

**CITY COUNCIL MEETING AGENDA - VERSION 1**  
**CITY COUNCIL CHAMBERS**

**February 29, 2016**

**7:30PM**

(Sound Check)

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS**
5. **PUBLIC COMMENT**
6. **MAYOR'S COMMENT**

**CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

**7. APPROVAL OF MINUTES**

February 11, 2016

(Approve)

**8. TRANSFERS**

**TRAN004\_02\_29\_16** – DPS Gas (90,000) to DPS Fuel & Oil (90,000)

(Approve)

**9. COMMUNICATIONS**

**COMM022\_02\_29\_16** Petition by Merchants for More Surveillance

(R&F)

**COMM023\_02\_29\_16** Hines Soldiers Assistance Fund Race, June 6, 2016

(P&S)

**COMM024\_02\_29\_16** Chamber Ltr re: Use of Streets for Festival/Events

(P&S)

**10. APPOINTMENTS – First Reading - None**

**APPT017\_02\_29\_16** – Johnny Walker (Capt), 64A Boardman St, Asst Harb/ Constable March 1, 2018

**APPT018\_02\_29\_16** – Derek A Seehagen, 17 Sawyer St, Merrimac Asst Harb/ Constable March 1, 2018

**Re-Appointments**

**APPT019\_02\_29\_16** – Edmund R McGrath, 28 Olive St, Historical Comm March 31, 2018

**APPT020\_02\_29\_16** – Malcolm Carnwath, 22 Strong St, Historical Comm Sept 30, 2019

**APPT021\_02\_29\_16** – Charles Carroll, 25 Hill St, Council on Aging May 1, 2021

**APPT022\_02\_29\_16** – Richard A Eaton, 4 Horton Terrace, Council on Aging May 31, 2021

**END OF CONSENT AGENDA**

**REGULAR AGENDA**

**11. COMMUNICATIONS**

LATE FILE Mayor's Update

**12. APPOINTMENTS**

**Second Reading  
APPOINTMENTS**

**Appointments**

**APPT006\_02\_08\_16** – Ted Waldron, 14 Oak Street, License Commission

June 1, 2018

**Re-Appointments**

**APPT007\_02\_08\_16** – Monica Blondin, 154 High Street, Library Board of Directors

January 15, 2023

**APPT008\_02\_08\_16** – David Dylewski, 334R Merrimac St., Tree Commission

November 1, 2018

**APPT009\_02\_08\_16** – Jeanine T. Murphy, 10 Plummer Ave., Atkinson Common Comm.

March 30, 2019

**APPT011\_02\_08\_16** – Barry J. McBride, 5 Pine St., Salisbury, Ass't. Wiring Inspector

January 31, 2017

**APPT012\_02\_08\_16** – David Zinck, 6 Laurel Road, Electrical Inspector

January 31, 2017

**APPT013\_02\_08\_16** – Paul Dahn, 343 High Street, Harbor Commission

January 31, 2019

**APPT014\_02\_08\_16** – Paul J. Rooney, Jr., 161 N. Boulevard, Harbor Commission

May 31, 2019

### 13. ORDERS

- **ORDR011\_2\_29\_16** - Parking – Section 13-168, Winter Hours Restrictions, Certain Streets

### 14. ORDINANCES

- **ODNC002\_01\_25\_16** – Chapter 4 Fines for dogs on Plum Island (Pending due to Publication)
- **ODNC003\_01\_25\_16** – Chapter 3 Animals Dogs Kennel fees Sec. 3-27 (c) (Pending due to Publication)

### 15. COMMITTEE ITEMS

#### **Budget & Finance**

##### *In Committee:*

- **ORDR002\_01\_11\_16** - Loan Order intermodal transit parking facility \$630,300
- **ORDR002\_01\_25\_16** – Accept gift of \$25,000 repairing Brown's Wharf Culvert
- **ORDR008\_02\_08\_16** – Formosa Plastics Settlement Acceptance
- **ORDR009\_02\_08\_16** – Increase fees for Fire Dept.
- **ORDR010\_02\_08\_16** – Increase fines Parking Violations
- **TRAN003\_02\_08\_16** – Sustainability Solid Waste Fees \$45,650 to Hshld Haz. Waste \$15,000, to Chipper \$7,000, to Salary Recycle/Energy Manager \$23,650

#### **General Government**

##### *In Committee:*

- **APPT010\_02\_08\_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004\_01\_25\_16** -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021

#### **Joint Education**

#### **License & Permits**

##### *In Committee:*

- **COMM014\_02\_08\_16** – Phat Cabbie Transportation Taxi License
- **COMM019\_02\_08\_16** – 2<sup>nd</sup> Hand Motor Vehicles Sales License, State Automotive Repair
- **COMM010\_01\_25\_16** - Licensing Commission Acoustic & Amplified Entertainment
- **ODNC004\_01\_25\_16** – Chapter 3 Animals Dogs Nuisance

#### **Neighborhoods and City Services**

##### *In Committee:*

- **ODNC001\_01\_11\_16** Amend Ch11 Parks and Recreation (COTW)

#### **Planning & Development**

##### *In Committee:*

- **COMM005\_01\_11\_16** Letter to Council regarding Economic Development Concept for Business Park
- **ODNC001\_01\_25\_16** – Zoning Amend Smart Growth District (COTW)
- **COMM020\_02\_08\_16** – Memo re: hiring process for Building Commissioner
- **APPT010\_02\_08\_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004\_01\_25\_16** -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021
- **ODNC005\_02\_08\_16** – Zoning Amend App. A, Sec. III-C Zoning Map, dated Feb. 8, 2016

#### **Public Safety**

##### *In Committee:*

- **COMM015\_02\_08\_16** – Block Party Douglas Johnson, 2 Arthur Welch Drive, June 25, 2016
- **COMM016\_02\_08\_16** – Annual Newburyport Chocolate Tour, May 21, 2016, 1 to 5pm
- **COMM017\_02\_08\_16** – Special Event Application Spring Fever 5K, April 10, 2016

#### **Public Utilities Committee**

**16. GOOD OF THE ORDER**

**17. ADJOURNMENT**

## CONSENT AGENDA

# CITY COUNCIL MEETING MINUTES - VERSION 1

February 11, 2016

**7:30PM**

The City Clerk called the meeting to order at 7:30 pm. A moment of silence was held. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Connell, Cronin, Devlin, Earls, Eigerman, Giunta, Tontar, Vogel and Zeid. 9 present, 2 absent (Cameron, O'Brien).

## **1. CALL TO ORDER**

## **2. LATE FILES – COMM21-\_02\_08\_16 - Mayor's update – State of the City**

**Motion to waive the rules and allow the late file by Councillor Cronin, seconded by Councillor Zeid. So voted.**

## **3. PUBLIC COMMENT**

1. Peter Fitzsimmons 7 Arlington Street upgrade for security HS

## **4. MAYOR'S COMMENT**

**The Mayor submitted the State of the City.**

## **CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

## **5. APPROVAL OF MINUTES**

January 25, 2016

(Approved)

## **6. TRANSFERS**

**TRAN003\_02\_08\_16** – Sustainability Solid Waste Fees \$45,650 to Hshld Haz. Waste \$15,000, to Chipper \$7,000, to Salary Recycle/Energy Manager \$23,650

(B&F)

## **7. COMMUNICATIONS**

**COMM014\_02\_08\_16** – Phat Cabbie Transportation Taxi License

(L&P)

**COMM015\_02\_08\_16** – Block Party Douglas Johnson, 2 Arthur Welch Drive, June 25, 2016

(PS)

**COMM016\_02\_08\_16** – Annual Newburyport Chocolate Tour, May 21, 2016, 1 to 5pm

(PS)

**COMM017\_02\_08\_16** – Special Event Application Spring Fever 5K, April 10, 2016

(PS)

**COMM018\_02\_08\_16** – January 2016 Grants Report

(R&F)

**COMM019\_02\_08\_16** – 2<sup>nd</sup> Hand Motor Vehicles Sales License, State Automotive Repair

(L&P)

**COMM020\_02\_08\_16** – Memo re: hiring process for Building Commissioner

(B&F)

**Changed from B&F to P&D.**

## **8. APPOINTMENTS – First Reading**

### **Appointments**

**APPT006\_02\_08\_16** – Ted Waldron, 14 Oak Street, License Commission

June 1, 2018

### **Re-Appointments**

**APPT007\_02\_08\_16** – Monica Blondin, 154 High Street, Library Board of Directors

January 15, 2023

**APPT008\_02\_08\_16** – David Dylewski, 334R Merrimac St., Tree Commission

November 1, 2018

**APPT009\_02\_08\_16** – Jeanine T. Murphy, 10 Plummer Ave., Atkinson Common Comm.

March 30, 2019

**APPT010\_02\_08\_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals

February 1, 2021

**Removed by Councillor Tontar.**

**APPT011\_02\_08\_16** – Barry J. McBride, 5 Pine St., Salisbury, Ass't. Wiring Inspector

January 31, 2017

**APPT012\_02\_08\_16** – David Zinck, 6 Laurel Road, Electrical Inspector

January 31, 2017

**APPT013\_02\_08\_16** – Paul Dahn, 343 High Street, Harbor Commission

January 31, 2019

**APPT014\_02\_08\_16** – Paul J. Rooney, Jr., 161 N. Boulevard, Harbor Commission

May 31, 2019

**APPT015\_02\_08\_16** – T. Bradley Duffin, 2 Cutting Drive, Harbor Commission

April 2, 2019

**APPT016\_02\_08\_16** – Douglas Bolick, 8 Court Street, Board of Registrars

September 1, 2018

**END OF CONSENT AGENDA**

Motion to approve the consent agenda as amended by Councillor Cronin, seconded by Councillor Giunta. So voted. Councillor Earls Recused

## REGULAR AGENDA

### 9. APPOINTMENTS Second Reading

#### APPOINTMENTS

APPT005\_01\_25\_16-Mark Murray 13 Middle St, Merrimac Marshal, Police Dept, Jan. 1, 2021  
Motion to waive the rules and take appointment by Councillor Cronin, seconded by Councillor Giunta. So Voted. Councillor Cronin entered the following statement into the record, "A disturbing incident occurred in 2013 which involved an off-duty Newburyport police officer. This incident was jointly investigated by the Newburyport Police and the Essex County District Attorney's office. The District Attorney determined that there was insufficient evidence to gain a conviction. Following this, the officer in question resigned. During this investigatory period, Acting Marshall Murray was a Lieutenant and was not involved in the investigation." Motion to Approve by Councillor Cronin, Seconded by Councillor Tontar. On a roll call vote, motion passed, 9 Y, 2A.

The President took a short, five minute recess.

### 10. COMMUNICATIONS

COMM021\_02\_08\_16- LATE FILE Mayor's Update State of the City  
Motion to receive and file by Councillor Zeid, seconded by Councillor Tontar. So voted.

### 11. APPOINTMENTS Second Reading

#### RE-APPOINTMENTS

APPT003\_01\_25\_16 - Justin Dutcher 7 Morin Rd, Newburyport, Harbor Commission January 1, 2019  
Motion to Approve 2<sup>nd</sup> reading by Councillor Zeid seconded by Councillor Giunta. Roll call vote, 9 Yes, 2 Absent.

APPT004\_01\_25\_16 -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board February 1, 2021  
Motion to refer to General Government by Councillor Tontar and seconded by Councillor Vogel.  
Motion to amend the motion to include Rob Ciampitti (APPT010\_02\_08\_16 ) by Councillor Eigerman and seconded by Councillor Vogel. So voted.  
Motion to amend the motion to additionally refer to Planning and Development by Councillor Cronin and seconded by Councillor Giunta. So voted.  
Councillor Earls recused.

### 12. ORDERS

ORDR007\_02\_08\_16 – Resolution to recognize Newburyport Youth Services 10 year anniversary  
The resolution was read by Mayor Holaday. Motion to Approve by Councillor Vogel, Seconded by Councillor Tontar. So voted.

ORDR008\_02\_08\_16 – Formosa Plastics Settlement Acceptance  
Motion to refer to B&F by Councillor Cronin, Seconded by Councillor Tontar. So voted

ORDR009\_02\_08\_16 – Increase fees for Fire Dept.  
Motion to refer to B&F by Councillor Tontar, Seconded by Councillor Vogel. So voted

ORDR010\_02\_08\_16 – Increase fines Parking Violations  
Motion to refer to B&F by Councillor Tontar, Seconded by Councillor Vogel. So voted

### 13. ORDINANCES

ODNC005\_02\_08\_16 – Zoning Amend App. A, Sec. III-C Zoning Map, dated Feb. 8, 2016  
Motion to refer to P&D by Councillor Zeid, seconded by Councillor Tontar. 9 yes, 2 A So voted.

### 14. COMMITTEE ITEMS

Budget & Finance

*In Committee:*



- **TRAN001\_01\_11\_16** - Gen Fd \$242,000, ENSTech \$30,171, FY15 School Expenses \$45,344.42, FY16 School Expenses \$24,484.58 to High School Security Upgrade \$342,000

**Motion to remove by Councillor Tontar, seconded by Councillor Zeid. So voted.**

**Motion to approve by Councillor Tontar, seconded by Councillor Zeid**

**Motion to revisit phase 3 by Councillor Eigerman, seconded by Councillor Cronin (not voted on),**

**Motion to amend by reducing the amount of the transfer to \$142,085.5 by Councillor Zeid, seconded by Councillor Vogel, roll call vote (5 Y, 4 N – JD, GE, CT, BV, 2A), motion fails**

**Vote on Motion to approve, roll call (6 Y, 3 N – JE, SV, BC, 2A) Motion passes.**

- **ORDR002\_01\_11\_16** - Loan Order intermodal transit parking facility \$630,300

**Motion to Remove by Councillor Tontar seconded by Councillor Vogel, So voted, Motion to Refer to B&F and COTW by Councillor Tontar, seconded by Councillor Vogel, So voted.**

- **TRAN002\_01\_25\_16** - Sewer Retained Earnings \$230,000, to Odor Control Impv. Project \$230,000

**Motion to remove by Councillor Tontar, seconded by Councillor Zeid, So voted**

**Motion to approve by Councillor Tontar, seconded by Councillor Zeid, So voted**

- **COMM011\_01\_25\_16** – Finance Director FY 2016 Mid-Year Report

**Motion to remove by Councillor Tontar, seconded by Councillor Vogel, So voted**

**Motion to R&F by Councillor Tontar, seconded by Councillor Vogel, So voted**

- **ORDR002\_01\_25\_16** – Accept gift of \$25,000 repairing Brown's Wharf Culvert

- **ORDR004\_01\_25\_16** - Order to change fees for recycling TVs

**Motion to remove by Councillor Tontar, seconded by Councillor Cronin, So voted**

**Motion to approve by Councillor Tontar, seconded by Councillor Devlin, So voted**

- **ODNC002\_01\_25\_16** – Chapter 4 Fines for dogs on Plum Island

**Motion to remove by Councillor Tontar, seconded by Councillor Vogel, So voted**

**Motion to approve by Councillor Tontar, seconded by Councillor Vogel, Roll Call (6Y, 3N – RC, LG, SZ, 2A)**

- **ODNC003\_01\_25\_16** – Chapter 3 Animals Dogs Kennel fees

**Motion to remove by Councillor Tontar, seconded by Councillor Vogel, So voted**

**Motion to approve Section A by Councillor Tontar, seconded by Councillor Vogel, Roll Call (4Y JE, CT, BV, BC, 5N, 2A) Motion fails**

**Motion to approve Section B by Councillor Tontar, seconded by Councillor Vogel, Roll Call (5Y GE, JE, CT, BV, BC, 4N, 2A) Motion fails**

**Motion to approve Section B by increasing the fees by 20% by Councillor Earls, seconded by Councillor Vogel, Roll Call (5Y GE, JE, CT, BV, BC, 4N, 2A) Motion fails**

**Motion to approve Section C by Councillor Tontar, seconded by Councillor Vogel, Motion to amend by increasing the fine after August 1<sup>st</sup> to \$100 by Councillor Earls, seconded by Councillor Eigerman, So voted. Motion to Approve as Amended Roll Call (9Y, 2A)**

- **ODNC004\_01\_25\_16** – Chapter 3 Animals Dogs Nuisance

**Motion to remove by Councillor Tontar, seconded by Councillor Zeid, 8Y, 2N (RC, JD)**

**Motion to approve by Councillor Tontar, seconded by Councillor Vogel, Withdrawn**

**Motion to refer to L&P by Councillor Tontar seconded by Councillor Cronin, So Voted.**

## **General Government**

### **Joint Education**

**Councillor Giunta reported on schools preparing bringing foreign language back 2016-2017.**

### **License & Permits**

#### ***In Committee:***

- **COMM009\_01\_25\_16** - Second Hand Motor Vehicle License Nbpt. Sunoco GNFD, Inc.  
**Motion to Remove, Councillor Vogel, seconded by Councillor Earls, so voted.**  
**Motion to Approve by Councillor Vogel, seconded by Councillor Tontar, So voted**
- **COMM010\_01\_25\_16** - Licensing Commission Acoustic & Amplified Entertainment

- ODNC002\_01\_25\_16 – Chapter 4 Fines for dogs on Plum Island
- ODNC003\_01\_25\_16 – Chapter 3 Animals Dogs Kennel fees
- ODNC004\_01\_25\_16 – Chapter 3 Animals Dogs Nuisance

## **Neighborhoods and City Services**

### *In Committee:*

- ODNC001\_01\_11\_16 Amend Ch11 Parks and Recreation (COTW)

## **Planning & Development**

### *In Committee:*

- COMM005\_01\_11\_16 Letter to Council regarding Economic Development Concept for Business Park
- ODNC001\_01\_25\_16 – Zoning Amend Smart Growth District (COTW)

## **Public Safety**

### *In Committee:*

- APPT005\_01\_25\_16 - Mark Murray, 13 Middle St, Merrimac, Marshal Police Dept, Jan. 1, 2021 (COTW)  
**Taken out of order at the end of Consent Agenda**
- COMM007\_01\_25\_16 – Special Event App MS Walk Newburyport, April 2, 2016  
**Motion to Remove, Councillor Cronin, seconded by Councillor Giunta, so voted.**  
**Motion to Approve by Councillor Cronin, seconded by Councillor Giunta, So voted**
- COMM008\_01\_25\_16 – Special Event App Jeanne Geiger Crisis Ctr Flash Mob, Feb.11, 2016  
**Motion to Remove, Councillor Cronin, seconded by Councillor Tontar, so voted.**  
**Motion to R&F by Councillor Cronin, seconded by Councillor Earls, So voted**
- ORDR003\_01\_25\_16 – Parking Restricted No Atkinson Street At High  
**Motion to Remove, Councillor Cronin, seconded by Councillor Tontar, so voted.**  
**Motion to Approve by Councillor Cronin, seconded by Councillor Tontar, So voted**
- ORDR005\_01\_25\_16 – Parking Restricted on Merrimac St at Kent  
**Motion to Remove, Councillor Cronin, seconded by Councillor Tontar, so voted.**  
**Motion to Approve by Councillor Cronin, seconded by Councillor Tontar, So voted**
- ORDR006\_01\_25\_16 – Crosswalks at Intersection of Fair, Fruit and Prospect  
**Motion to Remove, Councillor Cronin, seconded by Councillor Vogel, so voted.**  
**Motion to Approve by Councillor Cronin, seconded by Councillor Tontar, So voted**

## **Public Utilities Committee**

## **Rules Committee**

## **15. GOOD OF THE ORDER**

Councillor Earls requested all Councillors use Parliamentary Procedures when addressing each other in the meetings by using the title Councillor.

- 16. EXECUTIVE SESSION –** Motion to go into Executive Session for the purposes of discussion litigation regarding the Plum Island Water Sewer by Councillor Cronin, seconded by Councillor Tontar at 9:45 pm. President announces we will not be coming back into regular session.  
**Motion to come out of executive session and adjourn, by Councillor Cronin, seconded by Councillor Tontar at 10:24 pm.**

## **17. ADJOURNMENT**

Councillor Cronin moved to adjourn, seconded by Councilor Tontar at 10:24 pm. So voted.



## TRANSFERS



# City of Newburyport

## FY 2016

### BUDGET TRANSFER REQUEST

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB 23 P 12: 21

**Department:** DPS - HIGHWAY

**Submitted by:** Anthony Furnari, Director

**Date Submitted:** 2/29/2016

**Transfer From:**

Account Name	RSV APP - DPS GAS	YTD Bal:	\$	208,892.23
Account Number:	2722-59600	Trans In:	\$	-
Amount:	\$90,000.00	Trans Out:	\$	-
Why are Funds Available:	<i>This is the standard method of funding the DPS fuel and oil account. As City departments pay for gasoline, the funds are deposited into this reserve for appropriation account and then transferred into the fuel and oil expenditure account within the Highway budget to purchase more fuel.</i>			

**Transfer To:**

Account Name	DPS Highway - Fuel and Oil	YTD Bal:	\$	9,918.07
Account Number:	01421004-54801	Trans In:	\$	-
Amount:	\$90,000.00	Trans Out:	\$	-
Why are Funds Required:	<i>Funds are required by buy gasoline and oil that is used by City vehicles.</i>			

Donna D Holaday, Mayor  
Ethan R. Manning, City Auditor  
City Council Approval: (Stamp)

*Donna Holaday*  
*Ethan Manning*

Date: 2/23/16  
Date: 2/23/16

## COMMUNICATIONS

Petition For More Surveillance: By Police  
 RECEIVED  
 CLERK'S OFFICE  
 NEWBURYPORT, MA  
 FEB 11 10 17 AM  
 We The Merchants Petition City Councilors  
 For More Surveillance In Public Areas.

Inn Street Barbershop 57 Inn St ESTHER Spay  
 MANDIT Rite 48 Inn St Ed Ly

Purple Union 44 Inn St - Partry Waldron  
 Manager

Smitten 23 Inn St Tom pastmar

Craig Bign 25 State  
 Carmell Restaurant Group  
 TINA'S, EUROPEAN  
 FASHIONS 30 STATE Tina Fedorov

Valerie's 26 State

Best of British 22 State

BEST OF BRITISH 22 STATE

French Lesson 24 State Brenda Arena

Francesca's 14 State Annabel Andriotak

Valentine's 12 State

Cassandra Campbell 5 State Life is Good Manager

PETITION FOR MORE SURVEILLANCE DOWNTOWN  
 ATOMIC CAFE - 56 State E Hladay  
 Oregon Pizzeria - 16 Pleasant St Nail + White  
 Denise's Flower Shop 35 Pleasant Denise Weir  
 Just Dogs 37 Pleasant St. Judy Hoover  
 Ali Kat, 39 Pleasant St. Alex Merry  
 Dos Amigos Burritos, 24 Pleasant St. - Brittany Dankas  
 Appleman's Socks 11 Liberty St. Christy Hale  
 Thrust Whale 24 Wkt + Sq Chris Brown  
 Haul Over, 7 ~~State~~ Liberty ST M.P. Co  
 Buttermilk Baking Co 32 Liberty St. Bob Mc  
 Market Sq. Seiders 22 Market Sq. Brenda  
 Pawshrey Best Friends 21 Market Sq. Pamela Cole  
 Savacys 19 Market Sq. Billie  
 Fortbridge in a Beer 17 Market Sq. Pam  
 Market Square Station 15 Market Sq.  
 Souffles, 14 Market Square  
 Island on the Square 10 Market Sq. Alan  
 Jimmy's Room 2 Market Sq. Village Chic  
 Paper Moon 1 Merrimac St #10 Mark Ferguson  
 Glitterati 1 Merrimac St #5 Jay Tow  
 Fair Trade Treasures 1 Merrimac St #4 Sandy Chantel  
 Stone Ridge Properties 1 Merrimac St #2 Mike Wether  
 Orange Leaf 35 Market Square Courtney Gray  
 The Dragon's Nest 31 Market Square Sally Owen  
 Nine Streets 40 Pleasant St. Laura Faxon  
 Art + Whimsy 46 Pleasant St. Amy Brown  
 Harbor Homes 50 Pleasant St. Hartley Muse  
 Polished nail + Skin 19 Green St. Billie  
 #1000 A View 17 Green St. G. J. Trenton  
 Talbot's 15 Green St. Sullivan  
 Fun Way Learning Co. 1 Hales Ct. J.W.



# PETITION FOR MORE SURVEILLANCE: DOWNTOWN BY POLICE

M. K. Benath	Kalpana Allambath	1 State
SOAK	Don Sule	7 State
Steel	Don	6 State
Shoreline	Don	7 State
Lively Kids	Granger Hall	15 State
17 State Street Cafe	OK Market	17 State
Sunesh Imports	Ema Desatany	33 State
Middle St. foods	Kea Romani	25 Middle St
Stonewall Kitchen	Gina	35 State
The Black Dog	37 State	MOLLY PATTEN
haya	41 State	
NBFT MONTESSORI	Maureen Dale	30 Pleasant
Trumbull Campbell Assoc.	39 State	
Elphants	Nancy Harrison	24 State
Simply Sweet	12 Iron St	
Frass Lyon	36 Market St	Diane Grunbeck
Farley's - State Street	T. J. Conte	
Andreas Fox	14 Pleasant street	John E. Eder
Electra	10 Pleasant St	Rolanda Downing
ANNIES	11 Pleasant St.	Neil Hochheiser
Mallickos West	13 Pleasant St.	Karen Hitch-
LORITA	15 PLEASANT ST.	
Fuy Line	318 Pleasant	Don C. Mahan
Christina	Redwood	22 Iron St
Pretty Poppy	Lynne Duffin	43 Pleasant St.
Bobbies and Lace	Jew Swafford	22 PLEASANT ST.
Madox Jewlery	Rebecca Lazor	9 Farrell St.
FARLEYS of Newburyport	47 State St.	Anthony Conte
Anchor Stone Dock	44 State St.	Sean Tebbeto
AGAVE	50 State ST.	Quinn Candlish

## FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_

ROAD RACE ☒

WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

1st Lt. Derek Hines Soldiers Assistance Fund

2. Name, Address & Daytime Phone Number of Organizer:

Steven Hines54 Ferry Rd. Newburyport, MA 01950Cell # 617 799-6980

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

Same as above

4. Date of Event:
- 6-11-16
- Expected Number of Participants:
- 1700 - 2000

5. Start Time:
- 4 PM
- Expected End Time:
- 9 PM

6. Road Race, Parade or Walkathon Route: (List street names &
- attach map of route
- ):

7. Locations of Water Stops (if any):
- Top of Jefferson, Washington St.

8. Will Detours for Motor Vehicles Be Required?
- No
- If so, where?

9. Formation Location & Time for Participants:
- Cashman Park 4 PM

10. Dismissal Location & Time for Participants:
- N/A

11. Additional Parade Information:

• Number of Floats: \_\_\_\_\_

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

## APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL [Signature] 4 Green St. FIRE CHIEF [Signature] 0 Greenleaf St.DEPUTY DIRECTOR [Signature] 16A Perry Way CITY CLERK [Signature] 60 Pleasant St.

## DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required	Date: _____	Signature _____
_____	1. Special Events: _____	
_____	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. Recycling: _____	
_____	6. ISD/Building: _____	
_____	7. Electrical: _____	
_____	8. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	9. Public Works: <i>Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply</i>	
	<input type="checkbox"/> Yes: \$ _____ due on _____	No Fee for Special Events applies
	Other requirements/instructions per DPS _____	
_____	10. Recreation Department: _____	
_____	11. License Commission _____	

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

### Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map", All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

#### 13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

*I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

*2/11/16*

## NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. \_\_\_\_\_

Fax. \_\_\_\_\_

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: \_\_\_\_\_

Date: \_\_\_\_\_ Time: from \_\_\_\_\_ to \_\_\_\_\_

Rain Date: \_\_\_\_\_ Time: from \_\_\_\_\_ to \_\_\_\_\_

2. Location: \_\_\_\_\_

3. Description of Property: \_\_\_\_\_ Public \_\_\_\_\_ Private \_\_\_\_\_

4. Name of Organizer: \_\_\_\_\_ City Sponsored Event: Yes \_\_\_\_\_ No \_\_\_\_\_

Contact Person

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Day of Event Contact & Phone: \_\_\_\_\_

5. Number of Attendees Expected: \_\_\_\_\_

6. MA Tax Number: \_\_\_\_\_

7. Is the Event Being Advertised? \_\_\_\_\_ Where? \_\_\_\_\_

8. What Age Group is the Event Targeted to? \_\_\_\_\_

9. Have You Notified Neighborhood Groups or Abutters? Yes \_\_\_\_\_ No \_\_\_\_\_, Who? \_\_\_\_\_

**ACTIVITIES:** (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food \_\_\_\_\_ Beverages \_\_\_\_\_ Alcohol \_\_\_\_\_ Goods \_\_\_\_\_ Total # of Vendors \_\_\_\_\_

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music \_\_\_\_\_ DJ \_\_\_\_\_ Radio/CD \_\_\_\_\_

Performers \_\_\_\_\_ Dancing \_\_\_\_\_ Amplified Sound \_\_\_\_\_ Stage \_\_\_\_\_

C. Games /Rides: Adult Rides \_\_\_\_\_ Kiddie Rides \_\_\_\_\_ Games \_\_\_\_\_ Raffle \_\_\_\_\_

Other \_\_\_\_\_ Total # \_\_\_\_\_

Name of Carnival Operator: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes \_\_\_\_\_ No \_\_\_\_\_



This is a detailed street map of Newburyport, Massachusetts. The map shows the Merrimack River to the north and east, with Ram Island and Town Creek visible. Major streets are labeled, including Jefferson St, Ashland St, Howard St, Walnut St, Jackson St, Woodland St, Oakland St, Tyng St, Broad St, Munroe St, Warren St, Dove St, Merrill St, Washington St, Market St, Pleasant St, Johnson St, Dexter Ln, Buck St, Keen St, Summit Pl, Toppan Ln, Highland Ave, Arlington St, Lafayette St, Rawson Ave, Farrell St, Tilton St, Hunter Dr, Norman Ave, W Ln, Low St, Zabriskie Dr, Coffin Dr, Aldwood Dr, and Merrimack St. A route is marked with numbers 1, 2, and 3. A compass rose indicates North. The map is credited to Google.



**Applicant Information**

Name of organization 1st. Lt. Derek Hines Soldiers Fund  
 Contact name Steven Hines  
 Address 54 Ferry Rd.  
 City Newburyport  
 State MA Zip 01950  
 Phone 617 799-6980 Fax \_\_\_\_\_  
 Email hin57@comcast.net

**Scheduling Information**

Date of Application \_\_\_\_\_

**We request use of:**

- |                                                                |                                                                 |                                                     |
|----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Atwood Park - South End               | <input type="checkbox"/> Cushing Park                           | <input type="checkbox"/> Perkins Park - South End   |
| <input type="checkbox"/> Basketball Court                      | <input type="checkbox"/> Basketball Courts                      | (For ball field please use "Field Use Permit Form") |
| <input type="checkbox"/> Tennis Court                          | <input type="checkbox"/> Joppa Park at the Sea Wall - South End | <input type="checkbox"/> Basketball Courts          |
| <input type="checkbox"/> Brown Square                          | <input type="checkbox"/> Jason Sawyer Playground - Plum Island  | <input type="checkbox"/> Tennis Courts              |
| <input checked="" type="checkbox"/> Cashman Park - North End   | <input type="checkbox"/> Basketball Court                       | <input type="checkbox"/> Moseley Woods Pavilion     |
| (For ball field please use "Field Use Permit Form")            | <input type="checkbox"/> Pavilion                               |                                                     |
| <input type="checkbox"/> Basketball Courts <u>Soccer Field</u> | <input type="checkbox"/> March's Hill                           | <input type="checkbox"/> Bartlet Mall               |
| <input type="checkbox"/> Tennis Courts                         | <input type="checkbox"/> Basketball Court                       | <input type="checkbox"/> Rail Trail                 |

Dates/days requested Saturday June 11

Time slot requested 12:30 PM to 8:30 PM  
 (1 1/2 hour blocks)

Activity Road race Number of attendees 1700

Authorized Applicant Signature Steven Hines

FOR INTERNAL USE ONLY

Approval is contingent upon approval from the following authorities: ADDITIONAL COMMENTS:

- ☐ Health Department  
☐ Fire Department  
☐ Police Department  
☒ Licensing Commission  
☒ City Council  
☒ Harbormaster  
☐ No further approvals needed

Submit completed form to  
 Newburyport Parks  
 Newburyport City Hall  
 60 Pleasant Street  
 Newburyport, MA 01950  
 parks@cityofnewburyport.com  
 978-465-4462

See page 2 for Rules and Regulations and contacts for use of other parks and recreational facilities

For Parks Commission Use	
Date reviewed	<u>2-11-16</u>
Approved	<input checked="" type="checkbox"/>
Rejected	<input type="checkbox"/>
Comments	<u>[Signature]</u>
Donation received _____	



REVISED

February 23, 2016

Newburyport City Council  
City of Newburyport  
60 Pleasant Street  
Newburyport, MA 01950

Dear Council President O'Brien and members of the Newburyport City Council:

The Greater Newburyport Chamber of Commerce & Industry kindly requests the use of the streets in the downtown for the following Chamber of Commerce sponsored festivals/events:

- Newburyport Spring Fest, Sunday and Monday, May 29 & 30, 2016
- Music in Market Sq. Thursdays, July 7, 14, 21, 28 and August 11 and 25
- Tour d'Elegance, Saturday, July 23, 2016
- Cruisin the 50's, Thursday, August 18, 2016 (rain date August 25)
- Fall Harvest Festival, Sunday and Monday, October 9 & 10, 2016
- Witches Night Out, Friday, October 14, 2016
- Pumpkin Lighting , Saturday, October 15, 2016
- Santa Parade and Tree Lighting, Sunday, November 27, 2016
- Invitation Nights, Fridays, December 2, 9 and 16, 2016
- Santa's Workshop, Saturdays and Sundays, December 3, 4, 10, 11, 17, and 18, 2016

Approximate times for each event are listed below.

The revenues generated from these Chamber fund raising events are used for marketing the city, tourism, maintenance of the seasonal information booth, beautification of the downtown and various other projects in the interest of the community. All funds are raised through sponsorships, artisans and vendor festival entry fees.

1. The decoration of the lampposts throughout the downtown with flower baskets begins in mid-May in preparation for Memorial Day weekend. Included in this effort are the cornstalks and hay bales that brighten up Market Square in the fall to the holiday decorations that adorn our streets in November and throughout the holiday season. The cost for the flower baskets and upkeep assumed by the Chamber and its marketing program is over \$20,000.

2. **Newburyport Spring Fest** is Memorial Day Weekend, May 29 & 30 runs from 7 AM – 7 PM. There is a spring festival planning committee made up of chamber board members, members (both retail and non) as well as staff. Since 2008 we have worked with the city council at their request to make improvements to the food vendors booths. In 2012 we worked with the health department to comply with their new festival health requirements. This event is free and open to the public.
3. **Music In Market Square** – A new addition to help celebrate the Chamber's 50<sup>th</sup> Anniversary this year to help spur economic development in the summer we are proposing Thursday night concerts in Market Square from 7 – 8:30 PM. Local bands will play for attendees. This event is free and open to the public.
4. **Tour d'Elegance** - We are proud to be working with Endicott College on the third year of a new addition to their very successful Concours d'elegance boutique car show. The Tour will begin in Newburyport on Saturday, July 23 from 9 – 11 AM and then will head to Endicott College down the scenic byway. Approval from the Newburyport Redevelopment Authority will be requested as the cars will be parked in the paved NRA East lot. This event is free and open to the public.
5. **Cruisin the 50's** – The 5<sup>th</sup> annual Cruisin the 50's, August 18<sup>th</sup> event coordinated by the Chamber and WNBPA will take place in downtown Newburyport. Rain date is Thursday, August 25<sup>th</sup>. Due to the success of last year, we will work with the public safety committee and Police department to consider the closure of State and Pleasant Streets for this event which runs from 4 – 8 PM. This event is free and open to the public.
6. **Fall Harvest Festival** is a mainstay of the fall season and a welcomed event. The festival planning committee will once again be working on this event. At this event we also ask permission to adorn the lampposts with scarecrows created by local residents and businesses. The festival is planned for Columbus Day Weekend, October 9 & 10. This event runs from 7 AM – 7 PM as well. This event is free and open to the public.
7. **Witches Night Out and Pumpkin Lighting** – The chamber's retail committee is pleased to present again two events geared for the community at large. Witches Night Out on October 14 an adult friendly event and the Newburyport Great Pumpkin Lighting on October 15, a tradition and a great family friendly event. Witches Night Out will be held from 6-9 PM and the

Pumpkin Lighting from 5:30 - 8 PM. This event is free and open to the public.

8. **Holiday Activities** – The holidays kick off in Newburyport on Sunday, November 27 with the parade and tree lighting and continue throughout December with three evenings of Invitation Nights and Santa's Workshop. As we have done for the past thirty plus years we are asking for permission to erect a Chrstitmas tree donated by a local area resident/business. This event is free and open to the public.

We look forward to working with the city, retailers, restaurants and service providers while being mindful of the residents and hope that these events will be welcomed events for residents and visitors alike. As we work in conjunction with many partners, we are hopeful that this will be a great year for our City, the local businesses and the region as a whole.

**Areas Requested:**

- Use of the Inn Street Mall, State Street, Market Square (bullnose), Pleasant Street and sidewalks on areas in front of Waterfront Park and the Firehouse Center for the Arts.
- Use of the parking spaces and sidewalk on both sides of State Street from Market Square to Pleasant Street.
- Use of the parking spaces on the north side of Merrimac near the chamber information booth.
- We will be working with and gaining approval from the Newburyport Redevelopment Authority as well as the Waterfront Trust for areas under their perview.

I look forward to answering any questions that the council may have. Thank you for your consideration.

Sincerely,



Ann Ormond  
President

cc: Mayor Donna D. Holaday  
Richard B. Jones, City Clerk  
Marshal Mark Murray



**APPOINTMENTS  
FIRST READING**



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB 16 P 2:44

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 16, 2016  
Re: Appointment

---

*Donna D. Holaday*

I hereby appoint, subject to your approval, the following named individual as Assistant Harbormaster/Shellfish Constable and Special Police Officer for the purposes of local, State and Federal laws and regulations with respect to waterways, marine activities and boating. This term will expire on March 1, 2018.

Johnny Walker (Capt.)  
64A Boardman Street  
Newburyport, MA 01950



## Captain Johnny Walker

617-413-3473 ▪ [jjwalker22@gmail.com](mailto:jjwalker22@gmail.com) ▪ 64A Boardman St. ▪ Newburyport, MA 01950

### Profile

An energetic, dependable, driven, experienced and networked boater, fishermen and industry professional in search of an exciting, long term opportunity as Captain or Team Member on a Private, Public or Commercial Yacht or Company

### Experience

#### **CAPTAIN, PROVIDER; CAPE COD**

**2012-PRESENT**

Full-Time Captain on a 42" Wesmac "green stick" Sport Fishermen throughout New England and the Offshore Canyons. Duties include marketing, managing, maintaining and running the complete operation of a private, commercial and charter vessel. Extensive mechanical, electronic, tackle and gear system set-up experience, coordinated, managed and completed \$125K in vessel improvements, upgrades and maintenance over the past two (2) seasons. Captained an extensive amount of Pelagic and Inshore Fishing trips with owner, family groups and clients with high fish counts displaying a wide range of success landing Fluke, Bass, Cod, Giant Tuna, Wahoo, Mahi-Mahi, Swordfish, Shark and Marlin.

#### **CAPTAIN/CREW, RAINMAKER; CAPE COD/FLORIDA 2014**

**Winter/Spring**

Team member tasked with coordinating and assisting in overseeing the complete build of a 1.5 Million 43' Release Marine Sportfishing Yacht with delivery from Miami to Cape Cod upon completion. Fishing and vessel duties including complete vessel rigging, tackle set-up, maintenance and care of the vessel, gear, engines and systems. Crew member on Pelagic Trips and several East Coast fishing tournaments.

#### **ASSISTANT HARBORMASTER; NEWBURYPORT**

**APPLYING**

Fully trained for Harbormaster's duties including patrol, boater safety, marine laws and enforcement including community service.

#### **CAPTAIN/CREW PEGASUS; BOSTON/NANTUCKET**

**2010-2014**

Captain, crew member, maintenance and caretaker of a 58' Ocean Yacht on a part-time basis for several seasons. Coordinated and managed the installation of one of the first Seakeeper installations in New England along with Eskimo ice maker, compressors, chill plates, swivel rod holders, electronics, outriggers and mo

Tournament team leader for several New England offshore fishing tournaments and lead on fishing and cruising Charters.

#### **CAPTAIN/CREW, BALI-ANN; CALIFORNIA 2010**

**2007-**

Team leader on several Marlin Tournaments throughout Southern California and the Catalina Islands on a 43' Riviera. Retained and managed tournament team and supported the owner in tournament and recreational fishing trips.

**CAPTAIN/CREW, LIMITLESS, SAN DIEGO/MEXICO****2006-2007**

Captained and crewed on a 44' Pacifica throughout Southern California, San Diego and Mexican waters on single and multiple day charter fishing trips targeting Tuna, Mahi-Mahi, Yellowtail, White Seas Bass, Cod, Halibut, Swordfish and Marlin. Crewed on several fishing tournaments. Top fish count boat annually.

**SALES REPRESENTATIVE, MELTON INTERNATIONAL TACKLE****2006-2015**

High end tackle and boating equipment sales and service consulting, selling and rigging a wide variety of our clients fishing vessels. Focused on complete boat outfitting including fishing equipment, fishing tackle, gear and apparel. Sponsor leader throughout the country and Mexico with direct participation in big money tournaments and industry trade shows.

**CREW MEMBER, RAMPAGE 45; MIAMI/BAHAMAS****2003-****2005**

Crew member on a 45' Rampage fishing Southern Florida and the Bahamas both recreational and tournament fishing with the owner and crew.

**CAPTAIN, PAULA MARIE; NEW ENGLAND****1998-2003**

Charter Captain and Tournament Captain throughout New England waters including the Cape and Islands running inshore and offshore charters and tournament fishing.

**Education/Highlights**

University of New Hampshire, Plymouth; Plymouth, NH - BS (1987)  
100 Ton USCG Master's License - Towing Endorsement - TWIC Credential  
First Aid - CPR - Fishing Partnership USCG Safety Training Certified  
Pro-Staff for AFTCO, Melton International, COSTA, RonZ  
20 years NCAA D1-D3 Lacrosse Official

**Skills**

Extensive boat handling, docking and yacht skills on vessels up to 70' including single screw, twin screw and pod driven vessels including but not limited to boat rigging and tackle/gear rigging experience. Strong electronic skill set, diesel engine mechanical and maintenance experience. Immaculate yacht maintenance and care background. Professional, dependable and dedicated.

References: Available upon request





CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

2016 FEB 16 P 2:44

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 16, 2016  
Re: Appointment

*Donna D. Holaday*

---

I hereby appoint, subject to your approval, the following named individual as Assistant Harbormaster/Shellfish Constable and Special Police Officer for the purposes of local, State and Federal laws and regulations with respect to waterways, marine activities and boating. This term will expire on March 1, 2018.

Derek A. Seehagen  
17 Sawyer Street  
Merrimac, MA 01860



# Derek A. Seehagen

17 Sawyer St. Merrimac, MA 01860

207-518-0265

[Campseehagen@gmail.com](mailto:Campseehagen@gmail.com)

[Derek.a.seehagen@uscg.mil](mailto:Derek.a.seehagen@uscg.mil)

<b>Education</b>	<b>Graduate, South Portland High School</b>	<b>South Portland, ME</b> 1994-1998
------------------	---------------------------------------------	----------------------------------------

<b>Work Experience</b>	<b>Hannaford Brothers</b>	<b>South Portland, ME</b> 1995-2000
------------------------	---------------------------	----------------------------------------

- Frozen Food/ Dairy Department Manger
- Assistant Night Crew Chief

<b>On Target Utility Construction</b>	<b>Portland, ME</b> 2000- March 2002
---------------------------------------	-----------------------------------------

- Underground Construction crew
- Fiber Optic Splicer

<b>United States Coast Guard</b>	March 2002-Present
----------------------------------	--------------------

- |                                            |                   |
|--------------------------------------------|-------------------|
| • Basic Training Cape May, NJ              | Mar 2002-May 2002 |
| • Coast Guard Cutter Acushnet. AK          | May 2002-May 2004 |
| • Coast Guard Station Quillayute River, WA | May 2004-Jun 2008 |
| • Coast Guard Station Merrimack River, MA  | Jun 2008-Jun 2014 |
| • Coast Guard Station Chatham, MA          | Jun 2014- Present |

## Skills

- Licensing
  - USCG Master 100 Ton Near Coastal Credential
- Certifications
  - 47' Motor Life Boat Coxswain
  - 42' Motor Life Boat Coxswain
  - 25' Safe Boat, Response Boat Coxswain
  - 24' Metal Shark, Boat Coxswain
  - American Red Cross First Aid/ CPR
  - Maritime Law Enforcement Boarding Officer
  - Commercial Fishing Vessel Safety Examiner



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 108  
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB 12 A 10:15

To: President and Members of the  
City Council

From: Donna D. Holaday, Mayor

Date: February 12, 2016

Subject: Re-Appointment

*Donna D. Holaday*

I hereby reappoint, subject to your approval, the following  
named individual as a member of the Historical  
Commission. This term will expire on March 31, 2018.

Edmund R. McGrath  
28 Olive Street  
Newburyport, MA 01950



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB 11 P 6:49

To: President and Members of the  
City Council

From: Donna D. Holaday, Mayor

Date: February 11, 2016

Subject: Re-Appointment

-----  
I hereby re-appoint, subject to your approval, the following  
named individual as a member of the Historical  
Commission. This term will expire on September 30, 2019.

Malcolm Carnwath  
22 Strong Street  
Newburyport, MA 01950



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB 11 A 11:32

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Subject: Re-Appointment

Date: February 22, 2016

*Donna D. Holaday*

---

I hereby re-appoint, subject to your approval, the following named individual to the Council on Aging. This term will expire May 1, 2021.

Charles Carroll  
25 Hill Street  
Newburyport, MA





CITY OF NEWBURYPORT

OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. Box  
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

2016 FEB 11 A 11:32

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 11, 2016  
Subject: Re-Appointment

-----  
I hereby re-appoint, subject to your approval, the following  
named individual as a member of the Council on Aging.  
This term will expire on May 31, 2021.

Richard A. Eaton  
4 Horton Street  
Newburyport, MA 01950

**END OF CONSENT AGENDA  
BEGINNING OF REGULAR AGENDA**



**APPOINTMENTS  
SECOND READING**

**Second Reading  
APPOINTMENTS**

**APPT006\_02\_08\_16** – Ted Waldron, 14 Oak Street, License Commission

**Appointments**  
June 1, 2018

**Re-Appointments**

**APPT007\_02\_08\_16** – Monica Blondin, 154 High Street, Library Board of Directors

January 15, 2023

**APPT008\_02\_08\_16** – David Dylewski, 334R Merrimac St., Tree Commission

November 1, 2018

**APPT009\_02\_08\_16** – Jeanine T. Murphy, 10 Plummer Ave., Atkinson Common Comm.

March 30, 2019

**APPT011\_02\_08\_16** – Barry J. McBride, 5 Pine St., Salisbury, Ass't. Wiring Inspector

January 31, 2017

**APPT012\_02\_08\_16** – David Zinck, 6 Laurel Road, Electrical Inspector

January 31, 2017

**APPT013\_02\_08\_16** – Paul Dahn, 343 High Street, Harbor Commission

January 31, 2019

**APPT014\_02\_08\_16** – Paul J. Rooney, Jr., 161 N. Boulevard, Harbor Commission

May 31, 2019

**APPT015\_02\_08\_16** – T. Bradley Duffin, 2 Cutting Drive, Harbor Commission

April 2, 2019

**APPT016\_02\_08\_16** – Douglas Bolick, 8 Court Street, Board of Registrars

September 1, 2018

**Motion to approve the consent agenda as amended by Councillor Cronin, seconded by Councillor Giunta. So voted. Councillor Earls Recused**

## ORDERS

## CITY OF NEWBURYPORT




---

 IN CITY COUNCIL

ORDERED:

February 25, 2016

**THAT** the City Council of the City of Newburyport hereby adds locations to the table of parking restrictions at Section 13-168. The purpose of the additions to the table is to seasonally restrict parking on certain streets in order to maintain a ten foot clearance of roadway for public safety and delivery of other City services during the winter months.

Atkinson	Boardman St to Strong St: No parking on the north side, even-numbered side of the street from January 1 to March 15
Boardman	No parking on the even-numbered side of the street from 20' north and 20' south of Atkinson St from January 1 to March 15
Center	Water St to Liberty St: No parking on the east side, odd-numbered side of the street from January 1 to March 15
Elm	Plum Street to Merrimac Street: No parking on the west side, even-numbered side of the street from January 1 to March 15
Essex	State Street to Fair Street: No parking on the south side, even-numbered side of the street from January 1 to March 15
Franklin	Purchase St to Water Street: No parking on either side of the street from January 1 to March 15
Fruit	High St to Fair St: No parking on the east side, off-numbered side of the street from January 1 to March 15
Garden	State Street to Otis Place: No parking on either side of the street from January 1 to March 15
Greenleaf	A point 289' east of Auburn St to opposite Vernon St on Auburn St
Lime	High Street to Merrimac Street: No parking on the east side, even-numbered side of the street from January 1 to March 15

Merrill	Merrimac Street to Russia Street: No parking on the west side, even-numbered side of the street from January 1 to March 15
Middle	State Street to Fair Street: No parking on the south side, even-numbered side of the street from January 1 to March 15
Orange	Fair Street to Federal Street: No parking on the north side, odd-numbered side of the street from January 1 to March 15
Otis Place	Prospect Street to Dead End: No parking on the north side, odd-numbered side of the street from January 1 to March 15
Pike	Water Street to Liberty Street: No parking on the east side, odd numbered side of the street from January 1 to March 15
Plum	Olive Street to Elm Street: No parking on either side of the street from January 1 to March 15
Prospect	Federal Street to Bromfield Street: No parking on the north side, odd-numbered side of the street from January 1 to March 15
Salem Street	Purchase Street to Water Street: No parking on the west side, even-numbered side of the street from January 1 to March 15
Ship	Beck Street to #17 Beck Street: No parking on the west side, even-numbered side of the street from January 1 to March 15
Temple	State Street to 100' east of State Street: No parking on the south side, even-numbered side of the street from January 1 to March 15

Robert J. Cronin



## ORDINANCES

## COMMITTEE ITEMS

# **BUDGET & FINANCE COMMITTEE**

**FEB. 29, 2016**

1. **TRAN003\_02\_08\_16** – Sustainability Solid Waste Fees  
\$45,650 to Hshld Haz. Waste \$15,000, to Chipper \$7,000,  
to Salary Recycle Energy Manager \$23,650.
2. **ORDR008\_02\_08\_16** – Formosa Plastics Settlement  
Acceptance.



City of Newburyport  
FY 2016  
BUDGET TRANSFER REQUEST

TRAN001\_02\_08\_16

RECEIVED  
CLERK'S OFFICE  
NEWBURYPORT, MA

2016 FEB -2 P 1:16

Department: Sustainability

Submitted by: Molly Ettenborough

Date Submitted: 2/8/2016

**Transfer From:**

Account Name	Solid Waste Fee	YTD Bal:	\$ 296,730.59
Account Number:	2747-59600	Trans In:	
Amount:	\$45,650.00	Trans Out:	\$ 30,000.00
Why are Funds Available:	<i>Funded through compost sticker fees and recycling rebate.</i>		
<i>This transfer is the standard method for moving funds from Reserve for Appropriations accounts into General Fund accounts.</i>			

**Transfer To:**

Account Name	Household Hazardous Waste	YTD Bal:	\$ -
Account Number:	01519002-53424	Trans In:	\$ 20,000.00
Amount:	\$15,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>Estimated costs to cover hazardous and solid waste materials.</i>		

**Transfer To:**

Account Name	Chipper	YTD Bal:	\$ -
Account Number:	01519002-52813	Trans In:	\$ 10,000.00
Amount:	\$7,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>Estimated costs for yard waste removal and yard waste facility management.</i>		

**Transfer To:**

Account Name	Salary Recycle/Energy Manager	YTD Bal:	\$ 1,151.53
Account Number:	01519001-51160	Trans In:	\$ -
Amount:	\$23,650.00	Trans Out:	\$ -
Why are Funds Required:	<i>To cover salary for Recycling/Energy Coordinator for remainder of FY 2016 that is funded by the Solid Waste Fee Reserve for Appropriation Account.</i>		

Donna D. Holaday, Mayor  
Ethan R. Manning, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: 2/2/16  
Date: 2/2/16

bat

## CITY OF NEWBURYPORT

\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

February 8, 2016

**THAT, The CITY COUNCIL of the City of Newburyport** accepts a settlement payment of \$68,251.67 from the Massachusetts Attorney General's Office in connection with defendant Formosa Plastics' settlement of a federal lawsuit, which alleges that from 1996 through 2006, J-M Manufacturing Company and Formosa (JM's parent company) violated federal and state false claims acts by falsely certifying to state and local governments the strength and endurance of certain PVC pipe, which they manufactured and sold. The Attorney General's Office is making this distribution based on information that reflects the City of Newburyport purchased said PVC pipe during the relevant time period.

**FURTHER THAT,** this settlement payment shall be placed into an account reserved for future appropriation by a recommendation of the Mayor and approval by the City Council.

---

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee



# LICENSE & PERMIT COMMITTEE

FEB. 29, 2016

1. **COMM014\_02\_08\_16** – Phat Cabbie Transportation  
Taxi License
2. **COMM019\_02\_08\_16** – 2<sup>nd</sup> Hand Motor Vehicles  
Sales License, State Automotive Repair

# PLANNING & DEVELOPMENT COMMITTEE

## GENERAL GOVERNMENT

FEB. 29, 2016

1. **APPT010\_02\_08\_16** - Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals February 1, 2021
2. **APPT004\_01 25 16** -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board February 1, 2021

APPT010\_02\_08\_16



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

2016 JAN 28 A 10 53

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: January 28, 2016  
Re: Re-Appointment

I hereby re-appoint, subject to your approval, the following  
named individual as a member of the Zoning Board of Appeals.  
This term will expire on February 1, 2021.

Robert Ciampitti, Jr.  
552 Merrimac Street  
Newburyport, MA 01950



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN 19 P 1:15

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Subject: Reappointment  
Date: January 19, 2016

-----  
I hereby reappoint, subject to your confirmation, the following  
named individual as a member of the Zoning Board of Appeals.  
This term will expire on February 1, 2017.

Edward L. Ramsdell  
32 Kent Street  
Newburyport, MA 01950

# PUBLIC SAFETY COMMITTEE

FEB. 29, 2016

1. **COMM016\_02\_08\_16** - Annual Newburyport Chocolate Tour, May 21, 2016, 1 to 5pm

2. **COMM017 02\_08\_16** - Special Event Application Spring Fever 5K, April 10, 2016



RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN 25 P 7:58

January 25, 2016

Thomas F. O'Brien  
City Council  
City of Newburyport  
60 Pleasant Street  
Newburyport, MA 01950

Dear Mr. O'Brien:

On behalf of the Central Congregational Church of Newburyport, we would like to request permits relating to our upcoming Annual Newburyport Chocolate Tour to be held Saturday, May 21, 2016 from 1:00 to 5:00 pm.

We would like permission to place a table and tent in front of the Unitarian Church Hall on Pleasant Street from 10:00 am to 5:00 pm, where we will be greeting registrants of the fundraiser. In addition we would like to place a small table in Market Square to sell additional tickets and three sandwich board signs advertising the event as we have in the past. If granted this permission, we would place the signs as before, one in Market Square, one at the Tannery, and one at Inn Street Common.

At the conclusion of the Tour, all tables, tent and signs will be quickly removed, no later than 5:30 pm.

Thanks for your support of this event. Please email me at [debaldrich39@msn.com](mailto:debaldrich39@msn.com) when permission is granted and feel free to call me with any questions at 978-463-4995.

Sincerely,



Deborah E. Aldrich  
Newburyport Chocolate Tour

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA  
NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. 978-463-0477 2016 JAN 26 4:10:25 Fax:

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: Spring Fever 5K

Date: April 10, 2016 Time: from 9:30 to 12:00

Rain Date: None Time: from \_\_\_\_\_ to \_\_\_\_\_

2. Location: Bresnahan Elementary School

3. Description of Property: \_\_\_\_\_ Public ☒ Private \_\_\_\_\_

4. Name of Organizer: Erin LaRosa City Sponsored Event: Yes \_\_\_\_\_ No ☒

Contact Person

Address: 8 Wildwood Dr. Nbpt Telephone: 978-463-0477

E-Mail: erinleighmoon@yahoo.com Cell Phone: 617-510-8139

Day of Event Contact & Phone: 617-510-8139

5. Number of Attendees Expected: 200

6. MA Tax Number: 04-3570172

7. Is the Event Being Advertised? Yes Where? Email distribution blast/flyers

8. What Age Group is the Event Targeted to? All ages

9. Have You Notified Neighborhood Groups or Abutters? Yes \_\_\_\_\_ No ☒ Who? \_\_\_\_\_

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food ☒ Beverages \_\_\_\_\_ Alcohol \_\_\_\_\_ Goods \_\_\_\_\_ Total # of Vendors 1

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music \_\_\_\_\_ DJ ☒ Radio/CD \_\_\_\_\_  
Performers \_\_\_\_\_ Dancing \_\_\_\_\_ Amplified Sound \_\_\_\_\_ Stage \_\_\_\_\_

C. Games /Rides: Adult Rides \_\_\_\_\_ Kiddie Rides \_\_\_\_\_ Games \_\_\_\_\_ Raffle \_\_\_\_\_  
Other \_\_\_\_\_ Total # \_\_\_\_\_

Name of Carnival Operator: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No \_\_\_\_\_

**If yes:**

- a) How many trash receptacles will you be providing? 10
- b) How many recycling receptacles will you be providing? 4
- c) Will you be contracting for disposal of : **Trash** Yes ☐ No ☒ **Recycling** Yes ☐ No ☐
- i. If yes, size of dumpster(s): **Trash** \_\_\_\_\_ **Recycling** \_\_\_\_\_
- ii. Name of disposal company: **Trash** \_\_\_\_\_ **Recycling** \_\_\_\_\_
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes ☐ No ☒
- iv. If no, where will the trash & recycling be disposed? Bresnahan school dumpsters

**If no:**

- a) # of trash container(s) to be provided by DPS \_\_\_\_\_
- b) # of recycling container(s) to be provided by Recycling Office \_\_\_\_\_
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

**E. Portable Toilets:** (Each cluster of portable toilets must include at least one ADA accessible toilet)

# 0 Standard # 0 ADA accessible

Name of company providing the portable toilets: Using Bresnahan bathrooms

# FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_

ROAD RACE ☒

WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Newburyport PTO

2. Name, Address & Daytime Phone Number of Organizer:

Erin LaRosa

Jessica Su

8 Wildwood Dr.

59 Washington St.

Newburyport, MA 01950

Newburyport, MA 01950

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

① Erin LaRosa

② Jessica Su

8 Wildwood Dr. Nbpt

59 Washington St. Nbpt

617-510-8139

617-875-9992

4. Date of Event: April 10, 2016 Expected Number of Participants: 200-300

5. Start Time: 10.00 Expected End Time: 11.30

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): North Atkinson

High St., Forrester, Maple, Payson, Woodland, Jackson, Munroe,  
Kent, Washington, Rail Trail, Cushman Park, Sally Schneiderway,  
Merrimack, Forrester, High, North Atkinson

7. Locations of Water Stops (if any): At mile 1.2 (Cushing Park)

8. Will Detours for Motor Vehicles Be Required? No If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: Top of North Atkinson st near High St. 10:00 a.m.

10. Dismissal Location & Time for Participants: 1:00 p.m. Bresnahan school

11. Additional Parade Information:

- Number of Floats: \_\_\_\_\_
- Locations of Viewing Stations: \_\_\_\_\_
- Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_
- Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

## APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL

4 Green St.

FIRE CHIEF

0 Greenleaf St.

DEPUTY DIRECTOR

16A Perry Way

CITY CLERK

60 Pleasant St.

## DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

<b>Approval Required</b>	<b>Date:</b> _____ <b>Signature</b> _____
_____	1. Special Events: _____
_____	2. Police: _____
	Is Police Detail Required: _____ # of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____
_____	4. ISD/Health: _____
_____	5. Recycling: _____
_____	6. ISD/Building: _____
_____	7. Electrical: _____
_____	8. Fire: _____
	Is Fire Detail Required: _____ # of Details Assigned: _____
_____	9. Public Works: <i>Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply</i>
	Yes: \$ _____ due on _____ No Fee for Special Events applies
	Other requirements/instructions per DPS _____
_____	10. Recreation Department: _____
_____	11. License Commission _____

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

### Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map". All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

### 13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

***I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.***

**Signed:** Evan LaRosa **Date:** 1/11/16



January 8, 2016  
Newburyport City Council  
60 Pleasant Street  
Newburyport, MA 01950

Dear Thomas O'Brien, President and Members of the Newburyport City Council:

The Newburyport Elementary PTO's (Bresnahan and Molin) are requesting your permission to host the 12<sup>th</sup> annual Spring Fever 5K road race and Family Fun Run on April 10th, 2016 at the Bresnahan school.

Due to changes in the sport, race participation is down and we would like to propose several race changes in order to reinvigorate this as one of the largest PTO fundraisers for the Newburyport elementary schools; money that is critical to enriching the education of our students. Changes include moving the date from May to early April, adjusting the start time to 10:00 a.m. rather than 1:00 p.m., and rerouting the course to decrease the use of High Street to avoid road closures. Attached are three course options:

**Option 1:** The old course along High street.

**Option 2:** Utilizes the rail trail and crosses High Street twice, but avoids running along High Street.

**Option 3:** Runs away from the downtown area on High Street and crosses back over High Street at the finish.

Attached are the three course routes, the first of which has been certified by a USATF state certifier, and has also been approved by the Newburyport City Council in past years. Our course preference is option 2, as we believe utilizing the rail trail highlights our town and also minimizes traffic on High St, one of the most highly utilized roads in Newburyport. If granted permission, we will utilize route 2. For your consideration, additional event details are outlined below:

#### **SPRING FEVER 5K AND FAMILY FUN RUN DETAILS:**

Proposed Date: Sunday, April 10th, 2016, 9:30 a.m. Fun Run, 10:00 a.m. 5K.

Estimated Participants: 200 Fun Run participants, 400 5K participants, 60+ volunteers

Race Registration: Bresnahan School Kindergarten/Preschool lobby and front covered walkway.

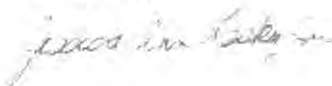
Post Race Party: Behind the Bresnahan School near the playground. In the case of inclement weather, the party will be held in the Bresnahan gymnasium. Refreshments may include bottled water, pizza, baked goods, etc.

Fun Run Race Route: Bresnahan front driveway and turn around.

5K Race Route (see attached maps)

Thank you for your consideration.

Sincerely,



Jessica Lasky-Su



Erin LaRosa



K&K Insurance Group, Inc.  
1712 Magnavox Way  
Fort Wayne, IN 46804  
Phone 1-800-426-2889  
Fax 1-260-459-5105  
Claims 1-800-237-2917

**Thank You For Your Business.**

To print your coverage document(s), click on the blue link(s) below.

Your payment has been processed successfully.

A copy of the confirmation below will be e-mailed to the account supplied in the registration area. Your e-mail will contain the detailed purchase summary along with an evidence of coverage document(s) and additional certificates requested.

**PURCHASE SUMMARY****Application Information**

Application Date:	01/25/2016
Applicant:	Christine Amenta
Insured:	The Spring Fever5K and Family Fun Run
Doing business as (DBA):	
Insured State:	Massachusetts

**Coverage(s) Purchased**

Walk/Run Events General Liability	\$340.00
Total Premium	\$340.00

**Total Premium & Payment Information**

Total Premium	\$340.00
RPG Membership Fee	\$15.00
Total Payment	\$355.00
Payment Method	CREDIT CARD
Payment Reference	BS0PDE81D579

**Download Coverage Documents****Purchase Details:**

[Final summary](#)

**Walk/Run Event Certificate #6BRPG0000005878100**

[Evidence of coverage certificate for The Spring Fever 5K and Family Fun Run](#)

[Additional Insured-CertHolder City of Newburyport](#)



K&K Insurance Group, Inc.  
1712 Magnavox Way  
Fort Wayne, IN 46804  
Phone 1-800-328-2317  
Fax 1-260-459-5502  
Claims 1-800-237-2917

Application Date : 01/25/2016

## Final Summary

### Walk/Run Event Liability Coverage

#### Insured Information

Are you an insurance agent or broker? **Yes**

Named insured (as it should appear on the policy): **The Spring Fever5K and Family Fun Run**

Doing business as (DBA):

Contact first name: **Erin**

Contact last name: **Larosa**

Mailing address: **8 Wildwood Drive**

City: **Newburyport** State: **Massachusetts** Zip: **01950**

Phone: **978-463-0477** Fax: Cell: **617-510-8139**

E-mail: **erinleighmoon@yahoo.com**

Website:

This is a new account

#### Agent Information

I do NOT wish to receive a commission ☐

Agency name: **Gould Ins Agency Inc**

Agency mailing address: **7 Market Square**

City: **Amesbury** State: **Massachusetts** Zip: **01913**

Agent/contact first name: **Christine**

Agent/contact last name: **Amenta**

Agency phone: **978-388-2354** Agency fax: **978-388-5578**

Agent/contact e-mail: **christinea@gouldinsurance.com**

#### Commercial General Liability

##### Eligibility

Are any of the following events/activities offered?

Adventure Races; College or university level championships events;  
Endurance races; Events involving animals other than service animals;  
Events where the distance is more than 16 miles; Events with water  
activities or cycling activities; Full marathons (distances greater than 16  
miles); Glow runs, color runs and similar types events or runs; Hiking  
events; Iron man events ; Mud runs/warrior runs/zombie runs/obstacle  
course runs/urbanathons (competitions, exhibitions or foot races that  
involve man-made obstacle courses, man-made mud pits, man-made  
slippery slopes, wall climbs, or other similar man-made obstacles);  
Professional sport events, try-outs and training camps/clinics;  
Triathlons/duathlons.

No

Desired coverage dates (including setup and teardown-no more than 5 days

allowed):	04/10/2016
Does your event involve more than 3 days of walking/running activities?	No
In what state is the person/organization purchasing this coverage located?	Massachusetts
Type of Event:	Walk and Run
Name of Event:	The Spring Fever 5K and Family Fun Run
Name of Location:	Bresnahan Elementary School
Address:	333 High Street
City:	Newburyport
State:	Massachusetts
Zip:	01950
Distance of the race/event:	5K
Does your event involve any animals other than service animals?	No
Is the event a professional sporting event, try-out or training camp?	No
Is this event a college or university level championship event?	No
Do you have any vendors at your event?	Yes
Are they required to carry their own liability coverage?	Yes
Do you require all "participants" and/or parents/guardians of minors to sign a release/waiver?	Yes
Will alcoholic beverages be sold/provided at this event?	No

#### Walk/Run Event - Rating

##### Walkers

Number of competitive/timed participants:	200
Number of non-competitive participants:	0

##### Runners

Number of competitive/timed participants:	200
Number of non-competitive participants:	0

<b>Total Number of Participants</b>	<b>400</b>
-------------------------------------	------------

#### Coverage & Limits

Each Occurrence:	\$ 1,000,000
General Aggregate (other than Products-completed Operations):	\$ 5,000,000
Products-completed Operations Aggregate:	\$ 1,000,000
Personal and Advertising Injury:	\$ 1,000,000
Damage to Premises Rented to You (Fire Legal Liability):	\$ 300,000
Medical Expense (other than participants):	\$ 5,000
Legal Liability to Participants:	\$ 1,000,000
Medical Payments for Participants (excess - \$100 deductible):	\$ 25,000

<b>Total Commercial General Liability Premium</b>	<b>\$340.00</b>
---------------------------------------------------	-----------------

#### Additional Coverages

##### Abuse, Molestation, Harassment or Sexual Conduct Defense Cost Reimbursement

Do you want to add this coverage to the quote?	No, Thank you
------------------------------------------------	---------------

##### Ancillary Activities/Events Liability

Do you want to add this coverage to the quote?	No, Thank you
------------------------------------------------	---------------

<b>Total Commercial General Liability Premium:</b>	<b>\$340.00</b>
----------------------------------------------------	-----------------

**Notable Exclusions:**

The following exclusions are contained in the commercial general liability coverage provided by this program. 24-hour premises liability; Abuse, molestation, harassment or sexual conduct (unless optional coverage is purchased); Aircraft/hot air balloon; Airport; Amusement devices (the ownership, operation, maintenance or use of: any mechanical or non-mechanical ride, slide, or water slide, any inflatable recreational device, any bungee operation or equipment, any vertical device or equipment used for climbing-either permanently affixed or temporarily erected, or dunk tank. Amusement device does not include any video arcade or computer games); Ancillary activities that require a separate admission charge and/or are open to the public (unless optional coverage is purchased); Animals (injury or death to, or injury, death or property damage caused by any animal owned, rented or hired by you); Asbestos; Athletic or sports participants in any other sport/athletic activity other than walking or running; Commercial general liability standard exclusions (CG0001 04/13 edition); Employment-related practices; Events held outside the United States; Events with over 10,000 in total attendance; Events that last more than 3 days (not including set-up and tear-down), unless reported, approved, and the appropriate premium has been paid; Fireworks; Fungi or bacteria; Haunted attractions; Heavy metal, electronic, rap, hip-hop concerts/shows; Lead; Legal liability to participants for professional athletes and celebrity participants; Medical payments for participant for professional athletes and celebrity participants; Nuclear energy liability; Operation, ownership or management of any facility or premises, other than while being used for covered activities; Operations of independent concessionaires, exhibitors and vendors at your event; Performers; Rodeos; Room and board liability; Saddle animals; Snowmobile; Violation of statutes that govern e-mails, faxes, phone calls or other methods of sending materials or information. Those operations listed as ineligible: Adventure races, College or university level championships events; Endurance races; Events involving animals other than service animals; Events with water activities or cycling activities; Events where the distance is more than 16 miles; Full marathons; Glow runs, color runs and similar types events or runs; Hiking events; Iron man events; Mud runs/warrior runs/zombie runs/obstacle course runs/urbanathons (competitions, exhibitions or foot races that involve man-made obstacle courses, man-made mud pits, man-made slippery slopes, wall climbs, or other similar man-made obstacles); Professional sports events, tryouts and training camps/clinics; Triathlons/duathlons

**Terms & Conditions:**

1. Any exposure changes that deviate from the original enrollment form must be reported in writing.
2. Premiums are 100% fully earned and are non-refundable once the coverage begins.
3. Coverage will be effective upon receipt of the completed enrollment form and premium payment.
4. Cancellation or changes must be reported prior to the scheduled start date of event, and confirmed in writing for a refund or credit to be considered.
5. Commercial General Liability Broadening Endorsement:
  - Expected or intended bodily injury or property damage resulting from the use of reasonable force to protect persons or property.
  - Non-owned Watercraft - extended to 58 feet.
  - Supplementary Payments - \$2,500 bail bonds, \$500 a day loss of earnings.
  - Waiver of Right of Recovery.
  - Bodily Injury definition expanded to include mental anguish, mental injury, shock, fright, humiliation, emotional distress or death resulting from bodily injury, sickness or disease.
  - Damage to Premises Rented to You - the term fire is replaced with fire, lightning, explosion, smoke and leaks from sprinklers.
  - Additional Coverage:
    - Emergency Real Estate Consultant Fee - \$25,000
    - Identity Theft Exposure - \$25,000
    - Key Individual Replacement Cost - \$50,000
    - Lease Cancellation Moving Expense - \$2,500
    - Temporary Meeting Space - \$25,000
    - Terrorism Travel Reimbursement - \$25,000
    - Workplace Violence Counseling - \$25,000
6. Acceptance of this quote confirms your desire to obtain liability insurance through the Sports, Leisure and Entertainment Risk Purchasing Group. K&K deserves the right to decline any request for coverage.
7. Coverage is contingent upon receipt of premium payment. No coverage will be deemed in effect until premium is received by the company or their representative.

**Additional Certificate Request**

Do you need to request any additional Certificate(s) of Insurance to present to a third party? Yes

Entity name: City of Newburyport

Mailing address: 60 Pleasant street

City: Newburyport State: Massachusetts Zip: 01950

Relationship: Owner, manager or lessor of the premises where the event takes place

Walk Run Event: Bresnahan Elementary School, 333 High Street, Newburyport,



**Agent Warranty Disclosure**

I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.

☒ **I accept, on behalf of the Insured**

I am aware that the insurance company expects accurate reporting for my premium calculation, and should my figures exceed my estimates during the coverage term I will make arrangements to pay the additional premium. I understand that my book and records may be examined or audited by the insurance company at any time during the coverage period and up to three years thereafter. Intentional misrepresentation or misreporting may jeopardize coverage. K&K reserves the right to decline/void any ineligible coverage.

☒ **I accept, on behalf of the Insured**

I further acknowledge that, I have reviewed all information provided with this enrollment form and understand the exclusions which apply, as well as the activities and operations for which coverage is not provided. The information I provided on this enrollment form becomes a part of the insurance contract.

☒ **I accept, on behalf of the Insured**

I represent and warrant as an insurance producer that I currently maintain, and will maintain, all individual, corporate or agency licenses or permits required in order to conduct insurance business in the state coverage for this insured is being written. I further represent and warrant that I currently maintain, and will maintain, errors and omissions insurance with a minimum limit of \$1,000,000 for myself, my officers, and employees. If requested by K&K, I will provide K&K with reasonably satisfactory evidence of all of the above mentioned items.

☒ **I accept**

Name of the person completing this form:

First name: **Christine**

Last name: **Amenta**

**Premium Summary**

<b>Commercial General Liability:</b>	<b>\$ 340.00</b>
Sexual Abuse/Sexual Molestation:	<b>Not Covered</b>
Ancillary Activities/Events Liability:	<b>Not Covered</b>
<b>Total Commercial General Liability:</b>	<b>\$ 340.00</b>
<b>Total Premium:</b>	<b>\$ 340.00</b>
RPG Membership Fee	\$15.00

**Total Amount Due \$355.00**

**\* Premium subject to change if not completing purchase same day as quoting \***

This summary is not a contract of insurance. You must refer to the actual policy for complete information regarding coverage terms, conditions and exclusions, as they may change from one coverage period to the next. Please remember that you will receive evidence of coverage immediately if purchased online. You may request a copy of the full policy by submitting a written request.

Acceptance of this quote confirms your desire to obtain liability insurance through the Sports, Leisure and Entertainment Risk Purchasing Group (where applicable). An RPG provides group purchasing power for similar risks resulting in potential advantageous coverage terms, competitive rates, risk management bulletins, and rewards for favorable group loss experience.  
An RPG membership fee may be charged.

**Fraud Warning**



**Applicable in AL, AR, DC, LA, MD, NM, RI and WV**

Any person who knowingly (or willfully)\* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)\* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. \*Applies in MD Only.

**Applicable in CO**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**Applicable in FL and OK**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)\*. \*Applies in FL Only.

**Applicable in KS**

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

**Applicable in KY, NY, OH and PA**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties\* (not to exceed five thousand dollars and the stated value of the claim for each such violation)\*. \*Applies in NY Only.

**Applicable in ME, TN, VA and WA**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)\* include imprisonment, fines and denial of insurance benefits. \*Applies in ME Only.

**Applicable in NJ**

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**Applicable in OR**

Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

**Applicable in PR**

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

**ACORD****CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
01/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804	<b>CONTACT NAME:</b> Mass Merchandising Underwriting <b>PHONE (A/C, No, Ext):</b> 800-426-2889 <b>FAX: (A/C, No):</b> 260-459-5105 <b>E-MAIL ADDRESS:</b> info@sportsinsurance-kk.com <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Nationwide Mutual Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 23787
------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------

**COVERAGES** **CERTIFICATE NUMBER:** W00759373 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER <input type="checkbox"/>	X		6BRPG0000005878100	04/10/2016 12:01 AM EDT	04/11/2016 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS-COMP/OP AGG \$1,000,000 PROFESSIONAL LIABILITY LEGAL LIAB TO PARTICIPANTS \$1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS Not provided while in Hawaii						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETORSHIP PARTNER, EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E L EACH ACCIDENT E L DISEASE - EA EMPLOYEE E L DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000005878100	04/10/2016 12:01 AM EDT	04/11/2016 12:01 AM	PRIMARY MEDICAL EXCESS MEDICAL \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Legal Liability to Participants (LLP) limit is a per occurrence limit.

Event Name: The Spring Fever 5K and Family Fun Run Type of Event: Walk and Run Distance 5K

Event Date (including ancillary events and set-up/tear-down): 4/10/2016 to 4/10/2016 Number of Participants: 400 Event Location: Bresnahan Elementary School, 333 High Street, Newburyport

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured

<b>CERTIFICATE HOLDER</b> City of Newburyport 60 Pleasant street Newburyport, MA 01950 (Owner/Lessor of Premises)	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> <i>Scott Hurlbut</i>
-------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Coverage is only extended to U.S. events and activities.

\*\* NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD © 1988-2014 ACORD CORPORATION. All rights reserved.

## Course Option 1

### Old Course

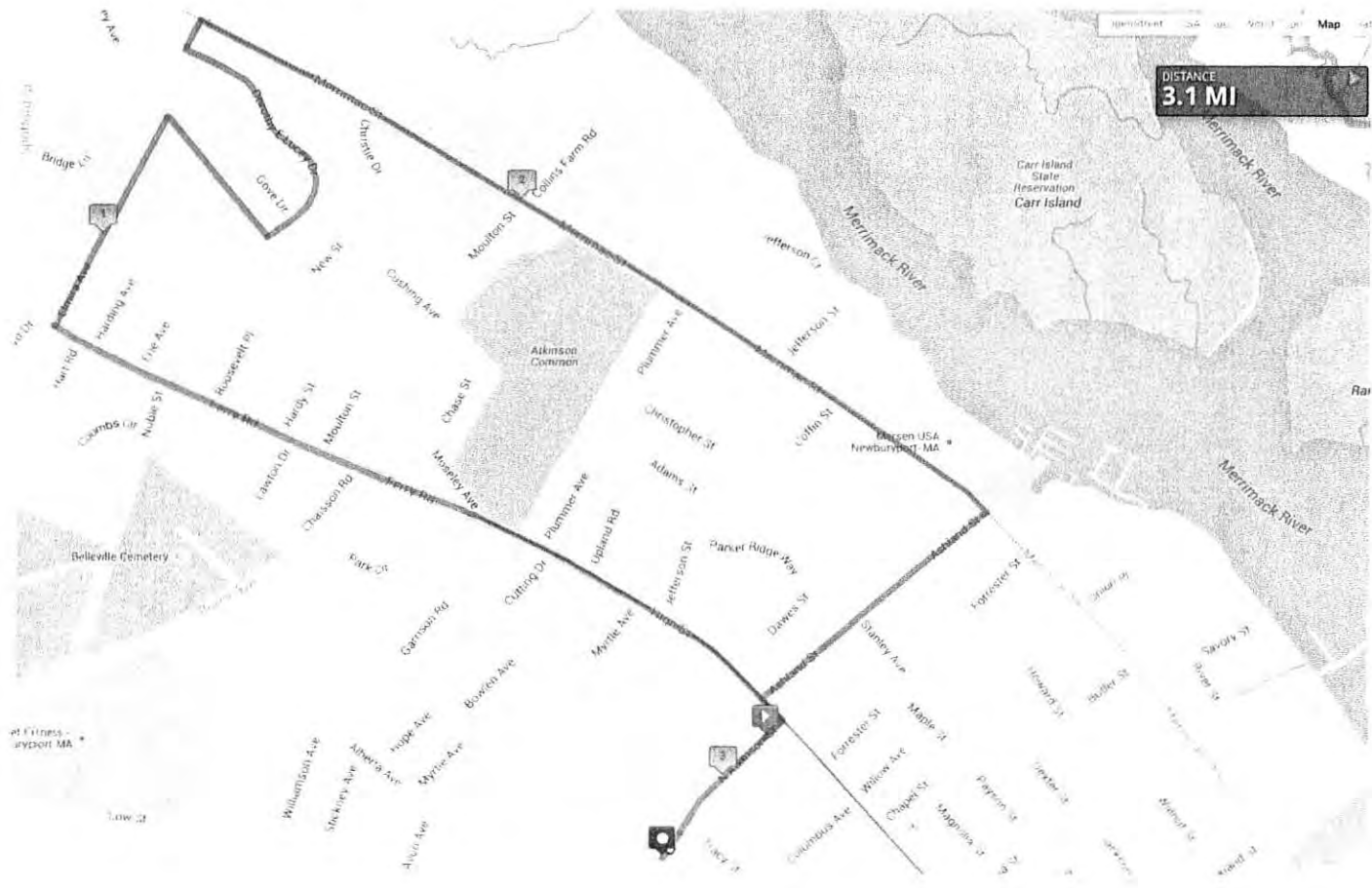


## Course Option 2: Rail Trail run that avoids traffic on High Street

We would provide course marshalls at all intersections



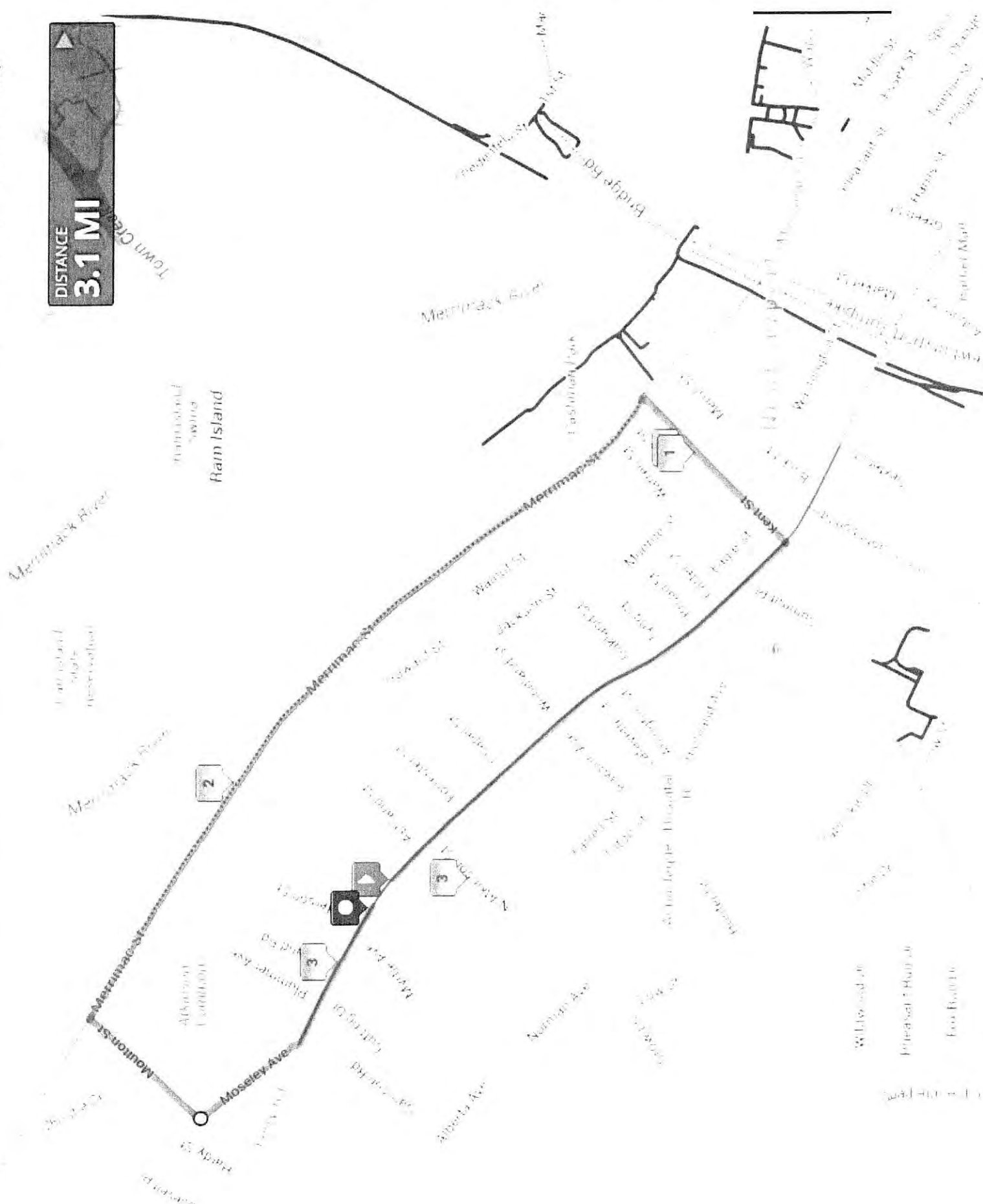
**Course Option 3: Route that runs away rather than towards downtown.**



# OPTION 1 - OLD COURSE

Map

DISTANCE  
**3.1 MI**





**DISTANCE**  
**3.1 MI**

2

our preferred  
course



DISTANCE  
**3.1 MI**

OPTION  
3

