

**Newburyport Local Historic District Study Committee 10 April 2008
Meeting Minutes**

The regularly scheduled meeting of the Newburyport Local Historic District Study Committee was called to order at 7:35 in the Conference Room, Police Station. Present: Doug Locy, Greg Colling, Linda Smiley, Brian Tierney, Sarah White, and Margaret Welch. Guests: Rebecca Lucy, Nancy Colbert.

Review of Minutes

Approval of minutes of 27 March (4 yes, 1 abstention).

New Business

Preliminary Formulation of Property Owner Survey – Members had submitted potential questions. Ms. Lucy had grouped them into categories including “Historic Guidelines,” “Newburyport’s Historic Significance,” “Your Property,” and “Knowledge of Current Ordinances.” Ms. Colbert suggested that thinking in themes such as levels of awareness/ misperceptions about LHDs, need for protections, and level of current support. Logistics including the list of property owners and addresses provided by the Planning Office were discussed. The offering of prizes as incentives to send in the surveys was discussed; the motion to offer such prizes was voted down (2 yes, 4 no).

The committee proceeded to discuss the potential questions. Ms. Lucy explained how the software “Survey Monkey” would be used. The survey will include Frequently Asked Questions about LHDs and a map showing the National Register District. A link on the LHD City of Newburyport will take the respondents to the survey. Ms. Lucy noted that a press release explaining the survey would be needed.

Ms. Lucy will bring a draft of the survey to the next LHDSC meeting.

Meeting ended 9:35.