

# **CITY COUNCIL MEETING AGENDA - VERSION 1**

**January 30, 2012**

**7:30 PM**

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS**
- 5. PUBLIC COMMENT**

## **CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

### **6. APPROVAL OF MINUTES**

January 9, 2012

(Approve)

### **7. TRANSFERS**

1. Health Dept. Solid Waste Fee \$5,000 to Household Hazardous \$5000 (Approve)
2. Police Dept. Officer Salary \$4,228.60 to Retirement Acct \$4,228.60 (Approve)
3. Police Dept. General Fund- Free Cash \$44,109. to Equip. Maint. \$44,109. (Approve)
4. Mayor/Veterans Free Cash \$38,000 to Veteran's Benefits \$38,000 (Approve)

### **8. COMMUNICATIONS**

1. American Diabetes Assoc. May 20, 2012 North Shore Tour de Cure (PS)
2. Inn Street Montessori Scholarship Auction use of Inn Street Mall March 31, 2012 (PS)
3. Newburyport Elem. PTO 8<sup>th</sup> Annual Spring Fever 5K & Family Fun Run May 6, 2012 (PS)
4. Newburyport Labor Day Festival request for 3 day downtown event Sept. 1-3, 2012 (PS)
5. Second Hand Motor Vehicles App. Renewal City Auto Wholesale (Approve)
6. Second Hand Motor Vehicles App. Renewal Chanard Limousine Sales, Inc. (Approve)
7. Second Hand Motor Vehicles App. Renewal Plum Autoworks, Inc. (Approve)
8. Taxi Cab Renewal Application Seacoast Taxi (L&P)
9. Winner's Circle Running Club annual High Street Mile August 5, 2012 (PS)
10. Green Stride Half Marathon October 21, 2012 (PS)
11. Greater Newburyport Chamber of Commerce schedule of festivals 2012 (PS)
12. Mid- Year Budget Report-Fiscal Year 2012 (R&F)

### **9. APPOINTMENTS – First Reading**

- |               |                   |  |
|---------------|-------------------|--|
| 1. Tom Salemi | 29 Oakland Street | <b>Appointments</b><br>Newburyport Redevelopment Authority |
|---------------|-------------------|--|

Jan. 14, 2017

## **END OF CONSENT AGENDA**

## **REGULAR AGENDA**

### **10. COMMUNICATIONS**

13. Animal Control Share Services Agreement

### **11. APPOINTMENTS – Second Reading**

**Appointments**

- |                     |                              |                                       |               |
|---------------------|------------------------------|---------------------------------------|---------------|
| 2. Donna Conway     | 27 Marlboro St.              | Andrews Library Community Ctr Com     | Oct. 13, 2013 |
| 3. Kristian Zoeller | 115 Timber Swamp Rd, Hampton | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |

### **Re-Appointments**

- |                        |                                   |                                       |               |
|------------------------|-----------------------------------|---------------------------------------|---------------|
| 4. Daniel Raycroft     | 11 Cushing St., Amesbury          | Assessor                              | Jan. 1, 2015  |
| 5. Gary Calderwood     | 3 Howard Street                   | Building Inspector                    | Jan. 15, 2015 |
| 6. Andrew R. Port      | 12 Central Pl, Saugus             | Director Planning & Development       | Jan. 31, 2014 |
| 7. David Zinck         | 6 Laurel Road                     | Electrical Inspector                  | Jan. 31, 2013 |
| 8. Enrico Caruso       | 34 Russet Hill Rd, Haverhill      | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 9. Francis F. Chaisson | 300 Merrimac Street               | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 10. Joseph Grande      | 52 Linwood Ave., Methuen          | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 11. James Maranto      | 167 Harper Ridge Rd, E. Hampstead | Asst Harbormaster & Spec. Police Off  | Dec. 31, 2014 |
| 12. Philip Stern       | 271 Merrimac Street               | Asst Harbormaster & Spec. Police Off  | Dec. 31, 2014 |
| 13. David Willey       | 13 Devonshire Crossing, Lowell    | Asst harbormaster & Spec. Police Off  | Dec. 31, 2014 |

## **12. ORDERS**

1. Resolution on Seabrook Station Relicensing

## **13. ORDINANCES**

1. TABLED - Second Reading - Amend Ord.13-180 Parking Resident Fruit Street
2. Amend Ord. 13-180 Parking Resident Harris St.
3. Amend Ord. 13-180 Parking Resident Middle St.

## **14. COMMITTEE ITEMS**

### **Budget & Finance**

#### ***In Committee:***

1. Mayor/Police Gen Fd Free Cash \$17,640.90 to Police-Salary Officers \$13,890.90, to Police-Clothing Allowance \$3,750.00 \*01/09/2012
2. Mayor/Health Green Initiatives Rev Appr \$64,109 to Police-Equip Maint \$44,109, to Health-Sal. Energy/Recycle Coordin. \$20,000 \*01/09/2012
3. Mayor Gen Fd Free Cash \$10,000 to NBPT Tree Committee Fund \$10,000 \*01/09/2012
4. Police Dept. Salary Officers \$1,260 to Police-Capital Improvements MIS \$1,260 \*01/09/2012
5. Mayor/School Gen Fd Free Cash \$25,000 to Sch. Rev Curric/Staff Devel. \$25,000 \*01/09/2012

### **General Government**

#### ***In Committee***

### **Joint Education**

#### ***In Committee:***

1. Mayor/School Gen Fd Free Cash \$25,000 to Sch Rev Curric/Staff Devel. \$25,000 \*01/09/2012

### **License & Permits**

#### ***In Committee:***

1. Taxi Cab Renewal Application Port Taxi \*01/09/2012

### **Neighborhoods & City Services**

#### ***In Committee:***

1. Newburyport Tree Ordinance \*07/22/2010

### **Planning & Development**

***In Committee:***

- |   |             |
|---|-------------|
| 1. Newburyport Tree Ordinance   | *07/22/2010 |
| 2. Zoning Ord – Sec II Definitions/Sec VI Dimensional Contr             | *06/28/2010 |
| 3. Amend Ord Zoning Sec. II Definitions                                 | *10/17/2011 |
| 4. Amend Ord Zoning Map B1 Zone Storey Ave                              | *11/28/2011 |
| 5. Amend Ord. 6.5 Environment Article II Wetlands – Wetlands Protection | *11/28/2011 |

**Public Safety**

***In Committee:***

- |   |             |
|---|-------------|
| 1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana | *11/28/2011 |
| 2. Amend Ord 13-180A Paid Parking Permits                                   | *01/09/2012 |

**Public Utilities Committee**

***In Committee:***

- |   |             |
|---|-------------|
| 1. Street Lighting Recommendation   | *09/21/2011 |
| 2. Drain Layer/Utility Contractor Application for Dube Plus & Dirt Pro, LLC | *11/14/2011 |

**Rules Committee**

***In Committee:***

**15. GOOD OF THE ORDER**

**16. ADJOURNMENT**

**CONSENT AGENDA - BEGINNING**

## **CITY COUNCIL MEETING MINUTES**

**January 9, 2012**

Council President O'Brien called the meeting to order at 7:30 pm. They welcomed the new Councillor At Large, Richard E. Sullivan, Jr. A moment of silence was held. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Derrivan, Heartquist, Herzog, Ives, Jones, Sullivan and O'Brien. 11 present.

### **1. PUBLIC COMMENT –**

1. Marc Kerble	Superintendent	Transfer #6
2. Jeanne Pomeroy	5 Columbus Ave	Communication #8
3. Hugh Kelleher	8 Summit Place	Transfer #4
4. Madeline Scally	16 Erie Ave.	Transfer #6
5. Harrison Good	6 Virginia Lane	Transfer #6
6. Kathy Flaherty	30 Columbus Ave.	Transfer #6
7. Charles Nutter	30 Columbus Ave.	Transfer #6
8. Noah Menia	83 Lime Street	Transfer #6
9. Bruce Menin	83 Lime Street	Transfer #6
10. Daniel Bennett	207 Low Street	Transfer #6
11. Jen Wright	97 Water Street	Transfer #6
12. Shawn Flaherty	3 Summit Place	Transfer #6
13. Molly Moore	4 Doe Run Drive	Transfer #6
14. Maeve Power	16 Goldsmith Drive	Transfer #6
15. John Reynolds	6 Grover St. Salisbury	Transfer #6
16. Kate Yeomans	54R Merrimack St.	Transfer #6
17. Jackson Kealey	8 Payson Street	Transfer #6
18. Kathleen M. Lacey	10 Horton Street	Transfer #6
19. Fiona Hill	79 Federal Street	Transfer #6
20. Pete Furlong	285 Merrimac St.	Transfer #6
21. Tommy Furlong	285 Merrimac St.	Transfer #6
22. Caitlin Clarke	1 Charmanski Dr.	Transfer #6
23. Nicole Davis	13 Pond Street	Transfer #6
24. Colleen Twomey	16 Hill Street	Transfer #6
25. Sally Little	6 Cottage Ct.	Transfer #6
26. Molly Ettenborough	35 Toppans Lane	Transfer #6

**Recess, 8:00p.m. to 8:05p.m.**

**2. Motion to approve the Council Rules for 2012 by Councillor O'Connor Ives, seconded by Councillor Jones. 11 yes, so voted.**

**3. Announcement of Committee Assignments for 2012, on file at the Clerk's office.**

### **CONSENT AGENDA**

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### **4. APPROVAL OF MINUTES**

December 12, 2011

Inauguration January 2, 2012

(Approve)

(Approve)

## 5. TRANSFERS

1. Health Dept. Compost Attendant \$20,000 to Chipper Compost \$20,000 (Approve)

## 6. COMMUNICATIONS

1. City Council Meeting Schedule 2012 (Approve)

### Removed by Councillor O'Brien.

2. Newburyport Literary Festival information booth in Market Sq. April 28, 2012 (Approve)
3. Second Hand Motor Vehicles App. Renewal Autowerkes of Hampton Falls, Inc. (Approve)
4. Second Hand Motor Vehicles App. Renewal GNFD Inc. dba Newburyport Sunoco (Approve)
5. Second Hand Motor Vehicles App. Renewal R.L. Currie Corp. (Approve)
6. Second Hand Motor Vehicles App. Renewal LCA Motors (Approve)
7. Taxi Cab Renewal Application Port Taxi (L&P)

## 7. APPOINTMENTS – First Reading

### Appointments

1. Donna Conway 27 Marlboro St. Andrews Library Community Ctr Com Oct. 13, 2013
2. Kristian Zoeller 115 Timber Swamp Rd, Hampton Asst Harbormaster & Spec. Police Off. Dec. 31, 2014

### Re-Appointments

3. Daniel Raycroft 11 Cushing St., Amesbury Assessor Jan. 1, 2015
4. Gary Calderwood 3 Howard Street Building Inspector Jan. 15, 2015
5. Andrew R. Port 12 Central Pl, Saugus Director Planning & Development Jan. 31, 2014
6. David Zinck 6 Laurel Road Electrical Inspector Jan. 31, 2013
7. Enrico Caruso 34 Russet Hill Rd, Haverhill Asst Harbormaster & Spec. Police Off. Dec. 31, 2014
8. Francis F. Chaisson 300 Merrimac Street Asst Harbormaster & Spec. Police Off. Dec. 31, 2014
9. Joseph Grande 52 Linwood Ave., Methuen Asst Harbormaster & Spec. Police Off. Dec. 31, 2014
10. James Maranto 167 Harper Ridge Rd, E. Hampstead Asst Harbormaster & Spec. Police Off. Dec. 31, 2014
11. Philip Stern 271 Merrimac Street Asst Harbormaster & Spec. Police Off. Dec. 31, 2014
12. David Willey 13 Devonshire Crossing, Lowell Asst harbormaster & Spec. Police Off. Dec. 31, 2014

## END OF CONSENT AGENDA

**Motion to approve the Consent Agenda as amended by Councillor Cameron, seconded by Councillor Earls. 11yes, so voted.**

## REGULAR AGENDA

## 8. TRANSFERS

2. Mayor/Police Gen Fd Free Cash \$17,640.90 to Police-Salary Officers \$13,890.90, to Police-Clothing Allowance \$3,750.00

**Motion to move to Budget and Finance by Councillor Cameron, seconded by Councillor Herzog. 11yes, so voted.**

3. Mayor/Health Green Initiatives Rev Appr \$64,109 to Police-Equip Maint \$44,109, to Health-Sal. Energy/Recycle Coordin. \$20,000

**Motion to move to Budget and Finance by Councillor Cameron, seconded by Councillor Connell. 11yes, so voted.**

4. Mayor Gen Fd Free Cash \$10,000 to NBPT Tree Committee Fund \$10,000

**Motion to move to Budget and Finance by Councillor Cameron, seconded by Councillor Connell. 11yes, so voted.**

5. Police Dept. Salary Officers \$1,260 to Police-Capital Improvements MIS \$1,260

**Motion to move to Budget and Finance by Councillor Cameron, seconded by Councillor Herzog. 11yes, so voted.**

6. Mayor/School Dept. Gen Fd Free Cash \$25,000 to School Rev Curriculum/Staff Devel. \$25,000  
**Motion to move to Budget and Finance and Joint Education by Councillor Cameron, seconded by Councillor Sullivan. 11yes, so voted.**

## **9. COMMUNICATIONS**

1. City Council Meeting Schedule 2012

**Motion to approve as amended by Councillor Cronin, seconded by Councillor Earls. 11 yes, so voted.**

8. Girl Scout Troup #75336 letter to sell Girl Scout cookies on State St Feb. 11, 2012

**Motion to approve by Councillor Cronin, seconded by Councillor Derrivan. 11 yes, so voted.**

## **10. ORDERS**

1. Ordinance Review Committee

**Motion to approve as amended by Councillor Cameron, seconded by Councillor Earls. 11 yes, so voted.**

2. Ord. Wastewater Treatment Facility Bond 2<sup>nd</sup> Reading

**Motion to approve second reading by Councillor O'Connor Ives, seconded by Councillor Herzog. Roll call vote, 11 yes. So voted.**

## **11. ORDINANCES**

1. TABLED - Second Reading - Amend Ord.13-180 Parking Resident Fruit Street

**Motion to remove from the table by Councillor Earls, seconded by Councillor Jones. 11 yes. Motion to table by Councillor Earls, seconded by Councillor Jones. 10 yes, 1 no (Cronin). So voted.**

2. Amend Ord 13-180A Paid Parking Permits

**Motion to move to Public Safety by Councillor Earls, seconded by Councillor Herzog. 11 yes. So voted.**

## **12. COMMITTEE ITEMS**

### **Budget & Finance**

*In Committee:*

### **General Government**

*In Committee*

### **Joint Education**

*In Committee:*

### **License & Permits**

*In Committee:*

### **Neighborhoods & City Services**

*In Committee:*

1. Newburyport Tree Ordinance

\*07/22/2010

### **Planning & Development**

*In Committee:*

1. Newburyport Tree Ordinance

\*07/22/2010

2. Zoning Ord – Sec II Definitions/Sec VI Dimensional Contr

\*06/28/2010

- 3. Amend Ord Zoning Sec. II Definitions \*10/17/2011
- 4. Amend Ord Zoning Map B1 Zone Storey Ave \*11/28/2011
- 5. Amend Ord. 6.5 Environment Article II Wetlands – Wetlands Protection \*11/28/2011

**Public Safety**

***In Committee:***

- 1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana \*11/28/2011

**Public Utilities Committee**

***In Committee:***

- 1. Street Lighting Recommendation \*09/21/2011
- 2. Drain Layer/Utility Contractor Application for Dube Plus & Dirt Pro, LLC \*11/14/2011

**Rules Committee**

***In Committee:***

**13. GOOD OF THE ORDER**

**14. EXECUTIVE SESSION**

**Motion to go into executive Session for possible litigation by Councillor Jones, seconded by Councillor Connell. Roll call vote, 11 yes, so voted.**

**15. ADJOURNMENT**

**Motion to adjourn by Councillor Cameron, seconded by Councillor Heartquist. 11 yes, so voted.**



## TRANSFERS



# City of Newburyport

## FY 2012

### BUDGET TRANSFER REQUEST

TRANSFER #1  
JANUARY 30, 2012

2012 JAN 24 P 3:43

**Department:** Health Department

**Submitted by:** Molly Ettenborough

**Date Submitted:** 1/16/2012

**Transfer From:**

Account Name	RSV APP - Solid Waste Fee	YTD Bal:	\$ 188,127.58
Account Number:	2747-59600	Trans In:	\$ -
Amount:	\$5,000.00	Trans Out:	\$ 2,750.00
Why are Funds Available:	Funded through Compost Facility sticker fees and recycling rebate.		
This transfer is the standard method for moving funds from Reserve for Appropriations accounts into General Fund budget accounts.			

**Transfer To:**

Account Name	Health - Household Hazardous	YTD Bal:	\$ 11.00
Account Number:	01510002 52813	Trans In:	\$ 7,500.00
Amount:	\$5,000.00	Trans Out:	\$ -
Why are Funds Required:	Estimated costs for HHW removal for fiscal 2012. This account is funded by the Solid Waste Reserve for Appropriation account.		

**Transfer To:**

Account Name		YTD Bal:	\$ -
Account Number:		Trans In:	
Amount:		Trans Out:	\$ -
Why are Funds Required:			

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/24/2012  
Date: 1/24/2012



**City of Newburyport**  
**FY 2012**  
**BUDGET TRANSFER REQUEST**

TRANSFER #2  
JANUARY 30, 2012

**Department:** POLICE DEPARTMENT

**Submitted by:** Thomas Howard, Marshal

**Date Submitted:** 1/20/2012

**Transfer From:**

Account Name	Officer Salary	YTD Bal:	\$866,898.35
Account Number:	01210001-51142	Trans In:	\$0.00
Amount:	\$4,228.60	Trans Out:	\$0.00
<i>An officer retired unexpectedly on 7/19/2011, which will leave available</i>			

*funds in this account.*

**Transfer To:**

Account Name	Retirement Account	YTD Bal:	\$10,095.79
Account Number:	01210001-61510	Trans In:	\$41,940.93
Amount:	\$4,228.60	Trans Out:	\$0.00
<i>An officer retired unexpectedly leaving this account with a shortage.</i>			

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/24/2012  
Date: 1/24/2012



# City of Newburyport

## FY 2012

### BUDGET TRANSFER REQUEST

2012 JAN 24 P 3:24

**Department:** Mayor / Police Department

**Submitted by:** Mayor Holaday

**Date Submitted:** 1/23/2012

Marshal Howard

**Transfer From:**

Account Name	General Fund - Free Cash	YTD Bal:	\$ 1,332,388.00
Account Number:	01-35900	Trans In:	\$ -
Amount:	\$44,109.00	Trans Out:	\$ 458,700.00
Why are Funds Available:	<i>Free Cash is available for expenditure with the approval of the Mayor and a majority vote of the City Council.</i>		

**Transfer To:**

Account Name	Police - Equipment Maintenance	YTD Bal:	\$ 9,616.53
Account Number:	01210002-52402	Trans In:	\$ -
Amount:	\$44,109.00	Trans Out:	\$ -
Why are Funds Required:	<i>The Police Station needed a new HVAC system cost \$65,109. The Green Communities grant paid for the efficiency portion in the amount of \$21,000. The remainder is general maintenance and repair costs.</i>		

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/24/2012  
Date: 1/24/2012



TRANSFER #4  
JANUARY 30, 2012

**City of Newburyport**  
**FY 2012**  
**BUDGET TRANSFER REQUEST**

JAN 24 P 3:54

**Department:** Mayor / Veterans

**Submitted by:** Kevin Hunt, Agent

**Date Submitted:** 1/20/2012

Mayor Holaday

**Transfer From:**

Account Name	Free Cash	YTD Bal:	\$ 1,332,388.00
Account Number:	01-35900	Trans In:	\$ -
Amount:	\$38,000.00	Trans Out:	\$ 458,700.00
Why are Funds Available:	<i>Free Cash is available for any purpose with the approval of the Mayor and a majority vote of the City Council.</i>		

**Transfer To:**

Account Name	Veterans' Benefits	YTD Bal:	\$ 31,780.48
Account Number:	01543007-57700	Trans In:	\$ 20,000.00
Amount:	\$38,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>We will not have enough in the account after the February payout to meet the March payout estimated at \$22,500. Requested amount will provide funding through April. Additional funding could be required depending up on the level of demand for benefits. The City receives 75% reimbursement from the State.</i>		

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna Holaday*  
*William B. Squillace*

Date: 1/24/2012  
Date: 1/24/2012

## COMMUNICATIONS

# American Diabetes Association Tour de Cure 2012

COMMUNICATION #1  
JANUARY 30, 2012

Our mission  
diabetes a  
all people

## 2012 North Shore Tour Volunteer Committee

*Marty Miserandino*  
Event Chair

*Kevin Dolan*  
Red Rider Chair

*Tom Egan*  
Team Red Captain

*Jamie Mair*  
Strategic Partnerships Chair

*Nancy Lamb*  
Day of Event Logistics Chair

*Janet Winer*  
Volunteer Chair

*Emily Ferk*  
Festival Chair

*Al Mallette*  
Route Logistics Co-Chair

*Steve Dumas*  
Route Logistics Co-Chair

*Terry Cowman*  
Gran Fondo Chair

*Tory Reiersen*  
Rest Stop Chair

*Manny Munoz*  
SAG Chair

*Nancy Gaudet*  
Registration Chair

*Rebecca Borden*  
Pingree School Representative

November 17, 2011

Richard B. Jones  
City Clerk  
City Clerk's Office  
60 Pleasant Street  
P.O. Box 550  
Newburyport, MA 01950

Dear Mr. Jones:

On Sunday, May 20, 2012, the American Diabetes Association is hosting the North Shore Tour de Cure - our annual one-day, non-competitive cycling event that begins and ends at the Pingree School in South Hamilton, Mass. Funds raised from this event support the Association's mission: to prevent and cure diabetes and to improve the lives of all people affected by diabetes. I am writing to you today because we are in the process of organizing our 2012 routes, and our current plan will take our cyclists through Newburyport that day.

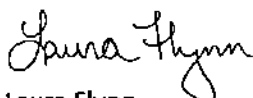
Tour de Cure is a fully-supported ride, not a race. All participants are required to sign waivers, wear helmets and follow the rules of the road. In addition they are all briefed multiple times leading up to, and the morning of the event on bicycle safety and Tour de Cure safety protocol. All routes will be clearly marked and we will have HAM radio operators, medical volunteers, and support vehicles to provide additional safety for our riders.

The ride has four routes (15mi, 31mi, 62mi and 100mi) and will begin at 7:00 a.m. and all riders must be off the route by 3:00 p.m. Our routes will be clearly marked and we will have route marshals dispersed along the ride to provide additional direction to cyclists. The routes have staggered starts so although we expect up to 1,000 total riders, the number of riders will be split fairly evenly amongst the different routes. We also have volunteers perform a thorough sweep of the entire route as the event closes down to retrieve all supplies and clean up any waste.

We are expecting to complete the routes by the end of December at which point I will be in touch with the proposed route maps, or to inform you that the routes changed and we will not be passing through your jurisdiction that day. If Newburyport will require additional information or if a formal application for permission is needed, please contact me at (617) 482-4580, x3464 or by email at [lflynn@diabetes.org](mailto:lflynn@diabetes.org) so I may begin the process as soon as possible.

Your support of Tour de Cure and the American Diabetes Association is greatly appreciated and we are looking forward to working with you this year.

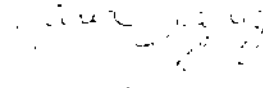
Best,



Laura Flynn  
Manager, Special Events  
American Diabetes Association  
10 Speen Street, 2<sup>nd</sup> Floor  
Framingham, MA 01701  
(617) 482-4580, x3464  
[lflynn@diabetes.org](mailto:lflynn@diabetes.org)

New England Office  
10 Speen Street, 2<sup>nd</sup> Floor  
Framingham, MA 01701  
Phone: 617.482.4580  
Fax: 508-626-4260

Diabetes Information  
1.800.DIABETES  
(1.800.342.2383)  
[www.diabetes.org](http://www.diabetes.org)



Karen Bagley  
Manager, North Shore Tour de Cure  
American Diabetes Association  
10 Speen Street, 2<sup>nd</sup> Floor  
Framingham, MA 01701  
(617) 482-4580, x3487  
[kbagley@diabetes.org](mailto:kbagley@diabetes.org)



**INN STREET**  
MONTESSORI SCHOOL

Inn Street Montessori School  
52 Inn Street, Newburyport, MA 01950  
ph. 978.463.0761 • [www.innstreet.org](http://www.innstreet.org)

January 10, 2012

Mr. Rich Jones  
City Clerks Office  
City Of Newburyport  
60 Pleasant Street  
Newburyport, MA 09150

Dear Mr. Jones:

I have been advised by Lt. Murray at the Newburyport Police Department to contact you to discuss the possibility of parking a Delorian on Inn Street for an afternoon in late March. Lt. Murray said it would be okay as far as the Police Department is concerned, but we should go through *all* the proper channels.

Our school, the Inn Street Montessori School, is holding its annual Scholarship Auction event on March 31<sup>st</sup> at the Pheonix Room (right above Inn Street). Our theme this year is BACK TO THE FUTURE'S "ENCHANTMENT UNDER THE SEA DANCE". The event is to be held in the evening. 100% of the night's proceeds go toward our scholarship fund to enable local children get an affordable private education.

We have been lucky enough to procure a DELORIAN for the afternoon/evening and are wondering if we can park it on Inn Street – I'm thinking in the clearing near the fountains? It will have ropes and lighting around it and we are thinking of fundraising by taking pictures for a small donation. The hours would be mid-late afternoon to around 7:30 p.m. The engines will not be running, nor do we have a Flux Capacitor, so there will be no time travel available to the public. I really hope you are laughing right now!

In a nutshell:

**WHAT:** Parking a Delorian on Inn Street

**WHEN:** MARCH 31<sup>st</sup> (weather permitting)

**TIME:** 3:30ish – 7:30ish

**WHY:** Fundraiser for Inn Street Montessori School's Scholarship Fund

**WHO:** Kim Scholtz, 978-463-0761 or [kim@innstreet.org](mailto:kim@innstreet.org)

Thank you so much for your consideration. Please contact me if you have any questions or if there is more information I can provide.

Take care,

Kim Scholtz  
Office Administrator



January 18, 2012

Newburyport City Council  
60 Pleasant Street  
Newburyport, MA 01950

RECEIVED  
JAN 18 2012  
10:00 AM

Dear Newburyport City Council Members:

The Newburyport Elementary PTO's (Brown, Bresnahan and Molin) are requesting your permission to host the 8th Annual Spring Fever 5K road race and Family Fun Run on May 6, 2012. Last year the proceeds generated from this popular event were over \$20,000. Over the past few years, this has become the most substantial fundraiser for the elementary school system and we hope to continue this successful event in 2012.

Attached is the course route which has been certified by a USATF state certifier, and was also approved by the Newburyport City Council last year. For your consideration, additional event details are outlined below:

**SPRING FEVER 5K AND FAMILY FUN RUN:**

**Proposed Date:**

Sunday, May 6, 2012, 12pm for Fun Run, 1pm for 5K

**Estimated Participants:**

200 Fun Run Participants  
400 5K participants  
60+ volunteers

**Race Registration:**

Bresnahan School Cafeteria and Parking Lot

**Refreshments:**

Stored and served in Bresnahan cafeteria, as well as outside under tents.  
Refreshments may include water, pizza, baked goods, etc.

**Fun Run Race Route:**

1/3 mile and 1 mile courses will be run in the Bresnahan field behind the school.

**5K Race Route (see attached map):**

The calibrated course is a loop that starts at the crosswalk on High Street in front of Fowles Market. The race then bears right onto Moseley Ave, right onto Moulton Street, right onto Merrimac Street, right on Kent Street, right on High Street, and finally turns left into the Bresnahan School driveway for the finish.

**Traffic Control:**

As in the previous years, we will seek support from the Police Department to supply cruisers to lead and follow the race. We will also request emergency management personnel or volunteers to assist with the crosswalks and main intersections. We will cone off crosswalks, drain grates and other potential course hazards. We will also have volunteers on each course turn to help direct the runners.

**Insurance:**

The Spring Fun Run is a USA Track and Field Sanctioned event. Organizers will require all participants and volunteers to sign a valid waiver of liability that releases the race organizers, volunteers and officials, and the USATF from claims for damages. All waivers will be kept in a secured location for at least 5yrs. The appropriate safety precautions will be taken to protect the personal welfare of athletes and spectators (police escort, start/finish, cones, medical area and emergency management services).

**Sponsorship and Fundraising**

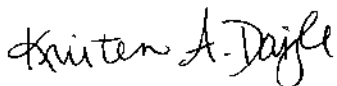
As in previous years, the PTO will be seeking sponsorships and donations from local businesses and others working in our community. In the past, local banks, eating establishments, and others have generously supported the event. Some have provided cash donations and others have donated food, materials or services. We hope to achieve an even greater level of support in 2012.

The Newburyport Spring Fever 5K and Family Fun Run has become an event that draws runners and visitors from all over the region. As a certified race with published times, it is one that both serious and recreational runners look forward to competing in every spring.

The Newburyport PTO respectfully requests your support and approval for this exciting and highly beneficial fundraising event.

Please let me know if you have any questions or concerns.

Sincerely,



Kristen Daigle  
PTO Volunteer





Newburyport Labor Day Festival  
PO Box 1534  
Newburyport, Ma 01950  
Kathy Heywood 978-463-3746  
[www.myspace.com/newburyportlabordayfest](http://www.myspace.com/newburyportlabordayfest)

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City of Newburyport  
60 Pleasant St.  
Newburyport, Ma 01950

January 18, 2012

Greetings,

I would like to ask the city of Newburyport to grant the Newburyport Labor Day Festival permission to hold a 3 day event in downtown Newburyport which would include Market Square, Inn Street, the Waterfront Park and boardwalk areas. The event would be during the day on September 1, 2 & 3, 2012 from 7:00am until 6:00pm. The event will include food vendors primarily on the bullnose in Market Square, crafters on Inn Street, and charity tables in Market Square. We do not anticipate the need for a stage, last year we organized entertainers to use the brick pavement which worked out just fine.

I am also requesting additional barrels from the Newburyport DPW to be dispersed in the downtown area and additional extra large trash bags, brooms, shovels for maintenance. I can coordinate that with the DPW director. The inmates from the Middle Jail came each day for cleanup detail which we will solicit again.

Events will include free entertainment, musical and street performers. It is all family friendly. Entertainers requiring a sound system will stay within reasonable decibel levels. These entertainers will be scheduled on the bullnose, the Inn Street courtyard. We intend to invite local charities to participate in order to promote what they do. Anyone selling food will of course be required to follow all city and state regulations, submitting documents in a timely manner.

#### FOOD:

This year I would like to request food vendor space on the central part of the boardwalk. This would be limited to no more than 6 food vendors following licensing as all other vendors. If we are able to have temporary food vendors in this area only during the festival I will be able to schedule free entertainment, charities and crafters to coincide within the festival. This opens up more opportunities for all.

I would also request use of the 2 parking spaces on the lower west side of State Street in front of the Bank of America building. Crafters and all vendors will not be allowed in the streets so there is no need for blocking off any traffic or access to streets.

We are an all volunteer organization, helping charities to promote what they do so well, "to help others." This festival has been in existence for the past 3 years. We would like to continue for the year 2012. Please feel free to contact me at the above address or telephone number.

All participants will be required to show proof of insurance or sign a waiver releasing the City of Newburyport and the Newburyport Labor Day Festival from any and all liabilities. We will not require any additional police details. We will keep the city informed as we progress with any plans.

Sincerely,

Kathleen Heywood  
Founder and festival manager

THE COMMONWEALTH OF MASSACHUSETTS

City OF Newburyport

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Second class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? City Auto Wholesale

Business address of concern. No. 120 Merrimack St.,  
Newburyport City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? corp

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President Ray Griffin 37 Pine St, Woburn, MA 01894

Secretary Daniel Murphy 23 Fordham Way, Newbury MA 01951

Treasurer Daniel Murphy 23 Fordham Way, Newbury MA 01951

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? Yes

If so, is your principal business the sale of new motor vehicles? No

Is your principal business the buying and selling of second hand motor vehicles? Yes

Is your principal business that of a motor vehicle junk dealer? No

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

10,000 S.F. Lot at 120 Merrimac St, Newburyport

8. Are you a recognized agent of a motor vehicle manufacturer? NO

(Yes or No)

If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? NA

(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? Yes

(Yes or No)

If so, in what city — town Newburyport

Did you receive a license? Yes

(Yes or No)

For what year? 2010

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? NO

(Yes or No)

Sign your name in full

James Griffin

(Fully authorized to represent the concern herein mentioned)

Residence

37 Pine St, Woburn, MA 01801

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

ISSUED THROUGH

# A. A. DORITY COMPANY

BOSTON

## CONTINUATION CERTIFICATE

The NGM Insurance Company, hereinafter called the Company,  
hereby continues in force its MA Used Car Dealer Bond Number S-246387  
in the sum of Twenty-Five Thousand dollars (\$25,000.00)  
on behalf of  
Taylor Griffin DBA City Auto Wholesale  
located at  
120 Merrimac Street  
Newburyport, MA 01950  
in favor of City of Newburyport, MA  
for the term beginning December 31st, 2011 and ending on December 31st, 2012 ,  
subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, December 27, 2011

**NGM Insurance Company**

By: 

Katie E. Ford

Attorney-in-Fact

A. A. DORITY Company, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935

City OF Newburyport

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Second class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? CHANDLER LIMOUSINE SALES INC

Business address of concern. No. 18 CENTER ST St.,

NEWBURYPORT MA City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? \_\_\_\_\_

CORPORATION

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President THOMAS H HOARE JR

Secretary MARY A HOARE

Treasurer THOMAS H HOARE JR

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES

If so, is your principal business the sale of new motor vehicles? NO

Is your principal business the buying and selling of second hand motor vehicles? YES

Is your principal business that of a motor vehicle junk dealer? NO



7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

OFFICE IS AT 2ND FLOOR 18 CORCORAN ST

NO CARS ARE ON DISPLAY

WHOLESALE ONLY AT AUCTIONS

8. Are you a recognized agent of a motor vehicle manufacturer? NO

(Yes or No)

If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? NO

(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES

(Yes or No)

If so, in what city — town NEW BEDFORD MA

Did you receive a license? YES

(Yes or No)

For what year? EVERY YEAR SINCE 1984

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? NO

(Yes or No)

Sign your name in full \_\_\_\_\_

(Duly authorized to represent the concern herein mentioned)

Residence 10 CORCORAN ST WEST NEW BEDFORD

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

## NOTICE OF PREMIUM DUE

CHANARD LIMOUSINE SALES, INC.  
351 HIGH ST., STE. 101  
NEWBURYPORT, MA 01950

**CNA U E**

Phone: 1-888-866-2666  
Fax: 1-605-335-0357  
Email: [uwservices@cnasurety.com](mailto:uwservices@cnasurety.com)

**Bond/Policy#: 0601 69655968**  
**Billing Date: 12/02/2011**  
**Due Date: 02/03/2012**

Premium	\$250.00
---------	----------

Amount Due:	\$250.00
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Bond/Policy#: 0601 69655968  
Effective Date: 02/03/2012 Anniversary Date: 02/03/2013  
Bond amount: \$25,000.00  
Name: CHANARD LIMOUSINE SALES, INC.  
Description: MA SECOND HAND MOTOR VEHICLE DEALER

Written By: WESTERN SURETY COMPANY

Your agent has requested that we bill your bond/policy directly from our office. PLEASE PAY THE AMOUNT INDICATED to CNA Surety. If this is a renewal, please submit payment at least two weeks prior to the due date to ensure proper and timely renewal of your bond/policy coverage.

If you have any questions, please contact your agent with whom the bond/policy was written.

Phone: (978)251-0730  
Agency: 20-01645

**Picken Insurance Agency, Inc.**  
P. O. Box 909  
North Chelmsford, MA 01863-0609

Please detach and return the coupon below with your payment. Please send payment to the address below. For overnight payments please call 1-888-866-2666.

**CNA Surety**

<b>Amount Due:</b>	<b>\$250.00</b>
--------------------	-----------------

Bond/Policy#: 0601 69655968 Effective Date: 02/03/2012  
Name: CHANARD LIMOUSINE SALES, INC.  
Description: MA SECOND HAND MOTOR VEHICLE DEALER  
Written By: WESTERN SURETY COMPANY  
Agency: 20-01645 Picken Insurance Agency, Inc.

Check here if changes needed and explain below.

**Make Check Payable To CNA Surety**

CNA Surety  
P.O. Box 802876  
Chicago, IL 60680-2876

[illegible]

DETACH AND RETAIN FOR YOUR RECORDS

CHANARD LIMOUSINE SALES, INC.  
NEWBURYPORT, MA 01950

0724

PAY PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

City OF NewburyportAPPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a 2<sup>nd</sup> Hand Dealer <sup>Auto</sup> class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? Plum Autoworks Inc

Business address of concern. No. 71 Storey Ave St.,  
Newburyport MA 01950 City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? Corp

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

Nancy J London

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President Nancy J London 11 Warrenton Rd Haverhill MA 01832  
Secretary Nancy J London ""  
Treasurer Nancy J London ""

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? yes

If so, is your principal business the sale of new motor vehicles? NO

Is your principal business the buying and selling of second hand motor vehicles? yes

Is your principal business that of a motor vehicle junk dealer? NO

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

71 Storey Ave. Approx 50 Ft Frontage 100 Ft Deep  
Building consists of Two offices

8. Are you a recognized agent of a motor vehicle manufacturer? No  
(Yes or No)

If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? No  
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES  
(Yes or No)

If so, in what city — town Newburyport

Did you receive a license? yes  
(Yes or No)

For what year? 2011

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? No  
(Yes or No)

Sign your name in full

John P. G. M.  
(Duly authorized to represent the concern herein mentioned)  
Harry Gordon, President  
Residence 11 Warrenton Rd. Haverhill MA 01832

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION, AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

ISSUED THROUGH

# A. A. DORITY COMPANY

BOSTON

## CONTINUATION CERTIFICATE

The NGM Insurance Company, hereinafter called the Company,  
hereby continues in force its MA Used Car Dealer Bond Number 148623  
in the sum of Twenty-Five Thousand dollars (\$25,000.00)  
on behalf of Plum Auto Works, Inc.  
located at 71 Storey Ave  
Newburyport, MA 01950  
in favor of City of Newburyport, MA  
for the term beginning December 31st, 2011 and ending on December 31st, 2012,  
subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, January 9, 2012

NGM Insurance Company

By: 

Philip B. Crawford

A. A. DORITY Company, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935

Attorney-in-Fact



**CITY OF NEWBURYPORT  
VEHICLES FOR HIRE  
BUSINESS OWNERS'S APPLICATION**

*Please Type or Print Clearly*

**APPLICANT INFORMATION:**

Name of Applicant: Last: Hewlett First: Richard Middle Initial: \_\_\_\_\_  
Address: PO Box 1004  
180 Lafayette Rd City: Seabrook State: NH Zip: 03874  
Phone Number: (978) 417-9974 Message or work phone: (978) 912-2265  
Driver's License Number: 09HTR51161 State: NH Expiration Date: 9-16-2014  
Social Security Number: 020-42-6106

**BUSINESS INFORMATION:**

Business Name: Seacoast Taxi Business Phone Number: (978) 912-2265  
Business Address: 37 Elmira Ave City: Newburyport State: MA Zip: 01950  
Business Mailing Address: PO Box 1004 City: Seabrook State: NH Zip: 03874  
Number of vehicles to be operated under this permit: 1

**FOR EACH VEHICLE, PLEASE LIST**

Reg. # TA 2010 Expires: 11/12 Year: 2001 Make: Mercury Model: Grand Marquis  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

**VEHICLE REGISTRATION INFORMATION:**

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

**INSURANCE INFORMATION:**

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall not be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

Richard Hurlott  
(Signature of Applicant)

Date: 1/9/12

**Official Use Only**

**Office of the City Clerk**

Initial Application Fee \$ \_\_\_\_\_ Date Received \_\_\_\_\_ By \_\_\_\_\_

Date sent to Police Department \_\_\_\_\_ New ☐ Renewal ☐

**Police Department Use Only**

**Inspection Recommendation for each Vehicle**

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Transaction Type: RENEWAL  
Transaction Effective Date: 11/20/2011  
Process Date: 10/05/2011



For Claims Reporting call 617-956-6100

**ISSUING COMPANY:**  
Pilgrim Insurance Company

**DECLARATIONS MASSACHUSETTS  
BUSINESS AUTO COVERAGE FORM**

**Policy Number:** TXC00001001901

**Office/Agent:** 9000204

**ITEM ONE – Named Insured and Address**

RICHARD HEWLETT  
PO BOX 1004  
SEABROOK, NH 03874

**Agent Name and Address**

SALISBURY INSURANCE AGENCY, INC.  
10A ELM STREET  
SALISBURY, MA 01952

**POLICY PERIOD:**

Policy Covers FROM 11/20/2011 TO 11/20/2012 12:01 AM EST at the Named Insured's address stated above

**NAMED INSURED'S BUSINESS:**

**FORM OF BUSINESS:** INDIVIDUAL

In return for the payment of premium, and subject to all terms of this policy

**ITEM TWO: SCHEDULE OF COVERAGES AND COVERED AUTO**

This policy only provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "Autos" shown as covered "Autos". "Autos" are shown as covered "Autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTOS section of the Business Auto Coverage Form next to the name of the coverage.

**LIABILITY INSURANCE**

COVERAGES	COVERED AUTOS (Entry of one or more of the symbols from the Covered Autos section of the Business Auto Coverage Form show which autos are covered autos)	LIMIT The most we will pay for any one accident or loss	PREMIUM
Compulsory Bodily Injury	7	\$20,000 Each Person \$40,000 Each Accident	2,386
Personal Injury Protection	7	\$8,000 Each Person	653
Optional Bodily Injury	7	\$100,000 Each Person \$300,000 Each Accident	1,451
Property Damage	7	\$50,000 Each Accident	1,027
Combined Single Limit		\$ Each Accident	
Medical Payments		\$ Each Person	
Uninsured Motorist	7	\$100,000 Each Person \$300,000 Each Accident	131
Underinsured Motorist	7	\$100,000 Each Person \$300,000 Each Accident	42

**PHYSICAL DAMAGE INSURANCE**

Actual Cash Value or cost of repair, whichever is less, minus the deductible for each Covered Auto

Comprehensive Coverage	SEE SCHEDULE	Deductible	
Specified Perils		Deductible	
Collision	SEE SCHEDULE	Deductible	
Limited Collision		Deductible	
Rental Reimbursement			
Towing and Labor			
PREMIUM FOR ENDORSEMENTS			0
ESTIMATED TOTAL PREMIUM			5,690

Countersigned by:

*William D. Hartman*  
\_\_\_\_\_  
President

*Ray T...*  
\_\_\_\_\_  
Assistant Secretary





# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate.

RMV Division

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA20080</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/28/11</b>	EXPIRES LAST DAY OF → <b>11</b> <b>12</b>	TRANSACTION NUMBER <b>02136269000114</b>
MFPS MODEL YEAR <b>2001</b>	MAKE <b>MERC</b>	MODEL <b>MARQUI</b>	BODY STYLE/TYPE <b>SEDAN</b>	COLOR <b>BROWN</b>	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER <b>2MEFM74WX1X695756</b>		INSURANCE COMPANY <b>PILGRIM INSURANCE</b>		TITLE NUMBER <b>BH527093</b>	REGISTRAR <i>Rachel Kaprielian</i>
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS <b>HEWLETT, RICHARD 37 ELMIRA DR NEWBURYPORT, MA 01950-1759</b>					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE <b>IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.</b>	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
--	--

## Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.mass.gov/rmv](http://www.mass.gov/rmv) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title*, and completed *Reassignment of Title* for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** of the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** of the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.mass.gov/rmv](http://www.mass.gov/rmv).

**No Insurance Card Required:** Massachusetts's law does **not** require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

## BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASS.GOV/RMV](http://WWW.MASS.GOV/RMV)

Schedule a Road Test  
Renew Your Driver's License  
Renew Your Registration  
Pay Citations/Court Hearing Fee  
Replace Your Driver's License

Request a Duplicate Title  
Request a Duplicate Registration  
Change Your Address  
Cancel My Plate/Registration  
Order a Special Plate

**NEED TO VISIT AN RMV OFFICE?**  
**SAVE TIME**  
**Complete Your**  
**Application Online!**

**VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS**



# CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

## APPLICATION FOR TAXI DRIVER LICENSE

NAME Deborah A. Baker

ADDRESS 46 Beach Rd

CITY Salisbury STATE Mass ZIP 01952

\*SOCIAL SECURITY # ~~010-54-4694~~ \*DATE BIRTH 6/13/59 \*\* (REQUIRED)

LICENSE# AND EXPIRATION DATE 010-54-4694 6/13/15

COMPANY EMPLOYED BY Seacoast Taxi

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES ( ) NO (☒) IF SO, WHEN? \_\_\_\_\_

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES ( ) NO ( ) IF SO, WHEN? Speeding Ticket

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES ( ) NO (☒) IF SO, WHEN? \_\_\_\_\_

SIGNATURE Deborah A. Baker DATE 1/9/12

Do not write below this line

DATE APPROVED \_\_\_\_\_ LICENSE# \_\_\_\_\_

FEE PAID \_\_\_\_\_ DATE ISSUED \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK/ ASST. CITY CLERK



CITY OF NEWBURYPORT  
MASSACHUSETTS  
CITY CLERK'S OFFICE  
NEWBURYPORT CITY HALL  
60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
TEL: 978-465-4407 • FAX: 978-462-7936

APPLICATION FOR TAXI DRIVER LICENSE

NAME Richard Hewlett

ADDRESS P.O. Box 1004 170 Lafayette Rd

CITY Seabrook STATE NH ZIP 03874

\*SOCIAL SECURITY # 020-42-610 \*DATE BIRTH 9/16/1951 \*\* (REQUIRED)

LICENSE# AND EXPIRATION DATE \_\_\_\_\_

COMPANY EMPLOYED BY Seabrook Taxi

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES ( ) NO ( ☒ ) IF SO, WHEN? \_\_\_\_\_

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES ( ) NO ( ) IF SO, WHEN? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES ( ) NO ( ☒ ) IF SO, WHEN? \_\_\_\_\_

SIGNATURE Richard Hewlett DATE 1/9/12

Do not write below this line

DATE APPROVED \_\_\_\_\_ LICENSE# \_\_\_\_\_

FEE PAID \_\_\_\_\_ DATE ISSUED \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK/ ASST. CITY CLERK



CITY OF NEWBURYPORT  
MASSACHUSETTS  
CITY CLERK'S OFFICE  
NEWBURYPORT CITY HALL  
60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
TEL: 978-465-4407 • FAX: 978-462-7936

**APPLICATION FOR TAXI DRIVER LICENSE**

NAME Michael Ricci

ADDRESS 141 Davis Hwy

CITY Newbury STATE MA ZIP 01957

\*SOCIAL SECURITY # 563-11-5729 \*DATE BIRTH 03/15/1966 \*\* (REQUIRED)

LICENSE# AND EXPIRATION DATE S26729900 03-15-2014

COMPANY EMPLOYED BY Seacoast Taxi

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES ( ) NO (☒) IF SO, WHEN? \_\_\_\_\_

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES (☒) NO ( ) IF SO, WHEN? 1998

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES ( ) NO (☒) IF SO, WHEN? \_\_\_\_\_

SIGNATURE Michael Ricci DATE 1/9/12

Do not write below this line

DATE APPROVED \_\_\_\_\_ LICENSE# \_\_\_\_\_

FEE PAID \_\_\_\_\_ DATE ISSUED \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK/ ASST. CITY CLERK



**WINNER'S CIRCLE RUNNING CLUB**  
**High Street Mile Race Committee**

January 23<sup>rd</sup>, 2012

Public Safety Committee  
Newburyport City Council  
City Hall  
Pleasant Street  
Newburyport, MA 01950

Attention: Brian Derrivan, Chairman

Dear Mr. Derrivan,

The Winner's Circle Running Club will be hosting the 22<sup>nd</sup> annual **High Street Mile** on Sunday **August 5<sup>th</sup>, 2012**. The race will be an official Yankee Homecoming event and will take place prior to the parade. We will be working with the Yankee Homecoming Committee to work out the details. We hereby request permission to hold our race again this year.

We will be following the same format as in the past. Many people commented last year that they thought this was a very exciting event to watch while waiting for the parade to start. We will be providing our own volunteers again this year, to handle all the details surrounding the race day activities. In past years the Civil Defense has been busy with the parade, and the Newburyport Police have assisted us with traffic control. We will contact the Police Department early in the summer and work with either the Police or the Civil Defense, whichever they suggest.

At this point we anticipate that the first heat will begin around 10:00 A.M. although this may vary depending on the number of runners. The profit from this event will be donated to Newburyport High School track and cross-country teams, less a contribution to the Yankee Homecoming Committee. We do not anticipate any problems, as the race should be about the same size as in prior years. If you have any questions, please give me a call at 978.270.6854 or email me @ [Chris.Kealey@ThermoFisher.com](mailto:Chris.Kealey@ThermoFisher.com) and we can work out the details. If the City Clerk could advise when this request is acted on, it would be appreciated.

Sincerely,

Chris Kealey  
Race Director  
8 Payson Street  
Newburyport, MA 01950-1914  
[Chris.Kealey@ThermoFisher.com](mailto:Chris.Kealey@ThermoFisher.com)  
978-270-6854

January 23, 2012

Dear City Council,

2012 JAN 24 10 12 11

Thank you for taking the time to review my request for approving the roads and date for the 2012 Green Stride Half Marathon. We would like to first request the date of October 21st, 2012 as race day. The 2011 race had much success and we look forward to making this an annual event.

The roads in Newburyport being requested for the Green Stride race on October 21st, 2012 are as follows:

- Water Street from Federal Street continuing onto Merrimac Street.
- Merrimac Street to Spofford Street.
- Spofford Street to Ferry Road.
- Ferry Road to Pine Hill Road
- Pine Hill Road to Curzon Mill Road
- Curzon Mill Road to Hoyts Lane
- Hoyts Lane to Story Ave.
- Story Ave to Turkey Hill Road
- Turkey Hill Road, right onto Plummer Spring Road  
(3 miles into West Newbury currently being approved)
- Turkey Hill Road from West Newbury onto Hale Street
- Hale Street to Toppans Lane
- Toppans Lane to High Street.
- High Street from Toppans Lane to Federal Street
- Federal Street to Water Street

As of now, the course has not changed much. The only exception being the final leg where the runners ran on the end of the Rail Trail along the river for the finish. We are requesting that this portion be removed and replaced with a finish along the main road. Even though it was a really nice finish, we found that there was some trouble with walkers trying to walk along the path as well as runners trying to run through the Cashman parking lot with some obstructions. The finish line also gave some problems with spectators trying to watch as people finished. There was not much room for them as the area was tight.

Another request the Green Stride asks for is to use the Newburyport Waterfront as its hosting location. This year the race is expected to have larger numbers, and we feel that both the runners and the city would benefit from moving to this location. Having all the runners congregate to the downtown setting would help local businesses thrive on this day. Also, by moving the start line to Water and State St, the race would essentially move through downtown and the Route 1 intersection quickly, thus helping with traffic. The finish line would be south of downtown, into the parking lot behind the Black Dog Store. Post race festivities would take place in this location. Please see the attached map for the area the event would like to take place.

As far as parking, Green Stride plans to put an aggressive plan in place that will map out available lots throughout Newburyport. We will then hire numerous buses to continuously do pick-ups and drop-offs throughout the day. This should help alleviate heavy traffic into downtown.

Also, as we are uncertain at the moment what costs and fees are associated with using the downtown location to host, however, if they are minimal, Green Stride would be happy to make a considerable donation (\$2,000-\$4,000 depending on turnout) to a charity of choice requested by the Newburyport City Council.

I appreciate you taking the time to review the Green Stride's 2012 plans and feel free to contact me anytime with questions or concerns.

Sincerely,  
Eli Bailin  
(978) 270-2026

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



Green Stride hosting location request





2012 JAN 20 A 10:38

January 18, 2012

Mr. Richard B. Jones  
City Clerk  
City of Newburyport  
60 Pleasant Street  
Newburyport, MA 01950

Dear Clerk Jones:

The Greater Newburyport Chamber of Commerce & Industry kindly requests the use of the streets in the downtown for the following Chamber of Commerce sponsored festivals:

- Newburyport Spring Fest, Sunday and Monday, May 27 & 28, 2012
- Fall Harvest Festival, Sunday and Monday, October 7 & 8, 2012
- Riverfront Music Festival, Saturday, July 7, 2012
- "Cruisin' the 50s" – a new event co-sponsored by the Chamber and WNB – Thursday, August 16, 2012

Approximate times for each festival/event are from 7:00 AM to 7:00 PM each day.

The revenues generated from these Chamber fund raising events are used for marketing the city, beautification of the downtown, strengthening economic development and various other projects in the interest of the community. All funds are raised through our sponsorships, artisans and vendor festival entry fees.

1. The decoration of the lampposts throughout the downtown with flower baskets begins in mid-May in preparation for Memorial Day weekend. Included in this effort are the holiday decorations that adorn our streets in November and throughout the holiday season. The cost for the flower baskets and upkeep assumed by the Chamber and its marketing program is over \$16,000.
2. Newburyport Spring Fest is on Memorial Day Weekend, May 27 & 28. There is a spring festival planning committee made up of chamber board members, members (both retail and non) as well as staff. Per the City Council request in 2008, there were improvements to the food vendors booths in 2009 and 2010 "dressing up" the back of booths for a more uniform and tidy look as visitors approach Market Square.

3. Fall Harvest Festival is a mainstay of the fall season and a welcomed event. The festival committee will once again be working on this event. The festival is planned for Columbus Day Weekend, October 7 & 8.
4. The Riverfront Music Festival is coordinated in conjunction with WXRV, The River (92.5) and is a premier event that attracts thousands of residents and visitors for a free waterfront park concert. The event is scheduled for Saturday, July 7<sup>th</sup>.
5. A new event is being proposed entitled "Cruisin' the 50s" – this event co-sponsored by the Chamber and WNBWP would turn downtown Newburyport back to the days of 1950s when "doo wop" and classic cars were the rage. We are proposing an event which would run from 5 - 8 PM featuring "doo wop" music in Market Square, classic cars along State and Pleasant Streets, roaming acapella musicians and prices at retailers and restaurants rolled back to the 50s!

We look forward to working with the retailers, restaurants and service providers while being mindful of the residents and hope that these fairs will be welcomed events for residents and visitors alike. Given the economic climate we are all faced with, it is vital that we bring as many people to Newburyport as possible.

**Areas Requested:**

- Use of the Inn Street Mall, Market Square (bullnose), and sidewalks on areas in front of Waterfront Park and the Firehouse Center for the Arts.
- Use of the parking spaces and sidewalk on one side of State Street from Market Square to Pleasant Street. And also both sides of Pleasant Street.
- And for the Cruisin' the 50s event, State and Pleasant Streets closed to create two pedestrian areas.

Thank you for your consideration.

Sincerely,



Ann Ormond  
President

cc: Mayor Donna Holaday  
Members of the Newburyport City Council  
Councilor Robert Cronin, Chair, Public Safety Committee



**CITY OF NEWBURYPORT**  
**CITY AUDITOR'S OFFICE**  
**MEMORANDUM**

COMMUNICATION #12  
JANUARY 30, 2012

**TO:** MAYOR DONNA D. HOLADAY  
CITY COUNCIL PRESIDENT THOMAS O'BRIEN AND  
MEMBERS OF THE CITY COUNCIL ✓

**FROM:** WILLIAM B. SQUILLACE, CITY AUDITOR

**DATE:** JANUARY 19, 2012

**RE:** MID- YEAR BUDGET REPORT - FISCAL YEAR 2012

Attached is the FY 2012 Mid- Year Budget Report for your review. Please note that it has been presented in a format consistent with Government Finance Officers Association guidelines which includes general budget categories, such as: Personal Services, Purchase of Services, Supplies, Other Charges and Expenses, Capital Outlay, and Debt Service. As you will see and with few exceptions, mid-year revenues and expenditures are at levels similar to past years. However, to date, expenditures for snow and ice removal are less this year. The attached report also includes activities within the Special Revenue Funds and Reserve Funds through mid-year.

**EXPENDITURES**

As you will see in the attached report, FY 2012 expenditures for the General Fund at mid-year totaled 48.9% of budget appropriations. The percentage of expenditures at mid-year for the Enterprise Funds was: Water 41.3%, Sewer 34.1%, and Harbormaster 39.1.3%. These expenditure levels are on target taking into consideration that the major portion of spending takes place during the second half of the fiscal year and that the timing of most non-personal related expenditures, in both the General Fund and Enterprise Funds, varies depending on departmental needs, seasonal requirements, and contract renewal dates.

Typically, a larger portion of capital expenditures, equipment and supply acquisitions are made during the third and fourth quarters of the year, which accounts for expenditure levels that can be less than 50% at the mid-year point. This is particularly true in the Water and Sewer Divisions with major capital projects taking place toward the end of the fiscal year when weather conditions are favorable for construction.

In addition, some accounts may have expenditures that exceed 50% at mid-year because the major portion of personnel related payments are made during the first half of the fiscal year, such as longevity and clothing reimburses.



# CITY OF NEWBURYPORT

The attached report also indicates that some accounts may require additional funding in FY 2012. Typically this includes the snow and ice account however, due to this relatively snow free winter, costs have been lower than past years. Also, various salary accounts may require additional funding due to personnel changes, retirements, and contractual agreements signed after the budget was presented. You will also notice that the level of service and costs for the Veterans Department has increased and additional funding will be required. The City receives a reimbursement from the State equal to 75% of the funds spent, however, the City must front this expense and reimbursements are received five quarters later.

## REVENUES

Fiscal Year 2012 General Fund budget revenues are on target with 46% of anticipated revenues being collected at mid-year. The majority of revenues are collected during the second half of the year. This is particularly true with Motor Vehicle Excise taxes. A detailed report of revenue collections is presented on last page of the attached report and will be reviewed in detail with the Budget and Finance Committee.

It should also be noted that the State issued a onetime local aid payment of \$155,000 after the budget was approved by the City Council in June. This additional distribution reduced the planned use of Stabilization Funds to balance the FY 2012 Budget.

A more detailed copy of the report is on file in the City Clerk's Office. A copy will also be provided to the Budget and Finance Committee for closer examination of expenditures and revenues within each department.

Please do not hesitate to contact me if you have any questions or need additional information concerning the attached report.

  
William B. Squillace  
City Auditor

# **City of Newburyport**



## **Mid- Year Budget Report**

**Fiscal Year 2012  
(July 1, 2010 – December 31, 2010)**

**Donna D. Holaday  
Mayor**

# FISCAL YEAR 2012 MID-YEAR BUDGET REPORT

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001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
<b>111 CITY COUNCIL</b>							
001	PERSONAL SERVICES	\$ 60,600.00	\$ -	\$ 60,600.00	\$ 30,300.03	\$ 30,299.97	50 %
002	PURCHASE OF SERVICES	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 3,802.41	\$ 197.59	95.1 %
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 64,600.00</b>	<b>\$ -</b>	<b>\$ 64,600.00</b>	<b>\$ 34,102.44</b>	<b>\$ 30,497.56</b>	<b>52.8 %</b>
<b>121 MAYOR'S DEPARTMENT</b>							
001	PERSONAL SERVICES	\$ 204,000.00	\$ -	\$ 204,000.00	\$ 103,079.73	\$ 100,920.27	50.5 %
002	PURCHASE OF SERVICES	\$ 14,100.00	\$ 5,000.00	\$ 19,100.00	\$ -	\$ 19,100.00	0 %
007	OTHER CHARGES & EXPENSES	\$ 13,500.00	\$ -	\$ 13,500.00	\$ 7,613.98	\$ 5,886.02	56.4 %
	<b>TOTAL MAYOR'S DEPARTMENT</b>	<b>\$ 231,600.00</b>	<b>\$ 5,000.00</b>	<b>\$ 236,600.00</b>	<b>\$ 110,693.71</b>	<b>\$ 125,906.29</b>	<b>46.8 %</b>
<b>129 GENERAL ADMINISTRATION</b>							
001	PERSONAL SERVICES	\$ 43,371.00	\$ -	\$ 43,371.00	\$ 20,332.00	\$ 23,039.00	46.9 %
002	PURCHASE OF SERVICES	\$ 156,200.00	\$ 5,750.00	\$ 161,950.00	\$ 63,796.29	\$ 98,153.71	39.4 %
004	SUPPLIES	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 3,705.94	\$ 1,794.06	67.4 %
007	OTHER CHARGES & EXPENSES	\$ 156,621.00	\$ -	\$ 156,620.50	\$ 113,510.13	\$ 43,110.37	72.5 %
	<b>TOTAL GENERAL ADMIN</b>	<b>\$ 361,692.00</b>	<b>\$ 5,750.00</b>	<b>\$ 367,441.50</b>	<b>\$ 201,344.36</b>	<b>\$ 166,097.14</b>	<b>54.8 %</b>

**135 AUDITOR'S DEPARTMENT**

001 PERSONAL SERVICES	\$	232,328.00	\$	-	\$	232,327.64	\$	118,533.38	\$	113,794.26	51 %
002 PURCHASE OF SERVICES	\$	36,750.00	\$	-	\$	36,750.00	\$	7,390.00	\$	29,360.00	20.1 %
004 SUPPLIES	\$	1,251.00	\$	-	\$	1,250.64	\$	776.09	\$	474.55	62.1 %
007 OTHER CHARGES & EXPENSES	\$	230.00	\$	-	\$	230.00	\$	225.00	\$	5.00	97.8 %
<b>TOTAL AUDITOR'S DEPART</b>	<b>\$</b>	<b>270,558.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>270,558.28</b>	<b>\$</b>	<b>126,924.47</b>	<b>\$</b>	<b>143,633.81</b>	<b>46.9 %</b>

**141 ASSESSORS DEPARTMENT**

001 PERSONAL SERVICES	\$	183,787.00	\$	-	\$	183,787.34	\$	93,730.49	\$	90,056.85	51 %
002 PURCHASE OF SERVICES	\$	22,650.00	\$	-	\$	22,650.00	\$	14,755.00	\$	7,895.00	65.1 %
004 SUPPLIES	\$	3,600.00	\$	-	\$	3,600.00	\$	2,185.84	\$	1,414.16	60.7 %
<b>TOTAL ASSESSORS DEPART</b>	<b>\$</b>	<b>210,037.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>210,037.34</b>	<b>\$</b>	<b>110,671.33</b>	<b>\$</b>	<b>99,366.01</b>	<b>52.7 %</b>

**145 TREASURER'S DEPARTMENT**

001 PERSONAL SERVICES	\$	266,609.00	\$	-	\$	266,609.00	\$	131,668.18	\$	134,940.82	49.4 %
002 PURCHASE OF SERVICES	\$	52,550.00	\$	-	\$	52,550.00	\$	13,275.10	\$	39,274.90	25.3 %
004 SUPPLIES	\$	4,075.00	\$	-	\$	4,075.00	\$	2,923.89	\$	1,151.11	71.8 %
007 OTHER CHARGES & EXPENS	\$	154,765.00	\$	-	\$	154,765.00	\$	39,648.91	\$	115,116.09	25.6 %
<b>TOTAL TREASURER'S DEPART</b>	<b>\$</b>	<b>477,999.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>477,999.00</b>	<b>\$</b>	<b>187,516.08</b>	<b>\$</b>	<b>290,482.92</b>	<b>39.2 %</b>



**151 INFO TECHNOLOGY DEPT**

001 PERSONAL SERVICES	\$	72,467.00	\$	-	\$	72,467.15	\$	36,140.19	\$	36,326.96	49.9 %
002 PURCHASE OF SERVICES	\$	105,372.00	\$	432,832.00	\$	538,203.56	\$	457,296.35	\$	80,907.21	85 %
004 SUPPLIES	\$	1,600.00	\$	-	\$	1,600.00	\$	83.09	\$	1,516.91	5.2 %
<b>TOTAL INFO TECH DEPT</b>	<b>\$</b>	<b>179,439.00</b>	<b>\$</b>	<b>432,832.00</b>	<b>\$</b>	<b>612,270.71</b>	<b>\$</b>	<b>493,519.63</b>	<b>\$</b>	<b>118,751.08</b>	<b>80.6 %</b>

**161 CITY CLERK'S DEPARTMENT**

001 PERSONAL SERVICES	\$	183,115.00	\$	-	\$	183,115.00	\$	91,557.57	\$	91,557.43	50 %
002 PURCHASE OF SERVICES	\$	8,750.00	\$	-	\$	8,750.00	\$	7,771.77	\$	978.23	88.8 %
<b>TOTAL CITY CLERK'S DEPART</b>	<b>\$</b>	<b>191,865.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>191,865.00</b>	<b>\$</b>	<b>99,329.34</b>	<b>\$</b>	<b>92,535.66</b>	<b>51.8 %</b>

**163 BOARD OF REGISTRARS**

001 PERSONAL SERVICES	\$	4,000.00	\$	-	\$	4,000.00	\$	1,999.83	\$	2,000.17	50 %
007 OTHER CHARGES & EXPENSES	\$	30,597.00	\$	9,000.00	\$	39,597.00	\$	35,754.40	\$	3,842.60	90.3 %
<b>TOTAL BOARD OF REGISTRARS</b>	<b>\$</b>	<b>34,597.00</b>	<b>\$</b>	<b>9,000.00</b>	<b>\$</b>	<b>43,597.00</b>	<b>\$</b>	<b>37,754.23</b>	<b>\$</b>	<b>5,842.77</b>	<b>86.6 %</b>

**165 LICENSE COMMISSION**

001 PERSONAL SERVICES	\$	5,340.00	\$	-	\$	5,340.00	\$	1,950.00	\$	3,390.00	36.5 %
007 OTHER CHARGES & EXPENSES	\$	1,500.00	\$	-	\$	1,500.00	\$	-	\$	1,500.00	0 %
<b>TOTAL LICENSE COMMISSION</b>	<b>\$</b>	<b>6,840.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>6,840.00</b>	<b>\$</b>	<b>1,950.00</b>	<b>\$</b>	<b>4,890.00</b>	<b>28.5 %</b>

**182 PLANNING & DEVELOPMENT**

001 PERSONAL SERVICES	\$	239,327.00	\$	11,163.00	\$	250,490.41	\$	115,748.98	\$	134,741.43	46.2 %
002 PURCHASE OF SERVICES	\$	8,000.00	\$	-	\$	8,000.00	\$	-	\$	8,000.00	0 %
004 SUPPLIES	\$	5,758.00	\$	-	\$	5,758.00	\$	3,223.52	\$	2,534.48	56 %
<b>TOTAL PLANNING &amp; DEVEL</b>	<b>\$</b>	<b>253,085.00</b>	<b>\$</b>	<b>11,163.00</b>	<b>\$</b>	<b>264,248.41</b>	<b>\$</b>	<b>118,972.50</b>	<b>\$</b>	<b>145,275.91</b>	<b>45 %</b>

**191 LEGAL DEPARTMENT**

002 PURCHASE OF SERVICES	\$	70,000.00	\$	-	\$	70,000.00	\$	19,850.55	\$	50,149.45	28.4 %
<b>TOTAL LEGAL DEPARTMENT</b>	<b>\$</b>	<b>70,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>70,000.00</b>	<b>\$</b>	<b>19,850.55</b>	<b>\$</b>	<b>50,149.45</b>	<b>28.4 %</b>

**210 POLICE DEPARTMENT**

001 PERSONAL SERVICES	\$	2,808,108.00	\$	61,100.00	\$	2,869,208.00	\$	1,480,745.21	\$	1,388,462.79	51.6 %
002 PURCHASE OF SERVICES	\$	164,866.00	\$	1,000.00	\$	165,866.00	\$	73,877.96	\$	91,988.04	44.5 %
004 SUPPLIES	\$	65,600.00	\$	15,000.00	\$	80,600.00	\$	45,599.85	\$	35,000.15	56.6 %
007 OTHER CHARGES & EXPENSES	\$	9,448.00	\$	-	\$	9,448.00	\$	2,663.27	\$	6,784.73	28.2 %
008 CAPITAL OUTLAY	\$	47,300.00	\$	13,500.00	\$	60,800.00	\$	47,142.21	\$	13,657.79	77.5 %
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$</b>	<b>3,095,322.00</b>	<b>\$</b>	<b>90,600.00</b>	<b>\$</b>	<b>3,185,922.00</b>	<b>\$</b>	<b>1,650,028.50</b>	<b>\$</b>	<b>1,535,893.50</b>	<b>51.8 %</b>

**220 FIRE DEPARTMENT**

001 PERSONAL SERVICES	\$	2,806,206.00	\$	59,167.00	\$	2,865,373.00	\$	1,422,087.95	\$	1,443,285.05	49.6 %
002 PURCHASE OF SERVICES	\$	149,444.00	\$	4,920.00	\$	154,364.00	\$	52,263.99	\$	102,100.01	33.9 %
004 SUPPLIES	\$	52,379.00	\$	-	\$	52,379.00	\$	14,809.03	\$	37,569.97	28.3 %
007 OTHER CHARGES & EXPENSES	\$	4,663.00	\$	-	\$	4,663.00	\$	1,722.00	\$	2,941.00	36.9 %
008 CAPITAL OUTLAY	\$	6,425.00	\$	-	\$	6,425.00	\$	2,452.00	\$	3,973.00	38.2 %
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$</b>	<b>3,019,117.00</b>	<b>\$</b>	<b>64,087.00</b>	<b>\$</b>	<b>3,083,204.00</b>	<b>\$</b>	<b>1,493,334.97</b>	<b>\$</b>	<b>1,589,869.03</b>	<b>48.4 %</b>

**241 BUILDING DEPARTMENT**

001 PERSONAL SERVICES	\$	133,012.00	\$	-	\$	133,012.01	\$	68,463.42	\$	64,548.59	51.5 %
002 PURCHASE OF SERVICES	\$	1,325.00	\$	-	\$	1,325.00	\$	91.44	\$	1,233.56	6.9 %
<b>TOTAL BUILDING DEPARTMENT</b>	<b>\$</b>	<b>134,337.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>134,337.01</b>	<b>\$</b>	<b>68,554.86</b>	<b>\$</b>	<b>65,782.15</b>	<b>51 %</b>

**291 EMERGENCY MANAGEMENT**

001 PERSONAL SERVICES	\$	12,500.00	\$	-	\$	12,500.00	\$	6,250.00	\$	6,250.00	50 %
002 PURCHASE OF SERVICES	\$	10,000.00	\$	-	\$	10,000.00	\$	1,316.13	\$	8,683.87	13.2 %
004 SUPPLIES	\$	2,250.00	\$	-	\$	2,250.00	\$	217.45	\$	2,032.55	9.7 %
007 OTHER CHARGES & EXPENSES	\$	2,750.00	\$	-	\$	2,750.00	\$	-	\$	2,750.00	0 %
<b>TOTAL EMERGENCY MANAGE</b>	<b>\$</b>	<b>27,500.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>27,500.00</b>	<b>\$</b>	<b>7,783.58</b>	<b>\$</b>	<b>19,716.42</b>	<b>28.3 %</b>

**292 ANIMAL CONTROL**

001 PERSONAL SERVICES	\$	28,783.00	\$	-	\$	28,783.00	\$	11,961.03	\$	16,821.97	41.6 %
002 PURCHASE OF SERVICES	\$	3,740.00	\$	6,200.00	\$	9,940.00	\$	2,775.33	\$	7,164.67	27.9 %
004 SUPPLIES	\$	2,290.00	\$	-	\$	2,290.00	\$	602.19	\$	1,687.81	26.3 %
TOTAL ANIMAL CONTROL	\$	34,813.00	\$	6,200.00	\$	41,013.00	\$	15,338.55	\$	25,674.45	37.4 %

**293 PARKING CLERK DEPART**

001 PERSONAL SERVICES	\$	46,041.00	\$	-	\$	46,041.00	\$	23,103.91	\$	22,937.09	50.2 %
TOTAL PARKING CLERK DEPART	\$	46,041.00	\$	-	\$	46,041.00	\$	23,103.91	\$	22,937.09	50.2 %

**300 SCHOOL DEPARTMENT**

002 PURCHASE OF SERVICES	\$	21,902,865.00	\$	-	\$	21,902,865.00	\$	9,093,333.47	\$	12,809,531.53	41.5 %
TOTAL SCHOOL DEPARTMENT	\$	21,902,865.00	\$	-	\$	21,902,865.00	\$	9,093,333.47	\$	12,809,531.53	41.5 %

**399 WHITTIER VO TECH SCHOOL**

002 PURCHASE OF SERVICES	\$	328,294.00	\$	-	\$	328,294.00	\$	164,148.00	\$	164,146.00	50 %
TOTAL WHITTIER VO TECH SCH	\$	328,294.00	\$	-	\$	328,294.00	\$	164,148.00	\$	164,146.00	50 %

**421 PUBLIC SERVICES DEPARTMENT**

001 PERSONAL SERVICES	\$	1,031,730.00	\$	-	\$	1,031,730.07	\$	482,792.84	\$	548,937.23	46.8 %
002 PURCHASE OF SERVICES	\$	347,150.00	\$	-	\$	347,150.00	\$	195,676.70	\$	151,473.30	56.4 %
004 SUPPLIES	\$	168,250.00	\$	90,000.00	\$	258,250.00	\$	164,198.15	\$	94,051.85	63.6 %
008 CAPITAL OUTLAY	\$	60,000.00	\$	283,700.00	\$	343,700.00	\$	342,331.28	\$	1,368.72	99.6 %
TOTAL PUBLIC SERVICES DEPT	\$	1,607,130.00	\$	373,700.00	\$	1,980,830.07	\$	1,184,998.97	\$	795,831.10	59.8 %

**423 SNOW & ICE**

001 PERSONAL SERVICES	\$	85,000.00	\$	-	\$	85,000.00	\$	7,077.70	\$	77,922.30	8.3 %
002 PURCHASE OF SERVICES	\$	85,000.00	\$	-	\$	85,000.00	\$	40,060.71	\$	44,939.29	47.1 %
TOTAL SNOW & ICE	\$	170,000.00	\$	-	\$	170,000.00	\$	47,138.41	\$	122,861.59	27.7 %

**510 HEALTH DEPARTMENT**

001 PERSONAL SERVICES	\$	234,618.00	\$	2,750.00	\$	237,368.00	\$	122,213.87	\$	115,154.13	51.5 %
002 PURCHASE OF SERVICES	\$	1,120,519.00	\$	27,500.00	\$	1,148,019.00	\$	477,890.06	\$	670,128.94	41.6 %
004 SUPPLIES	\$	4,000.00	\$	-	\$	4,000.00	\$	821.38	\$	3,178.62	20.5 %
007 OTHER CHARGES & EXP	\$	2,000.00	\$	-	\$	2,000.00	\$	38.00	\$	1,962.00	1.9 %
TOTAL HEALTH DEPARTMENT	\$	1,361,137.00	\$	30,250.00	\$	1,391,387.00	\$	600,963.31	\$	790,423.69	43.2 %

<b>541 COUNCIL ON AGING</b>						
<hr/>						
001 PERSONAL SERVICES	\$	176,142.00	\$	-	\$	176,142.00 \$ 89,057.86 \$ 87,084.14 50.6 %
002 PURCHASE OF SERVICES	\$	18,900.00	\$	-	\$	18,900.00 \$ 9,492.51 \$ 9,407.49 50.2 %
004 SUPPLIES	\$	4,500.00	\$	-	\$	4,500.00 \$ - 100 %
008 CAPITAL OUTLAY	\$	-	\$	1,300.00	\$	- \$ 1,300.00 0 %
<b>TOTAL COUNCIL ON AGING</b>	<b>\$</b>	<b>199,542.00</b>	<b>\$</b>	<b>1,300.00</b>	<b>\$</b>	<b>200,842.00 \$ 103,050.37 \$ 97,791.63 51.3 %</b>
<b>542 YOUTH SERVICES</b>						
<hr/>						
001 PERSONAL SERVICES	\$	100,675.00	\$	8,000.00	\$	108,675.00 \$ 56,947.05 \$ 51,727.95 52.4 %
002 PURCHASE OF SERVICES	\$	8,800.00	\$	-	\$	8,800.00 \$ 2,950.00 \$ 5,850.00 33.5 %
007 OTHER CHARGES & EXPENSES	\$	51,250.00	\$	16,060.00	\$	67,310.00 \$ 38,593.51 \$ 28,716.49 57.3 %
<b>TOTAL YOUTH SERVICES</b>	<b>\$</b>	<b>160,725.00</b>	<b>\$</b>	<b>24,060.00</b>	<b>\$</b>	<b>184,785.00 \$ 98,490.56 \$ 86,294.44 53.3 %</b>
<b>543 VETERANS' DEPARTMENT</b>						
<hr/>						
001 PERSONAL SERVICES	\$	44,070.00	\$	-	\$	44,070.46 \$ 22,182.79 \$ 21,887.67 50.3 %
002 PURCHASE OF SERVICES	\$	3,500.00	\$	-	\$	3,500.00 \$ 307.14 \$ 3,192.86 8.8 %
007 OTHER CHARGES & EXPENSES	\$	150,000.00	\$	20,000.00	\$	170,000.00 \$ 116,190.39 \$ 53,809.61 68.3 %
<b>TOTAL VETERANS' DEPT</b>	<b>\$</b>	<b>197,570.00</b>	<b>\$</b>	<b>20,000.00</b>	<b>\$</b>	<b>217,570.46 \$ 138,680.32 \$ 78,890.14 63.7 %</b>

<b>610 LIBRARY DEPARTMENT</b>									
-----									
001 PERSONAL SERVICES	\$	956,457.00	\$	3,900.00	\$	960,357.00	\$	474,623.87	\$ 485,733.13 49.4 %
002 PURCHASE OF SERVICES	\$	293,233.00	\$	4,000.00	\$	297,233.00	\$	222,783.35	\$ 74,449.65 75 %
<b>TOTAL LIBRARY DEPARTMENT</b>	<b>\$</b>	<b>1,249,690.00</b>	<b>\$</b>	<b>7,900.00</b>	<b>\$</b>	<b>1,257,590.00</b>	<b>\$</b>	<b>697,407.22</b>	<b>\$ 560,182.78 55.5 %</b>
<b>630 PARKS COMMISSION</b>									
-----									
001 PERSONAL SERVICES	\$	25,000.00	\$	-	\$	25,000.00	\$	12,086.40	\$ 12,913.60 48.3 %
002 PURCHASE OF SERVICES	\$	21,970.00	\$	10,150.00	\$	32,120.00	\$	25,988.90	\$ 6,131.10 80.9 %
004 SUPPLIES	\$	5,000.00	\$	12,100.00	\$	17,100.00	\$	1,031.84	\$ 16,068.16 6 %
<b>TOTAL PARKS COMMISSION</b>	<b>\$</b>	<b>51,970.00</b>	<b>\$</b>	<b>22,250.00</b>	<b>\$</b>	<b>74,220.00</b>	<b>\$</b>	<b>39,107.14</b>	<b>\$ 35,112.86 52.7 %</b>
<b>710 DEBT EXCLUSION</b>									
-----									
009 DEBT SERVICE	\$	1,010,235.00	\$	-	\$	1,010,235.00	\$	145,642.26	\$ 864,592.74 14.4 %
<b>TOTAL DEBT EXCLUSION</b>	<b>\$</b>	<b>1,010,235.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,010,235.00</b>	<b>\$</b>	<b>145,642.26</b>	<b>\$ 864,592.74 14.4 %</b>
<b>720 ORDINARY DEBT SERVICE</b>									
-----									
009 DEBT SERVICE	\$	1,096,126.00	\$	-	\$	1,096,126.00	\$	508,812.73	\$ 587,313.27 46.4 %
<b>TOTAL ORDINARY DEBT SERVICE</b>	<b>\$</b>	<b>1,096,126.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,096,126.00</b>	<b>\$</b>	<b>508,812.73</b>	<b>\$ 587,313.27 46.4 %</b>

<b>911 RETIREMENT BOARD</b>									
-----									
001 PERSONAL SERVICES	\$	3,242,404.00	\$	-	\$	3,242,404.00	\$	3,242,404.00	100 %
<b>TOTAL RETIREMENT BOARD</b>	\$	<b>3,242,404.00</b>	\$	<b>-</b>	\$	<b>3,242,404.00</b>	\$	<b>-</b>	<b>100 %</b>
<b>912 WORKERS' COMPENSATION</b>									
-----									
001 PERSONAL SERVICES	\$	54,604.00	\$	-	\$	54,604.00	\$	-	100 %
<b>TOTAL WORKERS' COMP</b>	\$	<b>54,604.00</b>	\$	<b>-</b>	\$	<b>54,604.00</b>	\$	<b>-</b>	<b>100 %</b>
<b>913 UNEMPLOYMENT CLAIMS</b>									
-----									
001 PERSONAL SERVICES	\$	40,000.00	\$	-	\$	40,000.00	\$	3,550.99	8.9 %
<b>TOTAL UNEMPLOYMENT CLAIMS</b>	\$	<b>40,000.00</b>	\$	<b>-</b>	\$	<b>40,000.00</b>	\$	<b>3,550.99</b>	<b>8.9 %</b>
<b>914 INSURANCE GROUP</b>									
-----									
001 PERSONAL SERVICES	\$	7,712,905.00	\$	-	\$	7,712,905.00	\$	4,102,947.29	46.8 %
<b>TOTAL INSURANCE GROUP</b>	\$	<b>7,712,905.00</b>	\$	<b>-</b>	\$	<b>7,712,905.00</b>	\$	<b>4,102,947.29</b>	<b>46.8 %</b>
<b>942 STABILIZATION OUTLAY</b>									
-----									
007 OTHER CHARGES & EXPENSES	\$	5,000.00	\$	-	\$	5,000.00	\$	5,000.00	0 %
<b>TOTAL STABILIZATION OUTLAY</b>	\$	<b>5,000.00</b>	\$	<b>-</b>	\$	<b>5,000.00</b>	\$	<b>5,000.00</b>	<b>0 %</b>
<b>TOTAL GENERAL FUND</b>	\$	<b>49,099,640.00</b>	\$	<b>1,104,092.00</b>	\$	<b>50,203,731.78</b>	\$	<b>24,533,062.47</b>	<b>48.9 %</b>



ENTERPRISE FUNDS	ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
<b>450 WATER DEPARTMENT</b>						
-----						
001 PERSONAL SERVICES	\$ 1,963,106.00	\$ -	\$ 1,963,106.25	\$ 1,007,395.68	\$ 955,710.57	51.3 %
002 PURCHASE OF SERVICES	\$ 717,649.00	\$ 6,000.00	\$ 723,649.00	\$ 230,296.50	\$ 493,352.50	31.8 %
004 SUPPLIES	\$ 222,700.00	\$ -	\$ 222,700.00	\$ 70,966.46	\$ 151,733.54	31.9 %
007 OTHER CHARGES & EXPENSES	\$ 63,276.00	\$ -	\$ 63,276.00	\$ 46,300.67	\$ 16,975.33	73.2 %
008 CAPITAL OUTLAY	\$ 295,000.00	\$ -	\$ 295,000.00	\$ 62,793.83	\$ 232,206.17	21.3 %
009 DEBT SERVICE	\$ 758,733.00	\$ -	\$ 758,733.33	\$ 246,606.44	\$ 512,126.89	32.5 %
<b>TOTAL WATER DEPARTMENT</b>	<b>\$ 4,020,465.00</b>	<b>\$ 6,000.00</b>	<b>\$ 4,026,464.58</b>	<b>\$ 1,664,359.58</b>	<b>\$ 2,362,105.00</b>	<b>41.3 %</b>
<b>440 SEWER DEPARTMENT</b>						
-----						
001 PERSONAL SERVICES	\$ 1,834,707.00	\$ -	\$ 1,834,707.27	\$ 951,511.42	\$ 883,195.85	51.9 %
002 PURCHASE OF SERVICES	\$ 1,296,985.00	\$ -	\$ 1,296,984.95	\$ 355,640.41	\$ 941,344.54	27.4 %
004 SUPPLIES	\$ 336,960.00	\$ -	\$ 336,960.00	\$ 111,389.65	\$ 225,570.35	33.1 %
007 OTHER CHARGES & EXPENSES	\$ 16,350.00	\$ -	\$ 16,350.00	\$ 15,823.00	\$ 527.00	96.8 %
008 CAPITAL OUTLAY	\$ 924,120.00	\$ -	\$ 924,120.00	\$ 67,864.80	\$ 856,255.20	7.3 %
009 DEBT SERVICE	\$ 1,316,067.00	\$ -	\$ 1,316,067.30	\$ 451,470.78	\$ 864,596.52	34.3 %
<b>TOTAL SEWER DEPARTMENT</b>	<b>\$ 5,725,190.00</b>	<b>\$ -</b>	<b>\$ 5,725,189.52</b>	<b>\$ 1,953,700.06</b>	<b>\$ 3,771,489.46</b>	<b>34.1 %</b>

## 295 HARBORMASTER DEPARTMENT

001 PERSONAL SERVICES	\$	222,035.00	\$	-	\$	222,035.00	\$	114,507.25	\$	107,527.75	51.6 %
002 PURCHASE OF SERVICES	\$	40,650.00	\$	-	\$	40,650.00	\$	10,417.29	\$	30,232.71	25.6 %
004 SUPPLIES	\$	17,500.00	\$	-	\$	17,500.00	\$	5,390.99	\$	12,109.01	30.8 %
007 OTHER CHARGES & EXPENSES	\$	5,305.00	\$	-	\$	5,305.00	\$	2,775.00	\$	2,530.00	52.3 %
008 CAPITAL OUTLAY	\$	39,000.00	\$	-	\$	39,000.00	\$	3,494.51	\$	35,505.49	9 %
009 DEBT SERVICE	\$	28,775.00	\$	-	\$	28,775.00	\$	1,450.00	\$	27,325.00	5 %
TOTAL HARBORMASTER DEPARTMENT	\$	353,265.00	\$	-	\$	353,265.00	\$	138,035.04	\$	215,229.96	39.1 %

# CITY OF NEWBURYPORT

## MID-YEAR BUDGET REVENUE REPORT - FY2012

(July 1, 2011 - December 31, 2011)

GENERAL FUND	ESTIMATED ANNUAL RECEIPTS	ACTUAL RECEIPTS JULY - DEC	PERCENT COLLECTED JULY - DEC	NOTES
Property Taxes	\$ 41,806,433.78	\$ 20,171,371.95	48%	On target- Greater portion of property taxes collected in 2nd half.
<b>Property Tax-Subtotal</b>	<b>\$ 41,806,433.78</b>	<b>\$ 20,171,371.95</b>	<b>48%</b>	
<b>Local Receipts</b>				
Motor Vehicle Excise	\$ 2,010,000.00	\$ 266,731.64	13%	Major commitments issued during 2nd half of year.
Other Excise (1)	\$ 192,000.00	\$ 153,879.71	80%	Above target, increased meals tax..
Penalties & Interest on Taxes & Excises	\$ 425,000.00	\$ 142,036.00	33%	Below target, greater portion collected in 2nd half.
Payment in Lieu of Taxes	\$ 40,000.00	\$ 36,954.00	0%	Payments come during 2nd half of year.
Fees (2)	\$ 41,000.00	\$ 34,007.90	92%	Above target.
Other Departmental Revenue (3)	\$ 63,000.00	\$ 30,389.50	48%	On target.
Licenses and Permits	\$ 650,000.00	\$ 197,696.38	30%	Below target, greater portion collected in 2nd half.
Fines and Forfeits (4)	\$ 80,000.00	\$ 7,748.85	10%	Below target.
Investment Income	\$ 70,000.00	\$ 31,117.51	45%	On target.
Miscellaneous Revenues- Recurring (5)	\$ 300,000.00	\$ 47,996.74	16%	On target. Major portion received in 2nd half.
Miscellaneous Revenues -Non Recur (6)	\$ 155,975.00	\$ 228,176.56	146%	Above target, FEMA payment.
<b>Local Receipts - Subtotal</b>	<b>\$ 4,026,975.00</b>	<b>\$ 1,176,734.79</b>	<b>29%</b>	On target, majority of receipts received during 2nd half of year.
<b>State Aid (net of offsets and charges)</b>				
Cherry Sheet	\$ 3,353,591.00	\$ 1,501,218.00	45%	
<b>State Aid - Subtotal</b>	<b>\$ 3,353,591.00</b>	<b>\$ 1,501,218.00</b>	<b>45%</b>	On target, not all state aid quarterly distributions are equal.
<b>TOTAL REVENUES - GENERAL FUND</b>	<b>\$ 49,186,999.78</b>	<b>\$ 22,849,324.74</b>	<b>46%</b>	On target, greater portion received in the 2nd half of year.
<b>ENTERPRISE FUNDS</b>	<b>ESTIMATED ANNUAL RECEIPTS</b>	<b>ACTUAL RECEIPTS JULY - DEC</b>	<b>PERCENT COLLECTED JULY - DEC</b>	<b>COMMENTS:</b>
Water Department	\$ 4,020,464.58	\$ 2,205,517.05	55%	Above target.
Sewer Department	\$ 5,725,189.52	\$ 2,813,764.86	49%	On target.
Harbormaster	\$ 353,265.00	\$ 140,769.65	40%	On target, 2nd half receipts are greater.

**NOTES:**

- 1 - Room tax, meals tax.
- 2 - Off duty fees, municipal liens, registry fees, tax tilles.
- 3 - Copies, recordings, zoning / ordinances, business certificates.
- 4 - Court fines, police fines.
- 5 - Med assist, medicaid D, urban redev, police incident /accid rpt, cell tower, ambul.
- 6 - Add State aid, health insur reln, FEMA,, non- exempt bond prem.

squillace 1.19.12

# CITY OF NEWBURYPORT

## RESERVE FUNDS FY2012 MID-YEAR BUDGET REPORT

FUND	BEGINNING BALANCE	TRANSFERS/ ADJUSTMENTS	Y-T-D EXPENDED	BALANCE MID-YEAR
FREE CASH	\$ 1,791,088	\$ -	\$ 573,976	\$ 1,217,112
STABILIZATION FUNDS				
General	\$ 2,427,754	\$ 46,210.00	\$ -	\$ 2,473,964
Capital Improvements	\$ 499,758	\$ (372,566.00)	\$ -	\$ 127,192
Budget Reserve	\$ 14,354	\$ -	\$ -	\$ 14,354
Equipment Repair / Replacement	\$ 747	\$ -	\$ -	\$ 747

# CITY OF NEWBURYPORT

## RESERVE FOR APPROPRIATION FUNDS-FY 2012 MID-YEAR REPORT

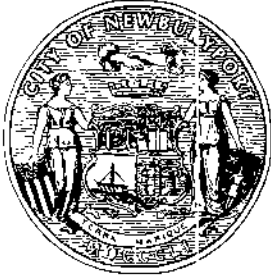
ACCOUNT NAME	ACCOUNT NUMBER	BEG. BAL	TRANS / ADJUST	YTD EXPENDED	BALANCE MID-YEAR
RSV APPR DPW GASOLINE	2722-000-421-00-000-00000-10400	\$ 118,719.12	\$ 107,656.37	\$ 90,000.00	\$ 136,375.49
RSV APPR ASR SVC FEE	2724-000-141-00-000-00000-10400	\$ 210.00	\$ 159.00	\$ -	\$ 369.00
RSV APPR WETLAND PROTECTN FND	2731-000-182-00-000-00000-10400	\$ 11,161.67	\$ 4,361.25	\$ 4,750.55	\$ 10,772.37
RSV APPR INSURANCE CLAIMS	2741-000-135-00-000-00000-10400	\$ 27,162.41	\$ 3,610.00	\$ 6,000.00	\$ 24,772.41
RSV APPR LIBRARY	2742-000-610-00-000-00000-10400	\$ 44,969.22	\$ 11,309.73	\$ 14,822.04	\$ 41,456.91
RSV APPR HLH SOLID WASTE FEES	2747-000-510-00-000-00000-10400	\$ 177,213.80	\$ 38,023.78	\$ 27,500.00	\$ 187,737.58
RSV APPR GREEN INITIATIVES	2755-000-121-00-000-00000-10400	\$ 366,538.60	\$ -	\$ 3,700.00	\$ 362,838.60
<b>TOTAL</b>				\$ 764,322.36	\$

# CITY OF NEWBURYPORT

## REVOLVING FUNDS-FY 2012 MID-YEAR REPORT

ACCOUNT NAME	ACCOUNT NUMBER	BEG. BALANCE	TRANS / ADJUST	YTD EXPENDED	BALANCE MID-YEAR
REV ZBDIBD EMGOMEEROMG SVC	2801-000-182-00-000-00000-10400	\$ 46,294.46	\$ 41,046.47	\$ 38,446.97	\$ 48,893.96
REV COUNCIL ON AGING	2802-000-541-00-000-00000-10400	\$ 19,619.77	\$ 14,382.40	\$ 11,687.74	\$ 22,314.43
REV RECREATION SERVICES	2803-000-542-00-000-00000-10400	\$ 68,737.77	\$ 71,981.74	\$ 100,133.38	\$ 40,586.13
REV HISTORICAL COMMISSION FD	2804-000-182-00-000-00000-10400	\$ 4,117.08	\$ 1,000.00	\$ -	\$ 5,117.08
REV GIS	2805-000-182-00-000-00000-10400	\$ 73.95	\$ -	\$ -	\$ 73.95
REV WIRE INSPECTION FEES	2806-000-241-00-000-00000-10400	\$ 34,369.91	\$ 29,252.00	\$ 20,138.46	\$ 43,483.45
REV PLUMBING INSPECT FEES	2807-000-241-00-000-00000-10400	\$ 12,776.73	\$ 16,050.00	\$ 11,330.37	\$ 17,496.36
REV GAS INSPECTION FEES	2808-000-241-00-000-00000-10400	\$ 18,072.54	\$ 13,861.00	\$ 14,163.04	\$ 17,770.50
REV DISABILITIES COMMISSION	2809-000-921-00-000-00000-10400	\$ 3,384.92	\$ 256.90	\$ -	\$ 3,641.82
REV SE BRANCH MAINT	2810-000-610-00-000-00000-10400	\$ 8,238.44	\$ 15,820.35	\$ 1,888.99	\$ 22,169.80
REV NBPT MD SCH DROP IN CTR	2811-000-542-00-000-00000-10400	\$ 16,188.87	\$ 19,985.00	\$ 17,222.29	\$ 18,951.58
REV TEMNP VENDOR PERMITS	2812-000-421-00-000-00000-10400	\$ 16,935.07	\$ 6,330.00	\$ 7,646.00	\$ 15,619.07
REV PLANNING & ZONING	2813-000-182-00-000-00000-10400	\$ 20,791.55	\$ 9,871.50	\$ 11,656.24	\$ 19,006.81
REV ANIMAL CONTROL OFFICER	2817-000-292-00-000-00000-10400	\$ 9,284.41	\$ 2,225.00	\$ 330.80	\$ 11,178.61
REV VETERANS REVOLVING FUND	2836-000-543-00-000-00000-10400	\$ 2,408.02	\$ 165.00	\$ 668.00	\$ 1,905.02
REV REGIONAL HEALTH SERVICES	2838-000-510-00-000-00000-10400	\$ 10,142.05	\$ -	\$ 10,142.05	\$ -
REV DOWNTOWN PAID PARKING	2839-000-161-00-000-00000-10400	\$ 72,591.40	\$ 374,039.29	\$ 196,455.86	\$ 250,174.83
REV CITY HALL REVOLVING	2840-000-121-00-000-00000-10400	\$ 10,120.40	\$ 10,742.05	\$ 19,231.02	\$ 1,631.43
<b>TOTAL</b>					<b>\$ 540,014.83</b>

**APPOINTMENTS  
FIRST READING**



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

APPOINTMENT #1  
JANUARY 30, 2012

JAN 18 A 9 01

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: January 17, 2012  
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Newburyport Redevelopment Authority. This term will expire on January 15, 2017.

Tom Salemi  
29 Oakland Street  
Newburyport, MA 01950



## *Reporter*

### **Boston Business Journal**

July 1997 – August 1998

### **The Daily News of Newburyport**

May 1993 – July 1997

### **The Haverhill Gazette**

May 1992 – May 1993

### **Cape Cod Newspapers**

May 1991 – May 1993

## **Education**

Boston University

BA, Journalism

## **Personal**

Married, two boys



**END OF CONSENT AGENDA**

**BEGINNING OF REGULAR AGENDA**

## COMMUNICATIONS



## CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

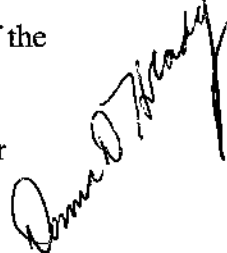
711 JAN 24 P 005

To: President and Members of the  
City Council

From: Donna D. Holaday, Mayor

Date: 1/24/12

Subject: Animal Control Shared Services Agreement



For the past several months I have explored opportunities to expand the City's animal control function. The City has experienced an increased demand for services and staff has been unable to find an internal solution would be both adequate and affordable. Newburyport has maintained an open dialogue with the Town of Newbury regarding the possibility of collaborating on the provision of certain municipal services. I believe we have found the perfect partner in the Town of Newbury and a great opportunity to share animal control services. Currently, the City of Newburyport employs one part time twenty (20) hour per week Animal Control Officer. The position is eligible for benefits and pursuant to the employment agreement can work a "self-adjusting" schedule. The current arrangement has proved to be inadequate and fails to meet the demand for service.

I am pleased to report that under the proposed agreement with the Town of Newbury, the City's Animal Control operation will be restructured as follows:

- Newbury will employ a part time Animal Control Officer who will serve as the Animal Control Supervisor under the new agreement and will report to the Director of Public Health in Newburyport and the Chief of Police in Newbury.
- Newburyport successfully negotiated with the Teamsters to have the current 20 hour per week position split into two 19 hour per week non-benefited positions. The cost of these two positions will not exceed the FY12 appropriation for the one former position. Furthermore, the City can anticipate a savings as high as \$12,000 in benefit costs. These positions will have **fixed** schedules that can be adjusted on a weekly basis depending on the need for service.
- All fees from impounded dogs that are taken in by either community will be paid to the City of Newburyport. The City anticipates a \$3,000-\$5,000 increase in revenue as a result of this agreement.

Pursuant to G.L. c. 40, sec. 4A authorizes the Mayor, as the City's chief executive officer, to execute this agreement. I, however, would like the City Council's vote of support before moving forward with this agreement. This agreement represents a perfect example of how two communities can work together to improve service delivery.

I thank you for your consideration and hope you join me in looking forward to working with the Town of Newbury.

**INTERMUNICIPAL AGREEMENT**  
**ANIMAL CONTROL OFFICER SERVICES**

This Intermunicipal Agreement (hereinafter "IMA"), dated \_\_\_\_\_, 2011, by and between the City of Newburyport, acting through its Mayor and City Council, 60 Pleasant Street, Newburyport, MA 01950 (hereinafter "Newburyport") and the Town of Newbury, acting by and through its Board of Selectmen, 25 High Road, Newbury, MA 01951 (hereinafter "Newbury"), is entered into in accordance with G.L. c. 40 §4A, upon the following terms and conditions:

WHEREAS, under the laws of the Commonwealth of Massachusetts, both Newburyport and Newbury presently employ an Animal Control Unit; and

WHEREAS, Newbury currently employs a part-time Animal Control Officer and Newburyport employs two part-time Animal Control Officers and maintains a fully operational animal kennel; and

WHEREAS, Newburyport and Newbury are desirous of making the most efficient use of city/town resources, while at the same maintaining sound city/town animal control services;

NOW THEREFORE, for good and valuable consideration, and the mutual promises set forth below, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **ANIMAL CONTROL OFFICER:** The Newbury Animal Control Officer will serve as Animal Control Supervisor for both Newburyport and Newbury.
2. **OPERATIONS:** The Animal Control Supervisor will report to the Director of Public Health in the City of Newburyport on a day to day basis or as required by the City of Newburyport for all duties associated with the City of Newburyport and the Animal Control Supervisor will report to the Chief of Police for the Town of Newbury on a day to day basis or as required by the Town of Newbury for all duties associated with the Town of Newbury.
  - a. The Town of Newbury will provide an Animal Control Supervisor who shall over see all Animal Control operations in both communities. The City of Newburyport will employ two part-time nineteen (19) hours per week Animal Control Officers who will work under the direction and supervision of the Animal Control Supervisor. All employees will perform their functions in accordance with the job description in the attached Addendum A. All animal control officers shall have the ability to perform services in both Newbury and Newburyport. The Animal Control Supervisor shall have the responsibility to coordinate all animal control

services for the two communities. The operational plan for performing such services shall be provided to both Newburyport and Newbury by the Animal Control Supervisor.

- b. Any performance evaluation of the Animal Control Supervisor shall be coordinated between the Director of Policy & Administration and Director of Public Health in Newburyport and the Town Administrator and Chief of Police in Newbury.
- c. The Animal Control Supervisor shall maintain the requisite records for both Newburyport and Newbury.
- d. The Animal Control Supervisor shall work with the Animal Control Officers to attend to as many inspections as possible. However, for those inspections which the Animal Control Supervisor or Officers are unable to attend, said inspections shall be, subject to appropriation, handled by a per-diem inspector. The Animal Control Supervisor may, again subject to appropriation, maintain such additional inspectors as needed to assist her/him with the responsibilities of the position.
- e. The Animal Control Supervisor shall make any and all financial and operational reports as required by the Office of the Mayor or Health Department in Newburyport or Town Administrator or Chief of Police in Newbury.
- f. Both Newburyport and Newbury will provide administrative support services to include (a) a dog license list; (b) letters of complaint; (c) fines issued, paid and unpaid; (d) 10 day notices; and (e) 21 day notices.

### 3. BUDGET:

- a. The Budget approved by the City of Newburyport is as follows for FY12:

Wages	\$28,783
Expenses	<u>\$ 6,730</u>
	\$34,813

- b. The Budget approved by the Town of Newbury is as follows for FY12:

Wages	\$20,984
Expenses	<u>\$ 2,000</u>
	\$22,984

- c. Both the City of Newburyport and Town of Newbury shall provide one automobile. The Animal Control Supervisor will manage the use of the automobiles provided by the communities. Each city/town shall be responsible for the registration and insurance costs of its vehicle. Each municipality shall be responsible for normal maintenance of its vehicles.
  - d. The annual operating budget as noted in this section will, subject to legislative appropriation, be adjusted annually based upon the recommendations of the Office of the Mayor and Town Administration.
  - e. The City of Newburyport shall collect all fees for boarding, adoption and other fees related to the use of the kennel and services provided by the Animal Control Department. The City of Newburyport shall incur all costs associated with the operation of the kennel.
4. **LIABILITY:** Each party shall maintain appropriate workers compensation insurance and general liability insurance covering the Animal Control Supervisor and Animal Control Officers while such personnel are performing their duties in the respective municipalities. For the purposes of liability insurance and workers compensation insurance coverage, the Animal Control Supervisor shall generally be considered an employee of the Town of Newbury during the performance of his/her duties and the Animal Control Officers shall be considered employees of the City of Newburyport during the performance of their duties. Each party hereto shall indemnify, defend, and hold the other harmless from and against any and all claims, demands, liabilities, actions, causes of actions, costs and expenses, including attorney's fees, arising out of the indemnifying party's breach of this Agreement or the negligence or misconduct of the indemnifying party, or the indemnifying party's agents or employees. To the extent that one party hereto directs the personnel of the other, the party so directing shall indemnify, defend, and hold the other harmless from and against any and all claims, demands, liabilities, actions, causes of actions, costs and expenses, including attorney's fees, arising out of actions or omissions resulting from such direction.
5. **TERM:** This Agreement shall take effect on the first day of calendar year 2012, January 1, 2012. This Agreement shall continue in effect for:
- a. no longer than twenty five (25) years or
  - b. until one of the parties hereto provides at least four (4) months notice prior to the start of a new fiscal year that they do not intend to participate in this agreement for the upcoming fiscal year ("Notice of Termination").
6. **DEFAULT:** Should any party hereunder fail to provide said Notice of Termination as set forth in section 5 (b) above, or fail to maintain the appropriate insurance as required hereunder or in any way terminate this agreement or fail to



pay any costs provided for herein when and as due as required herein, then that party shall be considered in default hereunder and shall be responsible to the other party such amounts due hereunder for the remainder of the fiscal year, as well as any and all attorneys fees, court costs and any other costs or damages which may be incurred by the other party as a consequence of such default.

**7. MISCELLANEOUS:**

- a. Amendment: This Agreement may only be amended or modified by written document signed by the Mayor and majority of the City Council in Newburyport and by the Town Administrator and Board of Selectmen in Newbury.
- b. Fiscal Year: The term Fiscal Year hereunder shall be as that term is defined by Massachusetts Governmental law.
- c. Governing Law: This Agreement shall be governed in accordance with the laws of the Commonwealth of Massachusetts and any dispute hereunder shall be directed to the appropriate court within Essex County.

THIS AGREEMENT entered into on the day first above written by:

The City of Newburyport  
By vote dated \_\_\_\_\_  
BY its City Council

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

The Town of Newbury  
By vote dated 1-10-2012  
BY its Board of Selectmen

Daniel C. Mills  
Joseph G. ...  
William R. ...  
Gregory Walker  
Chris ...

and its Mayor

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**APPOINTMENTS  
SECOND READING**

**MAYOR'S APPOINTMENTS**  
**January 30, 2012**  
**SECOND READING**

**Appointments**

- |                     |                              |                                       |               |
|---------------------|------------------------------|---------------------------------------|---------------|
| 1. Donna Conway     | 27 Marlboro St.              | Andrews Library Community Ctr Com     | Oct. 13, 2013 |
| 2. Kristian Zoeller | 115 Timber Swamp Rd, Hampton | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |

**Re-Appointments**

- |                        |                                   |                                       |               |
|------------------------|-----------------------------------|---------------------------------------|---------------|
| 3. Daniel Raycroft     | 11 Cushing St., Amesbury          | Assessor                              | Jan. 1, 2015  |
| 4. Gary Calderwood     | 3 Howard Street                   | Building Inspector                    | Jan. 15, 2015 |
| 5. Andrew R. Port      | 12 Central Pl, Saugus             | Director Planning & Development       | Jan. 31, 2014 |
| 6. David Zinck         | 6 Laurel Road                     | Electrical Inspector                  | Jan. 31, 2013 |
| 7. Enrico Caruso       | 34 Russet Hill Rd, Haverhill      | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 8. Francis F. Chaisson | 300 Merrimac Street               | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 9. Joseph Grande       | 52 Linwood Ave., Methuen          | Asst Harbormaster & Spec. Police Off. | Dec. 31, 2014 |
| 10. James Maranto      | 167 Harper Ridge Rd, E. Hampstead | Asst Harbormaster & Spec. Police Off  | Dec. 31, 2014 |
| 11. Philip Stern       | 271 Merrimac Street               | Asst Harbormaster & Spec. Police Off  | Dec. 31, 2014 |
| 12. David Willey       | 13 Devonshire Crossing, Lowell    | Asst harbormaster & Spec. Police Off  | Dec. 31, 2014 |

**In City Council January 9, 2012**

Motion to approve the Consent Agenda as amended by Councillor Cameron, seconded by Councillor Earls. 11 yes, so voted.

# ORDERS

## CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Date:  
January 30, 2012

### RESOLUTION ON SEABROOK STATION RELICENSING

**Whereas**, in May 2011, the Nuclear Regulatory Commission(NRC) reported that concrete degradation caused by an alkali-silica reaction had significantly weakened foundation structures at the Seabrook nuclear power plant; and

**Whereas**, the NRC has stated that such degradation has affected a safety structure at the plant; and

**Whereas**, the NRC admitted it did not know the extent and severity of the degradation throughout the plant's foundation where groundwater has saturated the concrete; and

**Whereas**, Seabrook Station is the only commercial reactor in the United States with confirmed structural concrete degradation affecting a safety structure; and

**Whereas**, in light of this condition, the NRC has notified all commercial reactors in the United States to search for similar concrete degradation due to alkali-silica reaction; and

**Whereas**, the Nuclear Regulatory Commission has the primary responsibility to regulate commercial nuclear reactor operations and protect public safety related to said operations;

**Therefore**, be it resolved that the Newburyport City Council request the Nuclear Regulatory Commission to take the following steps:

- Immediately halt all relicensing activities related to Seabrook Station;
- Conduct peer-reviewed studies of the reactor's ability to withstand seismic activity with compromised structural concrete, and publicly report the results of these studies;
- Fully investigate the causes of the unabated groundwater infiltration and resulting concrete degradation, and publicly report the results of such investigation;
- Devise a corrective action program to address both groundwater infiltration and concrete degradation throughout the facility;
- Require the owner and operator of Seabrook Station to take corrective measures to stop groundwater infiltration and related concrete degradation;
- Inspect and monitor the results of those corrective measures over a *sustained* (multiyear) period of time to ensure that corrective measures are effective;

- If, following corrective measures and sustained monitoring, the Nuclear Regulatory Commission determines that degradation of safety structures has not abated, that it suspend the license to operate Seabrook Station until safe operation of this reactor can be assured.

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Councillor Kathleen O'Connor Ives

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Councillor Edward C. Cameron

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Councillor Barry N. Connell

## **Background:**

As members of the Newburyport City Council, we have a responsibility to address public safety matters on behalf of the residents, visitors, and businesses in our community. Accordingly, we wish to inform the Nuclear Regulatory Commission (NRC) of our deep concern about current safety risks posed by the Seabrook nuclear power plant. *Specifically, we are concerned about significant degradation of concrete in the nuclear power plant structure due to unabated groundwater infiltration and the admission by the NRC that the full extent of this problem is unknown.*

It is of the utmost importance in the case of the Seabrook reactor that the NRC not relicense this facility based on an “aging management plan” submitted to and approved by the NRC. The scope and complexity of the corrective measures at Seabrook Station warrant that the reactor’s owner/operator repair the concrete and abate the groundwater infiltration before the NRC considers relicensing. *The NRC should not accept a paperwork promise to fix the plant as the basis of relicensing.*

The NRC should, instead, strengthen its oversight of Seabrook Station. We appreciate that the NRC inspection team reported the degradation to the public. We are, however, justifiably concerned that the groundwater infiltration and resulting structural concrete degradation have gone on *for years*—by the NRC’s own account—without being fully addressed.

The NRC has now described concrete degradation as “severe”, finding a twenty-two percent (22%) reduction in compression strength only halfway through the plant’s current operating license. Clearly, the processes leading to this degradation did not occur overnight. Thus, it is reasonable to expect the NRC to determine if on-site inspections have adhered to existing protocols in every respect and, further, to determine if the inspection protocols themselves are adequate. For the sake of safety and transparency, it is also reasonable to ask the NRC to distribute their findings to the public.

Our constituents know that a building is no stronger than its foundation. We, and many constituents, are concerned that the NRC and Seabrook’s owner/operator are rushing to relicense this nuclear power plant without first guaranteeing the long-term stability and safety of the facility. With 18 years left on the current license, there is absolutely no reason for the NRC to accelerate the relicensure process.

Our constituents deserve complete assurance that the significant problems the NRC has reported will not result in Seabrook’s sirens warning us to evacuate this great city.

Resolution Respectfully Submitted by,

Councilor Barry Connell

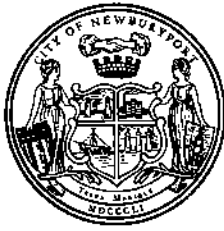
Councilor Kathleen O’Connor Ives

Councilor Edward Cameron



## **ORDINANCES**

## CITY OF NEWBURYPORT



IN CITY COUNCIL

**ORDERED:**

~~August 29,~~ <sup>Date:</sup> 2011

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-180	Resident Parking

**Add:**

*(g) (2) by adding the following streets or portions thereof to Zone 2*

Fruit Street, full length of street

Councillor Gregory D. Earls

**In City Council August 29, 2011**

Motion to refer to Public Safety by Councillor Earls, seconded by Councillor Cronin. Roll call vote, 11 yes. So voted.

**In City Council October 17, 2011**

Motion to remove from committee by Councillor Cronin, seconded by Councillor Jones. Motion to approve and order published by Councillor Cronin, seconded by Councillor Jones. Roll call vote, 11 yes. So voted.

**In City Council October 31, 2011**

Motion to approve by Councillor Earls, seconded by Councillor Herzog. Motion to table by Councillor Earls, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (Hutcheson). So voted.

**In City Council November 14, 2011**

Motion to remove from the table by Councillor Earls, seconded by Councillor Ives. So voted on a unanimous voice vote. Motion to table by Councillor Earls, seconded by Councillor Derrivan. So voted on a unanimous voice vote.

**In City Council November 28, 2011**

Motion to remove from table by Councillor Earls, seconded by Councillor Hutcheson. Motion to table by Councillor Earls, seconded by Councillor Herzog. So voted on a unanimous voice vote.

**In City Council December 12, 2011**

Motion to remove from table by Councillor Jones, seconded by Councillor Herzog. 9 yes, 1 no, 1 absent. Motion to table by Councillor Jones, seconded by Councillor Herzog. So voted on a unanimous voice vote.

**In City Council January 9, 2012**

Motion to remove from the table by Councillor Earls, seconded by Councillor Jones. 11 yes. Motion to table by Councillor Earls, seconded by Councillor Jones. 10 yes, 1 no (Cronin). So voted.

# CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

**ORDERED:**

**Date:**

January 30, 2012

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-180	Resident Parking

**Add:**

***(g) (2) by adding the following streets or portions thereof to Zone 2***

Harris Street between Green Street and State Street

\_\_\_\_\_  
Councillor Gregory D. Earls

# CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

**ORDERED:**

**Date:**

January 30, 2012

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-180	Resident Parking

**Add:**

*(g) (2) by adding the following streets or portions thereof to Zone 2*

Middle Street between Fair Street and Federal Street

\_\_\_\_\_  
Councillor Gregory D. Earls

## **COMMITTEE ITEMS**



# City of Newburyport

## FY 2012

### BUDGET TRANSFER REQUEST

Transfer #2  
January 9, 2012

2012 JAN -4 A 9:17

Department: Mayor/Police

Submitted by: Mayor Holaday

Date Submitted: 1/3/2012

#### Transfer From:

Account Name	General Fund - Free Cash	YTD Bal:	\$1,332,388.00
Account Number:	01-35900	Trans In:	\$0.00
Amount:	\$17,640.90	Trans Out:	\$458,700.00
Why are Funds Available:	<i>The Mass Dept of Revenue has certified Free Cash for FY2012. These funds are available for any legal purpose with the recommendation of the Mayor and a majority vote of the City Council.</i>		

#### Transfer To:

Account Name	Police - Salary of Officers	YTD Bal:	\$937,483.80
Account Number:	01210001-51142	Trans In:	\$0.00
Amount:	\$13,890.90	Trans Out:	\$10,090.93
Why are Funds Required:	<i>Transfer is required to fund the police unions contract. The new contract included a 2% salary increase for reaching department accreditation status.</i>		
Service Unit:			

#### Transfer To:

Account Name	Police - Clothing Allowance	YTD Bal:	2,000.00
Account Number:	01210001-51405	Trans In:	2,750.00
Amount:	\$3,750.00	Trans Out:	
Why are Funds Required:	<i>Transfer is required to fund the new police unions contract which included an annual increase in the clothing allowance of \$250 per officer.</i>		

#### Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/4/12  
Date: 1/4/12



**City of Newburyport**  
**FY 2012**  
**BUDGET TRANSFER REQUEST**

Transfer #3  
January 9, 2012

2012 JAN -4 A 10:21

**Department:** Mayor / Health

**Submitted by:** Mayor Holaday / Molly Ettenborough

**Date Submitted:** 1/3/2012

**Transfer From:**

Account Name	Green Initiatives REV APPR	YTD Bal:	\$ 366,538.60
Account Number:	2755-49700	Trans In:	\$ -
Amount:	\$64,109.00	Trans Out:	\$ -
Why are Funds Available:	<i>Funds are available for expenses associated with activities related to Green Initiatives throughout the city including energy saving equipment and personnel costs associated with the administration of energy saving and conservation activities.</i>		

**Transfer To:**

Account Name	Police - Equip Maintenance	YTD Bal:	\$ 9,616.53
Account Number:	01210002-52402	Trans In:	\$ -
Amount:	\$44,109.00	Trans Out:	\$ -
Why are Funds Required:	<i>Funds are required to help pay for the new HVAC system that was installed in the Newburyport Police Station.</i>		

**Transfer To:**

Account Name	Health - Sal. Energy/Recycle Coordin.	YTD Bal:	\$ 8,846.12
Account Number:	01510001-51160	Trans In:	\$ -
Amount:	\$20,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>Funds are required to pay a portion of the Energy/Recycle Coordinator's salary.</i>		

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

1/9/12  
BHG  
EL  
BL  
AN

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/3/12  
Date: 1/3/12



# City of Newburyport

## FY 2012

### BUDGET TRANSFER REQUEST

TO: VICE  
CHAIRMAN  
CITY COUNCIL  
FROM: MAYOR  
DATE: 1/3/12

2012 JAN -4 A 10:21

Department: Mayor

Submitted by: Mayor Holaday

Date Submitted: 1/3/2012

#### Transfer From:

Account Name	General Fund - Free Cash	YTD Bal:	\$ 1,332,388.00
Account Number:	01-35900	Trans In:	\$ -
Amount:	\$10,000.00	Trans Out	\$ 458,700.00
Why are Funds Available:	<i>The Mass Dept of Revenue has certified Free Cash for FY 2012. These funds are available for any legal purpose with the recommendation of the Mayor and a majority vote of the City Council.</i>		

#### Transfer To:

Account Name	NBPT Tree Committee Fund	YTD Bal:	\$ -
Account Number:	2929- 49700	Trans In:	\$ -
Amount:	\$10,000.00	Trans Out	\$ -
Why are Funds Required:	<i>The mission of the Newburyport Tree Committee is to monitor the condition of City trees and to carry out activities related to new tree plantings and tree maintenance. This appropriation will ensure that scheduled spring plantings and tree maintenance will be successfully carried out.</i>		

#### Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	\$ -
Amount:		Trans Out	\$ -
Why are Funds Required:			

BH  
EL  
BC  
AN

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/3/12  
Date: 1/3/12





**City of Newburyport**  
**FY 2012**  
**BUDGET TRANSFER REQUEST**

**Department:** POLICE DEPARTMENT

**Submitted by:** Thomas Howard, Marshal

**Date Submitted:** 12/19/2011

**Transfer From:**

Account Name	Salary of Officers	YTD Bal:	\$ 1,080,154.70
Account Number:	01210001-51142	Trans In:	\$ 36,100.00
Amount:	\$1,260.00	Trans Out:	\$ 45,440.93

*The amount required in this account at year-end will depend on the actual dates new police officers are hired to fill two positions which will be vacant due to retirements. As a result, additional funding could be required before the end of FY 2012.*

**Transfer To:**

Account Name	Police - Capital Improvements MIS	YTD Bal:	\$ 1,297.41
Account Number:	01210008-58501	Trans In:	\$ -
Amount:	\$1,260.00	Trans Out:	\$ -

*A transfer is requested into this account for technical support to the city's new computer system that was unforeseen in our original budget.*

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	

BRF  
EL  
DW  
A1

**Transfer To:**

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor  
William B. Squillace, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*William B. Squillace*

Date: 1/3/12  
Date: 1/3/12

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 17, 2011

**AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED ZONING ORDINANCE OF THE CITY OF NEWBURYPORT**

Be it ordained by the City Council of the City of Newburyport as follows:

**Zoning Ordinance Amendment:**

**Section III-C: Zoning Map**

THAT the Zoning Map of said Zoning Ordinance entitled "Zoning Map of the City of Newburyport" be amended pursuant to Section III-D "Changes to Zoning Map" such that the B1 Zone on Storey Avenue be enlarged to include the following two (2) parcels in their entirety:

Parcel 1: Assessors Map ID: 109-4  
Address: 81 Storey Avenue  
ESRD Book/Page: 07006/0664  
Owner: Gerald E. Swofford  
Current Zoning District: R-2  
Proposed Zoning District: B-1

Parcel 2: Assessors Map ID: 109-5  
Address: 83 Storey Avenue  
ESRD Book/Page: 15942/0475  
Owner: Gerald E. Swofford  
Current Zoning District: R-2  
Proposed Zoning District: B-1

Councillor Brian P. Derrivan

**In City Council October 17, 2011**

Motion to refer to Planning & Development by Councillor Ives, seconded by Councillor Jones. So voted on a unanimous voice vote.

**In City Council November 14, 2011**

Motion to remove by Councillor Connell, seconded by Councillor Derrivan. Motion to approve by Councillor Connell, seconded by Councillor Derrivan. Roll call vote 6 yes, 5 no (Cameron, Cronin, Herzog, Hutcheson, Ives). Needs 2/3 vote. Motion failed.