

CITY COUNCIL MEETING AGENDA v.1

CITY COUNCIL CHAMBERS

November 9, 2015

7:00 PM

Discontinue Belcher Street Hearing

7:30 PM

(Name Plates & Sound Check)

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS**
- 5. PUBLIC COMMENT**
- 6. MAYOR'S UPDATE**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

October 26, 2015

(Approve)

8. TRANSFERS – NONE

9. COMMUNICATIONS

- 1. Phat Cabbie Transportation Taxi License Application** (L&P)
- 2. Letter from Greater Nbpt Chamber of Commerce support single tax rate** (B&F)
- 3. Letter from Commission for Diversity and Tolerance** (N&CS)
- 4. Mayor memo regarding Health Ins. Benefit for City Councillors and School Committee** (B&F)
- 5. Letter Nbpt Youth Hockey League Tag Day downtown City sidewalks Nov. 21, 2015** (PS)
- 6. Supplemental Information on Tax Classification and Tax Rate Orders submitted 10/26/15** (B&F)
- 7. Notification of the Board Of Health appointment of new Health Director** (R&F)

10. APPOINTMENTS – First Reading

APPOINTMENTS

- | | | | |
|----------------------------|------------------------------|--|---------------------|
| 1. Peter M. Blaiwas | 61 Pleasant St., #717 | Commission on Diversity & Tolerance | Dec. 1, 2018 |
|----------------------------|------------------------------|--|---------------------|

RE-APPOINTMENTS

- | | | | |
|-------------------------------|----------------------------|---|----------------------|
| 2. Susan Chase | 44 Oak Street | Emma Andrews Branch Library Commission | Oct. 30, 2016 |
| 3. Elizabeth L. Watson | 53 Warren St. # 314 | Emma Andrews Branch Library Commission | Oct. 30, 2016 |
| 4. Elizabeth Valeriani | 29 Oak St. | Emma Andrews Branch Library Commission | Oct. 30, 2016 |
| 5. Aine G. Ellrott | 43 Purchase St. | Emma Andrews Branch Library Commission | Oct. 30, 2016 |
| 6. Donna Conway | 27 Marlboro St. | Emma Andrews Branch Library Commission | Oct. 30, 2016 |
| 7. Stephen J. Moore | 10 N. Atkinson St. | Conservation Commission | Dec. 1, 2018 |

END OF CONSENT AGENDA

REGULAR AGENDA

11. COMMUNICATIONS

- 8. LATE FILE – Mayor's Communication**

12. APPOINTMENTS – 2nd Reading - NONE

13. ORDERS

- 1. TABLED Order Discontinue portion of Belcher's Street**
- 2. Order License Contractor Street Occupancy Northern Drill Services, Inc.**

14. ORDINANCES

1. 2nd Reading Amend ORD Ch 12-6 Public Trees
2. 2nd Reading Amend ORD Ch 12-9 Sidewalks
3. 2nd Reading Amend ORD Ch 13 Div 4 Stop Intersections
4. 2nd Reading Amend ORD Ch 13 Div 5 Turning lanes
5. 2nd Reading Amend ORD Ch 13 Div 6 Add section 166

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014
2. Amend ORD Ch. 2 Section 2-45 City Council Salary *05/12/2014
3. Amend ORD Ch. 2 Section 2-61A School Committee Salary *05/12/2014
4. Letter from Hope Church regarding Master Box fee *11/10/2014
5. Statement re: Human Resources Dependent Audit *08/10/2015
6. Mayor/Planning & Dev. Gen'l Fd Free Cash \$40,000 to Master Plan Update *10/13/2015
7. Loan Order intermodal transit parking facility \$630,300 *10/13/2015
8. Mayor memo regarding Material Weakness - Cash Reconciliation *10/26/2015
9. Tax Classification Order *10/26/2015
10. Tax Rate Order *10/26/2015
11. LATE FILE Order Senior Center Rental Fees *10/26/2015
12. LATE FILE Order Revolving Fund Senior Center *10/26/2015

General Government

In Committee:

1. Letter re: Health Insurance Benefit *05/11/2015
2. Changes to City Hall Rental Application and Rules of Use *09/15/2015
3. Create Ch. 2-2.5 City Flag *09/15/2015

Joint Education

In Committee:

1. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014

License & Permits

In Committee:

1. Movable Sign Application Newburyport Brewing Company *02/10/2014
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas *04/28/2014
3. Letter regarding transient vendor licensing *06/30/2014
4. Regulations *08/10/2015

Neighborhoods and City Services

In Committee:

1. Amend Ch11 Parks and Recreation (COTW) *08/10/2015
2. Order Portion of Belcher Street for disposition *10/13/2015

Planning & Development

In Committee:

1. Letter from Newburyport Preservation Trust *03/31/2014
2. First Refusal to Purchase Lot 8 Low Street *01/12/2015
3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change" *01/12/2015
4. Amend Zoning VIII-D Sign regulations *09/15/2015
5. Amend Zoning XI-I Glare *09/15/2015
6. Amend Ch. 2-116 Planning Board Established, membership, appointment *09/15/2015
7. Amend Ch. 2-119 Planning Board Members to serve without pay; powers and duties *09/15/2015

Public Safety

In Committee:

- | | |
|---|-------------|
| 1. London Livery request for valet parking at 38 State Street | *04/27/2015 |
| 2. Order regarding Signs | *05/26/2015 |
| 3. Amend ORD Ch. 13 Article IV Div 6 Sec. 13-175 2 hr No. Atkinson | *06/29/2015 |
| 4. Letter regarding condition of Dove Street | *07/13/2015 |
| 5. Amend Ch. 3-2 Disposal of Animal Waste | *09/15/2015 |
| 6. Amend Ch. 13-136 Designated Stop Intersections | *09/15/2015 |
| 7. Amend Ch. 13-168 Parking Restricted on Certain Streets | *09/15/2015 |
| 8. Amend Ch. 13-180 Resident Parking | *09/15/2015 |
| 9. Amend Ch. 13-168 Parking Restricted on Pauline Street | *09/15/2015 |
| 10. Amend ORD Ch. 13-181 Parking Lots Waterfront Trust Lot | *09/28/2015 |
| 11. Amend ORD Ch. 13-181 Parking Lots Green Street Lot Police Vehicles | *09/28/2015 |
| 12. Amend ORD Ch. 13-168 Parking restricted on certain streets (COTW) | *10/13/2015 |
| 13. Amend ORD Ch. 9-158 Business prohibited between certain hours | *10/13/2015 |
| 14. Special Event Application Newburyport River Run ½ Marathon & 5k June 12, 2016 | *10/26/2015 |
| 15. Snow & Ice Plan 2015-16 | *10/26/2015 |
| 16. Amend ORD Ch. 13-179 Handicapped Parking on Franklin Street | *10/26/2015 |
| 17. Amend ORD Ch. 13 -171 Service Zone 153-155 State Street | *10/26/2015 |

Public Utilities Committee

In Committee:

- | | |
|--|-------------|
| 1. Sum. Rep. from Environmental Ptners on Wastewater Trtmnt Fac. & Odor Controls & COW | *09/28/2015 |
|--|-------------|

Rules Committee

16. GOOD OF THE ORDER

17. ADJOURNMENT

**PUBLIC HEARING
APPLICATION AND NOTICE**

BMW 328xi 2007 - Alpine white, 4 wheel drive, only 79,000 miles. Beige interior, excellent condition. New headlights, new wipers, new tires, new oil gasket, new battery. Up to date on oil & filter. No major accidents. \$14,000. Call (978) 777-0471. 10 am to 7 pm.

Legals

CITY OF AMESBURY

Millennium Engineering has submitted a **Special Permit - Cluster Residential Application** to permit one additional single family home on the locus property as required under the Amesbury Zoning Bylaw, Section V paragraph D. The proposed project is located at 94 South Hampton Road, Amesbury, MA. The Amesbury Planning Board will hold a public hearing on the proposed project at the Amesbury City Hall on **Monday, October 26, 2015 at 7:00 p.m.**

A copy of the application may be viewed in the City Clerk's office during regular business hours.

David Frick

Planning Board Chair

NT - 10/12, 10/19/15

Commonwealth of

Massachusetts

The Trial Court

Probate and Family

Court Department

Essex Division

Docket No. ES15P2333EA

In the Estate of:

DIANA MARIE QUINN-KRITZ

Late of Salisbury

In the County of ESSEX

Date of Death 05/13/15

NOTICE OF PETITION FOR

APPOINTMENT OF

PUBLIC ADMINISTRATOR

To all persons interested in the above captioned estate and to the **TREASURER AND RECEIVER GENERAL** of said COMMONWEALTH, a petition has been presented, praying that **ROY F. GELINEAU, JR.** of **BEVERLY** in the County of **ESSEX**, public administrator, be appointed administrator of said estate to serve with surety.

IF YOU DESIRE TO OBJECT THERETO, YOU OR YOUR ATTORNEY MUST FILE A WRITTEN APPEARANCE IN SAID COURT AT SALEM ON OR BEFORE TEN O'CLOCK IN THE FORENOON (10:00 AM) ON OCTOBER 26, 2015.

WITNESS: HON. MARY ANNE SAHAGIAN, ESQUIRE, First Justice of said Court at SALEM this Seventeenth day of August, 2015.

Pamela Casey O'Brien

Register of Probate

NT - 10/19/15

The Newburyport Zoning Board of Appeals will hold a public hearing on an application filed by Ethan and Christina Manning for property owned by Ethan and Christina Manning, located at **31 Howard Street** in the B3 district, indicated as Assessor's map and parcel 64-31-A, and registered at the Essex County South Registry of Deeds as book and page 30374-0580. The hearing will be held at City Hall, 60 Pleasant Street, Newburyport, MA on **10/27/2015 at 7:15 p.m.** at which time all interested parties will be heard. The request is made under Newburyport's Zoning Ordinance Sections IX-B Special Permit for Non-Conformities, X-D Permits, X-H-3 Powers of the Board, X-H-5 Appeals, X-H-6 Variances, X-H-7 Special Permits, and X-I Repetitive Petitions and Withdrawal. The applicant seeks all necessary approvals, permits, Special Permits, Special Permits for Non-Conformities, Variances, Use Variances, and/or Appeals on the following request: reconstruct pre-existing non-conforming garage in same footprint.

File information is available in the Office of Planning and Development, City Hall, 60 Pleasant Street, Newburyport, MA. (978) 465-4400. NT - 10/12, 10/19/15

NOTICE OF A PUBLIC HEARING

The Newburyport Zoning Board of Appeals will hold a public hearing on an application filed by Ayoub Engineering for Sunoco, LLC for property owned by Sunoco LLC d/o KE Andrews & Co., located at **59 Storey Avenue** in the B1 district, indicated as Assessor's map and parcel 43-10, and registered at the Essex County South Registry of Deeds as Doc. # 558258. The hearing will be held at City Hall, 60 Pleasant Street, Newburyport, MA on **10/27/2015 at 7:15 p.m.** at which time all interested parties will be heard. The request is made under Newburyport's Zoning Ordinance Sections IX-B Special Permit for Non-Conformities, X-D Permits, X-H-3 Powers of the Board, X-H-5 Appeals, X-H-6 Variances, X-H-7 Special Permits, and X-I Repetitive Petitions and Withdrawal. The applicant seeks all necessary approvals, permits, Special Permits, Special Permits for Non-Conformities, Variances, Use Variances, and/or Appeals on the following request: replace six (6) canopy signs.

File information is available in the Office of Planning and Development, City Hall, 60 Pleasant Street, Newburyport, MA. (978) 465-4400. NT - 10/12, 10/19/15

port, MA on **10/27/2015 at 7:15p.m.** at which time all interested parties will be heard. The request is made under Newburyport's Zoning Ordinance Sections IX-B Special Permit for Non-Conformities, X-D Permits, X-H-3 Powers of the Board, X-H-5 Appeals, X-H-6 Variances, X-H-7 Special Permits, and X-I Repetitive Petitions and Withdrawal. The applicant seeks all necessary approvals, permits, Special Permits, Special Permits for Non-Conformities, Variances, Use Variances, and/or Appeals on the following request: reconstruct pre-existing non-conforming garage in same footprint.

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NOTICE OF CITY COUNCIL HEARING ON A PARTIAL DISCONTINUANCE OF BELOCHER STREET

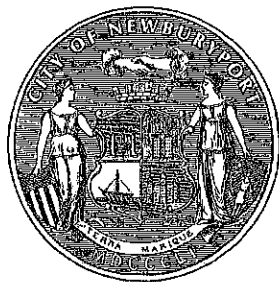
Notice is hereby given pursuant to Massachusetts General Laws (M.G.L.) Chapter 82, Section 32A (Abandonment of Municipal Ways), that the Newburyport City Council will hold a Public Hearing on Monday, November 9, 2015 at 7:00 p.m. in the City Council Chambers at City Hall, 60 Pleasant Street, Newburyport, MA 01950.

The purpose of the Public Hearing is as follows:

1. To hear testimony and comment from interested persons relative to the proposed permanent discontinuance (abandonment) of a portion of the Belcher Street Right-of-Way. Said portion of the Right-of-Way is a vacant (unimproved) portion of the land as shown on a plan, a copy of which is on file with the City Clerk, entitled "Discontinuance Exhibit," dated June 1, 2015, prepared by Winter GEO LLC, as shown on the plan as "Area of Discontinuance," and discontinues as part of said public way all land lying within the above described boundaries of said Belcher Street as specified as being discontinued on said Plan.

In accordance with M.G.L. Chapter 82, Section 32A, this portion of Belcher Street will be declared abandoned and unused for ordinary travel and the Council is expected to determine that the common convenience and necessity no longer requires this portion of the public way to be maintained in a condition reasonably safe and convenient for travel.

NT - 10/19/15



CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

RICHARD B. JONES

CITY CLERK

October 15, 2015

Dear Property Owner,

Notice is hereby given that a Public Hearing will be held on the abandonment of a portion of Belcher Street. Said hearing will be held on Monday, November 9, 2015 at 7:00 pm in City Council Chambers located in City Hall, 60 Pleasant Street, Newburyport, MA 01950. At that time, all interested parties will have an opportunity to be heard.

A copy of the plan and a copy of the Notice of the Hearing are enclosed.

Thanks,

Richard B. Jones

City Clerk

City of Newburyport

60 Pleasant Street

Newburyport, MA

978.465.4407

rjones@cityofnewburyport.com



CITY OF NEWBURYPORT



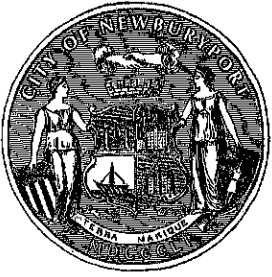
**NOTICE OF CITY COUNCIL HEARING
ON A PARTIAL DISCONTINUANCE OF BELCHER STREET**

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In accordance with M.G.L. Chapter 82, Section 32A, this portion of Belcher Street will be declared abandoned and unused for ordinary travel and the Council is expected to determine that the common convenience and necessity no longer requires this portion of the public way to be maintained in a condition reasonably safe and convenient for travel.



CITY OF NEWBURYPORT

OFFICE OF THE ASSESSOR

DANIEL RAYCROFT
CITY ASSESSOR

NEWBURYPORT CITY HALL
60 PLEASANT STREET
NEWBURYPORT, MA 01950

TEL: 978-465-4403

FAX: 978-462-8495

WWW.CITYOFNEWBURYPORT.COM

October 15, 2015

TO: Richard Jones, City Clerk

FROM: Board of Assessors

RE: Belcher Street

The attached are the abutters to the above described location:

Daniel Raycroft

71/ 32/ / /
COLE WAYNE A
FRANCINE T/E
46 SPOFFORD ST
NEWBURYPORT, MA 01950

71/ 36/ / /
BEAUPARLANT JASON
KRISTIN T/E
3 BELCHER ST
NEWBURYPORT, MA 01950

71/ 37/ / /
LEONARD JAMES T
ANN M J/T
4 BELCHER ST
NEWBURYPORT, MA 01950

71/ 38/ / /
CHASE TODD M
KATHLEEN O T/E
2 BELCHER ST
NEWBURYPORT, MA 01950

112/ 3/ / /
CITY OF NEWBURYPORT
WATER DEPARTMENT
60 PLEASANT ST
NEWBURYPORT, MA 01950

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES v.1
CITY COUNCIL CHAMBERS
October 26, 2015

7:15 PM

TAX CLASSIFICATION HEARING

Council President O'Brien called the meeting to order at 7:15 pm. He instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Eigerman, Heartquist, Herzog, Kinsey, Tontar, Vogel, O'Brien. 10 present, 1 absent (Giunta).

Ann Ormond, president of the Greater Newburyport Chamber of Commerce spoke in favor of keeping the rate "1". The hearing was closed at 7:20pm.

7:30 PM

Council President O'Brien called the meeting to order at 7:30 pm. A moment of silence was held for Paul Duggan, husband of Newburyport Police Officer Nora Duggan, Brian Sullivan, former Registrar of Voters, Charlotte McLaughlin, Ward 1 Polling Warden. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Eigerman, Giunta, Heartquist, Herzog, Kinsey, Tontar, Vogel and O'Brien. 10 present, 1 absent (Giunta).

1. **LATE FILES** – Communication #4 Mayor's Update, Communication #5 Block Party, Order #4 Senior Center Fees, Order #5 Revolving Fund and two Neighborhood & City Services committee items

Motion to waive the rules and accept the late file items by Councillor Cameron, seconded by Councillor Tontar. So voted.

2. **PUBLIC COMMENT**

- | | | |
|-------------------------|---------------|--------------------|
| 1. Ann Ormond/M. Clancy | 38 R Merrimac | Tax Classification |
| 2. Megan Taffel | 19 Woodland | Block Party |

3. **MAYOR'S UPDATE**

The Mayor gave an update.

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

4. **APPROVAL OF MINUTES**

October 13, 2015

(Approved)

5. **TRANSFERS - NONE**

6. **COMMUNICATIONS**

1. Special Event Application Newburyport River Run ½ Marathon & 5k June 12, 2016 (PS)
2. Mayor memo regarding Material Weakness - Cash Reconciliation (B&F)
3. Snow & Ice Plan 2015-16 (PS)

7. **APPOINTMENTS – First Reading - None**

END OF CONSENT AGENDA

Motion to approve the Consent Agenda by Councillor Cameron, seconded by Councillor Vogel. So voted.

REGULAR AGENDA

8. **COMMUNICATIONS**

4. **LATE FILE** – Mayor's Communication

Motion to approve by Councillor Herzog, seconded by Councillor Heartquist. So voted.

5. LATE FILE – Block Party Application, Guild Street, October 17, 2015

Motion to declare an emergency preamble by Councillor Tontar, seconded by Councillor Connell. 9 yes, 1 no (Cronin), 1 absent (Giunta). Motion to receive and file by Councillor Cameron, seconded by Councillor Giunta. So voted.

9. APPOINTMENTS – 2nd Reading

APPOINTMENTS - Tabled

1. Ann Dykes 12 Munroe Street Parks Commission April 1, 2018

Motion to remove by Councillor Herzog, seconded by Councillor Heartquist. So voted. Motion to approve by Councillor Herzog, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

APPOINTMENTS

2. Stephen B. Sawyer 15 Collins Street Community Preservation Act Committee Nov.1, 2018

Motion to approve by Councillor Connell, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

10. ORDERS

1. TABLED Order Discontinue portion of Belcher's Street

Motion to remove by Councillor Connell, seconded by Councillor Heartquist. So voted. Motion to table by Councillor Connell, seconded by Councillor Heartquist. So voted.

2. Tax Classification Order

Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Cameron. So voted.

3. Tax Rate Order

Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Vogel. So voted.

4. LATE FILE Order Senior Center Rental Fees

Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Vogel. So voted.

5. LATE FILE Order Revolving Fund Senior Center

Motion to refer to Budget & Finance by Councillor Heartquist, seconded by Councillor Tontar. So voted.

11. ORDINANCES

1. 2nd Reading Amend ORD 15-32 Taxi Licenses

Motion to approve by Councillor Heartquist, seconded by Councillor Kinsey. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

2. Amend ORD Ch. 13-179 Handicapped Parking on Franklin Street

Motion to refer to Public Safety by Councillor Heartquist, seconded by Councillor Herzog. So voted.

3. Amend ORD Ch. 13 -171 Service Zone 153-155 State Street

Motion to refer to Public Safety by Councillor Eigerman, seconded by Councillor Cameron. So voted.

12. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014

2. Amend ORD Ch. 2 Section 2-45 City Council Salary *05/12/2014

3. Amend ORD Ch. 2 Section 2-61A School Committee Salary *05/12/2014

4. Letter from Hope Church regarding Master Box fee *11/10/2014

5. Statement re: Human Resources Dependent Audit *08/10/2015

6. Mayor/Planning & Dev. Gen'l Fd Free Cash \$40,000 to Master Plan Update *10/13/2015

7. Accept Gift of \$5,000 from Nbpt Mothers and Families Club for Inn St. Fountain Restoration *10/13/2015

Motion to remove by Councillor Tontar, seconded by Councillor Herzog. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Herzog. So voted.

8. Loan Order intermodal transit parking facility \$630,300 *10/13/2015

9. Loan Order for remodeling of former Central Fire Station \$400,000 *10/13/2015

Motion to remove by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Connell. 9 yes, 1 recused (Eigerman), 1 absent (Giunta). So voted.

General Government

In Committee:

1. Letter re: Health Insurance Benefit *05/11/2015
2. Changes to City Hall Rental Application and Rules of Use *09/15/2015
3. Create Ch. 2-2.5 City Flag *09/15/2015

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1. Movable Sign Application Newburyport Brewing Company *02/10/2014
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas *04/28/2014
3. Letter regarding transient vendor licensing *06/30/2014
4. Regulations *08/10/2015

Neighborhoods and City Services

In Committee:

1. Amend Ch11 Parks and Recreation (COTW) *08/10/2015
2. Amend Ch. 12-9 Maintenance of City Owned Sidewalks *09/15/2015

Motion to remove by Councillor Connell, seconded by Councillor Kinsey. So voted. Motion to amend by Councillor Eigerman, seconded by Councillor Cronin. 8 yes, 2 no (Herzog, Tontar), 1 absent (Giunta). So voted. Motion to approve 1st reading as amended and order published by Councillor Connell, seconded by Councillor Kinsey. Roll call vote, 9 yes, 1 no (Herzog), 1 absent (Giunta). So voted.

3. Amend Ch. 12-181 Protection of Public Trees *09/15/2015

Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to approve 1st reading and order published by Councillor Connell, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

Planning & Development

In Committee:

1. Letter from Newburyport Preservation Trust *03/31/2014
2. First Refusal to Purchase Lot 8 Low Street *01/12/2015
3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change" *01/12/2015
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8. Amend Ch. 13-180 Resident Parking *09/15/2015
9. Amend Ch. 13-168 Parking Restricted on Pauline Street *09/15/2015
10. Special Event Application Loco Sports, Inc. ½ marathon Nov. 15, 2015 *09/28/2015

Motion to remove by Councillor Cronin, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Cronin, seconded by Councillor Herzog. So voted.

11. Special Event Application Ladies Night out Run Dec. 12, 2015 *09/28/2015
Motion to remove by Councillor Cronin, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Cronin, seconded by Councillor Tontar. So voted.

12. Amend ORD Ch. 13-181 Parking Lots Waterfront Trust Lot *09/28/2015

13. Amend ORD Ch. 13-181 Parking Lots Green Street Lot Police Vehicles *09/28/2015

14. Amend ORD Ch. 13-168 Parking restricted on certain streets (COTW) *10/13/2015

15. Amend ORD Ch. 13 Div 5 Turning Lanes *10/13/2015

16. Amend ORD Ch. 13 Div 6 Stopping, Standing and Parking Add Section 166 *10/13/2015

17. Amend ORD Ch. 13 Div 4 Stop Intersections Add Sections 136-138 *10/13/2015

Motion to remove collectively 15, 16, 17 by Councillor Cronin, seconded by Councillor Cameron. So voted.

Motion to approve collectively 15, 16, 17 for 1st reading and order published by Councillor Cronin, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

18. Amend ORD Ch. 9-158 Business prohibited between certain hours *10/13/2015

Public Utilities Committee

Councillor Herzog stated that there would be a meeting on Monday Oct. 19th of the Public Utilities committee and Committee of the Whole with the Water and Sewer commission at the Sewer plant.

In Committee:

1. Sum. Rep. from Environmental Ptners on Wastewater Trtmt Fac. & Odor Controls & COW *09/28/2015

Rules Committee

13. GOOD OF THE ORDER

Councillor O'Brien said that he was a mystery reader at the Bresnahan School.

Clerk Jones reminded everyone to go out and vote on Tuesday November 3, 2015 from 7am to 8pm.

14. ADJOURNMENT

Motion to adjourn by Councillor Cameron, seconded by Councillor Tontar at 8:30pm. So voted.

TRANSFERS

COMMUNICATIONS



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

CITY OF NEWBURYPORT
VEHICLES FOR HIRE
BUSINESS OWNERS'S APPLICATION

2015 OCT 23 A 9:13

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: HARVEY First: CRYSTAL Middle Initial: L
Address: 21 N. END BLVD City: SALISBURY State: MA Zip: 01952
Phone Number: (978) 512-0502 Message or work phone: () SAME
Driver's License Number: 545791742 State: MA Expiration Date: 11/15
572802708

BUSINESS INFORMATION:

Business Name: PHOTOCAR TRANSPORTATION Business Phone Number: (978) 512-0502
Business Address: 21 N. END BLVD City: SALISBURY State: MA Zip: 01952
Business Mailing Address: SAME City: — State: — Zip: —
Number of vehicles to be operated under this permit: 1 (one)

FOR EACH VEHICLE, PLEASE LIST

Reg. # 688D Expires: 11/15 Year: 2005 Make: DODGE Model: CARAVAN
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____

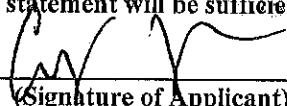
VEHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

INSURANCE INFORMATION:

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall not be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.


(Signature of Applicant)

Date: 10-16-15

Official Use Only

Office of the City Clerk

Initial Application Fee \$ _____ Date Received _____ By _____

Date sent to Police Department _____ New ☐ Renewal ☐

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # _____ License Plate#: _____ VIN# _____ ☐ Approved ☐ Denied

Comments: _____

Cab # _____ License Plate#: _____ VIN# _____ ☐ Approved ☐ Denied

Comments: _____

Cab# _____ License Plate#: _____ VIN# _____ ☐ Approved ☐ Denied

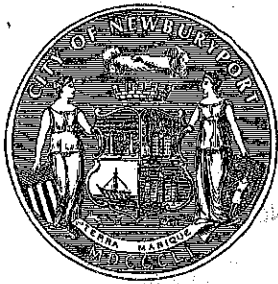
Comments: _____

Cab# _____ License Plate#: _____ VIN# _____ ☐ Approved ☐ Denied

Comments: _____

Cab # _____ License Plate#: _____ VIN# _____ ☐ Approved ☐ Denied

Comments: _____



CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

RICHARD B. JONES

CITY CLERK

APPLICATION FOR TAXI DRIVER LICENSE

NAME Crystal Harry

ADDRESS 21 Worth End Blvd. 2nd Flr.

CITY Salisbury STATE MA ZIP 01952

*SOCIAL SECURITY # 001-50-808 DATE BIRTH 11/5/72 ** (REQUIRED)

LICENSE# AND EXPIRATION DATE S 72802708 11-5-15

COMPANY EMPLOYED BY Phat Cabbie Trans. LLC

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES () NO ☒ IF SO, WHEN? _____

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES () NO ☒ IF SO, WHEN? _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES () NO ☒ IF SO, WHEN? _____

SIGNATURE Cyr N DATE 10-16-15

Do not write below this line

DATE APPROVED _____ LICENSE# _____

FEE PAID _____ DATE ISSUED _____

CITY CLERK/ ASST. CITY CLERK

Sec. 15-32. - Fees and terms for permits/licenses.

All permits and licenses granted under this chapter shall continue and remain in full force and effect for a period from the first day of January each year until midnight on the 31st of December of the year in which said permit or license was granted.

- (1) The fee for a permit shall be fifty dollars (\$50.00) each year or any part of a year for each taxicab payable in advance of the application for a permit.
- (2) The fee for a license shall be twenty-five dollars (\$25.00) per year or any part of a year.
- (3) The fee for restoration of any permit that has been suspended or revoked shall be fifty dollars (\$50.00).

(Ord. of 9-11-06)

Sec. 15-33. - Permit/license suspension or revocation and hearing.

The city council shall have the authority to suspend or revoke any permit or license issued pursuant to this article in the event that the commission finds that the permittee or licensee has violated any provision of the ordinance.

Prior to the suspension or revocation of any permit or license, the city council shall notify the affected permittee or licensee of the pending suspension or revocation and the reason therefore. The city council shall also provide the affected permittee or licensee with a reasonable opportunity to be heard by the city council prior to the suspension or revocation.

(Ord. of 9-11-06)

Sec. 15-34. - Application for renewal of permit or licenses.

All applications for renewal of permits or licenses must be filed with the city clerk no later than the first day of November of any year in order to keep the renewal privilege. The city clerk may issue renewal permits or licenses at any time thereafter.

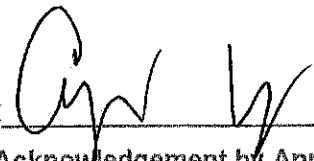
(Ord. of 9-11-06)

Sec. 15-43. - Operator's license to be displayed.

Each operator of any taxicab shall keep his/her taxi operator's license which shall contain a clear photograph of the operator in a conspicuous place and in plain view of the passengers.

(Ord. of 9-11-06)

SIGNATURE



Acknowledgement by Applicant

DATE:

10-16-15

MASSACHUSETTS

DRIVER'S
LICENSE

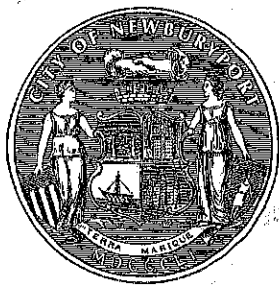
12-02-2010 NONE S72802708

11-05-2015 11-05-1972

HARVEY
CRYSTALL

21A NORTH END BLVD
SALISBURY, MA 01952

5 DO 12-03-2010 Rev 07-16-2009



CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

RICHARD B. JONES

CITY CLERK

APPLICATION FOR TAXI DRIVER LICENSE

NAME DAVID W CROSS JR

ADDRESS 21 NORTHMAN BLVD

CITY SALISBURY STATE MA ZIP 01952

*SOCIAL SECURITY # OR- 58- 3660 DATE BIRTH 7/ 21/ 69 ** (REQUIRED)

LICENSE# AND EXPIRATION DATE S 45281742 - 07/18

COMPANY EMPLOYED BY PMT CABIN TRANSPORTATION

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES () NO ☒ IF SO, WHEN? _____

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES ☒ NO () IF SO, WHEN? 2013? Amesbury / SPEEDING

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES ☒ NO () IF SO, WHEN? 2011-

SIGNATURE

DATE

10/16/15

Do not write below this line

DATE APPROVED _____

LICENSE# _____

FEE PAID _____

DATE ISSUED _____

CITY CLERK/ ASST. CITY CLERK

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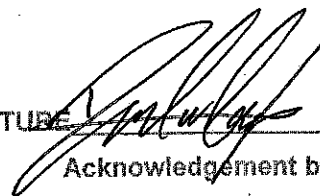
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(Ord. of 9-11-06)

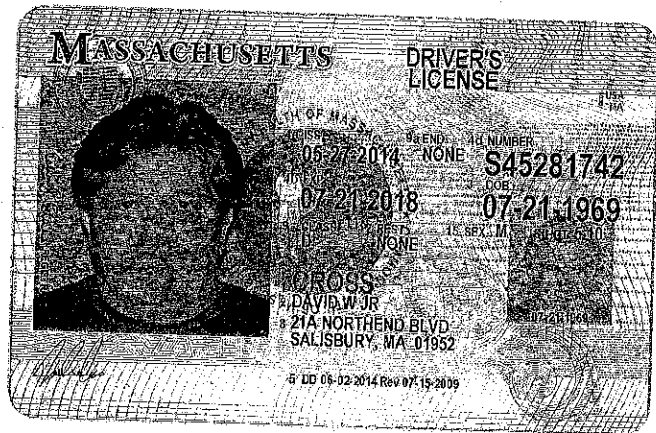
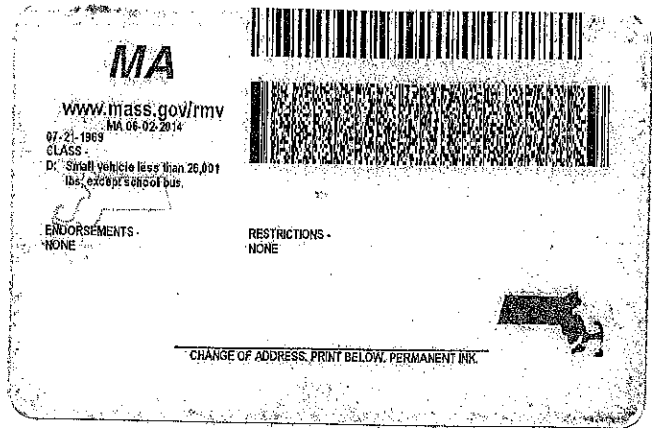
SIGNATURE



Acknowledgement by Applicant

DATE:

10-16-15



Bus, Train or Airport

TAXI

**Phat Cabbie
Transportation**

Serving Salisbury Beach and
surrounding communities

**Deliveries, Shopping, Doctors
appointments and much more**

come ride with us

**We'll get you there safe and
on time**

phatcabbie2015@gmail.com

(978)512-0502

call for appointment

Business Card for Company

CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA688D	REGISTRATION TYPE TAXI	EFFECTIVE DATE 10/15/15	EXPIRES LAST DAY OF 11 MONTH 15 YEAR	TRANSACTION NUMBER 01528870080102										
MFORS MODEL YEAR 2005	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR BLUE	Not valid without official signature of Registrar										
VEHICLE IDENTIFICATION NUMBER 1D4GP24R65B173910		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER	REGISTRAR <i>Chen C. Jimmy</i>										
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
NAME(S) OF OWNER(S) AND MAILING ADDRESS PHAT CABBIE TRANSPORTATION LLC 21 NORTHEND BLVD SALISBURY, MA 01952					FEES <table style="width: 100%;"> <tr><td>REGISTRATION</td><td style="text-align: right;">30.00</td></tr> <tr><td>TITLE</td><td style="text-align: right;">75.00</td></tr> <tr><td>SPECIAL PLATES</td><td style="text-align: right;">0.00</td></tr> <tr><td>SALES TAX</td><td style="text-align: right;">0.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">105.00</td></tr> </table>	REGISTRATION	30.00	TITLE	75.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	105.00
REGISTRATION	30.00														
TITLE	75.00														
SPECIAL PLATES	0.00														
SALES TAX	0.00														
TOTAL	105.00														
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION <small>The records of the RMV database constitute the official status of the vehicle registration.</small>															

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS _____ _____ CITY, STATE, ZIP CODE
---	--

Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

- Return the registration plates to the RMV immediately if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title*, and completed *Reassignment of Title* for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** of the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer, etc.); **the same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** of the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at www.massrmv.com.

No Insurance Card Required: Massachusetts's law does **not** require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

Be first in line by going online at www.massrmv.com

- | | |
|---------------------------------|----------------------------------|
| Schedule a Road Test | Request a Duplicate Title |
| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?

SAVE TIME

Complete Your Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

Massachusetts Auto

DECLARATION

NAME AND ADDRESS OF PRODUCER Draco Insurance Solutions, Inc. 470 West Broadway South Boston MA 02127 0000100154	INSURANCE COMPANY New Hampshire Insurance Company (a capital stock company) 175 Water Street - 18th Floor. New York NY 10038
NAME AND MAILING ADDRESS OF INSURED CRYSTAL HARVEY DBA: PHAT CABBY TRANSPORT 21 NORTHERN BLVD SALISBURY MA 01952	POLICY NUMBER 01-MH -084571308-0/000 POLICY PERIOD FROM: 10-06-15 TO: 10-06-16 At 12:01 A.M. standard time at the mailing address shown.

THE NAMED INSURED IS : INDIVIDUAL

BUSINESS DESCRIPTION : TAXI

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

ITEM TWO-SCHEDULE OF COVERAGES AND COVERED AUTOS

This policy provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "autos" shown as covered "autos". "Autos" are shown as covered "autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTO Section of the Business Auto Coverage Form next to the name of the coverage

COVERED AUTOS SYMBOLS	COVERAGES	LIMITS THE MOST WE WILL PAY FOR ANY ONE ACCIDENT OR LOSS	PREMIUM
COMPULSORY COVERAGES			
7	COMPULSORY BODILY INJURY	\$ 20,000 EACH PERSON / \$ 40,000 EACH ACCIDENT	\$ INCLUDED
7	PROPERTY DAMAGE	\$ 5,000 EACH ACCIDENT	\$ INCLUDED
7	UNINSURED MOTORISTS	\$ 20,000 EACH PERSON / \$ 40,000 EACH ACCIDENT	\$ INCLUDED
7	PERSONAL INJURY PROTECTION - PIP	\$ 8,000 EACH PERSON	\$ 579
OPTIONAL COVERAGES If selected, the Limits shown will INCLUDE the Compulsory Limits			
7	OPTIONAL BODILY INJURY (Includes Compulsory Limit of \$20,000/\$40,000)	BODILY INJURY \$ 100,000 EACH PERSON / \$ 300,000 EACH ACCIDENT	\$ 3,289
	PROPERTY DAMAGE (Includes Compulsory Limit of \$5000)	PROPERTY DAMAGE \$ 50,000 EACH ACCIDENT	\$ 1,074
		-OR- COMBINED SINGLE LIMIT \$ EACH ACCIDENT	\$
	PROPERTY DAMAGE DEDUCTIBLE:	\$	

Massachusetts Auto

DECLARATION

NAME AND ADDRESS OF PRODUCER

Draco Insurance Solutions, Inc.
470 West Broadway
South Boston MA 02127
0000100154

INSURANCE COMPANY

New Hampshire Insurance Company
(a capital stock company)
175 Water Street - 18th Floor.
New York NY 10038

NAME AND MAILING ADDRESS OF INSURED

CRYSTAL HARVEY
DBA: PHAT CABBY TRANSPORT
21 NORTHERN BLVD
SALISBURY MA 01952

POLICY NUMBER

01-MH -084571308-0/000

POLICY PERIOD

FROM: 10-06-15 TO: 10-06-16

At 12:01 A.M. standard time at the mailing address shown.

COVERED AUTOS SYMBOLS	COVERAGES	LIMITS THE MOST WE WILL PAY FOR ANY ONE ACCIDENT OR LOSS	PREMIUM
	AUTO MEDICAL PAYMENTS	SEE SCHEDULE OF COVERED AUTOS	\$
7	UNINSURED MOTORISTS (Includes compulsory Limit of \$20,000/\$40,000)	\$ 20,000 EACH PERSON / \$ 40,000 EACH ACCIDENT	\$ 55
7	UNDERINSURED MOTORISTS	\$ 20,000 EACH PERSON / \$ 40,000 EACH ACCIDENT	\$
	PHYSICAL DAMAGE: COMPREHENSIVE COVERAGE	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS THE DEDUCTIBLE FOR EACH COVERED AUTO. DEDUCTIBLE: SEE SCHEDULE OF COVERED AUTOS.	\$
	PHYSICAL DAMAGE: SPECIFIED CAUSES OF LOSS COVERAGE	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS THE DEDUCTIBLE FOR EACH COVERED AUTO. DEDUCTIBLE: SEE SCHEDULE OF COVERED AUTOS.	\$
	PHYSICAL DAMAGE: COLLISION COVERAGE	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS THE DEDUCTIBLE FOR EACH COVERED AUTO. DEDUCTIBLE: SEE SCHEDULE OF COVERED AUTOS.	\$
	PHYSICAL DAMAGE: TOWING AND LABOR	SEE SCHEDULE OF COVERED AUTOS	\$
PREMIUM FOR ENDORSEMENTS			\$
ESTIMATED POLICY PREMIUM			\$ 4,997.00

*This Policy may be subject to final audit.

FORMS AND ENDORSEMENTS

APPLYING TO THIS COVERAGE PART AND MADE PART OF THIS POLICY AT TIME OF ISSUE:

86980 (11-04) CA0001 (03-06) CA9917 (10-01) IL0003 (04-98) IL0017 (11-98) IL0021 (04-98)
PR67003(11-09) CA2402 (12-93) MM9967 (09-98) MM9911 (09-02) MM9935 (09-98) MM9918 (09-98)
MM9954 (09-98) MM9928 (09-98) 89644 (06-13)

SEE ITEM THREE - SCHEDULE OF COVERED AUTOS YOU OWN

Massachusetts Auto

DECLARATION

NAME AND ADDRESS OF PRODUCER

Draco Insurance Solutions, Inc.
470 West Broadway
South Boston MA 02127
0000100154

INSURANCE COMPANY

New Hampshire Insurance Company
(a capital stock company)
175 Water Street - 18th Floor.
New York NY 10038

NAME AND MAILING ADDRESS OF INSURED

CRYSTAL HARVEY
DBA: PHAT CABBY TRANSPORT
21 NORTHERN BLVD
SALISBURY MA 01952

POLICY NUMBER

01-MH -084571308-0/000

POLICY PERIOD

FROM: 10-06-15 TO: 10-06-16

At 12:01 A.M. standard time at the mailing address shown.

ESTIMATED POLICY PREMIUM

\$4,997

THESE DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

BY: 

AUTHORIZED REPRESENTATIVE

THIS CARD MUST BE CONSPICUOUSLY POSTED INSIDE THE VEHICLE

THE COMMONWEALTH OF MASSACHUSETTS

No. Town of Salisbury

TAXICAB LICENSE

This is to certify, that a License has been granted to

Phat Cabbie

Dodge Caravan TA 688D

Number and Description of Vehicle

to operate 1 vehicles within the ^{City} Town Limits for the
transporting of passengers for hire.

Expires December 31, 2015

By authority of the Licensing Board

Fee, \$ 25.00 per vehicle

Melinda J. Marston

CLERK



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Certificate of Organization
(General Laws, Chapter 156C)

Identification Number: 001191007

1. The exact name of the limited liability company is: PHAT CABBIE TRANSPORTATION LLC

2a. Location of its principal office:

No. and Street: 21 NORTHEND BOULAVARD
City or Town: SALISBURY State: MA Zip: 01952 Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 21 NORTHEND BOULAVARD
City or Town: SALISBURY State: MA Zip: 01952 Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:
TRANSPORTATION SERVICES

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: CRYSTAL HARVEY
No. and Street: 21 NORTHEND BOULVARD
City or Town: SALISBURY State: MA Zip: 01952 Country: USA

I, CRYSTAL HARVEY resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
MANAGER	CRYSTAL LYNN HARVEY	21 NORTHEND BOULAVARD SALISBURY, MA 01952 USA

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code

8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
REAL PROPERTY	CRYSTAL LYNN HARVEY	21 NORTHEND BOULAVARD SALISBURY, MA 01952 USA

9. Additional matters:

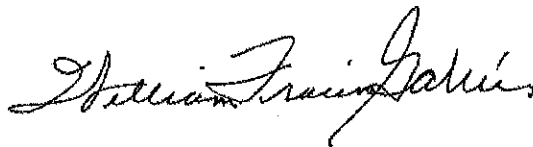
SIGNED UNDER THE PENALTIES OF PERJURY, this 25 Day of September, 2015,
CRYSTAL LYNN HARVEY
(The certificate must be signed by the person forming the LLC.)

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are

deemed to have been filed with me on:

September 25, 2015 05:56 PM

A handwritten signature in cursive script, reading "William Francis Galvin".

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



Corporations Division

Payment Confirmation

Date: 9/25/2015

Confirmation date/time:	9/25/2015 5:58:19 PM
Confirmation number:	000005
Invoice number:	08010240092604052961120
Payment ID number:	4598727
Transaction ID number:	9260405
Transaction category:	Domestic Limited Liability Company (LLC)
Transaction type:	Certificate of Organization
Entity name:	PHAT CABBIE TRANSPORTATION LLC

Filing fee:	\$500.00
-------------	----------

Expedited service fee:	\$20.00
------------------------	---------

Total fee:	\$520.00
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Your payment has been successfully processed. Your filing has been submitted and will be reviewed by the Corporations Division. If your submission is rejected for any reason, we will contact you immediately.

Note that for security reasons your payment credit card and/or bank information is processed at a secure website. The Secretary of the Commonwealth does not retain any payment information.

E-check transactions require final approval from your bank. Such approval may take 7 to 10 business days. If the payment is returned, you will be billed for the transaction at that time.

If you have any questions about your request, contact our office:

- phone: 617-727-9640
- email: corpinfo@sec.state.ma.us

CINCINNATI OH 45999-0038

In reply refer to: 0235504428
Oct. 08, 2015 LTR 147C 0
47-5047106 000000 00
Input Op: 0235504428 00001719
BODC: SB

PHAT CABBIE TRANSPORTATION
SALISBURY TAXI
% CRYSTAL LYNN HARVEY SOLE MBR
21 NORTHEND BOULAVARD
SALISBURY MA 01952



024396

Employer identification number: 47-5047106

Dear Taxpayer:

Thank you for your SS-4 application dated Sep. 15, 2015.

We received your Form SS-4, Application for Employer Identification Number. We didn't give you a new number because our records indicate you already have employer identification number 47-5047106.

You can get any of the forms or publications mentioned in this letter by calling 1-800-TAX-FORM (1-800-829-3676) or visiting our website at www.irs.gov/formspubs.

If you have questions, you can call us toll free at 1-800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, include this letter and provide in the spaces below, your telephone number with the hours we can reach you.
Keep a copy of this letter for your records.

Telephone number () _____ Hours _____



Greater Newburyport Chamber of Commerce & Industry

38R Merrimac Street, Newburyport MA 01950

Phone: 978-462-6680
info@newburyportchamber.org

Fax: 978-465-4145
www.newburyportchamber.org

Communication #2
November 9, 2015

November 1, 2015

Honorable Mayor Donna D. Holaday,
Council President Thomas O'Brien and
Members of the Newburyport City Council
Newburyport City Hall
60 State Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2015 OCT 30 P 12:36

RE: Single Tax Rate

Dear Mayor Holaday, President O'Brien and Members of the City Council:

On behalf of the 750 members of the Greater Newburyport Chamber of Commerce & Industry, we ask for your continued support of the single tax rate in Newburyport. We offer the following key points in support:

- **The City's Master Plan (currently being updated) lists one of its economic development goals as *maintaining a balanced economy of business and residential*.** According to the City Assessor, 86.92% of the City's tax base in FY 2016 is residential, with 11.78% commercial/industrial. This is a decrease in our commercial/industrial tax base of nearly 4% from 2015. Any further economic stress may discourage new businesses from starting up or relocating here, or worse, force existing companies to relocate elsewhere where taxes are lower. **A dual tax rate is a hindrance to economic development.**
- **Commercial and industrial businesses are net contributors to the City** and use very few of the City services that residents enjoy, i.e., trash and recycling pick-up, schools, street lights, public safety services, sidewalk repair, etc.
- **As a border community, we continually face competition from neighboring New Hampshire as well as other cities and towns with lower tax rates.** A single tax rate is cited repeatedly as an incentive for businesses to locate in Newburyport.
- **An increase in taxes will translate in higher costs to retailers who already face enough stress on their businesses** (ongoing City construction, seasonal stresses, the winter of 2015, etc.). Many leases include real estate tax escalation clauses that allow landlords to pass any tax increases through to tenants immediately. Other landlords, while not that obvious, pass through real estate tax increases in the form of higher rents.
- **The Community Preservation Act (CPA), passed in 2003, levies a 2 percent surcharge on all properties for the preservation of open and recreational space, affordable housing and historic preservation. While residents have the first \$100,000 of their evaluations excluded from the assessment, commercial property owners do not receive this discount and are taxed at the full 100% of evaluation—even when residents are the greatest beneficiaries of the CPA.**

- **Newburyport businesses generously support local organizations, city and non-profit entities.** In the past three years alone, we can point to the expansion and upgrade of our community hospital, renovation of our elementary, middle and high schools, restoration of our historic stadium and playing fields, construction of our new Senior and Community Center and many other projects that simply would not have been possible without the philanthropic generosity of our business community. In addition, management and employees contribute hundreds of hours annually to volunteerism and board service. The investment of time and money cannot be reasonably measured.
- **The majority of Massachusetts communities recognize the negative impact a dual tax rate has on businesses and maintain single tax rates.** A split tax rate sends a signal that a community is less interested in its business sector than in its residents. And the business sector is contributing heavily to that same tax base.

Given these and other reasons, we respectfully ask for your support to continue a single tax rate for residents and businesses in the City of Newburyport, and thank you in advance for your support.

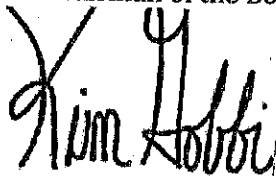
Sincerely,



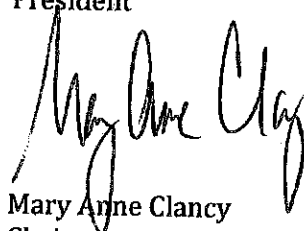
Mark Bailey
Chairman of the Board



Ann Ormond
President



Kim Gobbi
Chair
Economic Development
Action Committee



Mary Anne Clancy
Chair
Legislative Affairs Committee

Beth Horne
13 Moseley Place
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -3 A 11:18

Councilor Bruce Vogel
Newburyport City Hall
Pleasant Street
Newburyport, MA 01950

October 30, 2015

Dear Councilor Vogel,

The Commission for Diversity (CDT) was established as a Newburyport municipal commission in 2005 "to promote and support a sense of welcome, inclusion and worth for all and the elimination of prejudice, intolerance, discrimination and acts of hate in our community".*

This fall CDT is committed to learning more about the needs and experiences of transgendered people. We do this aware that transgendered people routinely experience discrimination in the work place and in the marketplace. We intend for Newburyport to have the supports in place which will allow all to experience the deep welcome described in the city's policy. Several communities in Massachusetts have added language to their city policy which makes it clear that they welcome transgender people. We desire to do this as well and would change our policy to better reflect Newburyport's commitment to inclusion as well as the city's intent to uphold the law.

At our October meeting, the CDT voted unanimously to recommend to the City Council the following change to Section 1 of the City's ordinance which created the CDT.

It is the policy of the City of Newburyport to uphold the human rights of all persons in Newburyport and the free exercise and enjoyment of any rights and privileges secured by the Constitutions and laws of the United States and the Commonwealth of Massachusetts. This policy shall ensure equal opportunity to each person regardless of race, color, religious creed, national origin, sex, age, ancestry, sexual orientation, gender identity and expression, marital, family or military status, source of income or disability where unlawful discrimination exists in housing, employment, education, public accommodations, City services, insurance, banking, credit and health care.

Please let me know if you need additional information. We have collected and have readily available educational materials on the transgendered population.

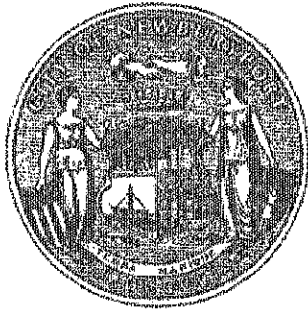
Members of the CDT would like to attend the City Council meeting which considers this change. Please let me know of the date of the meeting.

Many thanks for the work that you and all the City Councilor's do to make Newburyport a place where all feel welcomed and can move freely throughout the city without discrimination.

Sincerely,

Beth Horne
Commission for Diversity and Tolerance.

*From the policy statement included in Section 1 of the commission's originating ordinance.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

Communication #4
November 9, 2015

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -3 A 10:33

TO: Council President Thomas O'Brien
General Government Committee Member Bruce Vogel
Members of the City Council

FROM: Mayor Donna D. Holaday

DATE: November 3, 2015

RE: General Government Committee Item: Health Insurance Benefit for City Councilors
and School Committee Members

At the May 11, 2015 City Council meeting, Council President Thomas O'Brien and Councilor Robert Cronin submitted a communication requesting consideration by the administration of the elimination of health insurance benefits for elected City Council and School Committee members. Historically, a minority of our paid municipal elected officials have opted for health insurance coverage through the City's employee plans. This, coupled with national reforms to health insurance which have led to greater availability of affordable health insurance to people at every income level, seem to lend well to the City revising its policy to offer the same 25/75% contributory health insurance plan to certain paid elected officials who regularly work less than twenty (20) hours per week that it offers to City employees.

Therefore, as of January 4, 2016, the City will no longer offer paid elected City Council and School Committee members who regularly work less than twenty (20) hours per week the City's employee health insurance program, which includes a contribution by the City to each person's insurance plan, provided that:

Any elected City Council member or School Committee member currently enrolled in the City of Newburyport's employee health insurance program shall continue to receive said benefit under the terms in effect for City employees for the remainder of their current term of office and any successive term of office thereafter that occurs without a break in service, unless otherwise terminated by the City Council or School Committee member either through his/her own voluntary accord at any time, or if said member is not reelected in the November 3, 2015 City election and is not a member of the City Council or School Committee term to begin on January 4, 2016.

Dental insurance for City Council members and School Committee members shall be handled in the same manner as health insurance and as outlined in the preceding paragraph.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -3 A 11:09

Erin Dunphy
NYHL
25 Storey Ave
PMB 157
Newburyport, MA 01950

Office of the City Clerk
60 Pleasant Street
Newburyport, MA 01950

November 3, 2015

Dear City Clerk and City Councilors,

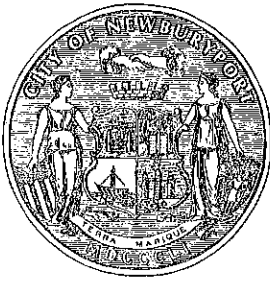
The Newburyport Youth Hockey League is requesting permission to hold its annual Tag Day event on Saturday, November 21. The NYHL is a not for profit youth organization that teaches the sport of ice hockey to girls and boys from age 4 through high school. In order to keep costs down for players and families NYHL does several fundraisers throughout the season, including our annual Tag Day event. I have asked Councilor Meghan Kinsey to sponsor this request. On behalf of NYHL I respectfully ask for the city council to approve this event.

Regards,



Erin Dunphy
978-518-5029

*note: we will be standing downtown on
city sidewalks. we will be seeking
permission of business owners to
stand outside various store fronts.
Thank you.



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -3 P 3:15

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: November 3, 2015

Subject: FY2016 Tax Rate & Free Cash Approval

Due to the City Charter's restriction that disallows the Council to vote on any measure the night it is introduced, unless deemed an emergency, we submitted the proposed tax rate and residential factor orders earlier than in year's past so that they could be referred to committee and subsequently voted on at your November 9th meeting. Thank you for your cooperation with this approval process. I would like to provide you with additional information regarding the FY16 tax rate, as well as, our recently approved free cash and retained earnings balances.

The estimated FY16 tax rate is \$13.48 per \$1,000 based on a total tax levy of \$50.77 million and a city valuation of \$3.77 billion. The city valuation increased by \$157.06 million and the assessed value of the average single family home changed from \$501,800 in FY15 to \$520,487 for FY16. This uptick is representative of the demand in the local real estate market, which continues to encourage intensive investments within existing homes, including the renovation of many historic properties, along with several new development projects. This new tax rate represents an increase of \$0.14 per \$1,000 or \$73 per year for a home valued at the average single family assessment of \$520,487.

Unlike the past three fiscal years, this tax rate brings the City up to the maximum levy and does not utilize any portion of free cash, which was used in recent years to defray the annual increase by 0.75% as new debt from the voted school and senior community center projects was incorporated into the tax bills. This tax rate smoothing policy helped ease the impact of tax increases related to those capital projects and was noted as a favorable action by the S&P credit rating agency upon upgrading the City's bond rating this past spring. Now, going up to the full levy limit allowed under Proposition 2 ½ will allow the City to keep on the path of restoring our schools to their maximum potential, continuing to provide the necessary public

services for our residents and business owners, and ensuring that adequate reserve balances are in place for the financial stability of our city.

I am ever-mindful of the impact of *any* increase in property taxes and continue to make it our mission to get as much possible accomplished in our City while minimizing the burden on taxpayers. That mission is evidenced by carrying out close to \$150 million in capital projects over the past six years at a taxpayer expense of \$395, or 5.6%, of the average FY16 tax bill of \$7,016 based on the average single family assessment of \$520,487. We certainly would not be where we are today without the \$57 million in funding sourced from grants and other local funding; accounting for close to 40% of costs for projects completed over the past six years. We have made great progress in tackling a list of long-overdue capital projects; many of which came as a result of deferred maintenance to an aging infrastructure.

Such was the case with our aging water and sewer plants, which were well beyond their useful lives at the time of replacement and came much too close to failure. Those projects came at a collective price tag of over \$45 million, net of \$4.5 million in ARRA and Green Infrastructure funding, which is now being repaid by the ratepayers of Newburyport and Newbury. Property owners have undoubtedly felt the added burden of these two projects on their water and sewer bills; especially this past July 1 after a failed vote to appropriate retained earnings, resulting in a higher than anticipated rate increase. We must now look ahead and, with the help of healthy reserve balances and other funding sources, keep rates at bay as we begin to consider the remaining high priority infrastructure needs, including the Graf Road lift station, Hale Street force main and odor control improvements to the Wastewater Treatment Facility. We are incredibly fortunate to have received the \$2 million MassWorks grant to begin tackling the first of those three projects.

On a final note, I would like to provide you with the FY2016 free cash and retained earnings balances, which were officially certified by the Massachusetts Department of Revenue on Monday:

General Fund	\$2,818,436
Water Enterprise Fund	\$1,710,343
Sewer Enterprise Fund	\$1,927,181
Harbormaster Enterprise Fund	\$319,692

I look forward to coming back to the Council in the coming weeks with a list of priority funding needs.

FY 2016 Tax Rate

13.48

Fiscal Year / Net Rate + Debt Exclusions = Tax Rate

2013	13.02	+ .30	=	13.32
2014	13.35	+ .81	=	14.16
2015	12.67	+ .67	=	13.34
2016	12.70	+ .78	=	13.48

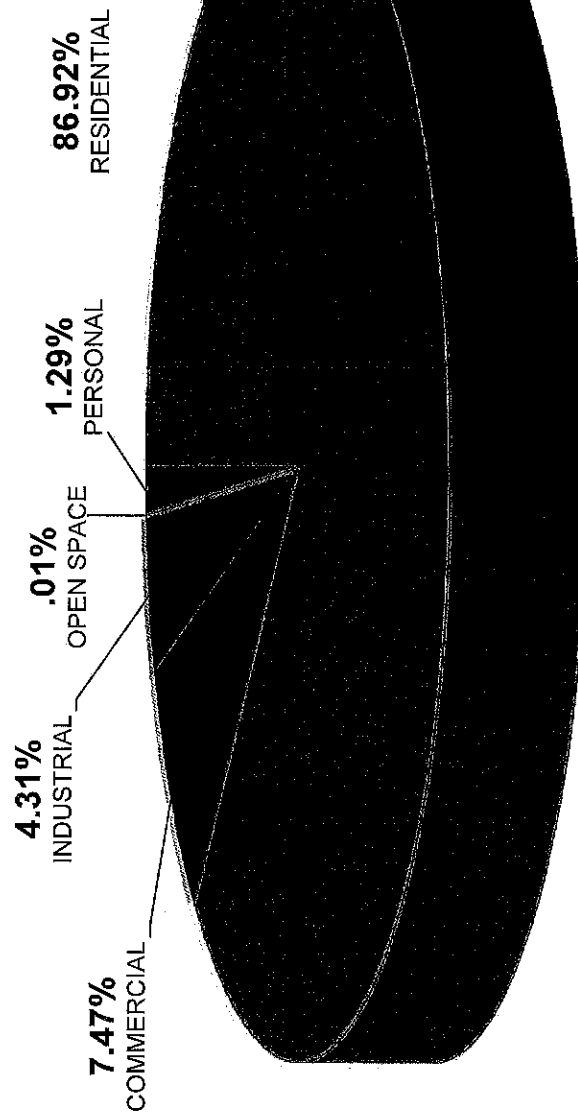
City of Newburyport Shift Analysis Fiscal Year 2016

Shift	Res. Factor	R & O Rate	C, I & P Rate
0.00	1.0000	13.48	13.48
0.05	0.9925	13.38	14.15
0.10	0.9850	13.28	14.83
0.15	0.9774	13.18	15.50
0.20	0.9699	13.07	16.18
0.25	0.9624	12.97	16.85
0.30	0.9549	12.87	17.52
0.35	0.9474	12.77	18.20
0.40	0.9398	12.67	18.87
0.45	0.9323	12.57	19.55
0.50	0.9248	12.47	20.22
Avg. Single Family Avg. Commercial* Avg. Industrial.*			
Shift	520,500	1,136,900	1,799,100
0.00	\$7,016.34	\$15,325.41	\$24,251.87
0.05	\$6,964.29	\$16,087.14	\$25,457.27
0.10	\$6,912.24	\$16,860.23	\$26,680.65
0.15	\$6,860.19	\$17,621.95	\$27,886.05
0.20	\$6,802.94	\$18,395.04	\$29,109.44
0.25	\$6,750.89	\$19,156.77	\$30,314.84
0.30	\$6,698.84	\$19,918.49	\$31,520.23
0.35	\$6,646.79	\$20,691.58	\$32,743.62
0.40	\$6,594.74	\$21,453.30	\$33,949.02
0.45	\$6,542.69	\$22,226.40	\$35,172.41
0.50	\$6,490.64	\$22,988.12	\$36,377.80

taxshft2014

*Excludes Condos and Vacant Land

**City of Newburyport
Property Value by Class
FY 2016**



August 17, 2015

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -4 P 3: 23

City of Newburyport
Attention: Tracy Maynard, Human Resources Director
60 Pleasant Street
Newburyport, MA 01950

Dear Tracy Maynard;

I am interested in applying for the position of Health Director for the City of Newburyport. I am currently employed as Director of Public Health for the Town of Saugus. My current responsibilities are the same as what is required for the Health Director's position for the City of Newburyport.

I possess strong leadership skills and abilities with an emphasis on teaching and developing employees in matters relating to public health. My resume dictates a strong knowledge of food service establishments, construction, housing, plan review and topics under the authority of the Board of Health.

I am Registered Sanitarian, R.S., Certified servSafe instructor / proctor, Certified pool operator and possess the experience and education for the duties and responsibilities listed in the job description.

I completed a pilot program the FDA and MDPH to evaluate a food service inspection program. I recently was on a team and led a sub group to develop a food inspector training program for Mass (PHIT) Massachusetts Public Health Inspector Training program. This program was under the leadership of the BU School of Public Health and was recently awarded a best practice award from NACCHO (National Association of city and county health organizations) in which I was asked to present this at the annual NACCHO conference poster session held in California.

Please review my resume which lists all my skills, knowledge and abilities, which I am confident will fulfill your requirements for the position of Health Director.

I look forward to hearing from you to further discuss my qualifications.

Thank you for your time and consideration.

Respectfully,

Frank P. Giacalone, R.S.
Director of Public Health
President MHOA (Massachusetts Health Officers Association)

Frank P. Giacalone, R.S.
10 Dunham Road
Beverly, MA 01950
Home: (978) 922-6985

Cell: (978) 810-9543
E-Mail: Frankpgiacalone@yahoo.com

Employment History

Town of Saugus Board of Health

11/03 – Present

Director of Public Health

2/08 – Present

Sanitarian (Contracted food inspector 2/07 – 2-08 while employed in Beverly)

11/03 – 2/08

Maintain and enforce the state sanitary code which includes: 105 CMR 590.000 food establishments, housing, swimming pools, and recreational camps, tanning salons, indoor air quality, title V, and general nuisances including rodent control. Other duties include maintaining the department under budgeted cost and train & develop personnel to obtain required skills, knowledge and abilities to perform their job duties; Developed the following: Class to provide food safety training to food vendors that participate in the annual Saugus Founders Day event, requirement for route 1 food establishments to develop a water interruption emergency plan, computer based permitting program, website for the Town of Saugus Board of Health and a grease trap inspection program for fats, oil and grease (FOG).

City of Beverly Board of Health

2/07 – 2/08

Sanitarian

11/03 – 2/08

Maintain and enforce the state sanitary code relative to the state sanitary housing code, recreational camps and nuisance complaints.

Food Safety Consultant, MA

11/03 - Present

Self Employed / Auditor / Program Developer

Acting director and conducted food safety audits for various clients including municipal towns: Hamilton, Wenham, Danvers Beverly and Middleton; and private sector food establishments. Develop Standard Operating Procedures (SOP), master cleaning schedules, food safety trainings and other related services to establishments that are under order from local regulating health authorities to correct food code violations and immanent health threats.

Homemade Brand Foods - Newburyport, MA

11/02 – 11/03

Quality Control Manager

Responsibilities include maintaining Standard Sanitation Operating Procedures (SSOP) and liaison with the USAD inspector to ensure that the company adheres to written HACCP plan. Provide food safety and work safety trainings and seminars to company personnel. Performed random laboratory food samples for e-coli, staph and total bacterial counts utilizing culture mediums and other standard laboratory techniques and equipment.

99 Restaurant Pubs – MA / NH

7/91 – 11/02

General Managing Partner

Responsible for the entire restaurant operations including food & beverage control, inventory, ordering, employee training, hiring, scheduling, termination, budget development, forecasting, conducting management and associate performance reviews and maintain / exceed company goals.

Opening manager for three locations: Seabrook NH, Salem MA and Danvers MA. Achievements included numerous company milestones: Lowest staff turnover in the Nation (Cambridge, MA), highest store turnaround (gross profit margin) by raising a negative gross profit to a positive profitable cash flow (Malden, Ma), won numerous sales contests and highest mystery shopper scores. Consecutively met or exceeded all company financial and employee retention goals.

Ye Olde Union Oyster House - Boston MA

1985 – 7/91

Supervisor / Bartender

Excelled in providing exceptional customer service; ability to work with and motivate fellow associates. Recognized and employed to supervise and train staff members. Developed and supervised numerous sales contests, employee recognition programs and establishment supported trips. Restaurant seating: Over 500.

Lawlor Corporation – Medford, MA

1983 - 1985

Project Manager / Estimator

Estimated project job costs and managed projects from initial bid to final completion. Estimated and awarded sub

contracts. Excel in reading all construction drawings and specifications (demolition, site, structural, architectural, electrical, plumbing and mechanical).

European Restaurant – North End, Boston, MA

1977- 1983

Various positions

Front and back of house including cooking, bartending, maître de and management. Restaurant seating: Over 500.

Education

University of Massachusetts, Amherst MA

2008 - 2010

Graduated Cum Laude; Bachelor of Science: Hospitality & Tourism Management

North Shore Community College, Danvers MA

2001 - 2003

Graduated Honors; Associate Degree in Food Science

Wentworth Institute of Technology, Boston, MA

1981 - 1983

Architectural Engineering and Technology

Medford Vocational Technical High School, Medford, MA

1977 - 1981

Graduated Honors: Mechanical Drafting and Design

Credentials

- R.S. Massachusetts Registered Sanitarian; Massachusetts Division of Professional Licensure
- HACCP Manager; Experior Assessments
- ServSafe instructor/Proctor; National Restaurant Association
- Lead Determinator; Department of Public Health
- Certified Pool Operator, National Aquatic Consulting
- Federal Emergency Preparedness certifications: NIMS ICS 100, 200, 300, 700 and Hazmat; FEMA

Special Projects

Massachusetts Public Health Inspector Training (Mass PHIT)

2012

Chairman of a committee assigned to develop a field training program for the Massachusetts Department of Public Health in collaboration with the BU School of Public Health and the Food and Drug Administration.

Program consists of developing a training program for Massachusetts public health city and town inspectors. The program consists of 5-day classroom training, developed BU School of Public Health and a field training component, developed by a work group led by myself. This program won a best practice award for 2012 by the National Association of County and City Health Officials (NACCHO). I will be presenting this program at a poster session at NACCHO's National annual conference in Los Angeles California in July of 2012.

Assessment of Training Needs (FDA and MDPH)

2005

One of three inspectors in the state of Massachusetts chosen to develop a pilot program with the Massachusetts Department of Public Health and the Food and Drug Administration: Program consists of developing an Assessment of Training Needs (ATN) as part of the FDA's Federal Voluntary Retail Food Program Standards. The ATN is intended to be used to train inspectors to be officially standardized by the Food and Drug Administration. Program has been accepted and is currently in use.

Professional / Academic/ Personal Achievements

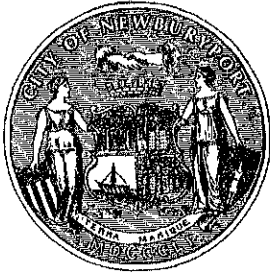
- President of the Massachusetts Health Officer's Association (MHOA), Present
- Graduated Cum Laude University of Massachusetts Amherst - Hospitality and Hotel Management 2009
- Graduated with Honors – North Shore Community College – Associate in Food Science – May 30 2003
- Elected vice president of Architectural Engineering Technology (AET) class; Wentworth Institute of Technology

- Tae Kwon Do 1st degree black belt and instructor. Certified Level 1 coach and certified Level D-2 referee
- Coached two sons to bronze medals at the USA Taekwondo Jr. Olympics in Detroit and Florida.

References

Furnished upon request

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

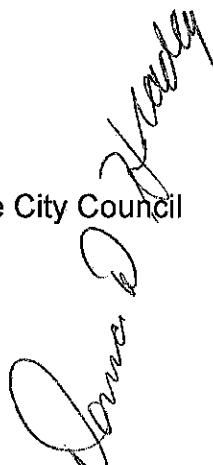
60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

Appointment #1
November 9, 2015

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -2 P 2:38

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Subject: Appointment
Date: November 2, 2015



I hereby appoint, subject to your confirmation, the following
named individual as a member of the Commission on Diversity &
Tolerance. This term will expire on December 1, 2018.

Peter M. Blaiwas
61 Pleasant Street #717
Newburyport, MA 01950

Peter M. Blaiwas Graphic Design Consultant

Summary My work as a graphic designer—grounded in love and respect for the art of typography—has always been in the service of reading. My objective is to produce beautiful print and digital design that makes reading pleasurable, clear, and worthwhile. I have nearly 30 years of experience designing high quality, image-driven books on fine art, photography, architecture, and planning, for museums, educational and professional institutions, and corporate clients.

Experience

1990–Present **Freelance design and art direction** for a wide range of high-profile clients including Abbeville Press; Bulfinch Press; Henry Holt; Houghton Mifflin; Little, Brown and Company; MIT Press; Pearson; St. Martin's Press. I have been awarded fourteen New England Book Show and BookBuilders West Awards, five New England Museum Association Awards, two American Association of University Press Awards, and my work has been featured in Print's Regional Design Annual.

1994–2014 **Vern Associates, Inc., Amesbury, MA / President, Cofounder, Creative Director**
Cofounded a full-service graphic design, production, and editorial resource for top-quality, photo- and illustration-driven nonfiction titles on architecture, urban planning, travel, history, and the fine arts, including catalogs for major museums.

Clients include: Museum of Fine Arts, Boston; Peabody-Essex Museum; Sterling and Francine Clark Art Institute; Winterthur Museum; Massachusetts Institute of Technology; Harvard University; Massachusetts Bar Association; Lincoln Institute of Land Policy; University of Massachusetts Press; Yale University Press; Woods Hole Oceanographic Institution

Responsibilities: managing all phases of design and production of high-quality, image-driven four-color books; designing book jackets, covers, and interiors; design and art direction of direct-marketing materials; design and conceptualization of posters, banners, and signage; logo design; brand development and implementation; budgeting and scheduling management; fee negotiation, hiring, supervision, and management of freelance graphic designers; close collaboration with authors as well as editorial, production, sales, and marketing departments.

1990–1994 **Addison-Wesley Longman Publishing Company, Reading, MA / Design Manager**
Responsible for design through production of covers and dust-jackets for more than 80 major higher-education titles per year; managed a staff of three designers and an administrator.

1987–1990 **Macmillan Publishing Company, New York, NY / Senior Designer**
Responsible for design through production of English and Social Studies programs for School Division; managed staff of two.

1985–1987 **Gerstman + Meyers, New York, NY / Design Associate**
Graphic design, layout, and comp artist for major package-design firm.

Education: **Pratt Institute, Brooklyn, NY: BFA with honors**

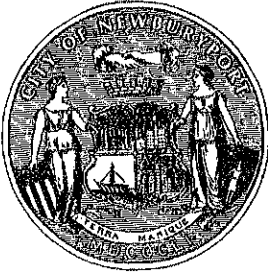
Awards: New England Museum Association (NEMA) Publications Competition Award 2008, 2012, 2013
New England Book Show 1991–95, 1997–99, 2000, 2002, 2003, 2005, 2007, 2010, 2013
American Association of University Presses Design awards 1995, 2004, 2006
Print Regional Design Annual 1993

Computer: All Adobe Creative Suite applications; Quark XPress; all Microsoft Office applications; Filemaker Pro; Daylite Database System

Volunteer service: Newburyport Literary Festival, Newburyport, MA; Art director for website and all collateral print materials.
<http://www.newburyportliteraryfestival.org>

References upon request

Contact 61 Pleasant Street, #717 Newburyport, MA 01950 978.255.4212 peter@blaiwasgraphicdesign.com



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. Box 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

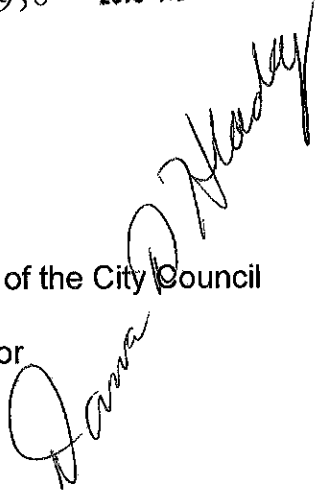
2015 NOV -2 P 2:17

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: November 2, 2015

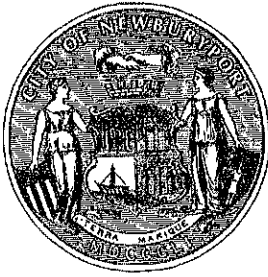
Subject: Re-Appointment



I hereby re-appoint, subject to your approval, the following named individual as a member of the Emma Andrews Branch Library Commission. This term will expire on October 30, 2016.

Susan Chase
44 Oak Street
Newburyport, MA 01950

Re-Appointment #3
November 9, 2015



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 550

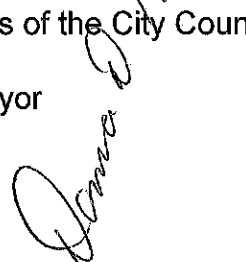
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

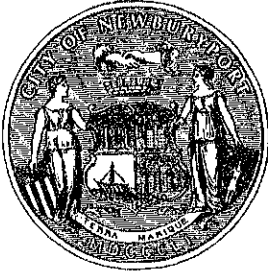
2015 NOV -2 P 2:17

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: November 2, 2015
Subject: Appointment



I hereby appoint, subject to your approval, the following
named individual as a member of the Emma Andrews
Branch Library Commission. This term will expire on
October 30, 2016.

Elizabeth L. Watson
53 Warren Street, Unit 315
Newburyport, MA 01950



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 5
NEWBURYPORT, MA 01950

978-465-4413 PHONE

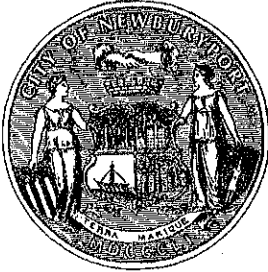
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: November 2, 2015
Re: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Emma Andrews Branch Library Commission. This term will expire on October 30, 2016.

Elizabeth Valeriani
29 Oak Street
Newburyport, MA 01950

Re-Appointment #5
November 9, 2015



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

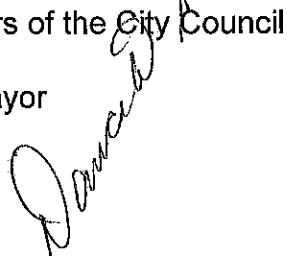
60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

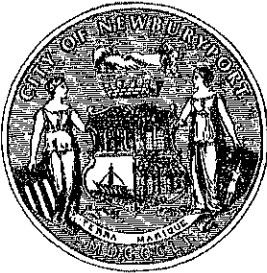
2015 NOV -2 P 2:17

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: November 2, 2015
Subject: Re-Appointment



I hereby re-appoint, subject to your approval, the following named individual as a member of the Emma Andrews Branch Library Commission. This term will expire on October 30, 2016.

Aine G. Ellrott
43 Purchase
Newburyport, MA 01950



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

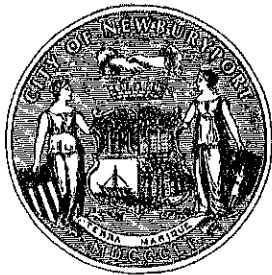
2015 NOV -2 P 2:17

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: November 2, 2015
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Emma Andrews Branch Library Commission. This term will expire on October 30, 2016.

Donna Conway
27 Marlboro Street
Newburyport, MA 01950

Re-Appointment #7
November 9, 2015



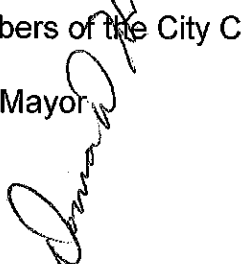
CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 NOV -3 A 9 43

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: November 3, 2015
RE: Re-Appointment



I hereby re-appoint, subject to your approval, the following named individual as a member of the Conservation Commission. This term will expire on December 1, 2018.

Stephen J. Moore
10 North Atkinson Street
Newburyport, MA 01950

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

**APPOINTMENTS
SECOND READING**

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 28, 2015

THAT WHEREAS, Belcher Street was accepted as a public way by order of the City Council dated _____ but was not constructed to its full length on the ground; and

WHEREAS, the public interest and convenience requires that the portion of Belcher Street which is unconstructed and encroaching between 4 Belcher Street and 3 Belcher Street be discontinued;

NOW, THEREFORE, the City Council of the City of Newburyport, pursuant to General Laws Chapter 82, Sections 21 and 32A hereby specifically abandons and discontinues permanently the portion of the public way known as Belcher Street, as shown on the plan entitled "Discontinuance Exhibit," dated June 1, 2015, prepared by Winter GEC LLC., as shown on the plan as "Area of Discontinuance", and discontinues as part of said public way all land lying within the above described boundaries of said Belcher Street as specified as being discontinued on said Plan, and authorizes the Mayor, upon condition of receipt of the sum of \$1,000 from James T. Leonard and Ann M. Leonard, the owners of the land currently burdened by said unconstructed way, to release all right, title and interest of the City of Newburyport in the discontinued portion of Belcher Street.

Said portion of Belcher Street is hereby declared abandoned and is unused for ordinary travel and the common convenience and necessity no longer requires this portion of the public way to be maintained in a condition reasonably safe and convenient for travel. The City shall no longer be bound to keep such way or portion thereof in repair.

Council President Thomas F. O'Brien

In City Council September 28, 2015

Motion to refer to Neighborhood and City Services by Councillor Connell, seconded by Councillor Herzog. So voted.

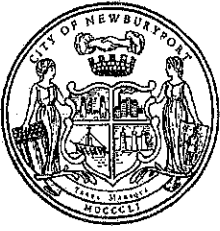
In City Council October 13, 2015

Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to table by Councillor Connell, seconded by Councillor Herzog. So voted.

In City Council October 26, 2015

Motion to remove by Councillor Connell, seconded by Councillor Heartquist. So voted. Motion to table by Councillor Connell, seconded by Councillor Heartquist. So voted.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

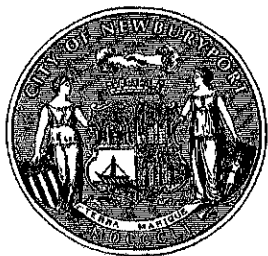
November 9, 2015

THAT the City Council of the City of Newburyport approves the following Licensed Contractor application for the 2015 construction year for Street Occupancy work:

Northern Drill Services, Inc.
130 East Main St.
Northborough, MA 01532

Paperwork on file in the City Clerk's office.

Councillor Ari B. Herzog
Public Utilities Chairperson



CITY OF NEWBURYPORT

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA


2015 NOV -2 P 4:41

DEPARTMENT
OF
PUBLIC SERVICES

MEMORANDUM

ANTHONY J. FURNARI
DIRECTOR

WAYNE S. AMARAL
DEPUTY DIRECTOR /
DIRECTOR OF OPERATIONS

TO: Richard Jones, City Clerk
FROM: Wayne S. Amaral, Deputy Director 
DATE: October 27, 2015
RE: License Contractor Application and recommendation

16A PERRY WAY
NEWBURYPORT, MA 01950

TEL: 978-465-4464

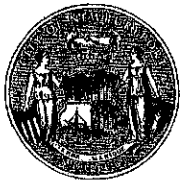
FAX: 978-465-1623

[/CITYOFNEWBURYPORT.COM](http://CITYOFNEWBURYPORT.COM)

Enclosed is a copy of a new Licensed Contractor application with bond and references to be forwarded to the city council for approval 2015 for Street Occupancy work only for the contractor listed below:

Northern Drill Services, Inc.
130 East Main Street
Northborough, MA 01532

Thank you for your attention to this matter.



ANTHONY J. FURNARI, DIRECTOR
WAYNE S. AMARAL, DEPUTY DIRECTOR

CITY OF NEWBURYPORT

DEPARTMENT OF PUBLIC SERVICES

16A PERRY WAY
NEWBURYPORT, MA 01950

PHONE: 978-465-4464
FAX: 978-465-1623

Licensed Contractor Application

Submit completed application to DPS at 16A Perry Way, Newburyport, MA

Name of Company: NORTHERN DRILL SERVICE, INC.
Name of Owner: CHRISTOPHER C. DEVILLERS - PRESIDENT
Contact Person: SAME AS ABOVE
Street Address: 130 E. MAIN ST. City: NORTHBOROUGH State: MA Zip Code: 01532
Phone #: 508-393-6900 Cell #: 508-450-9858 Fax #: 508-393-6901

Type of Work Qualified for: (check all that apply)

<input type="checkbox"/> Water Service/Main	<input type="checkbox"/> Sewer Service/Main	<input type="checkbox"/> Drain Laying
<input type="checkbox"/> Roadway (incl. curb cuts)	<input type="checkbox"/> Sidewalk	<input checked="" type="checkbox"/> Street Occupancy
<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Communications

Submit the Following with this completed Application:

- ☐ \$500 Check non-refundable payable to City of Newburyport
- ☐ \$5000 or \$10,000 Bond ORIGINAL ONLY (\$10,000 Bond for laying Wire or Conduit)
- ☐ Certificate of Insurance incl. Worker's Compensation Insurance Affidavit (per M.G.L. .c152)
- ☐ Minimum 3 Municipal References within the last 5 years of similar work

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/05/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amtech Insurance Brokers division of Assured SKCG, Inc 8 Stanley Circle Latham, NY 12110		CONTACT NAME: PHONE (A/C, No, Ext): 518 783-8801 FAX (A/C, No): 518-783-0345 E-MAIL ADDRESS: info@amtechins.com															
INSURED Northern Drill Service, Inc. 130 East Main St. Bldg A Northborough, MA 01532		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Admiral Insurance Company</td> <td>24856</td> </tr> <tr> <td>INSURER B: Wesco Insurance Company</td> <td>25011</td> </tr> <tr> <td>INSURER C: Selective Ins Company of South</td> <td>19259</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Admiral Insurance Company	24856	INSURER B: Wesco Insurance Company	25011	INSURER C: Selective Ins Company of South	19259	INSURER D:		INSURER E:		INSURER F:	
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INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			FEIECC1272801	02/01/2015	02/01/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			A9099471	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			FEIEXS1272902	02/01/2015	02/01/2016	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WWC3126569	02/01/2015	02/01/2016	WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Pollution Liability			FEIECC1272801	02/01/2015	02/01/2016	\$1,000,000 \$2,000,000 Ded: \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Union & Water Street, Newburyport, MA

City of Newburyport, MA is additional insured with regards to general liability where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Newburyport
 16 A Perry Way
 Newburyport, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Paul J. Andrews

Selective Insurance Company of America
40 Wantage Avenue
Branchville, NJ 07890
973-948-3000

Bond No. B 1164802

LICENSE OR PERMIT BOND

KNOW ALL MEN BY THESE PRESENTS: That we,
Northern Drill Service, Inc.
of 130 East Main St. Bldg A Northborough, MA 01532
as Principal, and SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey
Corporation with its principal office at Branchville, New Jersey, as Surety, are held and firmly bound
unto the City of Newburyport, Dept of Public Services
of 16A Perry Way Newburyport, MA 01590

in the sum of Five Thousand Dollars
(\$ 5,000.00), for the payment of which sum, well and truly to be made, we bind
ourselves, our personal representatives, successors and assigns, jointly and severally, firmly by these
presents.

The condition of this obligation is such, that Whereas Principal is desirous of obtaining a
license from the City of Newburyport, Dept of Public Services
to carry on business as Water Drilling
in City of Newburyport, Dept of Public Services
for the term of twelve months or any shorter period commencing on the 1st day of
October , 2015 .

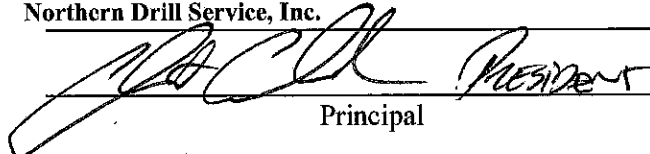
NOW, THEREFORE, if Principal shall, during the aforesaid term, faithfully observe and
honestly comply with such Ordinances, Rules and Regulations, and any Amendments thereto, as
require the execution of this bond, then this obligation shall become void and of no effect, otherwise
to be and remain in full force and virtue.

Provided, however, the Surety shall have the right to terminate this bond at any time, by a
written notice, stating when the cancellation shall take effect and sent certified mail to the obligee at
least thirty (30) days prior to the date said cancellation is to become effective.

Further Provided, However, that this bond may be continued from year to year by certificate
executed by the Surety hereon.

Signed, Sealed and Dated this 1st day of October , 2015 .

Northern Drill Service, Inc.


Principal

SELECTIVE INSURANCE COMPANY OF AMERICA

By 
Attorney-in-Fact Dawn Watson

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partnership)

STATE OF _____ }
COUNTY OF _____ } ss:

On this _____ day of _____, _____, before me personally appeared the above named _____

to me known and known to me to be the same described in and who executed the above instrument and dully acknowledged the execution of the same.

Notary Public _____ County

(Corporation)

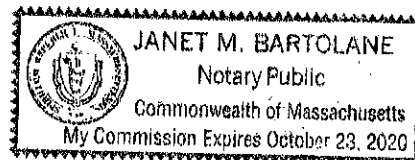
STATE OF MASSACHUSETTS }
COUNTY OF WORCESTER } ss:

On this 5th day of October, 2015, before me personally appeared Christopher C. Devillers

to me known, who, being by me duly sworn, did depose and say that he/she resides in STERLING, MA

that he/she is the President of Northern Drill Service Inc.
the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was affixed by order of the Board of Directors of said corporation and that he/she signed his/her name thereto by like order.

Janet M Bartolane
Notary Public Worcester County



ACKNOWLEDGMENT OF SURETY

STATE OF New York }
COUNTY OF Albany } ss:

On this 2nd day of October, 2015, before me personally appeared Dawn M. Watson to me known, who, being by me

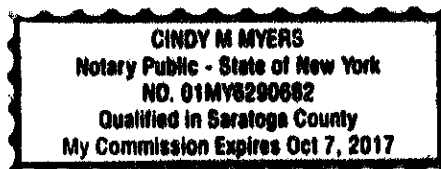
duly sworn, did depose and say that he/she resides in Troy, NY 12180

that he/she is the Attorney-in-Fact of the Selective Insurance Company of America

the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he/she signed his/her name thereto by like order; and deponent further says that he/she is acquainted with Dawn M. Watson and knows him/her to be the

Attorney-in-Fact subscribed to the within instrument is in the genuine handwriting of the said Dawn M. Watson and was subscribed thereto by like order of the Board of Directors in the presence of deponent.

Cindy M Myers
Notary Public Saratoga County





SELECTIVE®

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

Bond No. B 1164802

STATEMENT OF FINANCIAL CONDITION

Street Opening Permit

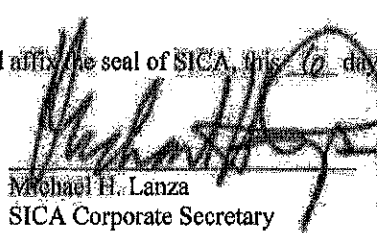
I hereby certify that the following information is contained in the Annual Statement of Selective Insurance Company of America ("SICA") to the New Jersey Department of Banking and Insurance as of December 31, 2014:

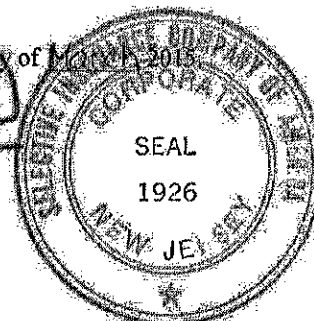
<u>ADMITTED ASSETS (in thousands)</u>		<u>LIABILITIES AND SURPLUS (in thousands)</u>	
Bonds	\$1,303,728	Reserve for losses and loss expenses	\$925,453
Preferred stocks at convention value	0	Reserve for unearned premiums	303,624
Common stocks at convention values	133,163	Provision for unauthorized reinsurance	1,646
Subsidiary common stock at convention values	0	Commissions payable and contingent commissions	22,483
Short-term investments	52,485	Other accrued expenses	19,802
Mortgage loans on real estate (including collateral loans)	35,961	Other liabilities	<u>278,639</u>
Other invested assets	71,670	Total liabilities	1,551,647
Interest and dividends due or accrued	13,300		
Premiums receivable	294,449	Surplus as regards policyholders	<u>492,968</u>
Other admitted assets	<u>139,859</u>		
Total admitted assets	<u>2,044,615</u>	Total liabilities and surplus as regards policyholders	<u>2,044,615</u>

I further certify that the following is a true and exact excerpt from Article VII, Section 1 of the By-Laws of SICA, which is still valid and existing.

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

IN WITNESS WHEREOF, I hereunto subscribe my name and affix the seal of SICA, this 6 day of March, 2015.


Michael H. Lanza
SICA Corporate Secretary



STATE OF NEW JERSEY :

:ss. Branchville

COUNTY OF SUSSEX :

On this 6 day of March, 2015, before me, the undersigned officer, personally appeared Michael H. Lanza, who acknowledged himself to be the Corporate Secretary of SICA, and that he, as such Corporate Secretary, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the Corporation by himself as Corporate Secretary.

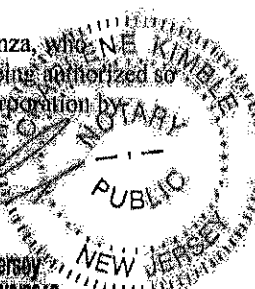

Notary Public

My Commission Expires:

Charlene Kimble

Notary Public of New Jersey

My Commission Expires 8/2/2018





Northern Drill Service, Inc.

References:

Chris Gallagher
Town Engineer
Town of Foxborough
70 Elm Street, Foxborough, MA
781-389-6139

Robert McNeil
Director of Public Works
Town of Millbury
127 Elm Street
Millbury, MA 01527
508-865-9143

Andrew DeSantis
Assistant Director
City of Chelsea DPW
500 Broadway
Chelsea, MA 02150
617-466-4200

***130 East Main Street Bldg. A, Northborough, MA 01532
Ph: 508-393-6900 Fax: 508-393-6901***



Town of Millbury Department of Public Works

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527 Tel. 508 / 865-9143 • Fax: 508 / 865-0843

Robert D. McNeil, III, P.E. • Director
rmcneil@townofmillbury.net

January 28, 2014

Springfield DPW
70 Tapley Street
Springfield, MA 01104

RE: Northern Drill Service, Inc.

To Whom It May Concern:

This letter serves as a positive recommendation for Northern Drill Service, Inc.

Northern Drill Service is a certified drilling contractor licensed to perform work within the public way.

We have found that during their course of work in the Town of Millbury, Northern Drill Service, Inc. has fully complied with all applicable sections of our Roadway Opening Specifications and is currently in good standing.

Very Truly Yours

Robert D. McNeil III, P.E.
Director of Public Works

Cc: Northern Drill Service, Inc.



Joseph C. Foti
Director

City of Chelsea
DEPARTMENT OF PUBLIC WORKS
City Hall, 500 Broadway, Room 310
Chelsea, Massachusetts 02150

Telephone: (617) 466-4200
Fax: (617) 466-4210

January 27, 2014

RE: Northern Drill Service Inc.

To Whom It May Concern:

I am pleased to write you providing a positive recommendation for Northern Drill Service Inc. of Northborough, MA.

Northern Drill Service is a certified contractor licensed to perform work within the public way.

I have found that Northern Drill Service during the course of their work in the City of Chelsea has complied with all street opening permit requirements and is in good standing.

Please do not hesitate to call me with any questions you may have regarding this matter.

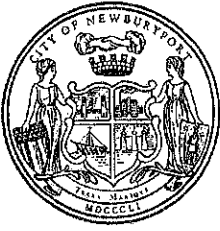
Sincerely,

A handwritten signature in black ink, reading "Andrew B. DeSantis".

Andrew B. DeSantis
Assistant Director

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 15, 2015

AN ORDINANCE TO AMEND SECTION 12-181 OF THE MUNICIPAL CODE REGARDING THE CITY TREE PLAN AND THE JOHN BROMFIELD FUND

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12 Streets, Sidewalks and Other Public Places
Article VI Protection of Public Trees

Amend existing Section 12-181 regarding the city tree plan, as follows,

Sec. 12-181. - City tree plan; John Bromfield Fund.

- (a) The tree warden shall develop a city tree plan for the care, preservation, pruning, planting, replanting, removal and disposition of public trees within the City of Newburyport in consultation with the tree commission. The plan shall be submitted by February 15 of each year to the mayor and city council via the director of public services.
- (b) The city hereby accepts paragraph 18 of the provisions of the will of John Bromfield, late of Boston, proved January 14, 1850. Accordingly, each fiscal year, one-half (1/2) of the interest which shall accrue or become payable for or in respect of all moneys and funds from the estate of John Bromfield in the hands of the trustees of Newburyport trust funds, and known as the John Bromfield Fund, shall be added to those funds otherwise included in the municipal budget for planting and preserving trees in the public right-of-way (public shade trees) "for the embellishing and ornamenting of said streets for the pleasure and comfort of the inhabitants."
- (c) It shall be the policy of the city to promote the planting and preserving trees in the public right-of-way (public shade trees) by encouraging and facilitating substantial increases to the John Bromfield Fund, including, without limitation, by soliciting cash contributions to such fund from other government agencies or subdivisions, private entities, not-for-profit entities, trusts, and individuals.

Councillor Jared J. Eigerman

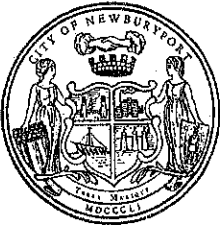
In City Council September 15, 2015

Motion to refer to Neighborhood & City Services by Councillor Eigerman, seconded by Councillor Cameron. So voted.

In City Council October 26, 2015

Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to approve 1st reading and order published by Councillor Eigerman, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 15, 2015

AN ORDINANCE TO AMEND CHAPTER 12 OF THE MUNICIPAL CODE REGARDING PUBLIC SIDEWALKS

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12	Streets, Sidewalks and Other Public Places
Article I	General

Sec. 12-9. – Maintenance of city-owned sidewalks.

- (a) The City of Newburyport shall appropriate the sum of no less than sixty thousand dollars (\$60,000.00) each fiscal year for the purpose of maintaining the repair of city-owned sidewalks. The maintenance of city-owned sidewalks shall be conducted in a manner to insure that the city meets its obligations of other sections of Chapter 12 in the Revised Code of Ordinances. The funds shall be distributed among the six (6) wards in a responsible and equitable manner. Funds for the maintenance and keeping in good repair of city-owned sidewalks shall be included in the municipal budget, sources for the funding may be derived from any source available to the City of Newburyport so allowed by local, state and federal regulations.
- (b) The city hereby accepts the bequest in the will of John Bromfield, late of Boston, proved January 14, 1850 such that each fiscal year, one-half (1/2) of the interest which shall accrue or become payable for or in respect of all moneys and funds from the estate of John Bromfield in the hands of the trustees of Newburyport trust funds, and known as the John Bromfield Fund, shall be added to those funds otherwise included in the municipal budget for the maintenance and repair of the condition of city-owned sidewalks.
- (c) It shall be the policy of the city to promote the maintenance and keeping in good repair of city-owned sidewalks by encouraging and facilitating substantial increases to the John Bromfield Fund, including, without limitation, by soliciting cash contributions to such fund from other government agencies or subdivisions, private entities, not-for-profit entities, trusts, and individuals.

Sec. 12-54. – Sidewalk materials.

- (a) *City specifications.* The installation, construction, maintenance, repair, replacement, and reconstruction of any sidewalk located in the city and open to public travel, whether such sidewalks are located on public or private land, shall be undertaken in compliance with both this section and design specifications promulgated by the department of public services. For the purposes of clarification, neither the Clipper

City Rail Trail nor the Harbor Walk constitute sidewalks under the meaning of this section.

(b) *Brick or cement surfaces only.* At the time of installation, construction, maintenance, repair, replacement, or reconstruction of any sidewalk located in the city and open to public travel, whether such sidewalks are located on public or private land, the surface material shall be either brick or cement, and no other materials, as follows:

- (i) *Downtown.* Brick shall be the required surface material for all sidewalks located within the Downtown Overlay District, established under Section XXVIII of the Zoning Ordinance.
- (ii) *Historic areas outside of downtown.* Brick shall be the encouraged surface material for all sidewalks located outside of the Downtown Overlay District but within the Newburyport Historic District, and both brick and cement shall be permitted therein.
- (iii) *All other areas.* Cement shall be the required surface material for all sidewalks located outside of the Newburyport Historic District.

(c) *Existing nonconforming sidewalk surfaces.* Any sidewalk open to public travel whose surface does not comply with this section as of its effective date may remain in such noncompliance until such time as it is maintained, repaired, replaced, and reconstructed, at which time it shall be brought into compliance.

(d) *Temporary asphalt surfaces.* Notwithstanding anything in this section to the contrary, the department of public services may, in its discretion, permit the temporary use of asphalt surface material for sidewalks located in industrial zoning districts, and for sidewalks abutting undeveloped parcels until substantial construction there is complete. The department shall specify in writing the time by which brick or cement surface material, as the case may be, shall replace the temporary asphalt material.

Sec. 12-55. – Notice of work involving city-owned sidewalks.

(a) *Administrative discretion.* Consistent with the city charter and the other provisions of this municipal code, the department of public services shall determine in its discretion the proper timing for the installation, construction, maintenance, repair, replacement, and reconstruction of any and all portions of city-owned sidewalk.

(b) *Notice of work.* No fewer than seven (7) calendar days before undertaking the installation, construction, maintenance, repair, replacement, and reconstruction of any portion of a city-owned sidewalk, the department of public services shall cause written notice of such planned work to be delivered to each residence and place of business abutting the affected portion of sidewalk, as well as to the city councillors for all wards where such area of work is located.

(c) *Notice of brick option.* Where the department of public services intends the use of cement surface material in the installation, construction, maintenance, repair, replacement, or reconstruction of any portion of a city-owned sidewalk that is located outside of the Downtown Overlay District but within the Newburyport Historic District, no fewer than ninety (90) calendar days before undertaking any such work, the department shall cause written notice thereof to be mailed or delivered to the

owner of each parcel abutting the affected portion of sidewalk, as well as to the city councillors for all wards where such area of work is located.

- (i) Such required notice shall include the estimated cost per square foot to install brick surface material instead of cement. Such estimated cost shall exclude all costs that would also be incurred to use cement surface material, including, without limitation, work involving grading, base material, and curbstones.
- (ii) Each owner of an abutting parcel shall have twenty (20) calendar days from the mailing or delivery of such required notice to deliver its own written notice to the department that such owner agrees to pay the incremental cost for the use of brick surface material, instead of cement, for the affected portion of sidewalk abutting its parcel. It shall be the responsibility of such owner to confirm delivery to the department of such owner's agreement to pay.
- (iii) No later than twenty (20) days after the expiration of the period in which an abutting owner may agree to pay the incremental cost of brick surface material, the department shall review all such responses, determine in its discretion the feasibility of using brick surface material instead of cement within the area of work, and cause written notice of its determination to be mailed or delivered to each owner that responded timely, as well as to the city councillors for all wards where such area of work is located. The department's determination regarding the feasibility of using brick surface material shall be final.

Councillor Jared J. Eigerman

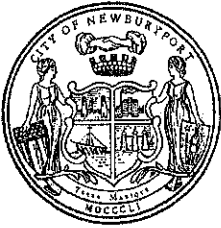
In City Council September 15, 2015

Motion to refer to Neighborhood & City Services by Councillor Eigerman, seconded by Councillor Cameron. So voted.

In City Council October 26, 2015

Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to approve 1st reading and order published by Councillor Eigerman, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

CITY OF NEWBURYPORT



IN CITY COUNCIL

October 13, 2015

ORDERED:

AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13 Traffic and Motor Vehicles
Article 4 Specific Street Schedules
Division 4 Stop Intersections

Delete Division 4 Stop Interrsections

And all sections thereunder.

Add Division 4 Stop and Yield Intersections

Sec. 13-136 Stop Signs Designated

Any and all streets now or in the future designated as stop intersections shall be added, deleted or amended by order of the Council. A list of said streets and intersections shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13-137 Yield Signs Designated

Any and all streets now or in the future designated as yield intersections shall be added, deleted or amended by order of the Council. A list of said streets and intersections shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13 – 138. Turning on red signals

Vehicles are restricted from making a turn on red signals at the following intersections (MGL Ch. 89 Sec. 8)

Any and all intersections now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said intersections and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Councillor Robert J. Cronin

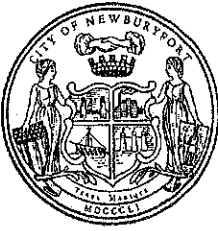
In City Council October 13, 2015

Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.

In City Council October 26, 2015

Motion to remove collectively 15, 16, 17 by Councillor Cronin, seconded by Councillor Cameron. So voted.
Motion to approve collectively 15, 16, 17 for 1st reading and order published by Councillor Cronin, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13 Traffic and Motor Vehicles

Article 4 Specific Street Schedules

Division 5. Turning Lanes

Delete: Division 5 Turning Lanes
And all sections thereunder.

Add: Division 5 Turning Lanes

Sec. 13-151 Left Turns Required

Vehicles traveling on the following streets in the left lane of the roadway shall make the indicated left lane of the roadway shall make the indicated left turn:

Any and all streets now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said streets and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13-152 Right Turns Required

Vehicles traveling on the following streets in the right lane of the roadway shall make the indicated right lane of the roadway shall make the indicated right turn:

Any and all streets now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said streets and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13 – 153 to 13-166. Reserved

Councillor Robert J. Cronin

In City Council October 13, 2015

Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.

In City Council October 26, 2015

Motion to remove collectively 15, 16, 17 by Councillor Cronin, seconded by Councillor Cameron. So voted. Motion to approve collectively 15, 16, 17 for 1st reading and order published by Councillor Cronin, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6.	Stopping, Standing and Parking

Add:

Section 166 Amendment, Addition and Deletion by Order

In order to efficiently and expeditiously address parking issues within the City of Newburyport, any and all amendments, additions and deletions to these sections contained in Division 6 shall be by order of the Council and, furthermore, the Clerk's office shall maintain a list of said amendments, additions and deletions and post the same on the appropriate page of the City of Newburyport website.

Councillor Robert J. Cronin

In City Council October 13, 2015

Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Kinsey. So voted.

In City Council October 26, 2015

Motion to remove collectively 15, 16, 17 by Councillor Cronin, seconded by Councillor Cameron. So voted. Motion to approve collectively 15, 16, 17 for 1st reading and order published by Councillor Cronin, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 absent (Giunta). So voted.

COMMITTEE ITEMS

BUDGET AND FINANCE



Transfer #1
October 13, 2015

City of Newburyport

FY 2016

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 OCT -6 P 3:55

Department: Mayor's Office / Office of Planning & Development
Submitted by: Donna D. Holaday Date Submitted: 10/6/2015

Transfer From:

Account Name	General Fund - Free Cash	YTD Bal:	\$ -
Account Number:	01-35910	Trans In:	\$ -
Amount:	\$40,000.00	Trans Out:	\$ -

Why are Funds Available: *The Massachusetts Department of Revenue is expected to certify the City's Free Cash balance in the next several weeks. Once certified, these funds are available for any legal expenditure with the approval of the Mayor and a majority vote of the City Council. Free Cash must be certified before the Council approves the requested appropriation.*

Transfer To:

Account Name	Master Plan Update	YTD Bal:	\$ -
Account Number:	3602-49700	Trans In:	\$ -
Amount:	\$40,000.00	Trans Out:	\$ -

Why are Funds Required: *The Master Plan is a key policy-level guidance document for the City. Although the Office of Planning & Development has been able to complete a good portion of the work involved in a city-wide Master Plan update, limited time and resources (including a staff planner out on maternity leave, and the simultaneous undertaking of a Comprehensive Zoning Rewrite) necessitates the assistance of a consulting firm to complete this project.*

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 10/6/15
Date: 10/6/15



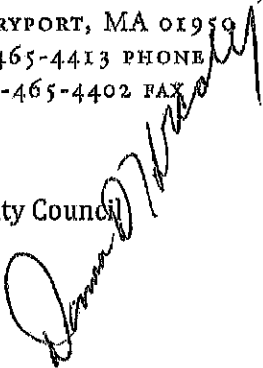
CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 OCT 20 A 11:52

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: October 20, 2015
Subject: Material Weakness - Cash Reconciliation Process



At your July 13, 2015 meeting, it was requested that I report back in three months regarding the material weakness related to the City's cash reconciliation process. As such, I am pleased to provide an update to the Council on this matter.

The City has actively worked to improve the cash reconciliation process over the past year with changes to policies and procedures within the Finance Department to ensure that accounts are fully reconciled at all times. Such action steps included: 1) daily reconciliations between the Treasurer's and Auditor's offices to ensure consistency between the bank statements, cash book and general ledger, 2) researching and addressing all prior year and current year reconciling items as identified on the bank-to-book reconciliations, and 3) updating the City's cash receipts policy to ensure that all departments are providing timely and accurate turnovers of receipts.

While the FY2015 audit will not be complete for several more months, all year-end reports have been submitted to the Department of Revenue for review as part of the free cash certification process, including the Treasurer's Year-End Report and the Cash Reconciliation Report, which compares the Treasurer's cash balance to the Auditor's cash balance as of June 30th. It is worth noting that we were only carrying a variance of \$9,633 at year-end between the Treasurer's cashbook and the Auditor's general ledger, which accounting principles would consider to be immaterial.

The FY2015 audit will include a discussion with our independent auditors, Melanson, Heath & Company, regarding the improvements made to our cash reconciliation process; I am hopeful that this will no longer be noted as a material weakness for the City. We will report back to the full council once the FY2015 audit is finalized this winter.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 26, 2015

THAT the City of Newburyport Tax Rate for FY 2016 be \$ [] for all classes of property.

Councillor Charles F. Tontar
Budget & Finance Chairperson

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 26, 2015

THAT all property within the City of Newburyport be taxed equally and that the method to determine this percentage of the local tax levy to be assessed by each class of property is established by the adoption of **Residential Factor []** for FY2016 in the City of Newburyport.

Councillor Charles F. Tontar
Budget & Finance Chairperson

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 26, 2015

THAT, the City Council of the City of Newburyport hereby authorizes the establishment of a fee schedule for members of the general public to rent space at the Senior Community Center to host a variety of community and private events. Said schedule is attached hereto.

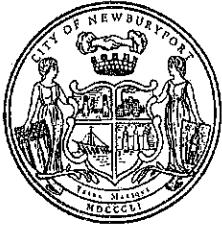
THAT, the purpose of said fees is to pay expenses associated with maintenance, repairs, renovations, upkeep and security at the Senior Community Center located at 331 High Street.

Council President Thomas F. O'Brien

Councilor Charles F. Tontar
Chair, Budget and Finance Committee

Councilor Bruce L. Vogel

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 26, 2015

THAT, the City Council of the City of Newburyport authorizes the establishment of a "Senior Community Center Maintenance Revolving Fund" in accordance with MGL, Chapter 44 Section 53E1/2. Said revolving fund shall be used to pay expenses associated with maintenance, repairs, renovations, upkeep and security at the Senior Community Center located at 331 High Street.

THAT, the source of funds shall be fees, charges and donations paid to the City for the use and rental of the Senior Community Center.

THAT, the Director of the Department of Public Services, under the direction of the Mayor, is hereby authorized to make expenditures from the "Senior Community Center Maintenance Revolving Fund." The fund shall not exceed \$50,000 in FY 2016.

Councillor Charles F. Tontar
Chair, Budget and Finance

PUBLIC SAFETY

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

AN ORDINANCE TO AMEND CHAPTER 9 ENTITLED LICENSES, PERMITS AND BUSINESS REGULATIONS

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 9	Licenses, Permits and Business Regulations
Article VII	Transient Vendors, Hawkers and Peddlers
Division 2	Hawkers and Peddlers
Section 9-158	Business prohibited between certain hours

DELETE:

Sec. 9-158. - Business prohibited between certain hours

No hawker or peddler shall sell or offer for sale any goods, wares or merchandise, including publications, magazines and books or solicit subscriptions for publications, magazines or books in the city between the hours 9:00 p.m. and 8:00 a.m.

ADD:

Sec. 9-158. - Business prohibited between certain hours and in certain area

No hawker or peddler shall sell or offer for sale any goods, wares or merchandise, including publications, magazines and books or solicit subscriptions for publications, magazines or books in the city between the hours 9:00 p.m. and 8:00 a.m. Furthermore, at all times, no hawker or peddler shall sell or offer for sale any goods, wares or merchandise within the Downtown Overlay District, as defined under appendix A (zoning ordinance) of the Newburyport Code unless a license is granted by the City Council.

Councillor Jared J. Eigerman

Refer P)
BE & MK
SV

NEWBURYPORT SPECIAL EVENT APPLICATION

SPECIAL EVENTS

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 OCT 20 P 3 09

NAME OF EVENT: NEWBURYPORT RIVER RUN 1/2 MARATHON

1. Date: JUNE 12th Time: from 9:15 AM to 1:00 PM
Rain Date: _____ Time: from _____ to _____

2. Location: CASHMAN PARK

3. Description of Property: _____ Public _____ Private _____

4. Name of Organizer: FULL TRAINING STUDIO City Sponsored Event: Yes _____ No ☒

Contact Person JULIE BOKAT

Address: 75 MERKLE ST. Telephone: 617-694-5489

E-Mail: JTB@FULLTRAININGSTUDIO.COM Cell Phone: _____

Day of Event Contact & Phone: SAME

5. Number of Attendees Expected: 900

6. MA Tax Number: 262199810

7. Is the Event Being Advertised? YES Where? ACTIVE.COM

8. What Age Group Is the Event Targeted to? 12 AND UP

9. Have You Notified Neighborhood Groups or Abutters? Yes _____ No _____ Who? _____

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food ☒ Beverages _____ Alcohol ☒ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ ☒ Radio/CD _____

Performers _____ Dancing _____ Amplified Sound ☒ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____

Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No _____

If yes:

- a) How many trash receptacles will you be providing? 15
- b) How many recycling receptacles will you be providing? 15
- c) Will you be contracting for a dumpster for trash? Yes ☒ No ☐
- i. If yes, size of dumpster _____
- ii. Name of disposal company MELLO
- iii. If no, will you remove trash with organizers' cars or trucks? Yes _____ No _____

If no:

- a) # of trash container(s) to be provided by DPS _____ (fee/container may apply)
- b) # of recycling container(s) to be provided by DPS _____ (fee/container may apply)
- c) \$35.00 /hr/DPS employee charge must be paid by the organizer to DPS in advance of the event. The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

23 Standard # 1 ADA accessible

Name of company providing the portable toilets: DAVE'S GERTIL

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE ☒

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: _____

FULL TRAINING STUDIO

2. Name, Address & Daytime Phone Number of Organizer: _____

JULIE BOKAT
75 WENKINAC ST.
NBPT, MA 01950 617-694-5489

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

SAME

4. Date of Event: JUNE 12th Expected Number of Participants: 700

5. Start Time: 9:15 AM Expected End Time: 1:00 PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): _____

ATTACHED

7. Locations of Water Stops (if any): ATLANTIC AVE

8. Will Detours for Motor Vehicles Be Required? NO If so, where? _____

9. Formation Location & Time for Participants: END OF OAKLAND ST. 9:00 AM

10. Dismissal Location & Time for Participants: _____

11. Additional Parade Information:

• Number of Floats: _____

• Locations of Viewing Stations: _____

• Are Weapons Being Carried: Yes _____ No ☒

• Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

CITY MARSHAL RLB 4 Green St. FIRE CHIEF Christy Allen Greenleaf St.

DEPUTY DIRECTOR DePurman 1 Perry Way CITY CLERK [Signature] 60 Pleasant St

DEPARTMENT APPROVAL (For Committee member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

Approval Required	Date: _____	Signature _____
_____	1. Special Events: _____	
_____	2. Police: _____	
_____	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. ISD/Building: _____	
_____	6. Electrical: _____	
_____	7. Fire: _____	
_____	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	8. Public Works: _____	
_____	9. Recreation Department: _____	
_____	10. License Commission: _____	

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map". All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) "Road Closure" No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

ATTACHMENT

- (f) "Insurance" All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) "Event termination" If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) "Event and traffic Security" The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) "Clean-up" The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) "Regulations" Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) "Warning" In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) "Noncriminal Disposition" If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) "Violation" The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: _____

Date: _____

10/20/16



CERTIFICATE OF LIABILITY INSURANCE

FUEL-1

OP ID: AC

DATE (MM/DD/YYYY)

10/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Chase & Lunt LLC
85 Parker Street
Newburyport, MA 01950
Select Business Unit

CONTACT NAME: Select Business Unit
PHONE (A/C No. Ext): 978-462-4434
FAX (A/C No.): 978-465-6204

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Philadelphia Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Fuel Training Studio
Julie Bokar
75 Merrimac Street
Newburyport, MA 01950

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		PHPK1038061	06/25/2015	06/25/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 1,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMF/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (PER ACCIDENT) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$
	DED	RETENTION \$				AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is recognized as Additional Insured for General Liability if such coverage is required of the insured in a written permit, contract or agreement.

CERTIFICATE HOLDER

CITYNBT

City of Newburyport
City Hall, PO Box 550
Newburyport, MA 01950

CANCELLATION

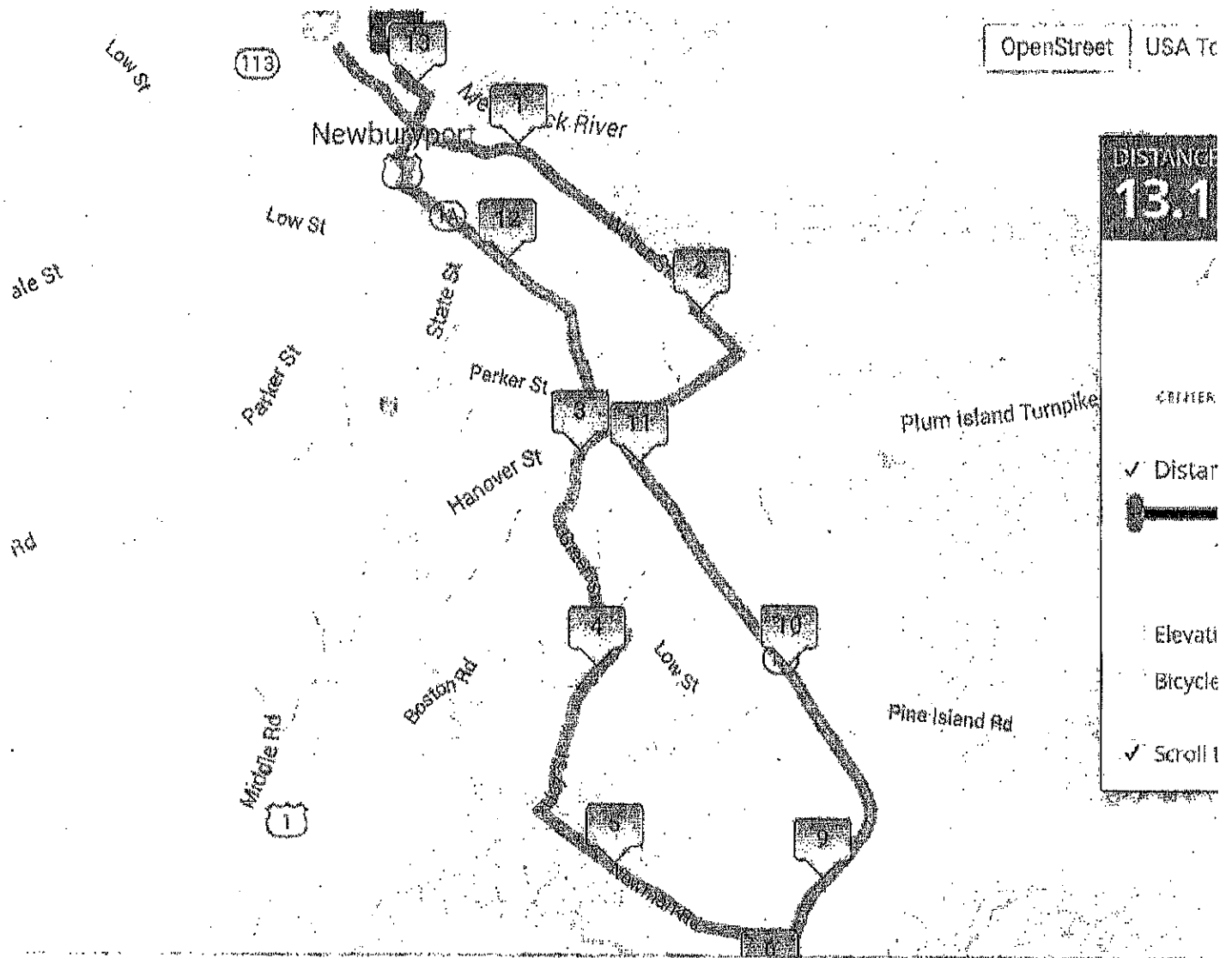
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James J. Howlett

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CITY OF NEWBURYPORT



Proposal**Newburyport River Run ½ Marathon and 5k**

Julie Bokar/Jeanne Carter
Fuel Training Studio
jj@fueltrainingstudio.com
75 Merrimac St.
Newburyport, MA 01950
Julie 617.694.5489
Jeanne 978.270.0020

Date: Sunday, June 12, 2016

Race Time: 9:15 am - 1 pm

Post Race Festivities 11-3pm including clean up

Site: Cashman Park

Beer Tent - 11 AM - 1 PM

10-20 Vendor Booths

13.1 Mile Route:

Race begins between Oakland and California St.

1. Down Merrimac to Rolfe's Lane
2. Right on Rolfe's Lane over Route 1A
3. Continue on Hanover to Green Street
4. Take a right on Hay Street
5. Take a left on Newman Road
6. Right on 1A
7. Right on Old Rowley Rd. turn around and come back.
8. Cross over High Rd. onto Newbury Neck Rd.
9. Take right on to 1A/High Rd
10. Take a right on Summer St.
11. Take a left onto Washington St.
12. Take a quick right onto the Rail Trail until Cashman Park.

5 Mile Route:

Race would begin in the same spot as the 13.1 route.

1. Down Merrimac to Bromfield
2. Right on Bromfield
3. Right on High St.
4. Right on Summer St.
5. Left On Washington St.
6. Right onto the Rail Trail
7. Finish at Cashman Park near baseball field.

We have reviewed this proposal with Deputy Chief John Lucy of the Newbury Police Department as well as Lieutenant Richard Siemasko and they have both agreed on the date and the route of the course. We will be filling out all the appropriate paper work with the health inspector as well as getting a one day liquor license.



Newburyport Parks

One-Day Use Permit Application

Applicant Information

Name of organization FUEL TRAINING STUDIO
 Contact name JULIE BOKAT
 Address 75 MIDDLEWICK ST
 City NEW BURYPORT
 State MA Zip 01950
 Phone 617-694-5489 Fax _____
 Email JTB@FUELTRAININGSTUDIO.COM

Scheduling Information

Date of Application ~~6/18/15~~ 7/23/15

We request use of:

- | | | |
|--|---|---|
| <input type="checkbox"/> Atwood Park - South End | <input type="checkbox"/> Cushing Park | <input type="checkbox"/> Perkins Park - South End |
| <input type="checkbox"/> Basketball Court | <input type="checkbox"/> Basketball Courts | (For ball field please use "Field Use Permit Form") |
| <input type="checkbox"/> Tennis Court | <input type="checkbox"/> Joppa Park at the Sea Wall - South End | <input type="checkbox"/> Basketball Courts |
| <input type="checkbox"/> Brown Square | <input type="checkbox"/> Jason Sawyer Playground - Plum Island | <input type="checkbox"/> Tennis Courts |
| <input checked="" type="checkbox"/> Cashman Park - North End | <input type="checkbox"/> Basketball Court | <input type="checkbox"/> Moseley Woods Pavilion |
| (For ball field please use "Field Use Permit Form") | <input type="checkbox"/> Pavilion | <input type="checkbox"/> Bartlet Mall |
| <input type="checkbox"/> Basketball Courts | <input type="checkbox"/> March's Hill | <input type="checkbox"/> Rail Trail |
| <input type="checkbox"/> Tennis Courts | <input type="checkbox"/> Basketball Court | |

Dates/days requested 6/12/16

Time slot requested 9 AM - 1 PM

Activity 1/2 MARATHON & 5K START/FINISH Number of attendees 1000

Authorized Applicant Signature _____

FOR INTERNAL USE ONLY

Approval is contingent upon approval from the following authorities: - ADDITIONAL COMMENTS:

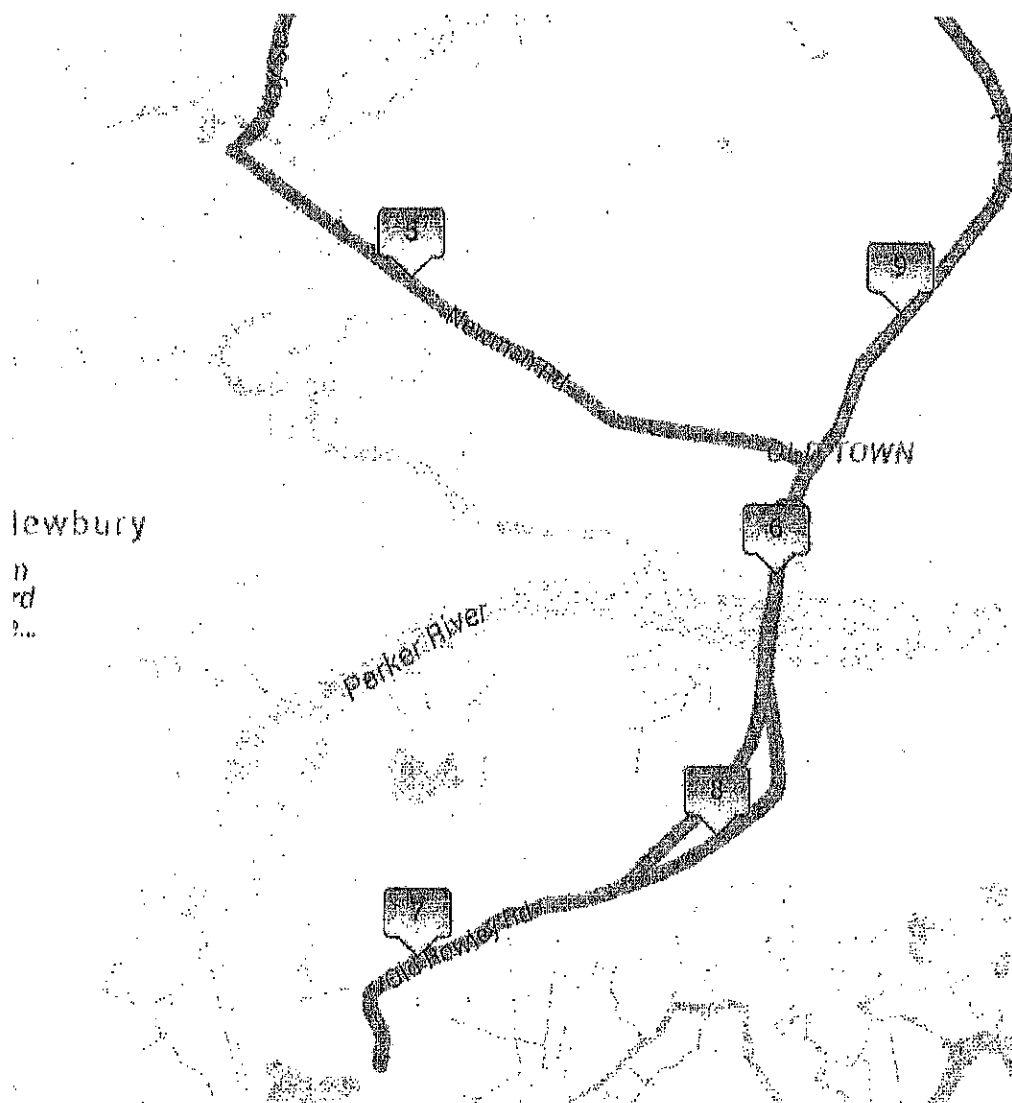
- ☒ Health Department [Signature]
☒ Fire Department [Signature]
☒ Police Department [Signature]
☒ Licensing Commission selling
☒ City Council
☒ Harbormaster [Signature]
☐ No further approvals needed

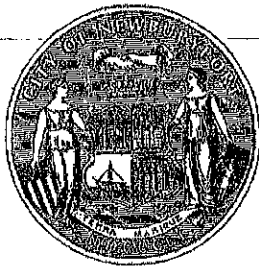
LEAVING SITE AS THEY FOUND IT. PORTA POTTIES MAY BE INSTALLED ON FRIDAY AND MUST BE REMOVED THE MONDAY FOLLOWING THE EVENT. Do not block rail trail with any obstructions. This permit does not give you exclusive use of the Clipper City Rail Trail; please inform participants and/or be sure to employ adequate staff or volunteers.

Submit completed form to
 Newburyport Parks
 Newburyport City Hall
 60 Pleasant Street
 Newburyport, MA 01950

Date reviewed	<u>7/24/15</u>
Approved	<u>X</u>
Rejected	_____
Comments	<u>DATE CONDITIONS</u>

TOWN OF NEWBURY





CITY OF NEWBURYPORT

OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
2015 OCT 20 P 2:00

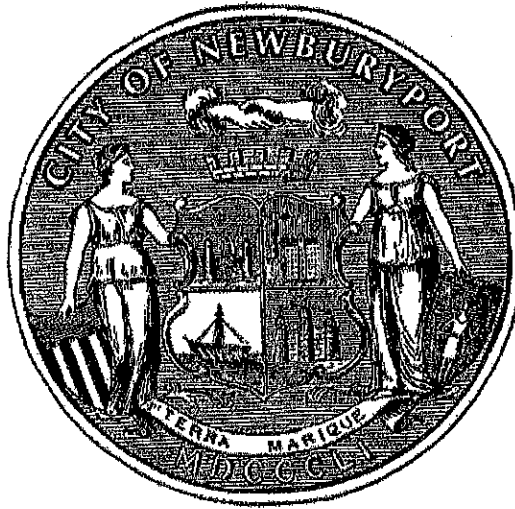
To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: October 20, 2015

Subject: Snow and Ice Plan 2015-2016

Earlier this year, the City Council asked that the Department of Public Services (DPS) submit a plan on how snow and ice are dealt with by the department. Removal of snow and ice from our public ways is one of the most critical jobs of our DPS Highway Division during the winter months. Through the coordinated work of DPS employees and plowing contractors, 70 miles of public roadways are attended to during unfavorable weather conditions every season. We welcome this opportunity to outline how the department handles snow and ice conditions and look forward to providing any additional information that Council members may require.



City of Newburyport
Department of Public Services
SNOW AND ICE PLAN
2015 / 2016 Season

Donna D. Holaday, Mayor

Anthony J. Furnari, Director

Wayne S. Amaral, Deputy Director

INTRODUCTION

The City of Newburyport takes great pride in making our public roadways as safe as possible under the worst of winter conditions. Keeping our public ways safe and accessible during snow and ice events is of highest priority in order to reduce the likelihood of personal injury to the general public, automobile accidents and property damage. The City's goal is to quickly open the streets and make them passable so that essential vehicular traffic can safely negotiate roadways. Residents can help us do this by working together.

SNOW EMERGENCY PARKING BAN

The City of Newburyport implements a snow emergency parking ban when it is predicted that we will receive three or more inches of snow accumulation. If there is a parking ban in effect, it will appear on the City's website www.cityofnewburyport.com. To get email notifications from the website be sure to select the "Notify Me" button on the front page and sign up.

In addition, flashing blue lights will be activated throughout the city at the following locations:

March's Hill at Bromfield St.

Route 113 at Route 95 Bridge

Route 113 at Hoyt's Lane

Water St. at Shandel Dr.

Market Square,

Spofford St. and Merrimac St.

Storey Ave, Ferry Rd and Mosley Ave Intersection

Malcolm Hoyt Dr. at Parker St.

High St. @ State St.

Route 1 Rotary and State St.

Merrimac, Moseley and Spofford (Roundabout)

Storey Ave. across from Daniel Lucy Way.

You may also contact The Department of Public Services (978-465-4464) or the Snow Emergency Information Line (978-463-0472 ext. 1797) to find out the status of the parking ban. Parking regulations are strictly enforced to ensure that streets remain accessible for snowplows, fire apparatus and other emergency vehicles. **Any vehicle that impedes the snow removal process will be ticketed and towed.**

ALTERNATIVE DESIGNATED PARKING AREAS

The City of Newburyport offers alternative designated parking areas for on-street cars that include the following: Green Street Municipal Lot, Cashman Park (off Merrimac Street), Cushing Park (Washington Street) NRA Waterfront Lots East and West, Hales Court Lot (corner of Hales Court and Prince Place) and State Street Lot (corner of Harris Street and State Street).

PLEASE NOTE: All vehicles must be removed from the above listed lots within 24 hours following the cancellation of the snow emergency (weekends included) or vehicles will be ticketed and towed at the owner's expense.

SNOW EMERGENCY CANCELLATION information can be obtained by checking www.cityofnewburyport.com or calling the Snow Emergency Information Line at 978-463-0472, ext. 1797 or contacting the Department of Public Services at 978-465-4464.

DPS will do its best to lift the city-wide Snow Emergency parking restriction as soon as possible. The city-wide parking restriction will only be lifted when the DPS Director or Deputy Director determine that on-street parking will not cause a public safety issue to emergency response vehicles. We may seek advice from the City Marshal or Fire Chief to assist us in making this determination.

On some narrow streets, the DPS may post temporary no parking signs after the snow emergency has been lifted in order to maintain a safe and adequate vehicle travel lane. Many of these streets are located in Wards 1, 2 and 3. We will evaluate these streets on a daily basis to see if these signs may be removed once the roadway has an adequate travel lane width.

SNOW PLOWING

The following is a general description of how the Department of Public Services plows snow from city streets.

Step 1. Pretreatment (1"-2" of accumulated snow)

When a snowstorm begins, the department responds by pretreating the main roads. This serves two purposes: to keep traffic safely moving and to prevent the snow from bonding to the pavement. If the snow event is less than 2" or 3" inches of accumulated snow. We may halt operation after all the roads have been pretreated and evaluate if additional treatment is required.

Step 2. Snow clearing (2" or greater)

Snow plowing begins when snow accumulates or is predicted to be two (2) or more inches. Over 48 city and privately operated pretreatment and snow clearing vehicles/equipment may be dispatched to respond to a snow emergency. DPS crews and private contractors will continue to plow until the snow event ends. We will continue to monitor the conditions of the roadways and determine if additional snow clearing

equipment is needed or if equipment may need to be reassigned to another section of the city.

Step 3. Post storm clean-up and clearing

Once the snow event has concluded, DPS conducts our city wide final snow clearing operation. This operation includes one last round of snow clearing and general cleanup to make the roadways safe for vehicular and pedestrian traffic. This operation may take days or weeks, depending on total amount snow accumulation. DPS will prioritize this operation based on the following in order of importance.

1. Main streets and school routes are treated to achieve the safest possible conditions.
2. Inclines and major intersections are treated to improve safety.
3. Flat streets are treated only if icy conditions exist.
4. Downtown and other business areas treated and snow removal may take place if needed.
5. Snow piles at intersections are pulled away from the corners to improve sight lines for existing vehicles. Snow may need to be removed judiciously from these intersections. Snow may be removed from narrow streets to improve the access for emergency and public service vehicles. Snow removal is time consuming and labor intensive; the DPS Director or Deputy Director will prioritize these streets solely based on public safety.
6. Lack of parking is not a safety issue. Nevertheless, if time, staffing and funds allow, we may clear snow from other narrow streets. These streets are determined from input from the Mayor's Office, City Councilors, residents, and emergency agencies.

SAFETY REMINDER: When driving, please stay 200 feet behind any snowplow and NEVER pass a plow truck. Visibility is not good for the snowplow operator.

SIDEWALKS

The removal of the snow and ice from sidewalks is the responsibility of tenants, occupants and property owners. The City of Newburyport clears designated sidewalks following each storm, but only after all of the roads has been cleared. These sidewalks are in the downtown areas, surrounding schools and other city-owned property.

The City's Code of Ordinances (Sec. 12-52) requires tenants, occupants and property owners to remove snow and ice from their bordering sidewalks within six hours after the snow ceases to fall if it ceases to fall in the daytime and before 12:00 noon if it ceases to fall in the nighttime. If a property owner/occupant neglects to do so, he/she shall be fined \$50. Violations of this section may be enforced by any police officer, the health director or his designees.

DRIVEWAYS

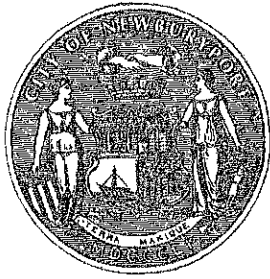
DPS tries to minimize the amount of snow that gets plowed across driveways, but snow plows cannot "go around" driveways. Plow blades cannot be lifted as they pass by a driveway. Unfortunately, snow will be

plowed into driveways as we perform curb-to-curb plowing. You may wish to clear your driveway several times during the storm or wait until the storm and plowing activities have ended.

Snowplowing, shoveling, or throwing snow back onto the street when clearing driveways, yards, roofs or sidewalks is prohibited by City Ordinance Sec. 12-7 and violators can be fined \$50.

Please note that this plan is always a work in progress. As we learn from our experiences and technology changes, we may find different ways to conduct pretreatment, snow clearing and snow removal with greater efficiency and lower cost.

PUBLIC UTILITIES



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 SEP 22 P 2:09

To: President O'Brien & City Councilors

From: Mayor Donna D. Holaday

Re: Summary report from Environmental Partners on Wastewater Treatment Facility & Odor Controls

Date: September 22, 2015

The attached document from Environmental Partners (EP) is a summary report of their assessment work completed over the past several months to address odor control at the Wastewater Treatment Facility (WWTF). Discussion of the findings was presented to the Water and Sewer Commissioners at their meeting held on September 21, 2015. There was unanimous support for moving forward with EP, but the Commissioners are just receiving this information and need time to review and evaluate each of the recommendations. There are immediate steps that are underway with support of WWTF staff (ferric chloride dosing changes to impact the high sulfide levels entering the headworks and improving the building components). A phased approach is recommended and it will take several months to complete full design of the improvements. Major work will focus on covering the clarifiers, addressing the ventilation issues at several locations at the plant and introducing a new biofilter system with engineered media.

A schedule and estimated budget costs for two options are included. We anticipate the work will run in the \$3.3M range. We have some funding to address the early stage work and design but will need to borrow additional funds to complete this intensive and critical work. This should occur in early January. EP will attend a meeting scheduled by the City Council to review their findings directly. Please recognize that the Water and Sewer Commissioners will be working through the findings during the next several weeks and will be finalizing the direction this work will take with EP. My office would be happy to assist in coordinating a meeting with EP, Council Members, Water and Sewer Commissioners, and the public.



September 2015

Newburyport WPCF Odor Control Assessment Sheet

Headworks

- ☐ Excessively high sulfide (5 times recommended short-term limit) = hazardous environment and odors
- ☐ Inadequate ventilation compromises safety of staff
- ☐ Premature corrosion
- ☐ Greatest source of odors

- Odor and Safety
 - Add ferric chloride upstream to reduce sulfides from the force main
 - Convey air to a biofilter designed for high sulfide concentrations
 - Replace the vent near screenings barrel with a powered vent



Headworks Vent

Primary Clarifiers

- ☐ Clarifiers create sulfide and odors
- ☐ Odors are not treated by the odor control system

- Cover clarifiers with flat covers
- Cover scum pits
- Convey air to the biofilter
- Operate both clarifiers

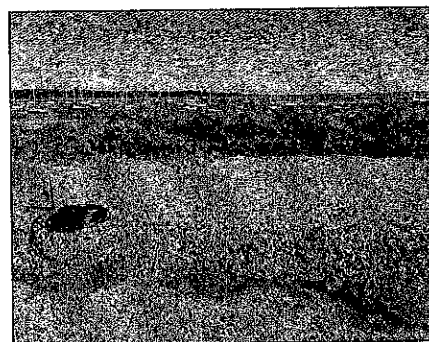


Primary Clarifier

Odor Control Biofilter

- ☐ Expansion is needed to address safety and odor concerns
- ☐ Existing biofilter does not operate at full capacity

- Replace with a biofilter comprised of engineered media:
 - Higher sulfide loads possible
 - Smaller footprint
 - Significantly less maintenance
 - Better air flow control
 - Fewest changes to the existing system



Biofilter

Ventilation

- ☐ Inadequate for staff safety
- ☐ Insufficient for odor control
- ☐ Directly discharges odorous air
- ☐ Short circuits, bypassing the working level in the press room

- Assess and design ventilation corrections
- Increase the odor control air volume from sludge processing areas
- Provide powered & heated ventilation for supply air to the headworks



Sludge Press

Hyannis:

396 North Street, Hyannis, MA 02601
TL 508.568.5103 • FX 508.568.5125

Headquarters:

1900 Crown Colony Drive, Suite 402, Quincy, MA 02169
TL 617.657.0200 • FX 617.657.0201

Woburn:

18 Commerce Way, Suite 2000, Woburn, MA 01801
TL 781.281.2542 • FX 781.281.2543

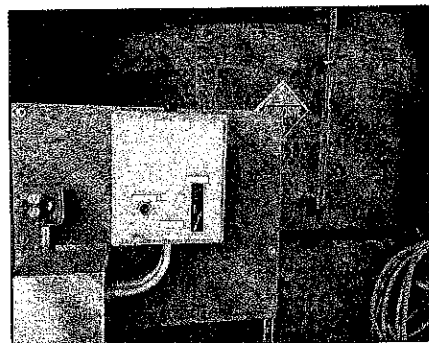


September 2015

Newburyport WPCF Odor Control Assessment Sheet

Ferric Chloride Shed Improvements

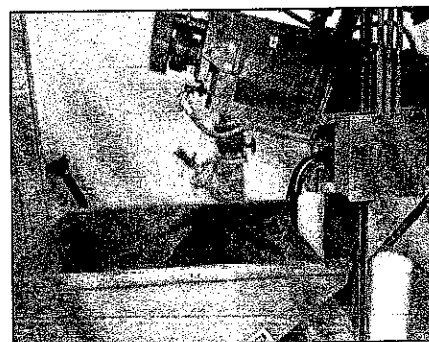
- ☐ Ferric chloride thickens and freezes (10° F) in cold weather
- ☐ Entry/egress improvements are needed
- Enclose and add insulation prior to winter 2015
- Create a safe entry by building out the north (open) side of the building
- Provide temporary heat and ventilation until the broader design of ventilation system improvements



Ferric Chloride Storage Tank

Grit Handling and Disposal

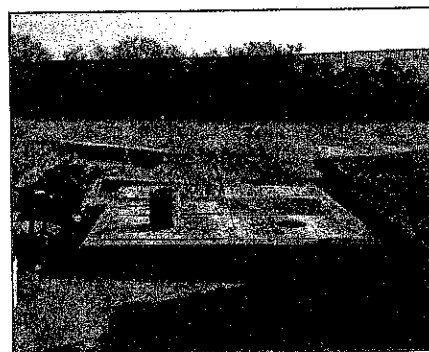
- ☐ Very odorous location and operation
- ☐ Handling of noxious grit by staff
- Evaluate conveying the grit directly to sludge disposal
- Eliminate handling of the grit dumpster outside
- Keep grit in areas with odor control



Grit Dumpster

Septage Receiving

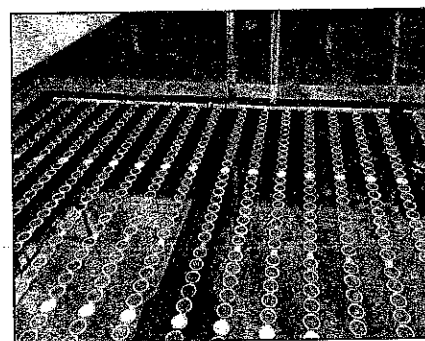
- ☐ Short term intense odors possible
- ☐ Inefficient odor control air collection
- Enclose the septage receiving station
- Convey air to the biofilter when septage is delivered



Septage Receiving

Process Changes in Aeration Basins

- ☐ Continue success with nitrification and denitrification
- ☐ Create a smaller anoxic area to increase efficiency
- Test the process in one basin with half of the influent flow
 - Reduces the likelihood of odors from process upsets
 - Reduces odorous bacteria in the secondary clarifiers
 - Less wastewater is stored in the process tanks



Aeration Basin

Hyannis:

396 North Street, Hyannis, MA 02601
TL 508.568.5103 • FX 508.568.5125

Headquarters:

1900 Crown Colony Drive, Suite 402, Quincy, MA 02169
TL 617.657.0200 • FX 617.657.0201

Woburn:

18 Commerce Way, Suite 2000, Woburn, MA 01801
TL 781.281.2542 • FX 781.281.2543



September 2015

Newburyport WPCF Odor Control Upgrades Budgetary Costs

Opinion of Probable Budgetary Costs

Facility upgrades are needed to contain and convey the odorous air. Estimates include materials, installation with subcontractor costs and general contractor markup and overhead, a 25% contingency, and 20% for engineering services.

These costs are at a budgeting level and for planning purposes only, assuming all work is publically bid without significant labor contribution from City staff. Costs are rounded for readability.

Table 1 – Budgetary Costs for Facility Upgrades Related to Odor Control

Facility Scope of Work	Opinion of Budgetary Cost
Ferric chloride dosing changes	\$ 97,000
Primary clarifier covers for both clarifiers	\$726,000
Ferric chloride building improvements	\$145,000
Ventilation improvements for safety and odor control	\$337,000
Septage receiving enclosure and odor handling	\$112,000
Total	\$1,417,000

Combined with the associated upgrades potentially needed throughout the facility, the total budgetary cost for the recommended upgrades is approximately \$3.3 million to \$3.4 million.

Table 2 – Total Budgetary Cost for Odor Control Treatment and Facility Upgrades

Alternatives	Odor Treatment System	With Facility Work
1 One 20,000 cfm engineered media biofilter	\$1,890,000	\$3,310,000
2 Two 10,000 cfm engineered media biofilters	\$2,020,000	\$3,440,000



September 2015 Newburyport WPCF Odor Control Upgrades – Next Steps and Schedule

Phase	Projects	Preliminary Design	Final Design	Construction
1	Aeration Basin "Selector" Testing <ul style="list-style-type: none"> • Install baffle for anoxic zone • Process sampling and testing (1 year) 	Summer 2015	September 2015	September – October 2015
1A	Chemical Feed System <ul style="list-style-type: none"> • Dose ferric chloride into influent manhole • Ferric chloride building with temporary H&V • Ferric chloride dose matched to force main discharge 	September 2015	November 2015	November – December 2015
2	Primary Clarifiers <ul style="list-style-type: none"> • Primary clarifier covers 	October – December 2015	December – January 2016	March – April 2016
3	Ventilation System <ul style="list-style-type: none"> • Headworks air supply vent relocation and redesign • Grit wash room air supply from pump room • Ferric chloride building H&V • Dewatering building air supply short circuiting • Dewatering building / truck bay interconnections 	October – December 2015	December – February 2016	April – May 2016
4	Odor Control Treatment System <ul style="list-style-type: none"> • Grit disposal • Truck bay & clarifiers odor control duct work • Septage receiving odor containment and treatment • Engineered media biofilter system 	October – December 2015	January – March 2016	May – June 2016

Assumes Notice to Proceed by October 1, 2015

Phases represent the sequence of work and projects that could be separately bid

City Staff labor