

Newburyport Affordable Housing Trust
Meeting Minutes

Meeting Date: Thursday, April 7, 2016
Meeting Location: Mayor's Conference Room, City Hall
Members in Attendance: Madeline Nash, Judy Tymon, Karen Wiener, Susanne Cameron
Members Absent: Mayor Holaday
Staff Present: Kate Newhall-Smith, Planner
Minutes Taker: Kate Newhall-Smith
Other's Present:

Tymon called the meeting to order at 6:30 p.m.

Discussion: Minimum Standards for Affordable Units:

The Trust discusses the draft document and edits they would like to see. There are only a few edits and then the document can be passed on to the City's zoning consultant.

Smith will make the changes and send the document around for a final look in advance of their next meeting.

Trust Updates:

- a. Housing Resales:
 - Foundry: Unit 16 is no longer listed on Zillow. There is still no activity for this unit or for Unit 18 at the Registry.
 - Maritime Landing: There are no units currently for sale. I have not heard back from the owner of Unit 221 who expressed an interest in selling back in the spring.
 - Towle: While not a resale, the Towle project has all of its local permits. The project manager contacted me about the two affordable units and I gave him information regarding the LAU program and application back in July.
- b. Fund Balance: There have been no significant expenditures in the weeks since the last Trust meeting.

Planning Office Updates

- a. Hillside Center: This item was before the Planning Board and will be again on April 20th. The Board may close the public hearing and vote on the project that evening.
- b. 300-300R Merrimac Street: Craig Pessina is interested in attending the next meeting to discuss the affordability component of his project with the Trust before his Planning Board public hearing
- c. Kelley School: The project has its local permits.
- d. Brown School: Smith states that she will be looking into creating an RFP for the building's reuse since the School Department determined it did not need to retain the building. Director Port stated that the RFP will likely seek a developer who will renovate the structure to be used for: market rate and/or affordable housing, artist live/work or artist studio space while keeping Youth Services in a portion of the building. Nash discusses the Salisbury RFP for an old school building. Smith states that she will see if she can obtain a copy of the RFP to use as a model for the Brown School document.
- e. Minco's 40R Project: Nash would like more information about the project. Smith gives the basic details and states that she will bring plans to the next meeting to share with the group.

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Next Meeting

The Trust is next scheduled to meet on Thursday, May 19th. Smith will look for a room in City Hall rather than meeting at the Senior Center.

Tymon makes a motion to adjourn, seconded by Wiener. All in favor.

Meeting adjourns at 7:41 p.m.