

Bartlet Mall Commission Meeting  
June 10, 2014

Date: June 10, 2014

Time: 6:00-7:00

Location: Newburyport Public Library Children's Activity Room

Attending: Sadie Cathcart, Andrea Eigerman, Ellen Hanick, Andrew Simpson, Walt Thompson

Agenda

1. Call to order
2. Review/Approval of minutes of last meeting
3. Financial Report
4. City Hall/Park Director's Report
5. Park physical condition/Maintenance update
6. Bartlet Mall Events- report on all events on Mall
7. Fundraising
8. Repairs... Including flagpole and missing bench
9. Big Dog Show
10. Status of RFP
11. Open discussion
12. Adjourn

Notes

Call to order

Review/Approval of minutes of last meeting

- Minutes from last weeks meeting approved

Financial Report

- There is still a small discrepancy between Ellen and Lise's records

Bartlet Mall Events

- There was an event on May 31, PEO held a group Yard Sale
- Yankee homecoming is approaching soon, perhaps we should have a stand to promote the Dog Show at the festivities on the Mall

Repairs

- The posts are supposed to be in for the new signs that will be installed soon
- The bench claim for the missing bench has been filed
- The flag pole still needs replacing, the money is coming from insurance
- The dog bags have been emptied from time to time

Big Dog Show

- David Hall is donating the forklift, Dale Rogers would like a photo of the equipment to be sure it is appropriate for the installation
- Some people have donated to the Bartlet Mall Commission as opposed to the Parks Conservancy for the Dog Show, so the amount we've raised is slightly unclear
- Walt has contacted the Deck, Packaging Specialties
- Andy has received positive feedback from Institution for Savings, the Provident Bank, and Muddy River

- Andy is going to contact several PR firms, perhaps there are potential donations
- Perhaps realtors would be interested in donating
- Ellen know of a person who owns a fundraising company called Cornerstone, who strategizes fundraising approaches for churches
- Kickstarter could be a good resource for fundraising now and in the future
- Andy will look into beginning a Kickstarter
- We have had 30 dog key chains donated and three big dogs donated for the show by Dale Rogers studio, perhaps we could make them part of the Kickstarter

#### Status of RFP

- We can now discuss the RFP
- If the frog pond is drained, maybe that is the right time to address the fountain
- Tomorrow at 10:00, Andrea and Walt are meeting with the folks who are being awarded the contract
- \$12,000 and \$15,000- funds we have will go to the first stages of the project chosen through the RFP

#### Open Discussion

- We are sending a letter of thanks for the Bowlen Foundation
- We are considering new members for the Mall Commission, as Sadie will be leaving soon

#### Adjourn

#### **Next Meeting**

Tuesday, July 8, 2014

6:00 PM

Newburyport Public Library, Children's Activity Room