

Newburyport Affordable Housing Trust  
Meeting Minutes

Meeting Date: Thursday, August 23, 2018  
Meeting Location: First Floor Conference Room, City Hall  
Members in Attendance: Susanne Cameron, Judy Tymon, Madeline Nash  
Members Absent: Karen Wiener, Mayor Holaday  
Others Present:  
Minutes Taker: Kate Newhall-Smith

Tymon calls the meeting to order at 6:30 p.m.

**Discussion: One Boston Way, Review of Regulatory Documents**

The Trust reviews the draft documents provided by Minco Development, the developer of 1 Boston Way and discusses Nash's questions and comments.

Cameron states that she believes the proposed rents are very reasonable and moderately-priced. She discusses the loss of rental units to condo conversions and the difficulty in finding apartments.

The group reviews the floor plans for the building to ensure that the affordable units are distributed throughout the structure and finds that they are.

The Trust has the following comments/questions for Minco:

1. Can Minco provide 'office hours' for those who have questions regarding the application in a location closer to Newburyport than Harvard?
2. When will Minco have the public meeting?
3. What is the general timeline for the project, locations for the meetings, marketing dates, etc.
4. Will Minco host a site visit with the Trust when the units are constructed?

**Update: Housing Production Plan**

MVPC edited and updated the original draft of the HPP. Tymon review the document had had a few outstanding comments and suggestions. Smith will coordinate the new edits with MVPC.

Cameron discusses strategies for rolling the plan out to the City Council. She would like to have 10 minutes at an upcoming City Council meeting to present the general gist of the plan before the next Planning and Development Committee meeting. This general presentation will serve as an introduction for the councilors before the committee meeting where more details will be presented. The Trust will ask MVPC to attend the committee meeting; Tymon will take the lead at the Council meeting.

Smith will coordinate with the City Clerk regarding the request to have 10 minutes on an upcoming Council agenda. She will also coordinate meeting dates with the Planning and Development Committee and the Planning Board.

**Approval of Minutes**

Members asked Smith to add the July 12, 2018 minutes to the September 20<sup>th</sup> agenda.

**Next Meeting**

The next meeting is scheduled for Thursday, September 20<sup>th</sup>.

Meeting adjourned at 7:45 p.m.