-Year Report
2. DPS-Sewer I/I Reduction Prog. \$100,000 to CIP-Plum Island Alarm Syst \$100,000 *09/10/2012
3. Free Cash \$132,393.78 to Fund Union Contracts \$132,393.78 *01/14/2013
4. Retirement Board Fiscal Year 2014 Appropriations *02/25/2013

General Government

In Committee:

1. Campaign Finance Reports – Municipal Forms website posting *05/14/2012
2. Ordinance Review Committee Ordinances to be revised *01/14/2013

Joint Education

In Committee:

1. Letter regarding World War II Memorial Stadium *10/23/2012
2. NHS Baseball Alumni Assoc. re loss of baseball field *11/26/2012

License & Permits

In Committee:

1. Yankee Homecoming 2013 *02/11/2013
2. Port Taxi - Taxi Company License Renewal *02/11/2013
3. Outdoor Seating Renewal Purple Onion *02/25/2013

Neighborhoods & City Services

In Committee:

1. Amend Ord. 3-27 Animals, dogs, Licensing of dogs and kennels *06/25/2012

Planning & Development

In Committee:

1. Communication regarding Zoning Changes on Storey Avenue *05/29/2012
2. Order Cushing Park land transfer to Mayor for Municipal Parking *06/25/2012
3. ORD Ch. 16 Sec.5 Local Historic District *09/24/2012
4. ORD Ch. 5 Article X Building Demolition *09/24/2012
5. Request for Discontinuance of Westerly Side of Harnch's Way *11/13/2012
6. Revising Demolition Delay *11/26/2012
7. Downtown Historic District/Demolition Control District *11/26/2012

Public Safety

In Committee:

1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana *11/28/2011
2. Amend Ord. 13-180 Parking Resident Harris St. *01/30/2012
3. Community Giving Tree of Boxford donation box *04/30/2012
4. Order Yankee Homecoming Parade *06/25/2012
5. Parking, Russell Terrace, No Parking, 50 feet from Storey Ave *08/27/2012
6. ORD Ch. 2 Sec.358 Fingerprint Criminal History Checks *09/24/2012
7. Nate Bibaud 5K race to recover June 30, 2013 *02/11/2013
8. Central Congregational Church Chocolate Tour May 4, 2013 *02/25/2013
9. National Multiple Sclerosis Society Annual Walk, April 6, 2013 *02/25/2013

Public Utilities

In Committee:

1. Green Initiatives Fd \$117,861.47 to Green Initiatives \$117,861.47 *02/11/2013

Rules Committee

13. GOOD OF THE ORDER

14. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES - VERSION 1

February 25, 2013

7:30 PM

Pro tem Council President Earls called the meeting to order at 7:30 pm. A moment of silence was held for George H. Lawler and Chris Riley. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Derrivan, Heartquist, Herzog, Hutcheson, Jones, Sullivan and Earls. 10 present, 1 absent (O'Brien).

1. LATE FILES – Communication #4

Motion to waive the rules and allow the late file by Councillor Jones, seconded by Councillor Herzog. So voted.

2. PUBLIC COMMENT

1. Diane Hawkins-Clark Central Congregational Church Communication #3

CONSENT AGENDA

3. APPROVAL OF MINUTES

February 11, 2013

(Approve)

4. COMMUNICATIONS

1. Retirement Board Fiscal Year 2014 Appropriations (Budget & Finance)
2. Outdoor Seating Renewal Purple Onion (License & Permits)
3. Central Congregational Church Chocolate Tour May 11, 2013 (Public Safety)

Date changed from May 11 to May 4, 2013.

END OF CONSENT AGENDA

Motion to approve the Consent Agenda as amended by Councillor Derrivan, seconded by Councillor Cronin. 10 yes, 1 absent (O'Brien). So voted.

REGULAR AGENDA

6. COMMUNICATIONS

4. Late file National Multiple Sclerosis Society Annual Walk, April 6, 2013

Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Derrivan. So voted.

7. APPOINTMENTS - Second Reading

1. Josiah B. Morrill 27 Fair Street **Appointment** Waterfront Trust December 31, 2013

2. Michael Frey 7 Broad St. #2 **Re-Appointment** Open Space Committee

Motion to approve collectively by Councillor Jones, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

8. ORDERS

1. Tabled - Order Establishing HR and Finance Department
New opinion - Kopelman and Paige, PC regarding effective date of order

Motion to remove from the table by Councillor Cronin, seconded by Councillor Jones. Motion to receive and file by Councillor Cronin, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

2. Resolution Cultural District

Motion to approve by Councillor Connell, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

3. Superintendent Search Committee

Motion to approve by Councillor Cronin, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

9. ORDINANCES

1. 2nd Reading Amend Ch. 13 Article IV Div 6 Sec. 13-175 2 hr zone Water St
Motion to approve 2nd Reading by Councillor Cronin, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

2. 2nd Reading Amend Ch. 13 Article IV Div 6 Sec. 13-176 1 hr zone Pleasant St
Motion to approve 2nd Reading by Councillor Cronin, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

3. 2nd Reading Amend Ch. 13 Article IV Div 6 Sec. 13-176.1 Thirty minutes
Motion to approve 2nd Reading by Councillor Cronin, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (O'Brien). So voted.

10. COMMITTEE ITEMS

Budget & Finance

Councillor Cameron stated that the Transfers will come out of committee at the next meeting.

1. Mid-Year Report

In Committee:

2. DPS-Sewer I/I Reduction Prog. \$100,000 to CIP-Plum Island Alarm Syst \$100,000 *09/10/2012

3. Free Cash \$132,393.78 to Fund Union Contracts \$132, 393.78 *01/14/2013

License & Permits

Councillor Hutcheson reported on the Yankee Homecoming committee item.

In Committee:

1. Yankee Homecoming 2013 *02/11/2013

2. Port Taxi - Taxi Company License Renewal *02/11/2013

Public Safety

In Committee:

1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana *11/28/2011

2. Amend Ord. 13-180 Parking Resident Harris St. *01/30/2012

3. Community Giving Tree of Boxford donation box *04/30/2012

4. Order Yankee Homecoming Parade *06/25/2012

5. Parking, Russell Terrace, No Parking, 50 feet from Storey Ave *08/27/2012

6. ORD Ch. 2 Sec.358 Fingerprint Criminal History Checks *09/24/2012

7. 3rd Annual Jackie Poor Mem. Walk for Ovarian Cancer Sept. 29, 2013 *02/11/2013

Motion to remove from committee by Councillor Cronin, seconded by Councillor Derrivan. Motion to approve by Councillor Cronin, seconded by Councillor Derrivan. So voted.

8. Nate Bibaud 5K race to recover June 30, 2013 *02/11/2013

Public Utilities

Councillor Herzog stated that there will be a committee meeting March 4, 2013 to discuss the purchase of lights.

In Committee:

1. Green Initiatives Fd \$117,861.47 to Green Initiatives \$117,861.47 *02/11/2013

11. GOOD OF THE ORDER

Councillor Cameron spoke of the issues regarding the past two snow storms.

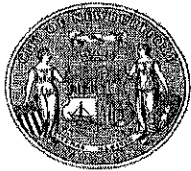
Councillor Herzog requested the March 25, 2013 meeting be changed to March 26, 2013 due to the Jewish holiday on March 25, 2013. Motion to approve the change in meeting to March 26, 2013 by Councillor Jones, seconded by Councillor Derrivan. So voted.

Councillor Connell spoke about the Lend A Hand Auction held over the weekend to benefit Opportunity Works and encouraged all Councillors to support such efforts.

12. ADJOURNMENT

Motion to adjourn at 8:04pm by Councillor Cameron, seconded by Councillor Derrivan. So voted.

TRANSFERS



City of Newburyport

FY 2013

BUDGET TRANSFER REQUEST

Transfer #1
March 12, 2013

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Department: Mayor / Assessor

Submitted by: Mayor Holaday / Dan Raycroft

Date Submitted: 2013 MAR - 5 P 3:24
3/26/2013

Transfer From:

Account Name	Overlay Surplus	YTD Bal:	\$	40,000.00
Account Number:	01-35200	Trans In:	\$	40,000.00
Amount:	\$40,000.00	Trans Out:	\$	-
Why are Funds Available:	<i>Funds that have been reserved for real estate and personal property tax abatements are not longer required to cover future abatements and have been declared surplus by the City Tax Assessor. Overlay surplus can be used for any municipal purpose with the approval of the Mayor and a majority vote of the City Council. Overlay reserves from FY'05 and FY '06 are available.</i>			

Transfer To:

Account Name	Assessor - Revaluation	YTD Bal:	\$	1,500.00
Account Number:	01141002-53002	Trans In:	\$	-
Amount:	\$40,000.00	Trans Out:	\$	-
Why are Funds Required:	<i>Funds are requirement to complete the revaluation of real property within the City, which is required every three years. The total cost is estimated at \$80,000, and additional funding will be required in FY 2014.</i>			

Transfer To:

Account Name		YTD Bal:		
Account Number:		Trans In:	\$	-
Amount:		Trans Out:	\$	-
Why are Funds Required:				

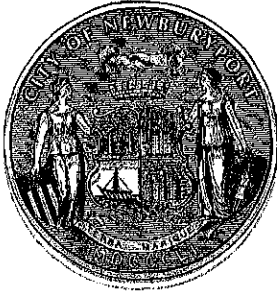
Transfer To:

Account Name		YTD Bal:		
Account Number:		Trans In:		
Amount:		Trans Out:		
Why are Funds Required:				

Donna D. Holaday, Mayor
William B. Squillace, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
William B. Squillace

Date: 3/5/13
Date: 3/5/13



City of Newburyport

OFFICE OF THE ASSESSOR

City Hall

60 Pleasant Street

Newburyport, MA 01950

(978)465-4403 / Fx (978)462-8495

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2013 MAR -5 P 3:24

DATE: February 25, 2013

TO: Bill Squillace, City Auditor

FROM: Dan Raycroft, City Assessor *DR*

SUBJ: Overlay Transfer

I hereby authorize the release of the following funds from Overlay to Overlay Surplus for transfer into our Revaluation Line Item to fund the 2013 portion of our 2014 Revaluation.

\$30,000.00 from 2006 Overlay to Overlay Surplus

\$10,000.00 from 2005 Overlay to Overlay Surplus

\$40,000.00 Total



City of Newburyport
FY 2013
BUDGET TRANSFER REQUEST

Transfer #2
March 12, 2013

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Department: Auditor
Submitted by: William Squillace, City Auditor
Date Submitted: 2013 MAR -5 P 3:24
3/26/2013

Transfer From:

Account Name	Insurance Claims-RSV APP	YTD Bal:	\$	14,584.91
Account Number:	2741-10400	Trans In:	\$	-
Amount:	\$1,170.00	Trans Out:	\$	5,000.00
Why are Funds Available:	Revenue account used to deposit funds received from insurance companies for covered insurance losses, insurance settlements, and deductible payments.			
Transfer from RSV APP accounts require approval of the Mayor and City Council and is method of moving the funds to an expenditure account.				

Transfer To:

Account Name	Newburyport Tree Commission Fund	YTD Bal:	\$	6,123.10
Account Number:	2929	Trans In:	\$	-
Amount:	\$1,170.00	Trans Out:	\$	-
Why are Funds Required:	Funds were received from a private contractor for damage to City trees.			
Funds will be used to plant new trees and for tree care and maintenance.				

Donna D. Holaday, Mayor
William B. Squillace, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
William B. Squillace

Date: 3/5/13
Date: 3/5/13

City of Newburyport
Tree Commission

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 MAR -5 P 3:24

February 22, 2013

**City of Newburyport
City Auditors Office
60 Pleasant Streets
Newburyport, MA 01950**

Invoice:

This invoice is submitted to request the transfer of funds from the Insurance Reserve for Appropriations Account (Account #2741-10400) to the Newburyport Tree Commission Account (Account # 2929).

FY 2013 installment from 2007 Contractor Reimbursement:

Amount Due: \$1,170.00

**Respectfully Submitted:
Paul J Harrington
Newburyport Tree Commission**



City of Newburyport
FY 2013
BUDGET TRANSFER REQUEST

Transfer #3
March 12, 2013

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 MAR -5 P 3:24

Department: Mayor

Submitted by: Mayor Holaday

Date Submitted: 3/26/2013

Transfer From:

Account Name	General Fund - Free Cash	YTD Bal:	\$ 1,879,152.23
Account Number:	01-35900	Trans In:	\$ -
Amount:	\$7,725.45	Trans Out	\$ 362,798.77
Why are Funds Available:	<i>The Mass Dept of Revenue has certified Free Cash for FY 2013 at \$2,241,951</i>		
<i>These funds are available for any legal expenditure with the recommendation of the Mayor and a majority vote of the City Council.</i>			

Transfer To:

Account Name	Emma Andrews Library/ Comm. Ctn.	YTD Bal:	\$ 27.12
Account Number:	2810-10400	Trans In:	\$ -
Amount:	\$7,725.45	Trans Out	\$ -
Why are Funds Required:	<i>(See attached memo from Mayor Holaday).</i>		

Transfer To:

Account Name		YTD Bal:	\$ -
Account Number:		Trans In:	\$ -
Amount:		Trans Out	\$ -
Why are Funds Required:			

Donna D. Holaday, Mayor
William B. Squillace, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
William B. Squillace

Date: 3/26/13
Date: 3/26/13



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. Box 550

NEWBURYPORT, MA 01950


978-465-4413 PHONE

978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 MAR -5 P 3:24

To: President and Members of the City Council

From: Donna D. Holaday, Mayor 

Date: March 12, 2013

Subject: Transfer Request for Emma Andrews Library and Community Center Building Project

The Emma Andrews Library and Community Center revolving account requires a free cash transfer of \$7,725.45 to cover operating and capital costs for the facility for the balance of FY13.

Funding for materials needed for capital repairs totals \$4,425.00. With this funding, the following work will be completed in the second floor rental unit:

- Installation of new kitchen cabinets, countertops, and sink
- Installation of new railing for side porch
- Installation of new shelving in closets
- Refinish all hardwood floors
- Repair sheetrock and windows as needed

This work will be performed in-house by DPS staff over the course of the next several weeks, saving the City approximately \$9,000.00 in labor costs. Volunteers have offered to help with the interior finish painting of the rental unit.

In addition, the Emma Andrews Association has generously agreed to provide \$10,000.00 that they have acquired through their own independent fundraising efforts toward making the entire facility lead law compliant. This work will be performed by a 3rd party contractor.

Once all of this work is complete, the upstairs unit will be available to be rented again. Given the project scope, we expect the unit to be occupied by June 1 at the latest. With these upgrades, we anticipate charging tenants \$1500/month for this 3 bedroom unit.

The balance of the transfer request will cover all utility costs from March through June 2013. The revolving account for this facility has been depleted over the past several months due in large part to electrical upgrades that were required to bring the building up to code. Once rent is being paid on a regular basis, the facility will once again be self-sustaining in terms of operating costs.



Transfer #4
March 12, 2013

City of Newburyport

FY 2013

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 MAR -5 P 3:24

Department: Mayor

Submitted by: Mayor Holaday

Date Submitted: 3/26/2013

Transfer From:

Account Name	General Fund - Free Cash	YTD Bal: \$	1,879,152.23
Account Number:	01-35900	Trans In: \$	-
Amount:	\$94,000.00	Trans Out \$	362,798.77
Why are Funds Available:	<i>The Mass Dept of Revenue has certified Free Cash for FY 2013 at \$2,241,951</i>		
<i>These funds are available for any legal expenditure with the recommendation of the Mayor and a majority vote of the City Council.</i>			

Transfer To:

Account Name	School Department	YTD Bal: \$	10,242,660.43
Account Number:	\$94,000	Trans In: \$	-
Amount:	01300002-53201	Trans Out \$	-
Why are Funds Required:	<i>Additional Chapter 70 funding was provided for education after the final City Budget was passed by the City Council. Funds are required to reduce an anticipated deficit in the FY 2013 School Budget and funding to carry out a search for a new school superintendent.</i>		

Transfer To:

Account Name		YTD Bal: \$	-
Account Number:		Trans In: \$	-
Amount:		Trans Out \$	-
Why are Funds Required:			

Donna D. Holaday, Mayor
William B. Squillace, Auditor
City Council Approval: (Stamp)

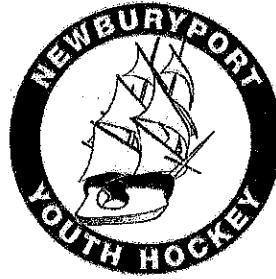
Donna D. Holaday
William B. Squillace

Date: 3/5/13
Date: 3/5/13

COMMUNICATIONS

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 FEB 21 A 11:18



February 14, 2013

Town of Newburyport/ City Council,

The Newburyport Youth Hockey League has landed on Saturday, March 16th (between the hours of 9 am and 2pm) for our annual fundraiser-Tag Day. Make-up day will be Sunday, March 17th. The businesses that land on public property include Richdale, Angie's food and diner, Starbucks, Orange leaf, Pizza Factory, Simply Sweet, and Abrahams. We would like our players to stand outside these businesses. All donations will support the Newburyport Youth Hockey League. Thank you for helping the youth of Newburyport.

For questions please contact:
Kerri Salvatore: volunteer

978-837-1093
kmi248@wildcats.unh.edu

Mike Lucy: Newburyport Youth Hockey:

mlucy@gmail.com

Thank you,
Kerri Salvatore



National
Multiple Sclerosis
Society
Greater
New England
Chapter

Communication #2
March 12, 2013

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2013 FEB 25 A 11:45

February 22, 2013

City Council
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

To Whom It May Concern:

On behalf of the National Multiple Sclerosis Society, Greater New England Chapter, I would like to extend our deep gratitude for the continuous support Newburyport has shown throughout the years for the annual Walk MS.

As we enjoy winter, I have begun planning for the 2013 Walk MS Newburyport. This year's date is set for Saturday, April 6, from 10:00am to 3:00pm. I would like to request permission to host the Walk on this day. 650 participants are expected to take part in this annual event. The Walk is 5 miles, with the Start and Finish being held at the Cashman Park. We will be using the same route as last year, and a certificate of liability insurance will be provided upon approval of this request.

The money raised will be used to advance our support of national research and to support local programming for the nearly 18,000 people within Maine, Massachusetts, New Hampshire and Vermont who are affected by multiple sclerosis. The Greater New England Chapter prides itself on our many comprehensive local programs that improve the quality of life for people with MS and their families. These programs empower individuals with MS and provide them with the resources to maintain independence.

I thank you in advance for your support and please feel free to contact me at 603.623.3502 with any questions or concerns.

Sincerely,

Heidi Roy
Director of Development



Greater Newburyport Chamber of Commerce &

38R Merrimac Street, Newburyport MA 01950 • Tel: 978-462-6680 • Fax: 978-465-4145
info@newburyportchamber.org • www.newburyportchamber.org

PRESIDENT
Ann Ormond

BOARD OF DIRECTORS

Chair

Scott A. Eaton
*Newburyport Five Cents
Savings Bank*

Chair Elect

Kim Gobbi
Newburyport-Today.com

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Mary Williamson
*Essex County Greenbelt
Association*

Treasurer

Stephen DeGuglielmo
Fritz DeGuglielmo LLC, CPAs

Clerk

Kate G. Kelly
Kelly's Taylor Rental

Vice Chair

Mark Goldstein
Anna Jaques Hospital

Vice Chair

Carl Strube
WNBK Radio

Director

Mary Anne Clancy
Institution for Savings

Director

Michael J. Munday
Arwood Machine Corporation

Director

Chuck Withee
The Provident Bank

John Allison
John Farley Clothiers

Michael J. Arndt
TD Bank

Mark Bailey
Chase & Lunt Insurance

Freeman J. Condon
Beach Plum Farms

David G. Frick
Transaction Resources, Inc.

Grace Gonzalez Connolly
*Law Offices of Connolly &
Connolly*

Diane Gronbeck
Brass Lyon

Craig Martin
Alfa Laval Inc. Contherm

Marie Moraski
Longview at Georgetown

Stephen Pflingst
*David's Tavern on
Brown Square*

Tina Santoro-Smith
Newburyport Development

Nancy Von Kittlitz
Attorney

February 21, 2013

Newburyport City Council
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Dear Members of the Newburyport City Council:

The Greater Newburyport Chamber of Commerce & Industry kindly requests the use of the streets in the downtown for the following Chamber of Commerce sponsored festivals/events:

- Spring Invitation Nights, Fridays, May 3 and 10, 2013
- Newburyport Spring Fest, Sunday and Monday, May 26 & 27, 2013
- Tour d'Elegance, Saturday, July 27, 2013
- Cruisin the 50's, Thursday, August 15, 2013 (rain date August 22)
- Riverfront Music Festival, Saturday, August 31, 2013
- Oktoberfest, Saturday, September 28, 2013
- Fall Harvest Festival, Sunday and Monday, October 13 & 14, 2013
- Witches Night Out, Friday, October 18, 2013
- Pumpkin Lighting, Saturday, October 19, 2013
- Santa Parade and Tree Lighting, Sunday, November 24, 2013
- Invitation Nights, Fridays, December 6 and 13, 2013
- Santa's Workshop, Saturdays and Sundays, December 7, 8, 14, 15, 21, and 22, 2013

Approximate times for each event are listed below.

The revenues generated from these Chamber fund raising events are used for marketing the city, tourism, maintenance of the seasonal information booth, beautification of the downtown and various other projects in the interest of the community. All funds are raised through sponsorships, artisans and vendor festival entry fees.

1. The decoration of the lampposts throughout the downtown with flower baskets begins in mid-May in preparation for Memorial Day weekend. Included in this effort are the cornstalks and hay bales that brighten up Market Square in the fall to the holiday decorations that adorn our streets in November and throughout the holiday season. The cost for the flower baskets and upkeep assumed by the Chamber and its marketing program is over \$16,000.
2. **Spring Invitation Nights** – Kick off the spring in style with spring invitation nights on Friday, May 3 and 10 from 6 – 9 PM. Merchant hospitality, shopping and dining.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2013 FEB 25 A 11:14 AM

3. **Newburyport Spring Fest** is Memorial Day Weekend, May 26 & 27 runs from 7 AM – 7 PM. There is a spring festival planning committee made up of chamber board members, members (both retail and non) as well as staff. Since 2008 we have worked with the city council at their request to make improvements to the food vendors booths. In 2012 we worked with the health department to comply with their new festival health requirements.
4. **Tour d'Elegance** – We are proud to be working with Endicott College on a new addition to their very successful Concours d'boutique car show. The Tour will begin in Newburyport on Saturday, July 27 from 9 – 11 AM and then will head to Endicott College down the scenic byway. Approval from the Newburyport Redevelopment Authority has been received as the cars will be parked in the paved NRA East lot.
5. **Cruisin the 50's** – The 2nd annual Cruisin the 50's event coordinated by the Chamber and WBNP will take place in downtown Newburyport. Due to the success of last year, we will work with the public safety committee and Police department to consider the closure of State and Pleasant Streets for this event which runs from 4 – 8 PM.
6. **Riverfront Music Festival** – The chamber is pleased to announce the 11th annual Riverfront Music Festival on Saturday, August 31 from 12 – 6 PM. The date has been confirmed with the Waterfront Trust.
7. The 3rd annual **Oktoberfest**, will bring a fun family friendly atmosphere to Cashman Park on Saturday, September 28, complete with festive food vendors serving up bratwurst and pretzels, traditional live bands and games for the community to enjoy. We will be asking the Parks Commission for approval to utilize the space at Cashman Park.
8. **Fall Harvest Festival** is a mainstay of the fall season and a welcomed event. The festival planning committee will once again be working on this event. At this event we also ask permission to adorn the lampposts with scarecrows created by local residents and businesses. The festival is planned for Columbus Day Weekend, October 13 & 14. This event runs from 7 AM – 7 PM as well.
9. **Witches Night Out and Pumpkin Lighting** – The chamber's retail committee is pleased to present again two events geared for the community at large. Witches Night Out an adult friendly event and the Newburyport Great Pumpkin Lighting, a new tradition and a great family friendly event. Witches Night Out will be held from 6-9 PM and the Pumpkin Lighting from 6-8 PM.

10. **Holiday Activities** – The holidays kick off in Newburyport on Sunday, November 24 with the parade and tree lighting and continue throughout December with Invitation Nights and Santa's Workshop. As we have done for the past thirty plus years we are asking for permission to erect a Christmas tree donated by a local area resident.

We look forward to working with the city, retailers, restaurants and service providers while being mindful of the residents and hope that these fairs will be welcomed events for residents and visitors alike. As we work in conjunction with many partners, we are hopeful that this will be a great year for our City, the local businesses and the region as a whole.

Areas Requested:

- Use of the Inn Street Mall, State Street, Market Square (bullnose), Pleasant Street and sidewalks on areas in front of Waterfront Park and the Firehouse Center for the Arts.
- Use of the parking spaces and sidewalk on both sides of State Street from Market Square to Pleasant Street.
- Use of the parking spaces on the north side of Merrimac near the chamber information booth.

I look forward to answering any questions that the council may have. Thank you for your consideration.

Sincerely,



Ann Ormond
President

cc: Mayor Donna Holaday
Richard B. Jones, City Clerk

American Diabetes Association® Tour de Cure® 2013

Communication #4
March 12, 2013

Our mission is to prevent and cure diabetes and improve the lives of all people affected by diabetes.

2013 North Shore Tour Volunteer Committee

Doug Foster, Event Chair
Marty Miserandino, Chair Emeritus
Nancy Lamb, Day of Event Logistics Chair
Rebecca Borden, Day of Event Logistics
Nancy Gaudet, Day of Event Logistics
Alyssa Hubbard, Day of Event Logistics
Caroline Carter, Start/Finish Line Co-Chair
Peggy Carter, Start/Finish Line Co-Chair
Phill Naish, Food Chair
Alison Wright, Festival Chair
Carrie Burke, Marketing/Recruitment
Kelsey Dion, Marketing/Recruitment
Nathan Frost, Marketing/Recruitment
Nanci Hodge, Marketing/Recruitment
Kevin Dolan, Red Rider Chair
Jennifer Linnane, Red Rider Committee
Phil Slagle, Red Rider Committee
Tom Egan, Team Red Captain
Darby Foster, Champions Chair
Al Mallette, Route Logistics Co-Chair
Steve Dumas, Route Logistics Co-Chair
Minoru Mashimo, Routes Committee
Terry Cowman, Gran Fondo Chair
Mark Godin, Gran Fondo Committee
Mike Johnson, Gran Fondo Committee
Pete Shepard, Gran Fondo Committee
Edward Walsh, Gran Fondo Committee
Tory Reiersen, Rest Stop Chair
Delphine Minogue, Rest Stop Committee
Rob Minogue, Rest Stop Committee
Manny Munoz, SAG Chair
Richard Graham, SAG Committee
Janet Winer, Volunteer Chair

Dear Mr. Richard Jones,

I wanted to take this opportunity to follow up with you all regarding the American Diabetes Association's cycling ride, the **Tour de Cure**, which will be held on **Sunday, May 19, 2013**. We will be starting and finishing at the Topsfield Fairgrounds, but sections of our routes will be traveling through your jurisdiction. Hopefully you received my previous letter, but I just wanted to double check and see if there were any special permits and/or applications that were needed for our event that day.

If you would like a Certificate of Insurance from the ADA or need to be named as additional insured, please provide me with a letter saying so or forwarding me your insurance policy. If I do not get this request from you I cannot forward you a Certificate of Insurance.

Just to reiterate, the Tour de Cure is a fundraising ride, not a race. Proceeds from this event support the American Diabetes Association's mission: to prevent and cure diabetes and to improve the lives of all people affected by diabetes. Through research, information and advocacy the American Diabetes Association supports more the nearly 320,000 Massachusetts residents affected by diabetes.

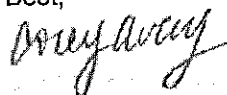
The ride begins at 7:00 a.m. and we expect the last rider to have completed the course by 3:00 PM. The four routes have staggered starts, so although we expect more than 1,000 riders total, the riders will be evenly spread out along the routes throughout the day. **The following route(s) will be passing through Newburyport that day: 62, and 100 Mile.** I have included a document with a map and the route cues for each route passing through your town.

Rider safety is a top priority for Tour. All participants are required to wear helmets and follow the rules of the road. We will have marked volunteer support vehicles to help provide additional safety to our participants. Our staff and volunteers will make sure all areas are cleaned of all Tour de Cure materials when we leave.

In addition to rider safety, having clear road markings is also a top priority for the event. Ideally, we would like to mark the route 1-2 weeks before. We use temporary marking paint, using a version of the Dan Henry symbols (attached) and place corrugated plastic with metal 'h' stakes signs at key turns along the route. We would like to mark roads 2-3 weeks in advance, and signs will be put up on Saturday the 18th and taken down after the ride is finished on the 20th. As you can see in the document, we will be using a red triangle for the route indicator, and green paint for the 100 mile Gran Fondo; white for the 62 mile; blue for the 31 mile; and yellow for the 15 mile. If any of this is a problem please let me know at your earliest convenience.

Thank you for your time and cooperation for this event. Again, if there are any specific applications or permits that need to be completed, or if you have any questions, please email me back at cavery@diabetes.org or call me at (617) 482-4580, x3461 so I can begin that process immediately.

Best,



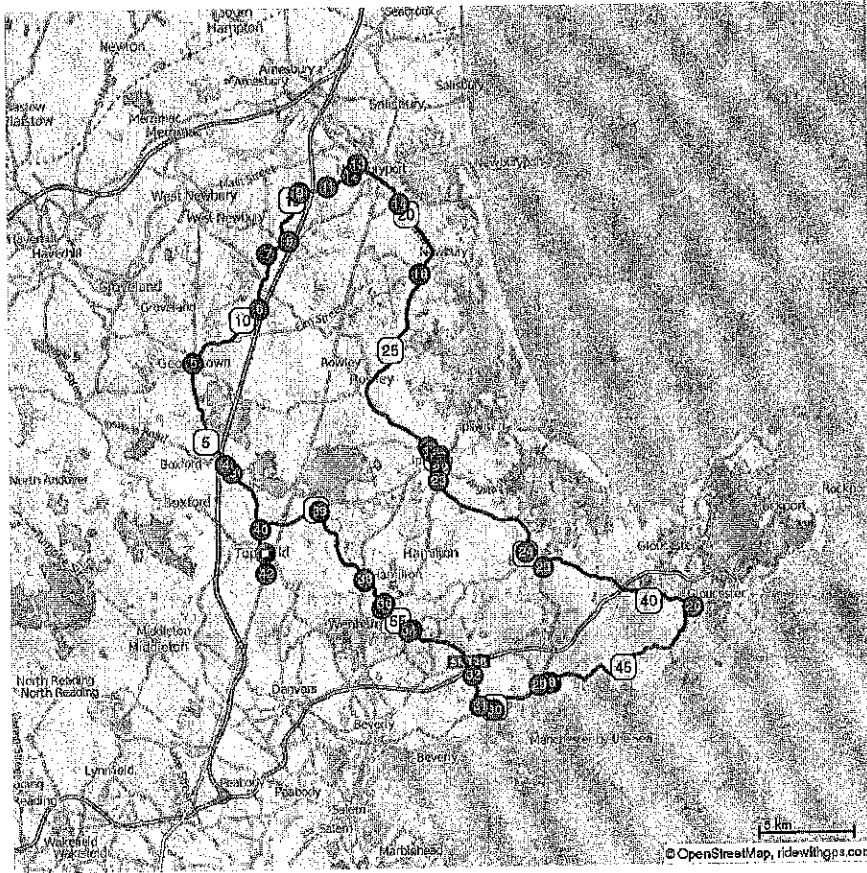
Corey Avery
Associate Manager, Special Events
American Diabetes Association
10 Speen Street, 2nd Floor
Framingham, MA 01701
P: 617.482.4580 ext. 3461
F: 508.626.4260
E: cavery@diabetes.org

New England Office
10 Speen Street, 2nd Floor
Framingham, MA 01701
Phone: 617.482.4580
Fax: 508-626-4260

Diabetes Information
1.800.DIABETES
(1.800.342.2383)
www.diabetes.org

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CITY CLERK'S OFFICE
NEWBURYPORT, MA
2013 FEB 25 A 11:33

2013 NS TdC 62 Mile (100k) Route



Distance: 63.6 mi
Elevation: + 2453 / - 2439 ft
Good For: cycling

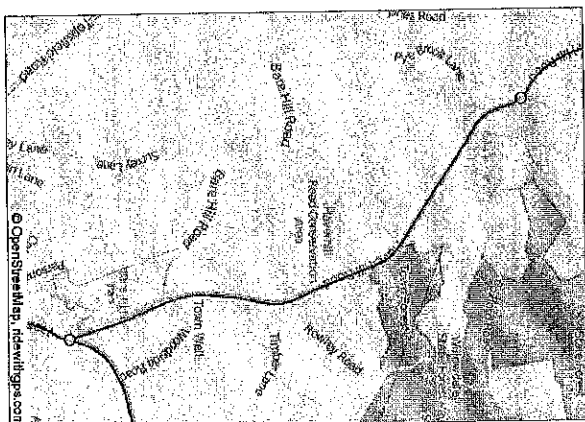
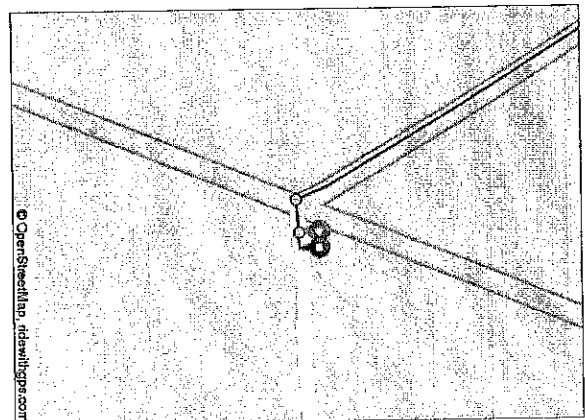
2013 NS TdC 62 Mile (100k) Route

0	0.0	0.0	↖	Start of route	0.0
1.	0.0	0.0	→	Ronto S Main St	1.5

0.0 miles, +0/-0 feet

2.	1.5	1.5	↖	Slight L onto MA-97 N/Haverhill	2.2
3.	3.7	2.2	↑	Continue onto Ipswich Rd	0.3

3.7 miles, +86/-63 feet

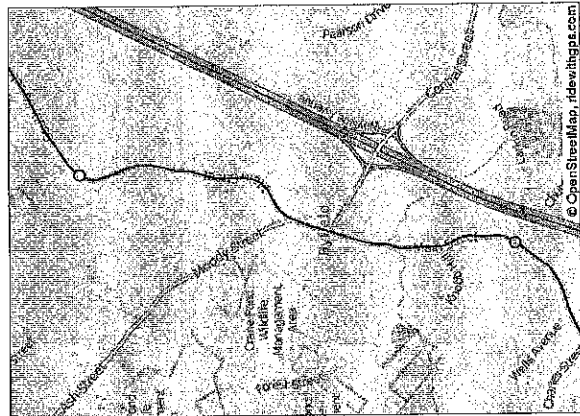
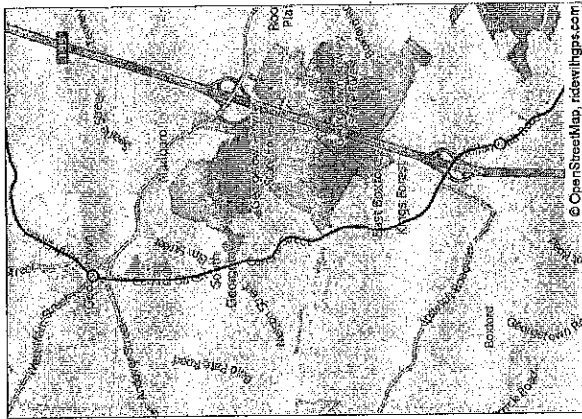


4.	4.0	0.3	↑	Continue onto Killam Hill Rd	3.7
5.	7.7	3.7	↑	Continue onto North St	2.9

4.0 miles. +136/-155 feet

6.	10.7	2.9	↑	Continue onto Main	1.9
7.	12.5	1.9	↑	Continue onto South St	0.8

4.8 miles. +59/-50 feet

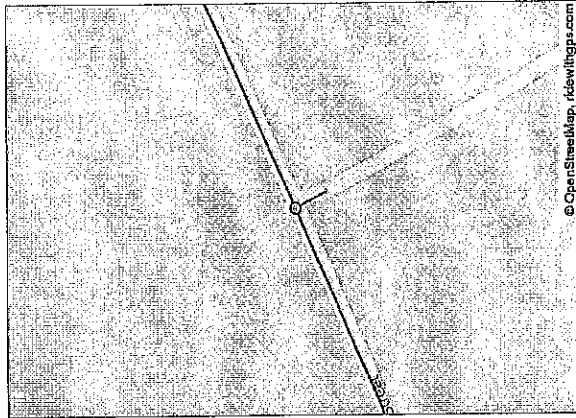
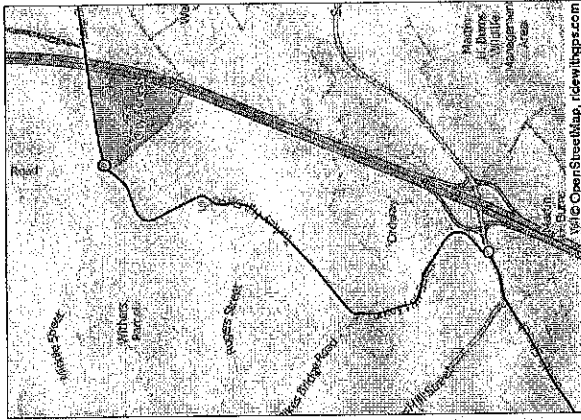


8.	13.3	0.8	←	Continue onto Turkey Hill Rd	2.1
9.	15.4	2.1	↑	Continue onto Hale	0.9

2.9 miles. +55/-76 feet

10.	16.3	0.9	↑	Continue onto Hale	0.9
11.	16.3	0.0	→	Continue onto Hale St	0.9

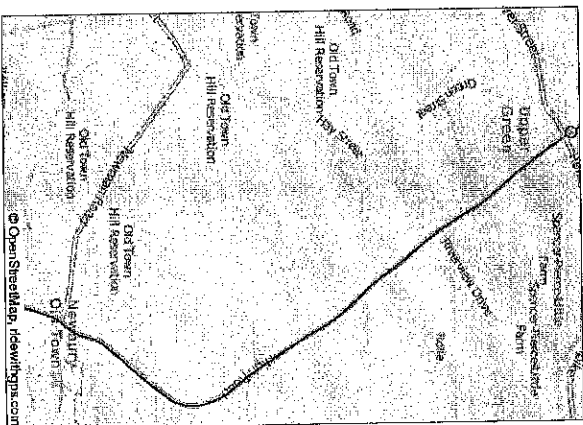
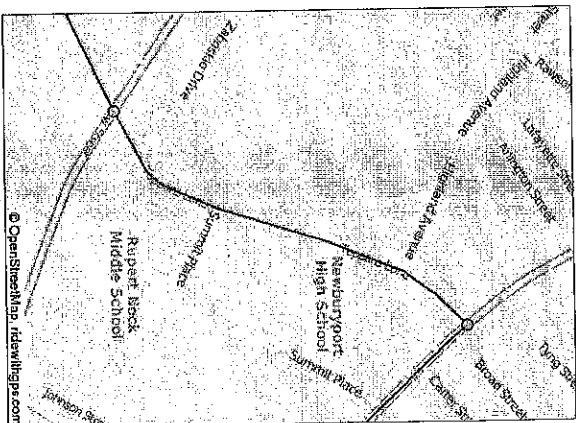
0.9 miles. +0/-0 feet



12.	17.2	0.9	↑	Continue onto Toppans Ln	0.4
13.	17.6	0.4	→	Ronto High St	1.9

1.3 miles, +34/-0 feet

14.	19.5	1.9	□	RS3	2.7
15.	22.2	2.7	←	L onto Riverfront	0.0

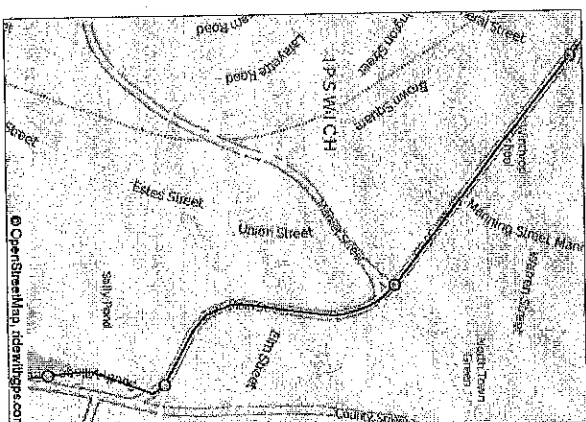
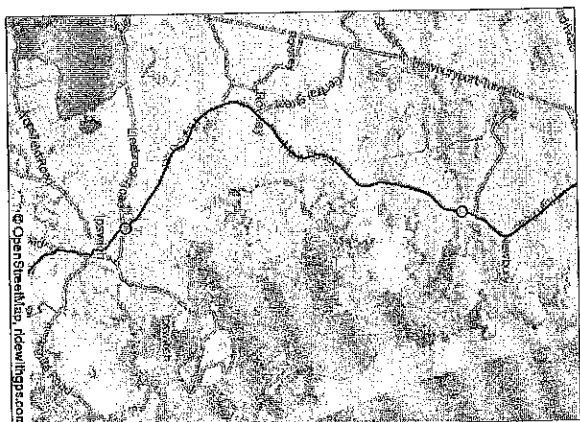


4.6 miles, +63/-85 feet

16.	22.2	0.0	↑	L onto Massachusetts St/High Rd	7.1
17.	29.4	7.1	→	R onto Lord Square	0.2

7.2 miles, +266/-215 feet

18.	29.6	0.2	↑	Continue onto Central St	0.3
19.	29.9	0.3	↑	Continue onto S Main St	0.3
20.	30.2	0.3	→	R onto County St	0.1
21.	30.3	0.1	□	RS4	0.0
22.	30.3	0.0	↑	Continue onto County Rd	0.4



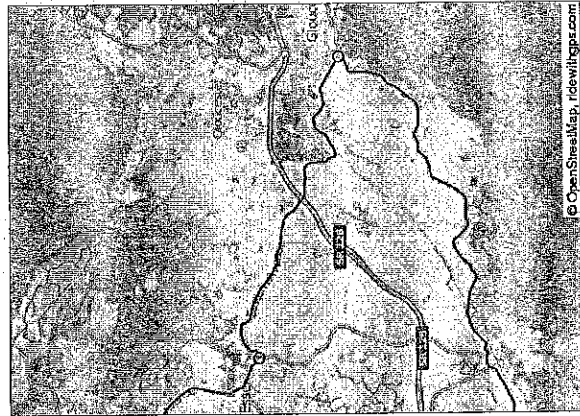
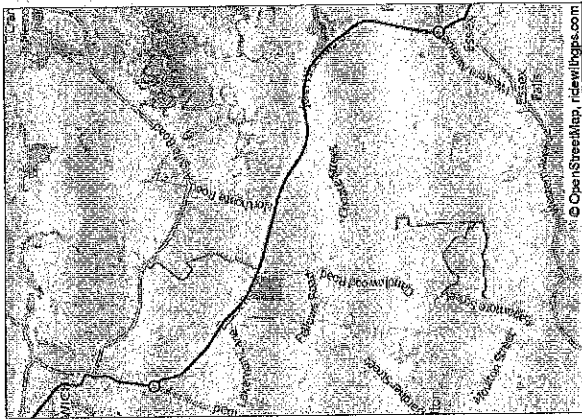
0.9 miles, +30/-32 feet

23.	30.7	0.4	←	L onto MA-133 E/Essex Rd	4.2
24.	34.9	4.2	↑	Continue onto Main	0.8

4.6 miles. +142/-153 feet

25.	35.7	0.8	↑	Continue Ontario Eastern	5.9
26.	41.5	5.9	→	R onto Western	6.2

6.7 miles. +311/-317 feet

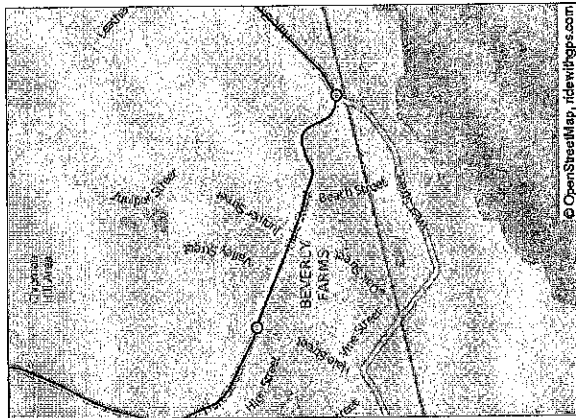
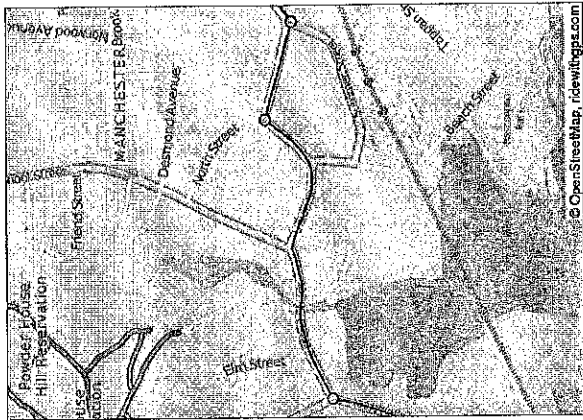


27.	47.8	6.2	→	R onto MA-127 S/Washing ton St	0.1
28.	47.9	0.1	←	L onto MA-127 S/Union St	0.3
29.	48.2	0.3	←	L onto MA-127 S/Bridge	1.8

6.7 miles. +23/-42 feet

30.	50.1	1.8	→	Keep R at the fork	0.5
31.	50.6	0.5	↑	Continue onto Hart	1.2

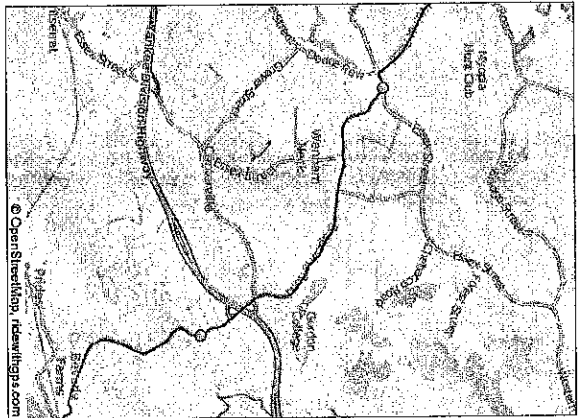
2.3 miles. +36/-6 feet



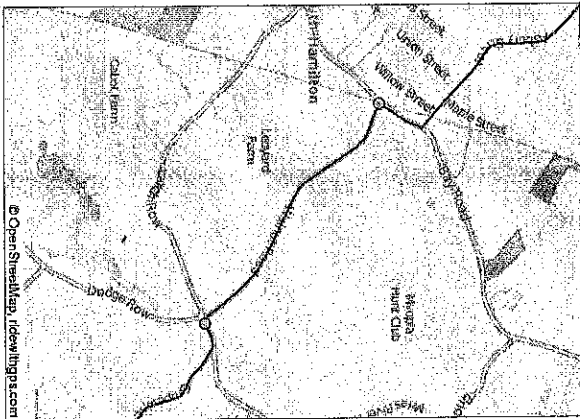
32.	51.7	1.2	↑	Continue onto Grapevine Rd	2.8
33.	54.5	2.8	←	Slight L onto Larch	0.1

3.9 miles. +73/-65 feet

34.	54.6	0.1	→	R onto Walnut Rd	1.2
35.	55.8	1.2	→	R onto Massachusetts 1A N/Bay Rd	0.2



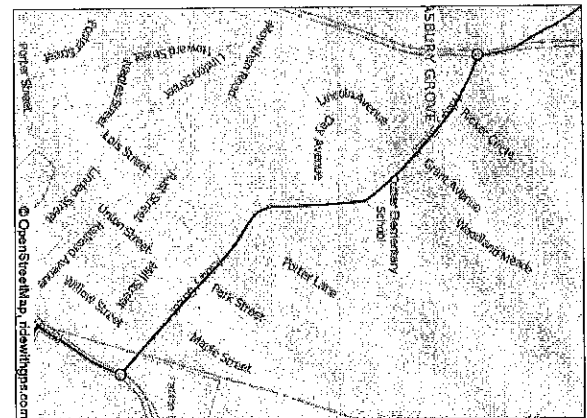
1.3 miles. +57/-62 feet



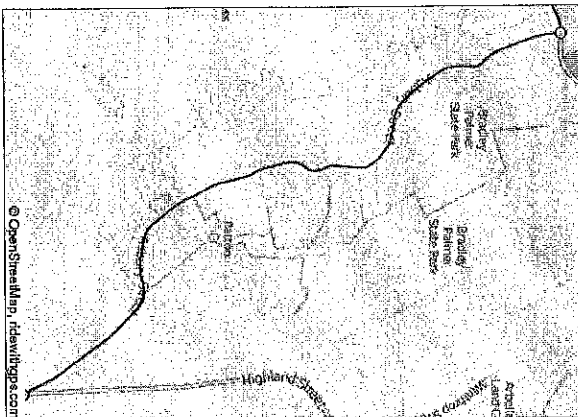
36.	56.0	0.2	←	L onto Ashbury St	1.0
37.	57.0	1.0	→	R onto Highland St	0.1

1.2 miles. +26/-29 feet

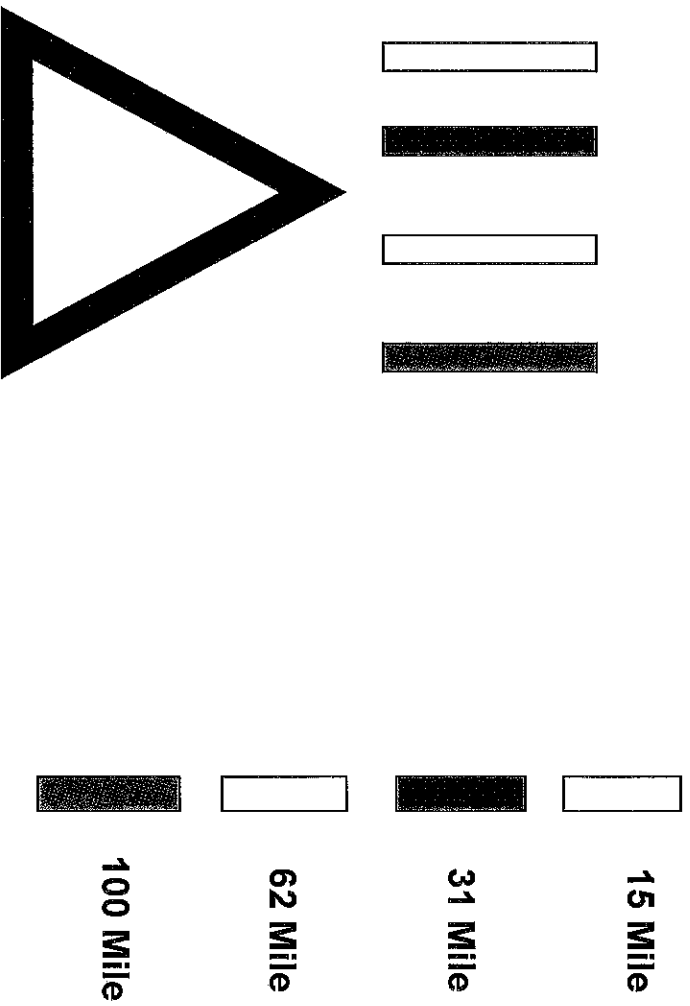
38.	57.1	0.1	←	Slight L onto	2.9
39.	59.9	2.9	←	L onto Ipswich Rd	2.1



3.0 miles. +155/-166 feet

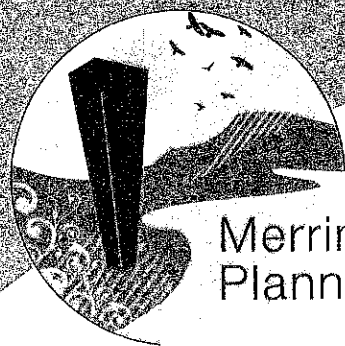


American Diabetes Association **Tour de Cure® 2013**



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NEWBURYPORT, MA

2013 MAR -1 A 10:31



Merrimack Valley
Planning Commission
*plan * develop * promote*

February 28, 2013

Julie Languirand, Treasurer
City of Newburyport
Pleasant Street
Newburyport, MA 01950

Dear Ms. Languirand:

In accordance with Chapter 40B of the General Statutes and Chapter 849 of the Acts of 1969, the Merrimack Valley Planning Commission has determined the City of Newburyport's share of its Fiscal Year 2014 financial requirements to be \$5,758.27.

This amount is required by law to be paid, under the provisions of Chapter 40B and Chapter 849, on July 1, 2013 or as soon as possible thereafter.

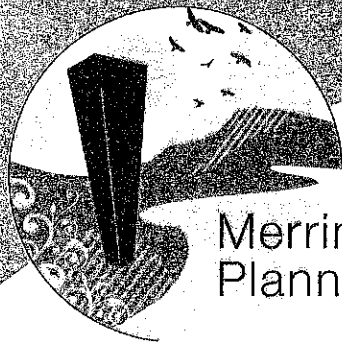
Please send your payment to: Merrimack Valley Planning Commission
160 Main Street
Haverhill, Massachusetts 01830

Very Truly Yours,

David Powell
Assistant Treasurer

Enclosure

cc: Board of Assessors
City Council



**Merrimack Valley
Planning Commission**
*plan * develop * promote*

INVOICE

Date: February 28, 2013

To: Julie Languirand, Treasurer
City of Newburyport
Pleasant Street
Newburyport, MA 01950

Merrimack Valley Planning Commission

Assessment for Fiscal Year 2014

\$5,758.27

Please reply to:

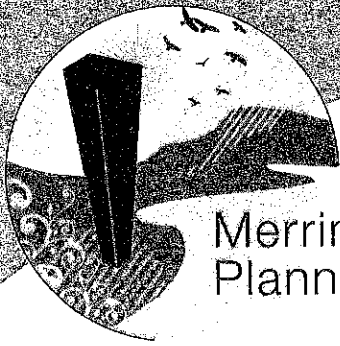
Robert Snow, Treasurer
Merrimack Valley Planning Commission
160 Main Street, Suite 1
Haverhill, Massachusetts 01830-5000

160 Main Street, Haverhill, MA 01830

phone - 978.374.0519 • fax - 978.372.4890

Serving the communities of:

Amesbury Andover Boxford Georgetown Groveland Haverhill Lawrence Merrimac Methuen
Newbury Newburyport North Andover Rowley Salisbury West Newbury



Merrimack Valley Planning Commission

*plan * develop * promote*

February 28, 2013

Board of Assessors
City of Newburyport
Pleasant Street
Newburyport, MA 01950

Dear Assessors:

In accordance with Chapter 40B of the General Statutes and Chapter 849 of the Acts of 1969, I hereby certify that the Merrimack Valley Planning Commission has determined the proportion of its expenses for Fiscal Year 2014 to be paid by the City of Newburyport to be \$5,758.27. This figure is based on the following computations:

Community	2010 Population	Per Capita Rate	Assessment Amount
Amesbury	16,283	\$0.33063	\$5,383.66
Andover	33,201	\$0.33063	\$10,977.28
Boxford	7,965	\$0.33063	\$2,633.48
Georgetown	8,183	\$0.33063	\$2,705.55
Groveland	6,459	\$0.33063	\$2,135.55
Haverhill	60,879	\$0.33063	\$20,128.48
Lawrence	76,377	\$0.33063	\$25,252.60
Merrimac	6,338	\$0.33063	\$2,095.54
Methuen	47,255	\$0.33063	\$15,623.97
Newbury	6,666	\$0.33063	\$2,203.99
Newburyport	17,416	\$0.33063	\$5,758.27
North Andover	28,352	\$0.33063	\$9,374.05
Rowley	5,856	\$0.33063	\$1,936.18
Salisbury	8,283	\$0.33063	\$2,738.62
West Newbury	4,235	\$0.33063	\$1,400.22

Please, therefore, include the amount of \$5,758.27 in the Fiscal Year 2014 tax levy of the City of Newburyport as required under Chapter 40B and Chapter 849.

Very Truly Yours,

David Powell
Assistant Treasurer

cc: City Council
Finance Committee
160 Main Street, Haverhill, MA 01830

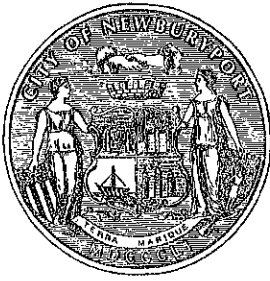
phone - 978.374.0519 • fax - 978.372.4890

Serving the communities of:

Amesbury Andover Boxford Georgetown Groveland Haverhill Lawrence Merrimac Methuen
Newbury Newburyport North Andover Rowley Salisbury West Newbury

APPOINTMENTS

Appointment #1
March 12, 2013



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR
DONNA D. HOLADAY, Mayor

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE
978-465-4402 FAX

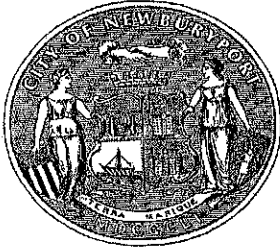
RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2013 FEB 27 P 2:01

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: February 27, 2013
Subject: Appointment

~~~~~  
I hereby appoint, subject to your approval, the following named individual as Finance Director. This term will expire on March 1, 2016.

William B. Squillace  
23 Forest Street  
Rockport, MA 01966





DONNA D. HOLADAY  
MAYOR

NEWBURYPORT CITY HALL

60 PLEASANT STREET

NEWBURYPORT, MA 01950

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CITY CLERK'S OFFICE  
NEWBURYPORT, MA

## CITY OF NEWBURYPORT

### MAYOR'S OFFICE

2012 MAY 22 P 2:34

TO: PRESIDENT THOMAS O'BRIEN AND MEMBERS OF THE  
NEWBURYPORT CITY COUNCIL

FROM: DONNA D. HOLADAY, MAYOR

DATE: MAY 21, 2012

RE: NEW CHARTER PROVISION- FINANCE DIRECTOR  
APPOINTMENT

In accordance with revisions to the City Charter as approved by Newburyport voters last November, I hereby submit my recommendation for the appointment of a Finance Director in accordance with Article VI. Sec. 2-317 and Sec. 2-318 of the City of Newburyport Code of Ordinances.

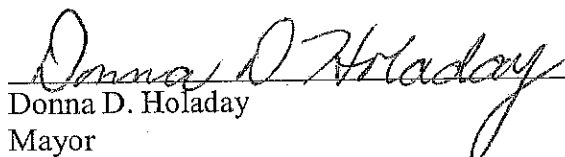
I am pleased to appoint City Auditor William B. Squillace to the position of Finance Director for the City of Newburyport. Mr. Squillace has been employed as the City Auditor since October 2002, and has successfully demonstrated the ability to carry out the duties and responsibilities of Finance Director. In fact, throughout his ten years of service to the City he has taken on a leadership role and currently coordinates several activities between finance related departments.

In addition, the City's financial position has improved as a result of financial management policies he has recommended. Many of which have helped to improve the City's bond rating from "A" to "AA".

Also, during his ten years of service as City Auditor, the annual outside audits of the City's financial statements have indicated that the statements have been represented fairly, in all material respects, the respective financial position of the City and are in conformity with accounting principles generally accepted in the United States.

I have worked closely with Mr. Squillace since my days as Chairperson of the City Council's Budget and Finance Committee and have found him to be an effective manager with a wide range of knowledge in municipal finance. In addition, he holds a Master's Degree in Public Administration and has over 35 years of successful experience managing finances and programs in the public sector. His resume is attached.

I respectfully ask that you confirm his appointment.

  
Donna D. Holaday  
Mayor

## **Resume Addendum**

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2012 MAY 22 P 2:35

**William B. Squillace**  
23 Forest Street  
Rockport, Massachusetts 01966  
Telephone: (987) 879-7578  
Email: [williamsquillace@aol.com](mailto:williamsquillace@aol.com)

### **2002- Present**

#### **City Auditor – City of Newburyport, Massachusetts**

Primary responsibility is to insure that financial transactions and activities within city government are carried out in accordance with all applicable federal, state, and local laws and regulations. Duties also include providing financial management assistance to the Mayor, City Council, City Boards and Commissions, and City personnel covering a wide range of financial activities such as: budgeting, revenue forecasts, accounts payable, computer software applications, labor union negotiations, the administration of the City's insurance programs including: property and casualty, worker's compensation, injured-on-duty, and unemployment insurance. Additional duties include: reviewing City contracts to insure that adequate funding is available, and preparing financial reports required by City, State, and Federal government entities. The City Auditor also serves as an ex-officio member of the Newburyport Retirement Board and attends monthly Retirement Board meetings.

As a key member of the City's financial management team, I have worked closely with four Mayors, members of City Council, and City personnel to achieve financial stability within City Government. During my tenure as City Auditor, this team effort has resulted in bond rating up-grades from "A" to "AA" from the two major bond rating agencies, Standard and Poors, and Moody's. This achievement is particularly notable during these challenging fiscal times for public entities and businesses throughout America.

In addition, the Independent Auditors' Report, which is issued on an annual basis by an out-side CPA firm, has consistently indicated that the City's financial statements represent fairly, in all material respects, the respective financial position of the City and are in conformity with accounting principles generally accepted in the United States of America.

**William B. Squillace**  
**145 Eastern Avenue**  
**Gloucester, Massachusetts 01930**  
**Telephone: (978) 283-1662**  
**Email: WBSquillace@aol.com**

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2012 MAY 22 P 2: 34

**OBJECTIVE:** To obtain a senior level position in municipal government that provides an opportunity to use my public management skills.

**EMPLOYMENT:**

**1999-2002 Vice President - Municipal Management Associates, Inc.  
Marlborough, MA**

Municipal Management Associates provides municipalities with financial services and computer software necessary to carry out business transactions within the offices of the treasurer/collector, auditor, finance director, assessor, and parking clerk. Responsibilities included coordinating and managing customer service activities, business development, preparing responses to Requests for Proposals and Invitations for Bids, contract negotiations, staff development and training, client relations, preparing statistical information, and making oral presentations to clients and professional organizations.

**1991-1999 Assistant State Treasurer - Commonwealth of Massachusetts**

Served as the liaison between municipal government officials and the Massachusetts State Treasury. Provided assistance and information relative to debt management, local aid distributions, financial operations, cash management, bond issues, budgeting, investments, the State Contributory Retirement System, the Massachusetts Deferred Compensation Program, and State Lottery operations. Also, assisted the State Treasurer with administrative activities including: Organizational charts, job descriptions, preparation of the Monthly Report of Treasury Operations, management of the abandoned property program, and supervising a full-time staff of 37 employees.

**1988-1991 Mayor - The City of Gloucester, Massachusetts**

Served as the chief executive officer of the city and responsible for the successful management and delivery of services to 28,000 city residents. Directly involved in budgeting, grants management, labor union negotiations, program planning, personnel administration, community relations, facilities' management, and the enforcement of state and local laws relative to government operations. Also, served as a school committee member. Elected with 58% of the vote and re-elected with 61%. Left office to accept the position of assistant state treasurer.

**EMPLOYMENT (continued)**

- 1986-1988      Chief Administrative Officer / Assistant to the Mayor - The City of Gloucester, Massachusetts**  
Served as the chief administrative officer of the city and supervised the day to day activities of all city departments. Duties included: budget preparation, debt management, personnel management, labor union negotiations, financial reporting, grants management, revenue forecasting, preparation of the City Annual Report, and management of the Capital Improvements Program. Also, served as the liaison between the Mayor's Office and the City Council.
- 1985-1986      Purchasing Agent - The City of Gloucester, Massachusetts**  
Responsible for the procurement of materials, equipment, supplies, and services used by all city departments and the public schools. Duties included: Preparing bid documents, evaluating bid responses, awarding contracts, and monitoring the delivery of services in accordance with the established contract specifications. Also, worked closely with the city treasurer, accountant, and finance director to administer city contracts and to monitor the expenditure of funds.
- 1979-1985      Business Owner / Community Activist - Gloucester, Essex, and Beverly, Massachusetts**  
Owned and operated three businesses involved in the sale of home furnishings, antiques, and fine arts. Activities included: market research, purchasing goods for resale, and managing business operations. Also was active in several community organizations and served for five years on the Finance Committee of the North Shore Regional Vocational School Board.
- 1970-1979      Division Chief - The City of Alexandria, Virginia**  
Managed human service programs for a city population of 125,000 residents including: Community education and fee classes, recreation and cultural activities, community center operations, after-school day care programs, physical fitness and sports activities, and special programs for the physically and mentally handicapped. Responsibilities included: budgeting, financial reporting, program planning, acquisition of equipment and supplies, facilities management, personnel administration, preparation of management reports, and making oral and written presentations to elected officials and community organizations. Left the position to pursue new opportunities in business and public service.

**EDUCATION:**    **Master of Arts Degree - Public Administration, 1979**  
University of Northern Colorado, Center for Special and Advanced  
Programs, Washington, D.C.

**Graduate studies in Public Administration, 1974 -1975**  
George Washington University, Washington, D.C.

**Bachelor of Science Degree - Education, 1970**  
Northeastern University, Boston, Massachusetts

**High School Diploma, 1966**  
Gloucester High School, Gloucester, Massachusetts

**Computer Skills** - Word Processing and spreadsheet applications,  
including software programs associated with financial operations.

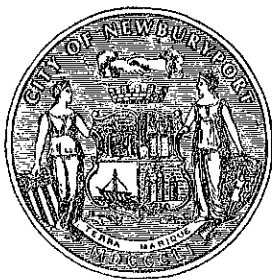
**PROFESSIONAL**

**ASSOCIATIONS:** Massachusetts Association of Public Purchasing Officials  
Massachusetts Association of School Committees  
Massachusetts Treasurers and Collectors Association  
Massachusetts Mayors Association  
Massachusetts Municipal Association  
National Association of Parks and Recreation  
National Association of State Treasurer's  
North Shore Municipal Executives Association  
National League of Cities  
United States Conference of Mayors

**COMMUNITY  
ACTIVITIES:**

Alexandria Virginia Jaycees - Director  
Cape Ann Chamber of Commerce  
Gloucester Rotary Club - Youth Activities Chairman  
Gloucester Schooner Adventure, Inc. - Board of Directors  
Magnolia Board of Trade - Chairman  
Magnolia Historical Society  
Magnolia Library - Board of Directors  
Magnolia Lions Club  
Saint Ann Church - Religious Education Instructor  
Saint Joseph Church Council - President

**REFERENCES:** Available upon request



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. Box 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

Appointment #2  
March 12, 2013

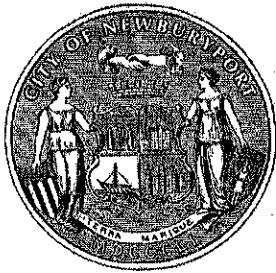
RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2013 MAR -4 A 11:43

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor *Donna D. Holaday*  
Date: February 27, 2013  
Subject: Appointment

-----  
I hereby appoint, subject to your approval, the following named individual as Human Resources Director. This term will expire on March 1, 2016.

Jennifer Lamarre  
185 High Street  
Newburyport, MA 01950



## CITY OF NEWBURYPORT MAYOR'S OFFICE

**Donna D. Holaday, Mayor**  
**Newburyport City Hall**  
**60 Pleasant Street**  
**Newburyport, MA 01950**

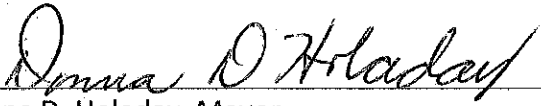
**To:** President Thomas O'Brien and Members of the  
Newburyport City Council  
**From:** Donna D. Holaday, Mayor  
**Date:** March 3, 2012  
**RE:** New Charter Provision – Human Resources  
Director Appointment

In accordance with revisions to the City Charter as approved by Newburyport voters in November 2011, I hereby submit my recommendation for the appointment of a Human Resources Director in accordance with Article V, Division VII, Sec. 2-319, Sec. 2-320, and Sec. 2-321 of the City of Newburyport Code of Ordinances.

I am pleased to appoint Human Resources Coordinator, Jennifer Lamarre to the position of Human Resources Director for the City of Newburyport. Dr. Lamarre has been employed by the City of Newburyport as Human Resources Coordinator since January 2011 and, in this short time, has made significant progress in ensuring legal compliance, supporting our employees with policies and procedures, and ensuring city employees and retirees receive the best benefits possible for the least cost to the City. Dr. Lamarre has enabled the cost savings and cost avoidance measures for the City and its employees which total approximately \$1,500,000. The majority of these savings coming from an immense effort to reduce our health premium costs. She has established an infrastructure for a Human Resources Department which will continue to yield significant benefit to our employees and Newburyport over time.

In addition to holding a Ph.D. in Psychology, Dr. Lamarre worked in the private sector for 20 years and, and brings to Newburyport experience in Human Resources as well as strong skills in the areas of project management, vendor management, business process engineering, and budget management. Dr. Lamarre has established many organizations from scratch; her resume is attached.

I respectfully ask that you confirm Dr. Lamarre's appointment to Human Resources Director.

  
Donna D. Holaday, Mayor

**Jennifer Lamarre**  
978-465-5896  
[jlamarre@cityofnewburyport.com](mailto:jlamarre@cityofnewburyport.com)

185 High Street  
Newburyport, MA 01950

---

## **Human Resources, Management, and Administrative Experience**

**City of Newburyport, MA**  
**Human Resources Coordinator**

**January 2011 - present**

Currently provide Human Resources oversight including the management and operation of all personnel functions for the City of Newburyport (265 full-time employees; 150 part-time and seasonal employees) as well as the negotiation and management of all City-supported benefits (Health, Dental, Life Insurance) for City and School active employees (680) and retirees (430). The City of Newburyport serves a community of 17,000 residents.

### **Responsibilities and Oversight**

- Develop human resources programs, procedures, and systems for 265 full-time and 150 part-time and seasonal employees
- Develop and manage budget for City-supported benefits
  - Budget development starts with Public Employee Committee negotiations which yielded significant savings in Health Care Budget for FY 2012 and FY 2013
  - Implemented cost avoidance measures and process improvements that minimized budget pressure for FY2012 and reduced budget pressure for FY2013
- Manage all department and City-wide benefits and programs
  - Process all new enrollments/changes/terminations for schools and City, active and retired individuals
  - Ensure compliance with law changes and determine appropriate path forward for the City where there are options (e.g. Adoption of Sections 21-23, Chapter 32B)
  - Moved all Medicare-eligible retirees to Medicare (Section 18, Chapter 32B)
  - Created and administered "Request for Quote" for Medical Insurance to enable maximum containment of medical costs for FY 2013, FY 2014
  - Create open enrollment materials and managed all aspects of the open enrollment process
  - Select and manage vendors associated with Flexible Spending Accounts and Health Reimbursement Accounts
- Involved with labor relations, participating in collective bargaining, and conflict resolution associated with the 6 Unions within the City
  - Primary negotiator with the Public Employee Commission which has representation from the 6 City Unions as well as the Teachers Union
  - Develop Contracts for non-Union employees
- Develop and manage employment process, recruitment through selection and hiring of key City personnel including Director Policy and Administration; Business Manager – Water and Sewer; Assistant City Engineer; Planner; Truck Drivers
- Provide guidance and support in personnel matters related to discipline



**Jennifer Lamarre**

978-465-5896

[jlamarre@cityofnewburyport.com](mailto:jlamarre@cityofnewburyport.com)

**City of Newburyport, MA**

2010

**Grant Writer**

Applied for over \$2.4M in grants, receiving approx. \$400,000 to support different areas of City operations.

**City of Newburyport and Greater Newburyport Chamber of Commerce, MA**

2009

**Program Manager, Greater Newburyport Eco-Collaborative**

This position provided an introduction to the administration at the City of Newburyport as I worked in collaboration with the City, the Greater Newburyport Chamber of Commerce and several local non-profit organizations to write grant applications, develop, prioritize, and implement initiatives, plan events, publish monthly newsletters, update the web-site, and recruit and manage volunteers.

**Xringer Inc. (start-up subsidiary of Kanematsu USA), San Jose, CA**

2004-2005

**Director, Product Management & Marketing**

Responsible for creating and managing new product management and marketing organization for this start-up which provided services and products to mobile phone companies throughout the US, Europe, and Latin America. Responsibilities included Human Resources functions such as recruiting, hiring, and managing members of the Product Management and Marketing Department. In addition, developing, implementing, and managing project plans, and managing vendors were essential duties.

**Verizon Wireless, Walnut Creek, CA**

2002-2004

**Consultant, Organizational Design**

Created designs for new organizations and associated internal processes to better link the systems work with customer requirements.

**AirTouch Communications/Vodafone, Walnut Creek, CA**

1994-2000

**Executive Director, Program Management Office**

Responsible for systems and customer service-related project deployments across Vodafone companies throughout different countries. Created organization and established a model for Vodafone to use for future implementation of international programs. The Human Resource function existed within my organization. Difficult and successful hurdles at the time included the recruitment and retention of hundreds of Information Technology professionals when IT professionals were in high demand and difficult to find and retain. Developed and managed an organization of 300+ employees/contractors with a budget of \$40 M. Implemented successful vendor management program.

**Pacific Bell, San Ramon, CA**

1988-1994

**Various Director-Level Positions**

Established new strategic planning and systems development organizations along with all associated processes and procedures. Responsible for projects deploying new systems to 7000+ users which involved union negotiations. Managed 150+ employees/consultants with an annual budget of \$30M. Managed multiple vendors.

**AT&T Bell Laboratories, New Jersey**

1984-1988

**Supervisor, Member of Technical Staff**

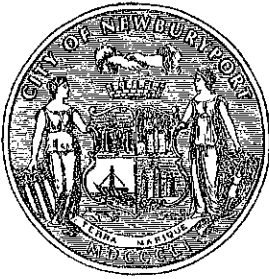
Assignments included systems engineering as well as managing systems engineering and software development organizations.

**EDUCATION**

- Ph.D. University of Pittsburgh, Psychology
- M.S. University of Pittsburgh, Psychology
- B.S. University of Pittsburgh, Computer Science
- B.A. Mount Holyoke College, French Literature; Psychology

**PROFESSIONAL AFFILIATIONS**

Massachusetts Municipal Management Association; Massachusetts Municipal Personnel Administration



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

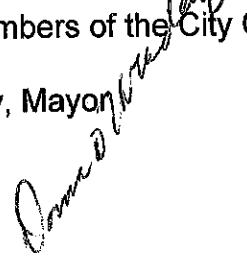
60 PLEASANT STREET - P.O. Box 550  
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

2013 MAR -5 P 1:21

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: March 4, 2013  
Subject: Appointment



---

I hereby appoint, subject to your approval, the following named individual as a member of the Community Preservation Act Committee. This term will expire on April 1, 2015.

Cynthia M. Zabriskie  
87 Lime Street  
Newburyport, MA 01950

Cynthia M. Zabriskie  
87 Lime Street  
Newburyport, MA 01950  
(978) 462-7187

## **I. EMPLOYMENT HISTORY**

**March, 2008-  
Present**

**COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
BUREAU OF HOUSING DEVELOPMENT AND CONSTRUCTION  
ASSISTANT DIRECTOR, PROJECT DEVELOPMENT UNIT**

*Responsibilities:*

Directly oversee the professional activities of a group of Project Managers who manage the process of new development and preservation of existing public housing; Ensure that Project Managers implement projects consistent with their awarded scope and budget and in accordance with schedules based on the project's priority and complexity. Review project progress and intervene if necessary to resolve conflicts or move projects along; Assure that the Project Managers provide support and assistance when necessary to each of their local housing authorities in the execution of capital projects; Review and respond to time or politically-sensitive projects or documents requiring signature or recommendation; Assist in developing implementing new programs, policies and training project managers in same. Chair of the Unit's Emergency Funding Committee.

**December 2006-  
March 2008**

**COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF COMMUNITY SERVICES  
DIRECTOR, BUREAU OF RELOCATION**

*Responsibilities:*

Administered the Bureau of Relocation (BOR) established by Massachusetts General Laws Chapter 79A to assist residents and businesses who are displaced as a result of a real estate acquisition by a public or private entity using public funds. Duties include: Managing the Bureau of Relocation; providing interpretation of statute and regulations to local/state agency officials, legal counsel, consultants, property owners, displaced persons, and Department staff; review/approve requests to be designated as the "Relocation Assistance Agency" for a project; review Relocation Plans; review/approve relocation claim submissions over \$50,000; conduct site visits to ensure compliance with BOR policies and statutory and regulatory requirements; conduct relocation training and prepare technical materials to increase understanding and ensure compliance with c. 79A; and recommend and prepare new relocation guidelines, procedures and standards.

July 2002-  
December 2006

**COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
BUREAU OF HOUSING DEVELOPMENT AND CONSTRUCTION - PROJECT  
MANAGEMENT UNIT  
PROJECT MANAGER**

*Responsibilities:*

Provided management and technical assistance in the planning and construction of new and/or modernization of existing state-funded housing developments for elderly, special needs and low-income persons, in accordance with governing Massachusetts laws and Department regulations for the same. Duties included: managing all phases of the residential renovation and new construction process; oversaw and coordinated with Architects, Engineers and Construction Specialists, Housing Authority Executive Directors and Modernization Coordinators and Senior Staff in the creation of development and capital improvement project programs or scopes, budgets and schedules; managed the design, bidding and contract award processes; and monitored construction and change order review and approval process.

June 1998-  
July 2002

**O.R. COLAN ASSOCIATES, FT. LAUDERDALE, FL 33316  
ACQUISITION/RELOCATION SPECIALIST  
CLIENT: MANCHESTER NEW HAMPSHIRE AIRPORT**

*Responsibilities:*

Responsible for acquisition and relocation of approximately 80 homes and families required for expansion of Manchester New Hampshire Airport. Duties included: conducting property owner interviews/meetings to explain acquisition/relocation process in accordance with applicable State and Federal laws and regulations; presented offers and negotiated with owners and displaced persons; computed and prepared relocation payments and claims; coordinated closing dates and documents; contracted for appraisal and title services; collected rent and maintained rental properties purchased by the Airport; prepared vacant homes for demolition contractor.

July 2001-  
July 2002

**O.R. COLAN ASSOCIATES, FT. LAUDERDALE, FL 33316  
ACQUISITIONS/RELOCATION SPECIALIST  
CLIENT: MASSACHUSETTS HIGHWAY DEPARTMENT**

*Responsibilities:*

Responsible for acquiring over 150 highway easements from several commercial and residential property owners in accordance with the Federal Uniform Acquisition/Relocation Act for Expansion of Route 1A and Route 3. Duties included: conducting property owner interviews/surveys; discuss takings and explain appraisal/acquisition process; computed and prepared acquisition documents for board vote action; prepared & presented offers to property owners; attended weekly project meeting with construction contractor.

August 1993-  
June 1998

**PARSONS, BRINCKERHOFF, MCQUADE & DOUGLAS, BOSTON, MA**  
**SUPERVISOR, ACQUISITIONS UNIT/LAND MANAGEMENT DEPARTMENT**  
**CLIENT: MASSACHUSETTS HIGHWAY DEPARTMENT**  
**PROJECT: CENTRAL/ARTERY TED WILLIAMS TUNNEL PROJECT**

*Responsibilities:*

Supervised a staff of acquisition specialists assigned to acquire real property, including buildings necessary for the construction of the Central Artery/Ted Williams Tunnel Project. Duties included: ensuring staff acquired real property interests in accordance with governing State and Federal Appraisal/Acquisition laws and procedures; ensured client deliverables were received on schedule; reviewed all correspondence/reports prepared by staff for accuracy and proper company format; conducted weekly staff meetings; represented manager of department at senior staff meetings; presented necessity of takings to property owners, Massachusetts Highway Department Real Estate Review Board; prepared acquisition documents for vote by Mass. Highway Department Board of Commissioners; conducted Request for Proposals meetings and contracted for appraisal and title services; prepared appraisal estimates; prepared/managed appraisal and title consultants; distributed and prioritized appraisal assignments to staff; recommended solutions to acquisition problems.

August 1985- COMMONWEALTH OF MASSACHUSETTS  
August 1993 DIVISION OF CAPITAL ASSET MANAGEMENT

**II. EDUCATION**

**NORTHEASTERN UNIVERSITY, BOSTON, MA**  
Business Administration Bachelor of Science Program, 1989-1991

**UNIVERSITY OF MASSACHUSETTS, BOSTON, MA**  
General Studies, 1985-1989

**BRAINTREE HIGH SCHOOL**  
Diploma, June 1983

**LICENSED SALESPERSON, MASSACHUSETTS REAL ESTATE BOARD**

**INTERNATIONAL RIGHT OF WAY ASSOCIATION**  
Successfully passed several land acquisition/relocation courses, (11/1993 - 6/2007)

**NATIONAL HIGHWAY INSTITUTE**  
Training in Appraisal and Appraisal Review for Federal Highway Programs  
Completed, January, 1995



**END OF CONSENT AGENDA**

**BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS  
SECOND READING**

**MAYOR'S APPOINTMENTS**  
**March 12, 2013**  
**SECOND READING**

**Re-Appointment**

1. Patricia Lawrence      16 Washington St.      Board of Health      February 1, 2016

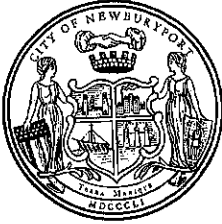
**In City Council February 11, 2013**

Motion to approve the Consent Agenda as amended by Councillor Derrivan, seconded by Councillor Jones. 11 yes. So voted.



## ORDERS

# CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

March 11, 2013

## RESOLUTION

**WHEREAS**, Earth Hour is both an international and local symbolic event organized by World Wildlife Fund to raise awareness about climate change, energy efficiency and natural resource conservation with information available at [www.earthhour.org](http://www.earthhour.org), and

**WHEREAS**, Earth Hour asks all citizens, businesses, non-commercial establishments and government agencies to turn off all non-essential lighting for one hour beginning at 8:30 pm on Saturday, March 23, 2013 and aims to encourage citizens and businesses to commit to actions they can take in the coming year to conserve energy; and,

**WHEREAS**, the City of Newburyport is working to further the aforementioned mission through energy conservation, energy efficiency and conversion to greener energy sources,

**NOW, THEREFORE**, the Newburyport City Council encourages all non-essential lighting in city buildings and public landmarks to be turned off from 8:30 PM to 9:30 PM on Saturday, March 23, 2013 in order to conserve energy and raise awareness about global climate change.

\_\_\_\_\_  
Councillor Edward C. Cameron

## COMMITTEE ITEMS



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. Box 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

LATE FILE Transfer #2  
January 14, 2013

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2013 JAN 14 P 2:55

Refer  
To  
501F

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: January 14, 2013  
Subject: Free Cash Transfer Request to Fund Union Contracts

After several months of productive negotiations, I am pleased to report that the City has reached agreement with five different bargaining units that had either expired contracts or a wage re-opener clause in their contract for FY13. The AFSCME union and the Teamsters Department Head union have both ratified tentative MOUs for contract extensions through June 30, 2015. The Teamsters Administrative Assistants, Police Superiors, and Fire Department have all agreed to the terms proposed by the City for their wage re-openers. The following is a brief summary of the terms that were agreed to as part of the collective bargaining process:

## AFSCME

- 2.0% COLA effective January 1, 2013
- 1.5% COLA effective July 1, 2013
- 1.5% COLA effective July 1, 2014
- Step added for all employees with 10+ years of experience with the City
- Vacation: 5 days less vacation time per year for existing employees with less than 5 years employment or more than 15 years employment; 5 days less vacation time for all new employees
- Education stipend: Eliminated for all new employees
- Sick leave: Strengthened language to address sick leave abuse
- Overtime: Change in minimum hours paid for weekend/holiday emergency call in from 3 to 4 hours
- Additional issues: Language changes were made to clarify policies regarding vacation accrual, vacation time scheduling, longevity disbursement schedules, health insurance benefits, uniform requirements, and heat days. To the extent that they are applicable, these changes are being instituted to ensure consistency across union contracts in the interest of uniformity and improved labor relations.

#### Teamsters Department Heads

- 2.0% COLA effective January 1, 2013
- 1.5% COLA effective July 1, 2013
- 1.5% COLA effective July 1, 2014
- Vacation: 5 days less vacation time per year for all employees in exchange for one-time 2.0% adjustment to base salary (effective July 1, 2013)
- Sick leave buyback: Employees with less than 15 years employment will have their maximum buyback reduced from 90 days to 75; employees with more than 15 years employment will have their buyback reduced from 90 days to 85; the City will have the ability to delay payment for sick leave buybacks until the following fiscal year if proper advance notice has not been given (deadline: December 1 of the prior fiscal year)
- Veterans Affairs Director position (\$5,329.50) and Harbormaster position (\$5,000.00) were both granted base pay increases based on an evaluation of the job requirements and a salary survey for these positions in comparable communities
- Vehicle Reimbursement: \$25 increase to both moderate-use and high-use monthly reimbursement rate schedule (effective July 1, 2013); elimination of DPS facility fueling policy; additional oversight of mileage reimbursement process
- Clothing allowance: minor increases for several members with a total cost impact across all departments of \$950 per year (effective July 1, 2013)
- Additional issues: Similar language changes were made to clarify policies regarding vacation use and accrual, health insurance benefits, educational incentive pay, annual evaluation processes, bereavement leave, and longevity disbursement schedules.

#### Teamsters Administrative Assistants

- 1.5% COLA effective January 1, 2013

#### Police Superiors

- 2.0% COLA effective January 1, 2013

#### Firefighters

- 2.0% COLA effective January 1, 2013

Some of the short- and long-term implications of the concessions agreed to by those bargaining units that had expired contracts are as follows:

- Vacation time reduction: 33 additional weeks of manpower in FY14 from AFSCME employees; 14 additional weeks of manpower in FY14 from Department Heads

- Education stipend: Between \$425-800/year in savings for each new AFSCME employee with an advanced degree.
- Sick leave buyback: Approximately \$4,500 in savings on sick leave buyback costs for Department Heads with less than 15 years employment; approximately \$1,500 in savings for Department Heads who currently have more than 15 years employment.

It is important to note that City employees received 2.0% in cumulative COLA increases over the past three fiscal years (FY10-FY12). During this same period of time, Newburyport School employees have received 5.0% in COLA raises. According to the Bureau of Labor Statistics, the cost of living for this region increased 4.5% over this time frame.

I am requesting a free cash transfer in the amount of \$132,393.78 to cover all COLAs, step increases, overtime impacts, and grade adjustments that have resulted from the agreed upon terms of this negotiation process. This funding will also cover COLA adjustments made for non-union staff that traditionally follow these union wage patterns as well as a few minor personnel line item adjustments that were not accounted for in the FY13 budget. 187 City employees will be affected by these changes in total. Please see attached for greater details about the specific line items that will be impacted by this transfer request.

Total Request for Transfer from Free Cash                      \$ 132,393.78

Number of Impacted Employees                                              187

**Police**

|                                         |              |
|-----------------------------------------|--------------|
| 51142 Salary Officers (7 employees)     | \$ 5,466.73  |
| 51120 Salary Admin Secretary            | \$ 476.48    |
| 51152 Salary Clerical                   | \$ 492.95    |
| 51156 Salary F/T Dispatch (4 employees) | \$ 4,407.16  |
| 51166 Salary Custodial                  | \$ 212.48    |
| 51411 Dispatch Night Differential       | \$ 416.00    |
| 51413 Dispatch Paid Holidays            | \$ 847.68    |
| 51302 Dispatch Overtime                 | \$ 2,186.24  |
| Departmental Total (14 employees)       | \$ 14,505.71 |

**Fire**

|                                          |              |
|------------------------------------------|--------------|
| 51102 Salary Deputy Chief                | \$ 922.92    |
| 51142 Salary Firefighters (32 employees) | \$ 17,652.01 |
| 51156 Salary Dispatchers (3 employees)   | \$ 2,697.55  |
| Departmental Total (36 employees)        | \$ 21,272.49 |

**DPS Highway**

|                                   |              |
|-----------------------------------|--------------|
| 51101 Salary DPS Director         | \$ 333.33    |
| 51102 Salary Deputy Director      | \$ 280.50    |
| 51119 Salary City Engineer        | \$ 264.00    |
| 51158 Salary Labor (22 employees) | \$ 17,052.42 |
| 51301 Overtime                    | \$ 1,750.00  |
| Departmental Total (25 employees) | \$ 19,680.25 |

**Water**

|                                        |              |
|----------------------------------------|--------------|
| 51101 Salary DPS Director              | \$ 333.33    |
| 51102 Salary Deputy Director           | \$ 280.50    |
| 51119 Salary City Engineer             | \$ 264.00    |
| 51103 Salary Business Manager          | \$ 300.00    |
| 51117 Salary Assistant Engineer        | \$ 235.00    |
| 51118 Salary Superintendent Operations | \$ 753.36    |
| 51131 Admin Assistant                  | \$ 148.58    |
| 51132 Office Manager                   | \$ 199.35    |
| 51134 Salary Distribution Manager      | \$ 517.45    |
| 51158 Salary Labor (15 employees)      | \$ 9,951.97  |
| Departmental Total (24 employees)      | \$ 12,983.54 |

**Sewer**

|                                        |    |           |
|----------------------------------------|----|-----------|
| 51101 Salary DPS Director              | \$ | 333.33    |
| 51102 Salary Deputy Director           | \$ | 280.50    |
| 51119 Salary City Engineer             | \$ | 264.00    |
| 51103 Salary Business Manager          | \$ | 300.00    |
| 51117 Salary Assistant Engineer        | \$ | 235.00    |
| 51116 Salary Chief Operator            | \$ | 754.86    |
| 51122 Salary Collection System Manager | \$ | 720.00    |
| 51131 Admin Assistant                  | \$ | 148.58    |
| 51132 Office Manager                   | \$ | 199.35    |
| 51158 Salary Labor (14 employees)      | \$ | 9,961.98  |
| Departmental Total (23 employees)      | \$ | 13,197.59 |

**Mayor's Office**

|                                           |    |          |
|-------------------------------------------|----|----------|
| 51120 Salary Director of Policy and Admin | \$ | 650.00   |
| 51126 Salary Executive Aide               | \$ | 375.00   |
| 51150 Salary Custodian                    | \$ | 911.13   |
| Departmental Total (3 employees)          | \$ | 1,936.13 |

**Planning and Development**

|                                   |    |          |
|-----------------------------------|----|----------|
| 51101 Salary Planning Director    | \$ | 785.40   |
| 51102 Salary Planner              | \$ | 284.99   |
| 51103 Salary Project Planner      | \$ | 504.47   |
| 51104 Salary Admin Assistant      | \$ | 1,227.14 |
| 51105 Conservation Commission P/T | \$ | 161.17   |
| Departmental Total (5 employees)  | \$ | 2,963.17 |

**City Clerk**

|                                  |    |          |
|----------------------------------|----|----------|
| 51101 Salary City Clerk          | \$ | 900.00   |
| 51102 Salary Assistant Clerk     | \$ | 427.12   |
| 51103 Salary Admin Secretary     | \$ | 321.49   |
| 51166 Salary P/T Office Help     | \$ | 199.52   |
| 51134 Salary Parking Officer     | \$ | 309.12   |
| Departmental Total (5 employees) | \$ | 2,157.25 |

**Health**

|                                           |    |          |
|-------------------------------------------|----|----------|
| 51101 Salary Health Director              | \$ | 714.00   |
| 51103 Salary Admin Assistant              | \$ | 347.59   |
| 51160 Salary Energy/Recycling Coordinator | \$ | 550.00   |
| 51102 Salary Animal Control Officer       | \$ | 2,540.44 |
| Departmental Total (4 employees)          | \$ | 4,152.02 |



|                                    |             |
|------------------------------------|-------------|
| <b>Treasurer/Collector</b>         |             |
| 51101 Salary Treasurer             | \$ 710.17   |
| 51102 Salary Assistant Treasurer   | \$ 375.95   |
| 51103 Staff Salaries (4 employees) | \$ 3,209.44 |
| Departmental Total (6 employees)   | \$ 4,295.56 |

|                                 |             |
|---------------------------------|-------------|
| <b>Harbormaster</b>             |             |
| 51101 Harbormaster              | \$ 5,000.00 |
| Departmental Total (1 employee) | \$ 5,000.00 |

|                                     |             |
|-------------------------------------|-------------|
| <b>Youth Services</b>               |             |
| 51101 Director Youth Services       | \$ 2,033.39 |
| 51160 Salary Program Coordinator    | \$ 279.90   |
| 51163 Salary Prevention Coordinator | \$ 251.25   |
| 51162 Salary Program Assistant      | \$ 344.25   |
| Departmental Total (4 employees)    | \$ 2,908.79 |

|                                        |             |
|----------------------------------------|-------------|
| <b>Council on Aging</b>                |             |
| 51101 Salary COA Director              | \$ 573.09   |
| 51156 Salary Van Drivers (2 employees) | \$ 1,401.60 |
| 51164 Receptionist                     | \$ 256.66   |
| Departmental Total (4 employees)       | \$ 2,231.36 |

|                                  |             |
|----------------------------------|-------------|
| <b>Assessor</b>                  |             |
| 51101 Salary Assessor            | \$ 739.66   |
| 51102 Salary Assistant Assessor  | \$ 452.79   |
| 51103 Salary Admin Assistant     | \$1,745.10  |
| Departmental Total (3 employees) | \$ 2,937.55 |

|                                       |             |
|---------------------------------------|-------------|
| <b>Auditor</b>                        |             |
| 51101 Salary Auditor/Finance Director | \$ 925.76   |
| 51102 Salary Assistant Auditor        | \$ 639.55   |
| 51103 Salary Admin Assistant          | \$ 402.53   |
| 51166 P/T Data Entry Clerk            | \$109.20    |
| Departmental Total (4 employees)      | \$ 2,077.04 |

|                                  |             |
|----------------------------------|-------------|
| <b>Building</b>                  |             |
| 51101 Salary Building Inspector  | \$ 739.66   |
| 51103 Salary Admin Secretary     | \$ 1,227.14 |
| Departmental Total (2 employees) | \$ 1,966.79 |

|                                 |           |
|---------------------------------|-----------|
| <b>Human Resources</b>          |           |
| 51101 Salary HR Coordinator     | \$ 600.00 |
| Departmental Total (1 employee) | \$ 600.00 |

MIS

|                                 |    |        |
|---------------------------------|----|--------|
| 51101 Salary Director           | \$ | 694.67 |
| Departmental Total (1 employee) | \$ | 694.67 |

Library

|                                   |    |           |
|-----------------------------------|----|-----------|
| 51156 Salary Staff                | \$ | 11,189.37 |
| Departmental Total (20 employees) | \$ | 11,189.37 |

Parks

|                                 |    |        |
|---------------------------------|----|--------|
| 51166 Park Administration       | \$ | 315.00 |
| Departmental Total (1 employee) | \$ | 315.00 |

Veterans

|                                 |            |
|---------------------------------|------------|
| 51101 Salary Veterans Director  | \$5,329.50 |
| Departmental Total (1 employee) | \$5,329.50 |

# PERAC

Communication #1  
February 25, 2013

RECEIVED

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

DOMENIC J. F. RUSSO, *Chairman*

JOSEPH E. CONNARTON, *Executive Director*

Auditor SUZANNE M. BUMP | ALAN MACDONALD | JAMES M. MACHADO | DONALD R. MARQUIS | ROBERT B. MCCARTHY | GREGORY R. KENNA

2013 FEB 26 A 10:37

## MEMORANDUM

TO: Newburyport Retirement Board  
FROM: *Joseph E. Connarton*  
Joseph E. Connarton, Executive Director  
RE: Appropriation for Fiscal Year 2014  
DATE: February 4, 2013

Required Fiscal Year 2014 Appropriation: **\$4,064,210**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2014 which commences July 1, 2013.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2014 appropriation to be paid by each of the governmental units within your system.

If you have any questions, please contact PERAC's Actuary, Jim Lamenzo, at (617) 666-4446 Extension 921.

JEC/jrl  
Attachments

cc: Office of the Mayor  
City Council  
c/o City Clerk

p:\actuarial\approp\approp14\fy14 for web\newburyportapprop14.doc



# Newburyport Retirement Board

## Projected Appropriations

Fiscal Year 2014 - July 1, 2013 to June 30, 2014

Aggregate amount of appropriation: **\$4,064,210**

| Fiscal Year | Estimated Cost of Benefits | Funding Schedule (Excluding ERD) | ERI       | Total Appropriation | Pension Fund Allocation | Pension Reserve Fund Allocation | Transfer From PRF to PF |
|-------------|----------------------------|----------------------------------|-----------|---------------------|-------------------------|---------------------------------|-------------------------|
| FY 2014     | \$4,548,785                | \$3,807,680                      | \$256,530 | \$4,064,210         | \$4,064,210             | \$0                             | \$484,575               |
| FY 2015     | \$4,757,390                | \$3,937,053                      | \$256,530 | \$4,193,583         | \$4,193,583             | \$0                             | \$563,807               |
| FY 2016     | \$4,975,407                | \$4,071,315                      | \$256,530 | \$4,327,845         | \$4,327,845             | \$0                             | \$647,562               |
| FY 2017     | \$5,203,258                | \$4,210,668                      | \$256,530 | \$4,467,198         | \$4,467,198             | \$0                             | \$736,060               |
| FY 2018     | \$5,441,387                | \$4,355,322                      | \$256,530 | \$4,611,852         | \$4,611,852             | \$0                             | \$829,535               |

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

**Newburyport Retirement Board**  
Appropriation by Governmental Unit

Fiscal Year 2014 - July 1, 2013 to June 30, 2014

Aggregate amount of appropriation: **\$4,064,210**

| UNIT                                                 | Percent of Aggregate Amount | Funding Schedule (excluding ERD) | ERI                  | Total Appropriation     |
|------------------------------------------------------|-----------------------------|----------------------------------|----------------------|-------------------------|
| City of Newburyport<br>Newburyport Housing Authority | 97.60%<br>2.40%             | \$3,716,296<br>\$91,384          | \$248,999<br>\$7,531 | \$3,965,295<br>\$98,915 |
| <b>UNIT TOTAL</b>                                    | <b>100%</b>                 | <b>\$3,807,680</b>               | <b>\$256,530</b>     | <b>\$4,064,210</b>      |

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.



RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

CITY OF NEWBURYPORT 2013 FEB -5 P 2:27  
VEHICLES FOR HIRE  
BUSINESS OWNERS'S APPLICATION

Please Type or Print Clearly

**APPLICANT INFORMATION:**

Name of Applicant: Last: CONSDON First: HAROLD Middle Initial: \_\_\_\_\_  
Address: 52 Elm St City: SALISBURY State: MA Zip: 01952  
Phone Number: 978 265 5802 Message or work phone: 978 465 2333  
Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Social Security Number: 023 36 8262

**BUSINESS INFORMATION:**

Business Name: Port TAXI Business Phone Number: 978 465 2333  
Business Address: 52 Elm City: Salisbury State: MA Zip: 01952  
Business Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Number of vehicles to be operated under this permit: 7

**FOR EACH VEHICLE, PLEASE LIST**

SEE COPIES ATTACHED

Reg. # TA 1691 Expires: 11/13 Year: 2000 Make: Dodge Model: CARAVAN  
Reg. # TA 23271 Expires: 11/13 Year: 2006 Make: Dodge Model: CARAVAN  
Reg. # TA 25257 Expires: 11/13 Year: 1999 Make: Dodge Model: CARAVAN  
Reg. # TA 25264 Expires: 11/13 Year: 1999 Make: Dodge Model: CARAVAN  
Reg. # TA 23269 Expires: 11/13 Year: 1999 Make: Dodge Model: CARAVAN  
Reg. # TA 23270 Expires: 11/13 Year: 1999 Make: Dodge Model: CARAVAN

**VEHICLE REGISTRATION INFORMATION:**

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

TA 27275 11/13 1999 Dodge Yoyager

**INSURANCE INFORMATION:**

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall not be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

Harold Crayton  
(Signature of Applicant)

Date: 12 / 12

**Official Use Only**

**Office of the City Clerk**

Initial Application Fee \$ \_\_\_\_\_ Date Received \_\_\_\_\_ By \_\_\_\_\_

Date sent to Police Department \_\_\_\_\_ New ☐ Renewal ☐

**Police Department Use Only**

**Inspection Recommendation for each Vehicle**

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Lighthouse Insurance Agency, Ltd  
170 West Broadway

South Boston MA 02127

INSURED  
Port and Cars Inc  
52 Elm St

Salisbury MA 01952

CONTACT NAME: Meghan O'Rourke  
PHONE (A/C No. Ext.): (617) 464-3777 FAX (A/C No.): (617) 464-3868  
E-MAIL ADDRESS: meghan.orourke@lighthouseins.net

INSURER(S) AFFORDING COVERAGE  
INSURER A: Hartford Insurance Company  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:  
INSURER F:

NAIC #

## COVERAGES

CERTIFICATE NUMBER: CL12121315561  
REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR | TYPE OF INSURANCE                                                                              | ADDL. INSURER | POLICY NUMBER | POLICY EFF. DATE (MM/DD/YYYY) | POLICY EXP. DATE (MM/DD/YYYY) | LIMITS                                                                      |
|------|------------------------------------------------------------------------------------------------|---------------|---------------|-------------------------------|-------------------------------|-----------------------------------------------------------------------------|
| JR   | GENERAL LIABILITY                                                                              |               |               |                               |                               | EACH OCCURRENCE \$                                                          |
|      | COMMERCIAL GENERAL LIABILITY                                                                   |               |               |                               |                               | DAMAGE TO RENTED PREMISES (Per occurrence) \$                               |
|      | CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>                            |               |               |                               |                               | MED EXP (Any one person) \$                                                 |
|      |                                                                                                |               |               |                               |                               | PERSONAL & ADV INJURY \$                                                    |
|      |                                                                                                |               |               |                               |                               | GENERAL AGGREGATE \$                                                        |
|      | GEN'L AGGREGATE LIMIT APPLIES PER:                                                             |               |               |                               |                               | PRODUCTS - COMP/OP AGG \$                                                   |
|      | POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> |               |               |                               |                               | \$                                                                          |
| A    | AUTOMOBILE LIABILITY                                                                           |               |               |                               |                               | COMBINED SINGLE LIMIT (Per accident) \$                                     |
|      | ANY AUTO                                                                                       |               |               |                               |                               | BODILY INJURY (Per person) \$ 100,000                                       |
|      | ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/>   | X             | 08MCPQY3204   | 4/8/2012                      | 4/8/2013                      | BODILY INJURY (Per accident) \$ 300,000                                     |
|      | HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>                  |               |               |                               |                               | PROPERTY DAMAGE (Per accident) \$ 50,000                                    |
|      | UMBRELLA LIAB <input type="checkbox"/>                                                         |               |               |                               |                               | Uninsured motorist BI split limit \$                                        |
|      | EXCESS LIAB <input type="checkbox"/>                                                           |               |               |                               |                               | EACH OCCURRENCE \$                                                          |
|      | DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>                             |               |               |                               |                               | AGGREGATE \$                                                                |
|      | WORKERS COMPENSATION AND EMPLOYER'S LIABILITY                                                  |               |               |                               |                               | WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> |
|      | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                    | Y/N           |               |                               |                               | E.L. EACH ACCIDENT \$                                                       |
|      | If yes, describe under DESCRIPTION OF OPERATIONS below                                         | N/A           |               |                               |                               | E.L. DISEASE - EA EMPLOYEE \$                                               |
|      |                                                                                                |               |               |                               |                               | E.L. DISEASE - POLICY LIMIT \$                                              |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Below is listed as a certificate holder.

## CERTIFICATE HOLDER

(978) 462-7936

City of Newburyport  
City Hall  
Pleasant St  
Newburyport, MA 01950

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Boucher/MRG





## Atlantic Charter Insurance Company

### Down Payment Invoice

Insured: Port & Cars, Inc.  
Agency: Salisbury Insurance Agency, Inc.

Effective Date: 07/20/2012      Expiration Date: 07/20/2013

Quote Number: 8236

Company: Atlantic Charter Insurance Company

Coverage: Workers' Compensation Insurance

**Installment Schedule:**

Premium Down Payment      \$382  
Plus 0 Monthly Installments @      \$0

**Down Payment Computation:**

**Description**

**Amount**

Premium Down Payment      (100.00%)  
DIA Assessment

\$376  
6

Amount Due on      06/30/12

\$382

Please send payment to: Atlantic Charter Ins. Co., PO Box 3127, Boston, MA. 02241-3127

Please return a copy of this invoice with the check, and reference the quote number on the check.

25 New Chardon Street, Boston, MA. 02114  
Phone: 617-488-6500  
Fax: 617-488-6501

|                                                                                                                                                                                                |                                       |                                               |                                   |                                    |                                                                                                                      |                                       |                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                       | REGISTRATION NUMBER<br><b>TA16691</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES<br>LAST DAY OF <b>→ 11</b> | MONTH<br><b>13</b>                                                                                                   | YEAR<br><b>13</b>                     | TRANSACTION NUMBER<br><b>01233469050104</b>                                               |
| WFRS MODEL YEAR<br><b>2000</b>                                                                                                                                                                 | MAKE<br><b>DODG</b>                   | MODEL<br><b>CARAVA</b>                        | BODY STYLE/TYPE<br><b>VAN</b>     | COLOR<br><b>GRAY</b>               | Not valid without official signature of Registrar                                                                    |                                       | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED. |
| VEHICLE IDENTIFICATION NUMBER<br><b>2B4GP44G3YR710307</b>                                                                                                                                      |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER                       |                                                                                                                      | REGISTRAR<br><i>Rachel Kaprielian</i> |                                                                                           |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                             |                                       |                                               |                                   |                                    |                                                                                                                      |                                       |                                                                                           |
| NAME(S) OF OWNER(S) AND MAILING ADDRESS<br><br><b>PORT AND CARS INC<br/>52 ELM ST<br/>SALISBURY, MA 01952-1933</b>                                                                             |                                       |                                               |                                   |                                    | <b>FEES</b><br><br>REGISTRATION 25.00<br>TITLE 75.00<br>SPECIAL PLATES 0.00<br>SALES TAX 6.25<br><b>TOTAL 106.25</b> |                                       |                                                                                           |
|                                                                                                                                                                                                |                                       |                                               |                                   |                                    |                                                                                                                      |                                       |                                                                                           |
| <b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b><br><b>REGISTRY OF MOTOR VEHICLES DIVISION</b><br>The records of the RMV database constitute the official status of the vehicle registration. |                                       |                                               |                                   |                                    |                                                                                                                      |                                       |                                                                                           |

|                                                                                                                          |                                                              |
|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| SPECIAL MESSAGE<br><b>IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.</b> | CHANGE OF ADDRESS<br>STREET ADDRESS<br>CITY, STATE, ZIP CODE |
|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|

### Important Information for Vehicle Owners

Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.

By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.mass.gov/rmv](http://www.mass.gov/rmv) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

Return the registration plates to the RMV immediately if:

- The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale*, *Title*, and completed *Reassignment of Title* for your records to document the transfer.
- You move to another state and you register the vehicle in that state.
- The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. All of the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the same vehicle type (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the same registration type (passenger to passenger, commercial to commercial); and has the same number of wheels; and, 4. The seller and buyer properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If all of the above are met, you may operate the newly acquired vehicle with the transferred plates up to 5:00 pm of the 7th calendar day following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you must carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.mass.gov/rmv](http://www.mass.gov/rmv).

**No Insurance Card Required:** Massachusetts's law does not require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

### BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASS.GOV/RMV](http://WWW.MASS.GOV/RMV)

Schedule a Road Test  
Renew Your Driver's License  
Renew Your Registration  
Pay Citations/Court Hearing Fee  
Replace Your Driver's License

Request a Duplicate Title  
Request a Duplicate Registration  
Change Your Address  
Cancel My Plate/Registration  
Order a Special Plate

**NEED TO VISIT AN RMV OFFICE?**  
**SAVE TIME**  
Complete Your  
Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

|                                                                                                                                                                                                                        |                                       |                                               |                                   |                                        |                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                                               | REGISTRATION NUMBER<br><b>TA23271</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES<br>LAST DAY OF<br><b>11 13</b> | TRANSACTION NUMBER<br><b>02231201291469</b>                                                      |
| MFIS MODEL YEAR<br><b>2000</b>                                                                                                                                                                                         | MAKE<br><b>DODG</b>                   | MODEL<br><b>CARAVA</b>                        | BODY STYLE/TYPE<br><b>VAN</b>     | COLOR<br><b>GRAY</b>                   | Not valid without official signature of Registrar                                                |
| VEHICLE IDENTIFICATION NUMBER<br><b>2B4GP44R7YR567881</b>                                                                                                                                                              |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER<br><b>BJ973049</b>        | REGISTRAR<br><i>Rachel Kaprielian</i>                                                            |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                                                     |                                       |                                               |                                   |                                        | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.        |
| NAME(S) OF OWNER(S) AND MAILING ADDRESS<br><br>*****AUTO**3-DIGIT 018<br>PORT AND CARS INC<br>52 ELM ST<br>SALISBURY MA 01952-1933                                                                                     |                                       |                                               |                                   |                                        | FEES<br>REGISTRATION 60.00<br>TITLE 0.00<br>SPECIAL PLATES 0.00<br>SALES TAX 0.00<br>TOTAL 60.00 |
| <p align="center"><b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b><br/><b>REGISTRY OF MOTOR VEHICLES DIVISION</b><br/>The records of the RMV database constitute the official status of the vehicle registration.</p> |                                       |                                               |                                   |                                        |                                                                                                  |

**SPECIAL MESSAGE** IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.

CHANGE OF ADDRESS

STREET ADDRESS

CITY, STATE, ZIP CODE

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|                                                                                                                                                                                                |                                       |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------|-------|-------|----------------|------|-----------|------|--------------|---------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                       | REGISTRATION NUMBER<br><b>TA25257</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES LAST DAY OF → <b>11 13</b> | TRANSACTION NUMBER<br><b>01231869060115</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |       |       |       |                |      |           |      |              |               |
| MFERS MODEL YEAR<br><b>1999</b>                                                                                                                                                                | MAKE<br><b>DODG</b>                   | MODEL<br><b>CARA</b>                          | BODY STYLE/TYPE<br><b>VAN</b>     | COLOR<br><b>GREEN</b>              | Not valid without official signature of Registrar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |       |       |       |                |      |           |      |              |               |
| VEHICLE IDENTIFICATION NUMBER<br><b>2B4GP44R8XR465004</b>                                                                                                                                      |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER                       | REGISTRAR<br><i>Rachel Kaprielian</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |       |       |       |                |      |           |      |              |               |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                             |                                       |                                               |                                   |                                    | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |       |       |       |                |      |           |      |              |               |
| NAME(S) OF OWNER(S) AND MAILING ADDRESS<br><b>PORT AND CARS INC<br/>52 ELM ST<br/>SALISBURY, MA 01952-1933</b>                                                                                 |                                       |                                               |                                   |                                    | <table style="width: 100%;"> <tr> <td style="text-align: right;">REGISTRATION</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td style="text-align: right;">TITLE</td> <td style="text-align: right;">75.00</td> </tr> <tr> <td style="text-align: right;">SPECIAL PLATES</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">SALES TAX</td> <td style="text-align: right;">6.25</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>106.25</b></td> </tr> </table> | REGISTRATION | 25.00 | TITLE | 75.00 | SPECIAL PLATES | 0.00 | SALES TAX | 6.25 | <b>TOTAL</b> | <b>106.25</b> |
|                                                                                                                                                                                                |                                       |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | REGISTRATION | 25.00 |       |       |                |      |           |      |              |               |
| TITLE                                                                                                                                                                                          | 75.00                                 |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |
| SPECIAL PLATES                                                                                                                                                                                 | 0.00                                  |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |
| SALES TAX                                                                                                                                                                                      | 6.25                                  |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |
| <b>TOTAL</b>                                                                                                                                                                                   | <b>106.25</b>                         |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |
| <b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b><br><b>REGISTRY OF MOTOR VEHICLES DIVISION</b><br>The records of the RMV database constitute the official status of the vehicle registration. |                                       |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |       |       |       |                |      |           |      |              |               |

|                                                                                                                          |                                                              |
|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| SPECIAL MESSAGE<br><b>IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.</b> | CHANGE OF ADDRESS<br>STREET ADDRESS<br>CITY, STATE, ZIP CODE |
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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------|-------|-------|----------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                       | REGISTRATION NUMBER<br><b>TA25264</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/28/12</b> | EXPIRES LAST DAY OF → <b>11 13</b> | TRANSACTION NUMBER<br><b>01236369110110</b>                                                                                                                                                                                                                                                                                                                                                                                |              |       |       |       |                |
| MFPS MODEL YEAR<br><b>1999</b>                                                                                                                                                                 | MAKE<br><b>DODG</b>                   | MODEL<br><b>CARAVA</b>                        | BODY STYLE TYPE<br><b>VAN</b>     | COLOR<br><b>GREEN</b>              | Not valid without official signature of Registrar<br><br><i>Rachel Kaprielian</i>                                                                                                                                                                                                                                                                                                                                          |              |       |       |       |                |
| VEHICLE IDENTIFICATION NUMBER<br><b>1B4GP44R4XB848372</b>                                                                                                                                      |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER                       |                                                                                                                                                                                                                                                                                                                                                                                                                            |              |       |       |       |                |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                             |                                       |                                               |                                   |                                    | IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.                                                                                                                                                                                                                                                                                                                                  |              |       |       |       |                |
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|                                                                                                                                                                                                |                                       |                                               |                                   |                                    | FEES                                                                                                                                                                                                                                                                                                                                                                                                                       |              |       |       |       |                |
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| SALES TAX                                                                                                                                                                                      | 6.25                                  |                                               |                                   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                            |              |       |       |       |                |
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                                                          | REGISTRATION NUMBER<br><b>TA23269</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES<br>LAST DAY OF<br><b>11 13</b> | TRANSACTION NUMBER<br><b>02231201291480</b>                                                      |
| MFERS MODEL YEAR<br><b>1999</b>                                                                                                                                                                                                   | MAKE<br><b>DODG</b>                   | MODEL<br><b>GRANDC</b>                        | BODY STYLE/TYPE<br><b>VAN</b>     | COLOR<br><b>WHITE</b>                  | Not valid without official signature of Registrar                                                |
| VEHICLE IDENTIFICATION NUMBER<br><b>1B4GP44R1XB546537</b>                                                                                                                                                                         |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER<br><b>BL452352</b>        | REGISTRAR<br><i>Rachel Kaprielian</i>                                                            |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                                                                |                                       |                                               |                                   |                                        | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.        |
| NAME(S) OF OWNER(S) AND MAILING ADDRESS<br><br>*****AUTO**3-DIGIT 018<br>PORT AND CARS INC<br>52 ELM ST<br>SALISBURY MA 01952-1933                                                                                                |                                       |                                               |                                   |                                        | FEES<br>REGISTRATION 60.00<br>TITLE 0.00<br>SPECIAL PLATES 0.00<br>SALES TAX 0.00<br>TOTAL 60.00 |
| <p align="center"><b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION<br/>REGISTRY OF MOTOR VEHICLES DIVISION</b></p> <p align="center">The records of the RMV database constitute the official status of the vehicle registration.</p> |                                       |                                               |                                   |                                        |                                                                                                  |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------|-------|------|----------------|------|-----------|------|--------------|--------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                                                                                                            | REGISTRATION NUMBER<br><b>TA23270</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES LAST DAY OF<br><b>11 13</b> | TRANSACTION NUMBER<br><b>02231201291453</b>                                                                                                                                                                                                                  |              |       |       |      |                |      |           |      |              |              |
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| VEHICLE IDENTIFICATION NUMBER<br><b>1B4GP44R6XB819620</b>                                                                                                                                                                                                                           |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER<br><b>BL233371</b>     | REGISTRAR<br><i>Rachel Kaprielian</i>                                                                                                                                                                                                                        |              |       |       |      |                |      |           |      |              |              |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                                                                                                                  |                                       |                                               |                                   |                                     | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.                                                                                                                                                                    |              |       |       |      |                |      |           |      |              |              |
| NAME(S) OF OWNER(S) AND MAILING ADDRESS<br><br>*****AUTO**3-DIGIT 018<br>PORT AND CARS INC<br>52 ELM ST<br>SALISBURY MA 01952-1933                                                                                                                                                  |                                       |                                               |                                   |                                     | TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.                                                                                                                                                                                                 |              |       |       |      |                |      |           |      |              |              |
| <br><b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b><br><b>REGISTRY OF MOTOR VEHICLES DIVISION</b><br>The records of the RMV database constitute the official status of the vehicle registration. |                                       |                                               |                                   |                                     | <b>FEES</b><br><table> <tr><td>REGISTRATION</td><td>60.00</td></tr> <tr><td>TITLE</td><td>0.00</td></tr> <tr><td>SPECIAL PLATES</td><td>0.00</td></tr> <tr><td>SALES TAX</td><td>0.00</td></tr> <tr><td><b>TOTAL</b></td><td><b>60.00</b></td></tr> </table> | REGISTRATION | 60.00 | TITLE | 0.00 | SPECIAL PLATES | 0.00 | SALES TAX | 0.00 | <b>TOTAL</b> | <b>60.00</b> |
| REGISTRATION                                                                                                                                                                                                                                                                        | 60.00                                 |                                               |                                   |                                     |                                                                                                                                                                                                                                                              |              |       |       |      |                |      |           |      |              |              |
| TITLE                                                                                                                                                                                                                                                                               | 0.00                                  |                                               |                                   |                                     |                                                                                                                                                                                                                                                              |              |       |       |      |                |      |           |      |              |              |
| SPECIAL PLATES                                                                                                                                                                                                                                                                      | 0.00                                  |                                               |                                   |                                     |                                                                                                                                                                                                                                                              |              |       |       |      |                |      |           |      |              |              |
| SALES TAX                                                                                                                                                                                                                                                                           | 0.00                                  |                                               |                                   |                                     |                                                                                                                                                                                                                                                              |              |       |       |      |                |      |           |      |              |              |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                        | <b>60.00</b>                          |                                               |                                   |                                     |                                                                                                                                                                                                                                                              |              |       |       |      |                |      |           |      |              |              |

|                                                                                                                          |                                                                     |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>SPECIAL MESSAGE</b><br>IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION. | <b>CHANGE OF ADDRESS</b><br>STREET ADDRESS<br>CITY, STATE, ZIP CODE |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|

### Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.mass.gov/rmv](http://www.mass.gov/rmv) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale*, *Title*, and completed *Reassignment of Title* for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. All the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*. 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the same vehicle type (passenger vehicle to passenger vehicle, trailer to trailer etc.); the same registration type (passenger to passenger, commercial to commercial); and has the same number of wheels; and, 4. The seller and buyer properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If all the above are met, you may operate the newly acquired vehicle with the transferred plates up to 5:00 pm of the 7th calendar day following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you must carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.mass.gov/rmv](http://www.mass.gov/rmv).

**No Insurance Card Required:** Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

### BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASS.GOV/RMV](http://WWW.MASS.GOV/RMV)

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

### NEED TO VISIT AN RMV OFFICE?

**SAVE TIME**  
Complete Your  
Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

|                                                                                                                                                                                                |                                       |                                               |                                   |                                     |                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|-----------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------|
| PLATE TYPE<br><b>TAN</b>                                                                                                                                                                       | REGISTRATION NUMBER<br><b>TA25275</b> | REGISTRATION TYPE<br><b>TAXI</b>              | EFFECTIVE DATE<br><b>12/01/12</b> | EXPIRES LAST DAY OF<br><b>11 13</b> | TRANSACTION NUMBER<br><b>02231201291435</b>                                               |
| MFERS MODEL YEAR<br><b>2000</b>                                                                                                                                                                | MAKE<br><b>CHRY</b>                   | MODEL<br><b>VOYAGE</b>                        | BODY STYLE/TYPE<br><b>VAN</b>     | COLOR<br><b>GRAY</b>                | Not valid without official signature of Registrar                                         |
| VEHICLE IDENTIFICATION NUMBER<br><b>1C4GJ44R9YB748905</b>                                                                                                                                      |                                       | INSURANCE COMPANY<br><b>HARTFORD FIRE INS</b> |                                   | TITLE NUMBER<br><b>BJ756731</b>     | REGISTRAR<br><i>Rachel Kaprielian</i>                                                     |
| RESIDENTIAL ADDRESS (IF DIFFERENT)                                                                                                                                                             |                                       |                                               |                                   |                                     | IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED. |
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| FEEES                                                                                                                                                                                          |                                       |                                               |                                   |                                     |                                                                                           |
| REGISTRATION                                                                                                                                                                                   |                                       |                                               |                                   |                                     | 60.00                                                                                     |
| TITLE                                                                                                                                                                                          |                                       |                                               |                                   |                                     | 0.00                                                                                      |
| SPECIAL PLATES                                                                                                                                                                                 |                                       |                                               |                                   |                                     | 0.00                                                                                      |
| SALES TAX                                                                                                                                                                                      |                                       |                                               |                                   |                                     | 0.00                                                                                      |
| TOTAL                                                                                                                                                                                          |                                       |                                               |                                   |                                     | 60.00                                                                                     |
| <b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b><br><b>REGISTRY OF MOTOR VEHICLES DIVISION</b><br>The records of the RMV database constitute the official status of the vehicle registration. |                                       |                                               |                                   |                                     |                                                                                           |

|                                                                                                                   |                       |
|-------------------------------------------------------------------------------------------------------------------|-----------------------|
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|                                                                                                                   | STREET ADDRESS        |
|                                                                                                                   | CITY, STATE, ZIP CODE |

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- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

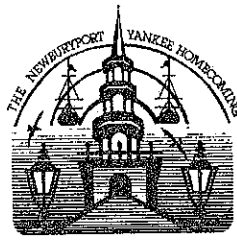
### NEED TO VISIT AN RMV OFFICE?

**SAVE TIME**  
**Complete Your**  
**Application Online!**

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS



| CAR | PLATE   | LAST 6 | YEAR | MAKE | MODEL   |
|-----|---------|--------|------|------|---------|
| 2   | TA16691 | 710307 | 2000 | DODG | CARAVAN |
| 3   | TA23271 | 567881 | 2000 | DODG | CARAVAN |
| 4   | TA25257 | 465004 | 1999 | DODG | CARAVAN |
| 5   | TA25264 | 848372 | 1999 | DODG | CARAVAN |
| 6   | TA23269 | 546537 | 1999 | DODG | CARAVAN |
| 7   | TA23270 | 819620 | 1999 | DODG | CARAVAN |
| 8   | TA27275 | 748905 | 2000 | CHRY | VOYAGER |



Communication #1  
February 23, 2013

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

LH

YANKEE HOMECOMING INC 2013 JAN 31 A 9:14  
P.O. Box 493  
Newburyport, MA 01950

January 29, 2013

City Council  
City of Newburyport  
60 Pleasant Street  
Newburyport, Ma 01950

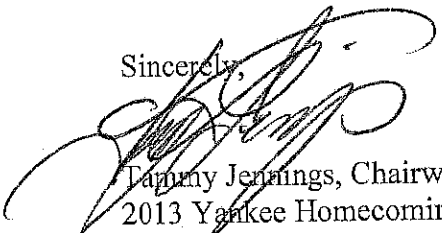
Members of the City Council:

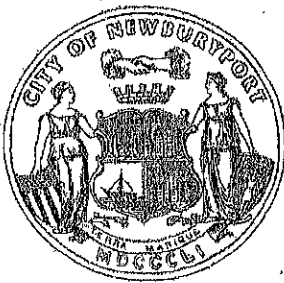
Once again, Yankee Homecoming is fast approaching. The theme for this year's 56<sup>th</sup> Yankee Homecoming is "The Legends Through The Years". This year's celebration will reflect on the memories of the past General Chairmen from 1957 through 2013.

The Yankee Homecoming Board of Directors and General Committee have always represented Yankee Homecoming with a great sense of community. It is with the continuous dedication and hard work of the many volunteers that we are able to present Yankee Homecoming 2013. As Members of the City Council, you have always recognized the economic importance of our celebration and have been positive and supportive of our efforts.

I, Tammy Jennings, 2013 Yankee Homecoming Chairwoman, am requesting the use of the City of Newburyport, its streets, parks and open areas for the use of our annual celebration. This celebration is an important part of our community and creates a positive environment for the citizens of Newburyport and all of its visitors. I also invite all of you to take part in this grand celebration. Thank you for your considerations.

Sincerely,

  
Tammy Jennings, Chairwoman  
2013 Yankee Homecoming  
[Tammyjyh2013@yahoo.com](mailto:Tammyjyh2013@yahoo.com)  
978-767-1439



City of Newburyport

RECEIVED NEW FILING  
CITY CLERK'S OFFICE RENEW X  
NEWBURYPORT, MA

2013 FEB 14 A 8:58

Application

Food Establishment Outdoor Seating on Public Property

Date: Feb 7<sup>th</sup>

Name of Business Owner: Nickolaos Poulos

Name of Property Owner: Newburyport operating Holdings

Business Name: Purple Onion

Business Address: 44 Inn St

Business Telephone: \_\_\_\_\_

Number of Tables Requested: 7 Dimensions: 28x26 Material: metal

Number of Chairs Requested: 20 Dimensions: 15x20 Material: metal

☒ Applicant requests approval of outdoor seating for the sole purpose of food consumption.

☐ Applicant requests approval of outdoor seating for food and alcohol consumption.

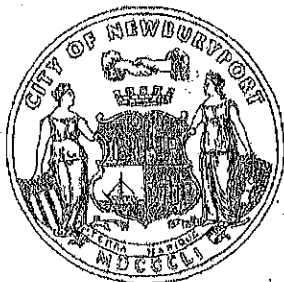
### Application Requirements

Please submit the following documents with the completed application to:

City Clerk's Office  
Newburyport City Hall  
PO Box 550  
60 Pleasant Street  
Newburyport, MA 01950

1) Applicants must provide evidence of liability insurance to the City Clerk with minimum coverage in the amount of one million dollars, naming the City of Newburyport as co-insured. This insurance coverage must be in force for the duration of the approved period.

2) 8 ½ x 11 sketch of outdoor seating detailing: a) measurements of tables and chairs  
b) total width of sidewalk and c) distance between proposed seating and sidewalk



## Application

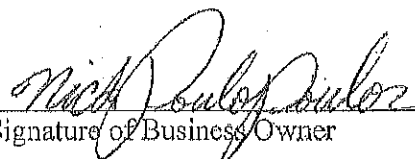
### Food Establishment Outdoor Seating on Public Property (continued)

---

- 3) Obstacles such as streetlights, signs, trees, benches, and garbage barrels.
- 4) Applicants seeking approval of outdoor seating for food and alcohol consumption must also submit:
  - a) Written and dated approval of the Newburyport License Commission for the outdoor service of alcohol, including the information and sketch used for the basis of the License Commission approval.
  - b) 8 1/2 x 11 sketch of outdoor seating cited above must also include a depiction and information on the placement, dimensions, and materials used to create a demarcated area for the service of alcohol.

#### RELEASE AND INDEMNITY AGREEMENT TO ENCUMBER A PUBLIC WAY

I, the undersigned Applicant or Duly Authorized Agent, hereby agree to RELEASE, DISCHARGE, and HOLD HARMLESS, the City of Newburyport, a municipal corporation of the Commonwealth of Massachusetts, and its officers, employees, agents, and servants from all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation associated with the undersigned's use of the public way as described herein.

  
\_\_\_\_\_  
Signature of Business Owner

Purple Onion

Inn Street

Purple Onion  
Seating Plan - 2013

Key



Table and chairs



Tree

Deidre McCarty  
deidremccarty@hotmail.com

## Nate Bibaud 5K Race to Recover

Communication #3  
February 11, 2013

To

Cc &amp; Bcc

Richard Ross" <>" <>

CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2013 JAN 31 . P 5: 32

B / U A<sub>a</sub> A<sup>+</sup> A 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

Hi Richard,

My name is Deidre McCarty. I have been employed employed at John Farley Clothiers here in Newburyport for 25 years as their tailor. I was directed to you by Rick Siemasko, a friend and client. My son Nate, age 29, was left paralyzed from the chest down after surviving a horrible car accident in December 2010. We have had a few fundraisers to date, most notably the Rip It & Clip It event in which Mayor Donna cut her long hair. I reside in northern NH where we have held 2 road races so far. However, last years numbers were not as high as we would have liked. Nate lives here, I work here and so with the help of several notable Newburyport athletes and business people we would like to have a race in Newburyport which we feel would attract a lot more people.

Officer Rick pre-approved a 5K course which served several purposes and satisfied his safety concerns. The race is being sponsored by the Greater Boston Running Co so we would like to start and finish the race there giving them a great opportunity for exposure and day of event sales. Secondly, we wanted to incorporate a section of the Rail Trail. I personally run on the trail at least twice a week. We would love to have brochures and a donation jar for that day. Last but certainly not least, the course show cases all that is unique and beautiful about Newburyport from historic High St to the section heading to Plum Island along the river.

We have been very blessed to have the community's support as Nate fights to regain function and mobility through extensive exercise rehab which is not covered by insurance. We would like to give back by allocating a percentage of the proceeds to establish a scholarship in Nate's name to be given to a local student who would like to attend college and who has demonstrated courage and determination through adversity, perhaps also disabled. Nate is a gifted artist and former hockey player and may think an Art major or hockey player is a good candidate. I will seek help with these details in the ensuing weeks as I have no prior experience with this.

The two men who have agreed to be Co-Race Directors are Don Hennigar of Nbpt HS Cross Country and Gary Passler of Joppa Flats Running Club. Brett Reily, a former co worker of mine who is now Regional District manager of all the Greater Boston Running Stores and resides in Newbury will also serve on the committee.

I can be reached through this email address, or by cell phone at 603-548-5382. I am happy to answer any questions you might have should I have left out any key information. I thank you for taking the time to read and consider this as you present it before the Council.

Regards,  
Deidre (Deedee) McCarty

Deedee

P.S. I forgot to mention  
the date:  
Sunday June 30<sup>th</sup>  
9 AM



mapmyrun

Greater Boston Running Co 5K for

Add Notes Here

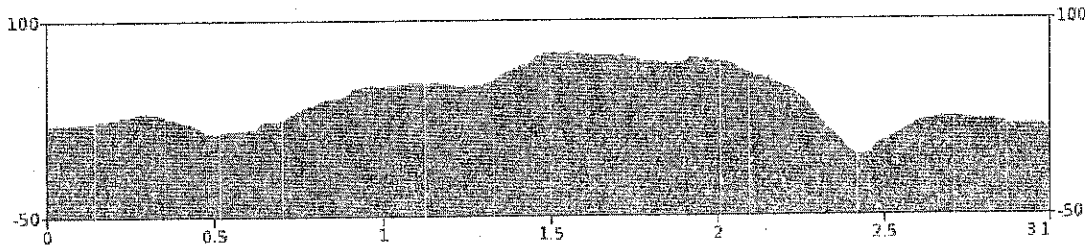
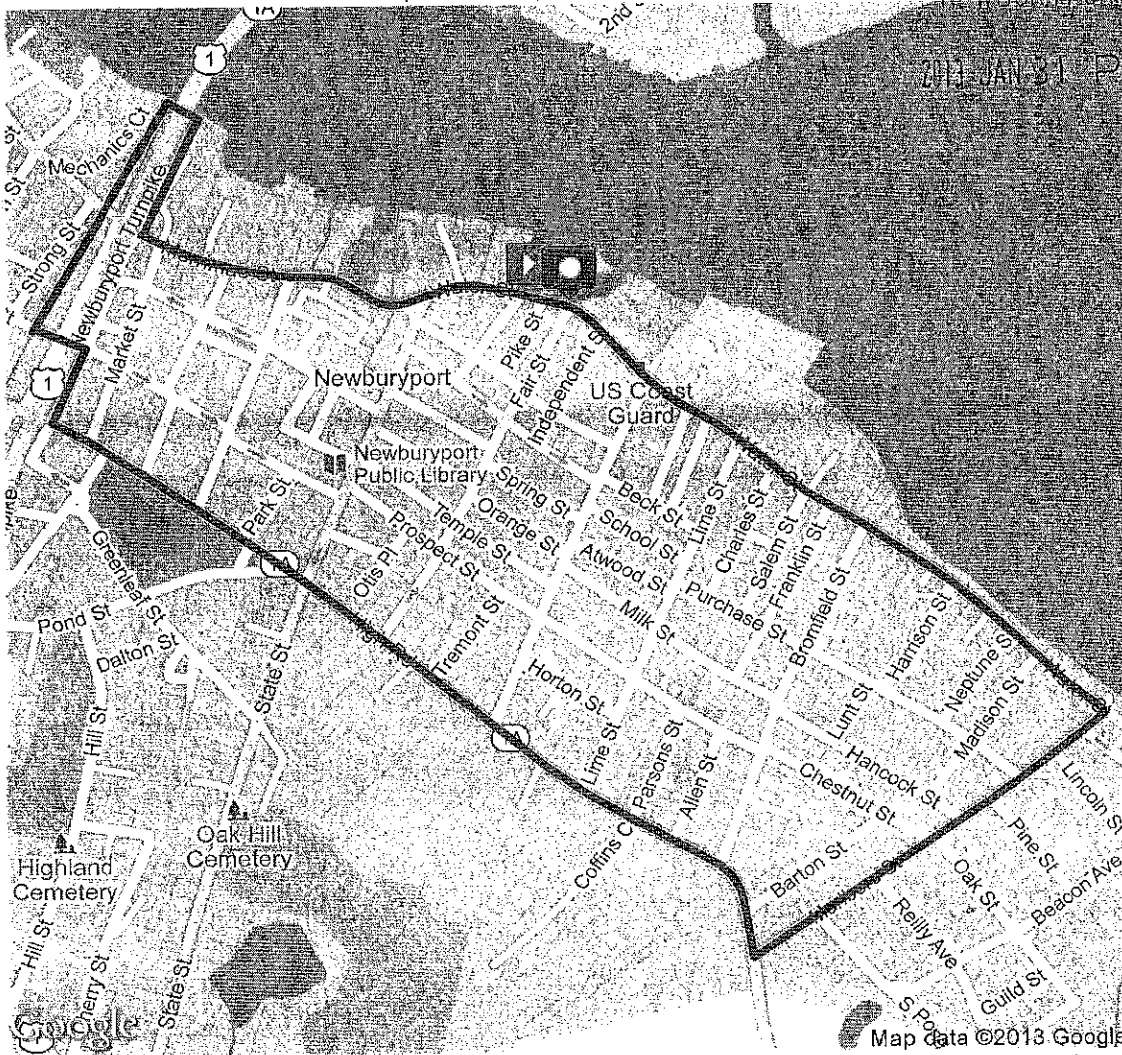
NB

Distance: 3.12 mi



























Elevation: 75.46 ft (Max: 88.58 ft)

9AM START  
June 30, 2013  
RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2013 JAN 31 5:32



Deidre McCarty  
462-5401 or (603) 548-5382

|                                                                                     |                                                                                       |                    |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------|
|    | Head east on Water St toward Pike St                                                  | 0.05 mi (+0.1 mi)  |
|    | Head southeast on Water St toward Independent St                                      | 0.15 mi (+0.06 mi) |
|    | Head southeast on Water St toward Ship St                                             | 0.22 mi (+0.05 mi) |
|    | Head southeast on Water St toward Smith St                                            | 0.26 mi (+0.04 mi) |
|    | Head southeast on Water St toward Charles St                                          | 0.31 mi (+0.06 mi) |
|    | Head southeast on Water St toward Salem St                                            | 0.37 mi (+0.09 mi) |
|    | Head southeast on Water St toward Franklin St                                         | 0.46 mi (+0.08 mi) |
|    | Head southeast on Water St toward Harrison St                                         | 0.54 mi (+0.07 mi) |
|    | Head southeast on Water St toward Neptune St                                          | 0.61 mi (+0.13 mi) |
|    | Head southeast on Water St toward Madison St                                          | 0.73 mi (+0.44 mi) |
|    | Head southwest on Marlboro St toward Union St                                         | 1.17 mi (+0.21 mi) |
|    | Head north on High Rd toward Barton St                                                | 1.38 mi (+0.72 mi) |
|    | Head northwest on High Rd toward Lime St                                              | 2.1 mi (+0.09 mi)  |
|    | Head northeast on Summer St toward Washington St                                      | 2.18 mi (+0.06 mi) |
|  | Head northwest on Washington St toward Winter St                                      | 2.24 mi (+0.28 mi) |
|  | Head northeast toward Washington St                                                   | 2.52 mi (+0.04 mi) |
|  | Direct/offroad route segment                                                          | 2.55 mi (+0.13 mi) |
|  | Direct/offroad route segment                                                          | 2.68 mi (+0.14 mi) |
|  | Head southeast on Merrimac St toward Tournament Wharf Destination will be on the left | 2.82 mi (+0.11 mi) |
|  | Head east on Merrimac St toward Green St                                              | 2.93 mi (+0.06 mi) |
|  | Head southeast on Merrimac St toward Market Square                                    | 2.99 mi (+0.09 mi) |
|  | Head northeast on Market Square toward Water St                                       | 3.08 mi (+0.01 mi) |
|  | Head east on Water St toward Center St Destination will be on the right               | 3.09 mi (+0.01 mi) |
|  | Head east on Water St toward Pike St                                                  | 3.1 mi (+0.03 mi)  |
|  | Head east on Water St toward Pike St                                                  | 3.13 mi (+0.01 mi) |
|  | Destination                                                                           | 3.12 mi (+0 mi)    |

MapMyRun • <http://mapmyrun.com/routes/view/165909748>





# City of Newburyport

## FY 2013

### BUDGET TRANSFER REQUEST

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2013 FEB -5 P 3:53

Department: Green Initiatives Fund

Submitted by: Molly Ettenborough

Date Submitted: 2/5/2013

#### Transfer From:

|                          |                                                                                                                                                                                                                  |            |    |            |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|------------|
| Account Name             | Green Initiatives Fund                                                                                                                                                                                           | YTD Bal:   | \$ | 332,863.60 |
| Account Number:          | 2755-59600                                                                                                                                                                                                       | Trans In:  | \$ | -          |
| Amount:                  | \$117,861.47                                                                                                                                                                                                     | Trans Out: | \$ | 9,975.00   |
| Why are Funds Available: | <i>Special Revenue fund to cover the costs of activities and expenses associated with Green Initiatives throughout the City. Initial funding came from a rebate received from the Nock solar energy project.</i> |            |    |            |

#### Transfer To:

|                         |                                                                                                                            |            |    |           |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------|------------|----|-----------|
| Account Name            | Green Initiatives                                                                                                          | YTD Bal:   | \$ | 10,192.60 |
| Account Number:         | 01510002 57400                                                                                                             | Trans In:  | \$ | -         |
| Amount:                 | \$117,861.47                                                                                                               | Trans Out: | \$ | -         |
| Why are Funds Required: | <i>To purchase street lights from National Grid which will result in an estimated annual savings of \$85,000 per year.</i> |            |    |           |

Donna D Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D Holaday*  
*William B. Squillace*

Date: 2/5/13  
Date: 2/5/13



# CITY OF NEWBURYPORT

NEWBURYPORT CITY HALL  
TEL: 978-465-4410

60 PLEASANT STREET

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## MEMORANDUM

To: President and Members of the Newburyport City Council

From: Molly Ettenborough, Recycling and Energy Coordinator  
Peter Lombardi, Director of Policy and Administration  
Ethan Manning, Business Manager  
Michael Strauss, Chairman, Energy Advisory Committee

Cc: Donna Holaday, Mayor

Date: January 2013 Re: Street Light Buy-Out

As you will recall, in 2010 the City and Mayor's Energy Advisory Committee (EAC) proposed that shutting off 30% of defined street lights would amount to a significant savings for the city. This proposal was not pursued after Committee review and in response to concerns raised by the Council and residents. At that time, we recommended developing a more comprehensive management plan for the lights and hired consultant George Woodbury to help analyze the viability of purchasing all street lights, as Massachusetts General Law permits municipalities to acquire their street lights from their local utility for the net book value of the asset. More than seventy five communities have taken advantage of this legislation since 1999. Through this acquisition process, they have seen 20% to 60% percent in savings off their annual costs.

As background, Newburyport currently pays approximately \$234,990 per year to National Grid for our 1,544 distributed street lights and 127 non-distributed poles. The original purchase price that NGrid quoted in late 2011 was \$118,350. However, this initial price did not take into account system upgrades that had been performed, but were not entered into their database. A revised price of \$128,087 was given in June 2012 that included these upgrades. After receiving the revised price, we asked them to re-evaluate based on our own city wide audit since we had found discrepancies in the number and location of lights, as well as, incorrect wattages when comparing our findings to their listing. After completing this process, in addition to shutting off 9 additional lights, National Grid submitted their final acquisition cost to the City on January 10: \$117,861.47, including \$100,444.69 for the 1417 overhead lights and \$16,922.15 for the 118 underground-serviced lights.

### Insurance

The City of Newburyport has \$1 million / \$3 million general liability and \$2 million umbrella in insurance coverage. NGrid generally requires \$4 million in total coverage. However, National Grid's Insurance and Risk Group has agreed to accept our current coverage levels, saving \$3,104/year in additional insurance costs that were avoided. The City will have to pay \$582.00/year extra to include the street lights in our Statement of Values and to add National Grid as an additional insured for, both, the General Liability and Umbrella limits going forward.

### **Legal/Contract Review**

The contract to purchase has been reviewed and signed off on by Kopelman and Paige. Over 75 communities have purchased their street lights including Beverly, Swampscott, Lynn, and Winthrop.

### **Maintenance**

There are two primary options for maintaining Newburyport's street lights: 1) hire a maintenance firm or 2) perform the maintenance in-house. The major benefit of hiring a maintenance firm is that they have all of the equipment and personnel needed to carry-out, both, routine and emergency maintenance. The City would not need to locate supplies or layout capital for assets needed to perform the work. City resources would, however, be required to cover monthly fees, typically \$2.00 to \$3.00 per light, along with manpower needed to ensure that the work is being carried out as expected and that requests, both from the City and residents, are being handled expeditiously. In accordance with City ordinances, the inspector of wires would be responsible for managing such a maintenance contract.

In the initial period following the purchase, we feel that the costs and manpower needed to manage the contract would largely outweigh the benefits. As such, we recommend initially performing the maintenance in-house, on a trial basis, by the inspector of wires (i.e. electrical inspector) utilizing existing City resources and acquiring additional supplies/equipment on an as-needed basis. If, at any point, performing the work in-house becomes unmanageable or insufficient, the City would always have the option of inviting bids for a maintenance contract.

It is important to note that MGL Section 7 exempts the maintenance of street lighting in the public way from the supervision of licensed electricians; therefore any personnel with basic safety training could legally perform such maintenance. However, maintenance work performed on a contract basis by outside vendors would be subject to prevailing wage rate requirements.

### **Dedicated Underground Wired Lights**

There are 118 dedicated underground poles and lights on 32 streets in the city. The City has the option to include these lights as part of this purchase process. They will provide us with the biggest savings, but the maintenance would include the pole as well as the fixture, underground feeds, conduit and bracket replacement as needed. Some towns have decided not to purchase these dedicated lights, but on average these lights have a 40 year life span. Many of these lights are located in the newer developments such as Squires Glenn, Cherry Hill, and the Storeybrook area.

Our recommendation would be to purchase these lights since they provide the largest savings and have the least risk of failure due to infrequent accidents and longevity based on install dates. However, all of the underground lights being considered for purchase are in residential areas with low speed limits. In addition, if an automobile or truck were to crash into one, regardless of location, the City can recover costs from the driver's insurance.

Maintaining the underground wiring also does not appear to be a problem. While the city will own some of the underground wiring, by regulation National Grid will still have to replace any wire that requires it. The cost of running a wire is fixed by regulation and is currently \$126. So if a wire needs replacing, the city purchases replacement wire and pays National Grid \$126 to replace it from their grid connection to a light.

### **Property Taxes**

Subsequent to purchase, the street lighting equipment will be removed from the tax basis for the utility, which currently generates revenue for the City in the form of property taxes. Based on Newburyport's FY2013 tax rate of \$13.32, purchasing the street lights would result in a loss of \$1,580 in tax revenue. This assumption has been built into our estimated cost savings.

### Upgrading

Since there is currently no reduced tariff for LED lighting, we recommend that the City hold off on upgrading at this point since there will be no direct cost savings. We do recommend a pilot program for LEDs and other lighting when the timing is right.

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### Cost Savings

After purchasing the street lights, we expect to realize an annual savings of approximately \$85,808, or 37% of our current costs. In other words, over the next twenty years, the City will have saved nearly \$1.8 million. We feel that the magnitude of these savings far outweighs the additional risks and resources that arise from owning the equipment, making this a wise financial decision for the City. As the secondary goal of purchasing the street lights is to cut down on energy consumption, it is our hope that the City can put these savings towards more efficient lighting in the years to come.

Note: All of these lights will need to be put on separate fuses during the next ten years which can be done at the time of an upgrade or when being fixed.

|                                     | <u>Current Cost</u> | <u>Year 1</u> | <u>Years 2+</u> |
|-------------------------------------|---------------------|---------------|-----------------|
| Rent / Maintenance <sup>(1)</sup>   | \$143,397           | \$42,366      | \$42,366        |
| Power <sup>(2)</sup>                | \$91,593            | \$105,245     | \$105,245       |
| Purchase Price                      | \$0                 | \$117,861     | \$0             |
| Property Tax Revenue <sup>(3)</sup> | \$(1,570)           | \$0           | \$0             |
| Total Cost                          | \$233,420           | \$265,473     | \$147,611       |
| Net Savings                         | \$0                 | \$(32,053)    | \$85,808        |

(1) Future maintenance costs assume \$2.00 per light/month plus 15% contingency.

(2) Assumes that power is moved from the S-1 to S-5 Tariff following acquisition.

(3)  $\$117,861 \times \$13.32 / 1,000 = \$1,579.82$ .