



CITY OF NEWBURYPORT

BOARD OF HEALTH

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Public Health
Prevent. Promote. Protect.

Board & Staff Present:

Dr. Robin Blair, Board Chair
Lina Matta, Board Member
Dr. Richard Tilson, Board Member

Laura Vlasuk, Director of Public Health
Julie Esposito, Public Health Nurse
Shari Wilkinson, Farmers Market
David Hall, Tannery Owner where Farmers
Market is held
Ronald Ramseur, Resident

Board of Health Meeting Minutes

February 15, 2024

- I. Meeting called to order by Dr. Blair at 6:03 pm
- II. Approval of Minutes from January 25, 2024 Meeting. Motion to approve minutes made by Dr. Tilson, seconded by Lina Matta. Motion passes 3-0.
- III. Shari Wilkinson and David Hall attended the meeting to review the fees for 2024. Ms. Wilkinson explained that her next market will start in May 2024 and that applications for that market will be mailed in March of 2024. Vlasuk presented, 2023 Farmers Market resulted in 58 inspections with 16 violations. Vlasuk proposed that Ms. Wilkson maintain her \$50 administrative fee and shift the \$50 permit fee from Ms. Wilkson to Health as a fee for taking over the permit aspect. In addition, the Health Department will also receive the \$100 fee per vendor to cover inspections at venue. Time line to receive the paperwork by March 15 was discussed. Motion to approve by Dr. Tilson and seconded by Lina Matta. Motion passed 3-0. Ms. Wilkinson will continue to follow up with the Health Department to insure all vendors are permitted.
- IV. Director's Report
 - We no longer have COVID test available at City Hall. The state is now distributing COVID tests to homes and urges everyone to log on and order COVID tests, these tests will be delivered directly to homes that have placed a request on the United States Post Office web site.
 - The state did release a new COVID test and Ms. Vlasuk was one of the first to apply. This is based on a first come first serve basis. Ms. Vlasuk did request the maximum amount and will keep us posted when the delivery arrives and what the allotted quantity received is.
 - Vlasuk is currently working on site plan review for the GOAT.

- Ms. Vlasuk updated the Board that Arial spraying for Mosquito Larvae. This will begin on April 1, 2024 and end October 31, 2024.
- Ms. Vlasuk updated the Board on Short Term Rental Inspection. At this point Ms. Vlasuk has met the fire department and the building department to conduct inspections at two locations.
- Ms. Vlasuk has scheduled a Blood Drive with the American red Cross. Blood Drive is May 2 at the Salvation Army.

Nurses Report February 15, 2024

- Miss. Esposito has scheduled the first Heart Saver class for City Employees for Wednesday February 21 at City Hall.
 - Miss Esposito is currently working with the Red Cross to certify us as instructors and become a designated training center.
 - Miss Esposito and Laura Vlasuk are in discussions with Nancy London (Grant Coordinator) regarding a possible van for home care. Brief discussion was had regarding potential use, need and cost. Van tabled pending further information.
 - Miss Esposito is currently in the process of obtaining MAVEN training
 - Miss Esposito has organized, cleaned and inventoried all medical, emergency and training supplies. Replacement of missing, expired and broken equipment have been ordered or replaced.
 - Miss Esposito has conducted a routine inspection of AED machines in City Hall and will maintain those inspections.
- V. Date for next Meeting, set for March 21, 2024 at 6 pm
- VI. Motion to adjourn made by Dr. Tilson, seconded by Lina Matta. Motion passes 3-0.